

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY SEPTEMBER 6, 2018 7:00 P.M.**

Mayor Mandas called the Regular Meeting to order at 7:00 p.m. Commissioners McCoy, Kitzmiller, Lutz and Butler were present. Also present was the City Finance Officer and City Administrator. The City Attorney was absent.

Mayor Mandas led the Pledge of Allegiance.

Motion by Lutz, second by McCoy to approve the agenda for September 6, 2018. Motion carried

Motion by Kitzmiller, second by McCoy to approve the August 16, 2018 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by McCoy, second by Kitzmiller to approve the claims and hand checks in the amount of \$85,829.79, from August 17, 2018 through September 6, 2018 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	795.83
ADAM HEBDON	WWTP Deposit Refund	50.00
ADAM HOLZER	WWTP Deposit Refund	67.46
ALLEN, DON	Cell Phone	50.00
AMBROSE, JONATHAN	Cell Phone	50.00
BARGAIN BARN TIRE CENTER	WWTP Auto Repair	84.45
BH COMMUNITY ECON DEVELOPMENT	Annual Dues	100.00
BLACK HILLS ENERGY	Govt Utilities	5,050.61
BUTLER, DAVE	Cell Phone	50.00
CORY JOHNSTON	WWTP Deposit Refund	50.00
DATAFORM INC	LE Supplies	984.26
DELTA DENTAL	Insurance Expense	393.50
EMILY LEWIN	WWTP Deposit Refund	100.00
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
GOLDEN WEST TECHNOLOGIES	Professional Services	1,290.90
GREAT WESTERN TIRE COMPANY	LE Auto Expense	441.50
GREENAPSI	Govt Repairs	280.00
GROUND BREAKING CONSTRUCTION	WWTP Repairs	360.00
HDR ENGINEERING	Professional Services	10,733.41
HEALTH POOL OF SD	Insurance Expense	6,469.44
JASON MERTZ	WWTP Deposit Refund	11.08
KITZMILLER, MICHAEL	Cell Phone	50.00
LAURA SCHMIDT	WWTP Deposit Refund	100.00
LUTZ, BRYCE	Cell Phone	50.00
MANDAS, GEORGE	Cell Phone	50.00
MASTERCARD	Misc Expenses	3,363.50
MASTERCARD	LE Auto Expense	384.32
MDU	Govt Utilities	146.84
MEADE COUNTY AUDITOR	Dispatch Expense	3,463.33
MG OIL COMPANY	WWTP Supplies	255.80
PALMER, BRANDY	Cell Phone	50.00
PARVIEW HYDROSEEDING	Sun Valley Improvements	4,689.30
PAULA LIVERMONT	WWTP Deposit Refund	13.36
PROJECT SOLUTIONS	Professional Services	1,623.34
RAPID CITY JOURNAL	Publishing Expense	505.32
RAPID ROOTER	WWTP Repairs	165.00
SD ASSOC OF RURAL WATER SYSTEM	Annual Dues	500.00
SD ONE CALL	Locating Expense	54.60
SDRS-SUPPLEMENTAL	Retirement Expense	250.00
SERVALL UNIFORM & LINEN SUPPLY	Govt Repairs	101.08
SHAWN HILL	WWTP Deposit Refund	50.00

STEPHANIE MCCOY	Cell Phone	50.00
TANNER FENENGA	Cell Phone	50.00
TAYLOR, JUSTIN	Cell Phone	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
TRUGREEN	WWTP Repairs	421.53
TYLER TECHNOLOGIES	Professional Services	4,228.39
VAST	Govt Utilities	649.08
VERIZON WIRELESS	LE Utilities	160.04
WELLS FARGO FINANCIAL SERVICES	Public Works Auto Expense	1,079.30
Payroll:		
LE		11,722.26
FINANCE OFFICE		8,371.33
WWTP		2,980.48
COMMISSION		2,477.83
PUBLIC WORKS		3,159.27

ORDINANCE 2019

First reading of Ordinance 2019- An ordinance appropriating funds for the fiscal year 2019.

UTILITY BILLING ADJUSTMENTS

Motion by Kitzmiller, second by McCoy to approve utility billing adjustments of \$453.20 for the period of August 1, 2018- August 31, 2018.

PAYROLL CHANGE

John Walker's hire date as of September 10th and payroll change within budget was red for the record by Mayor Mandas. Hourly rate will be \$19.00.

CITIZENS INPUT

None

Motion by Lutz, second by Kitzmiller to enter executive session at 7:03 pm. Motion carried

Motion by Kitzmiller, second by Butler to reconvene the regular meeting at 7:13 pm.

ADJOURNMENT

Motion for adjournment at 7:13pm pm by Kitzmiller, second Butler. Motion carried.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor