

**NORTH TEXAS  
GROUNDWATER  
CONSERVATION  
DISTRICT**

**PUBLIC HEARING  
AND  
BOARD MEETING**

**CITY OF GAINESVILLE  
CITY COUNCIL CHAMBERS  
200 SOUTH RUSK  
GAINESVILLE, TX 76240**

**TUESDAY  
NOVEMBER 18, 2014  
9:30 AM**

# **NOTICE OF MEETING AND PUBLIC HEARING**

**OF THE  
BOARD OF DIRECTORS of the**

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT  
at the**

**City of Gainesville  
City Council Chambers  
200 South Rusk  
Gainesville, TX 76240  
Tuesday, November 18, 2014**

## **Public Hearing**

**The Public Hearing will begin at 9:30 a.m.**

**Notice is hereby given that the Board of Directors of the North Texas Groundwater Conservation District (“District”) will hold a show cause hearing and may discuss, consider, and take all necessary action regarding the subject matter of the hearing.**

### **Agenda:**

1. Call to Order, declare hearing open to the public, and take roll.
2. Conduct Show Cause Hearing under Rule 9.6 on the following for alleged violations of District Rules; discuss, consider, receive testimony, and take appropriate action, including without limitation authorizing the District to initiate a civil lawsuit to enforce compliance with the District Rules, including recovery of civil penalties, costs, and attorneys fees, and all other appropriate legal and equitable relief:
  - A. Strittmatter Irrigation & Supply, Inc., 800 North Highway 377, Pilot Point, Texas 76258.
3. Adjourn or continue show cause hearing.

---

## **Board Meeting**

**The regular Board Meeting will begin at 9:45 a.m. or upon adjournment of the above-noticed Public Hearing, whichever is later.**

**The Board of Directors may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:**

1. Pledge of Allegiance and Invocation
2. Call to order, declare meeting open to the public, and take roll.
3. Public comment.

4. Approval of minutes from the October 21, 2014 board meeting.
5. Consider and act upon approval of invoices and reimbursements.
6. Receive reports from the following Committees\*:
  - a. Budget and Finance Committee
    - 1) Receive Monthly Financial Information
    - 2) Consider and act upon amendment to 2014 budget
  - b. Investment Committee
  - c. Rules and Bylaws Committee
  - d. Groundwater Monitoring and Database Committee
  - e. Policy and Personnel Committee
  - f. Conservation and Public Awareness Committee
  - g. Management Plan Committee
  - h. Desired Future Condition Committee
7. Update and possible action on the Northern Trinity/Woodbine Aquifer GAM Overhaul Project and the development of proposed Desired Future Conditions (DFCs).
8. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs) including activities of Groundwater Management Area
9. Consider and Act upon 2015 Administrative Services contract with the Greater Texoma Utility Authority
10. Consider and act upon draft Irrigation Use Estimates
11. Consider and act upon compliance and enforcement activities for violations of District rules.
12. General Manager's Report: The General Manager will update the board on operational, educational and other activities of the District.
13. Open forum / discussion of new business for future meeting agendas.
14. Adjourn public meeting.

\* Reports from District standing committees will include a briefing by each committee for the Board on the activities of the committee, if any, since the last regular Board meeting.

*The above agenda schedules represent an estimate of the order for the indicated items and is subject to change at any time. These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (855) 426-4433 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.*

At any time during the meeting, hearing, or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the North Texas Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

ATTACHMENT 4

**MINUTES OF THE BOARD OF DIRECTORS' PUBLIC MEETING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**TUESDAY, OCTOBER 21, 2014**

**CITY OF GAINESVILLE  
CITY COUNCIL CHAMBERS  
200 SOUTH RUSK  
GAINESVILLE, TX 76240**

---

Members Present: Thomas Smith, Ronny Young, Chris Boyd, Dan Collins, Eddy Daniel, Evan Groeschel, Kenny Klement and Ron Sellman

Members Absent: Philip Sanders

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett, Wayne Parkman and Carmen Catterson

Visitors: James Beach, LBG Guyton (by conference call)  
Axel and May Haubold, Citizens  
Keith King, The Weekly News of Cooke County  
Pete Schulmeyer, Collier Consulting  
Jenny Shiffer, Citizen  
Brian Sledge, Sledge Fancher, PLLC  
Neal Welch, City of Sanger

---

1. Pledge of Allegiance and Invocation

President Smith led the Pledge of Allegiance and Secretary/Treasurer Young provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

Secretary/Treasurer Young called the public meeting to order at 9:46 AM. All Board members were present except Board Members Daniel and Sanders. Board Member Daniel arrived at 9:47 AM.

3. Public Comment

No public comment received.

4. Approval of Minutes from the September 9, 2014, board meeting

Board Member Groeschel commented that the minutes read the October meeting would be held on the 14<sup>th</sup>. Secretary/Treasurer Young clarified that the meeting was scheduled for October 14<sup>th</sup>, but was later rescheduled. The minutes read correctly.

Board Member Daniel motioned to approve the Minutes from the September 9, 2014, board meeting. The motion was seconded by Board Member Groeschel. The motion passed unanimously, with Board Member Sanders absent.

5. Consider and act upon approval of invoices and reimbursements.

Mr. Satterwhite reviewed the invoices.

Board Member Boyd motioned to approve the invoices as presented in Resolution No. 2014-10-21-1 for a total cost of \$40,181.93. The motion was seconded by Board Member Groeschel and passed unanimously with Board Member Sanders absent.

6. a. Budget and Finance Committee

1) Receive Monthly Financial Information

Mr. Satterwhite reviewed the District's current financial position, including revenues and expenditures. The line item for the INTERA contract is slightly over later in the year.

2) Consider and act upon audit engagement letter

Last year, the District solicited for proposals for audit services. The contract for 2013 was awarded to Hankins Eastup Deaton Tonn & Seay. The difference in cost for 2014 is an additional \$200. The staff recommends utilizing the same firm for 2014.

Secretary/Treasurer Young motioned to approve an engagement letter with the Hankins Eastup Deaton Tonn & Seay firm for the 2014 audit. The motion was seconded by Board Member Daniel and passed unanimously with Board Member Sanders absent.

b. Investment Committee

No report received

c. Rules and Bylaws Committee

No report received

d. Groundwater Monitoring and Database Committee

No report received

e. Policy and Personnel Committee

1) Adoption of District policies, including ethics, professional services, and management information policies

This was brought up as a result of the State Audit and was provided to the Board previously. The Board presented questions and legal counsel has responded. Board Member Sellman confirmed that these policies meet all statutory requirements.

Board Member Klement motioned to adopt District policies, including ethics, professional services, and management information policies. The motion was seconded by Board Member Sellman and passed unanimously with Board Member Sanders absent.

2) Investment Policy

Mr. Satterwhite reported that there is no change on this policy from the previous version, but it is required to be reviewed annually.

Board Member Boyd motioned to approve the Investment Policy. The motion was seconded by Board Member Daniel and passed unanimously with Board Member Sanders absent.

f. Conservation and Public Awareness Committee

No report received

g. Management Plan Committee

1) Quarterly Report

Mr. Satterwhite provided the Quarterly Report, which is required by the District's Management Plan. The report included a summary of wells inspected and wells registered.

7. Update and possible action on the Northern Trinity/Woodbine Aquifer GAM Overhaul Project and the development of proposed Desired Future Conditions (DFCs)

Board Member Daniel reported that the District only has one more payment to INTERA to finalize the contract. No issues are anticipated for the final approval of the GAM. That will be completed by the end of the year.

8. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs) including the consideration and possible approval of consulting services

Board Member Daniel explained that the next Groundwater Management Area 8 (GMA 8) meeting is scheduled for November 3<sup>rd</sup>. That meeting will focus on the bookend runs that were completed and try to get all the groundwater districts on the same page. The runs did show that usage anywhere in the aquifer affects all the other districts more than was expected. Adopting DFCs will be a collaborative effort. The process will be very challenging and time consuming. Board Member Collins asked how significant a foot of drawdown would be to the District's production. Board Member Daniel explained that the measurements and the impact would affect the District would depend on how many feet of drawdown was established in the DFCs.

The Board discussed the impact of feet of drawdown on individual wells in both the outcrop and the downdip area of the aquifer. Drawdown may not be the most accurate method of establishing DFCs, but it is the standard method of measuring the levels of the aquifer. The Board discussed the responsibility of the District from a managerial standpoint to consider all possible scenarios.

Mr. Sledge discussed the responsibility of the Board to consider all aspects before adopting DFCs. He explained that the GAM runs that were completed included one to pump the aquifers down to just above the top confining layer. However, that run could not be completed because it was an impossible scenario to model. All simulations will result in some shallow wells going dry. The consultants are currently working to evaluate a method where we could look at each counties impact with regard to neighboring counties. This would require that all counties be held static, while one county's production is increased to see how their pumping affects the neighboring counties.

Board Member Daniel commented that the wells in this area are not prepared for the levels of the aquifer to drop down to the sands. If the wells had to be deepened, it might take a 300 hp motor instead of a 75-100 hp motor to get the same production.

James Beach with LBG Guyton joined the Board by conference call to review the MAGs as generated by the GAM runs. Mr. Beach reviewed the guidelines the Board will need to follow to develop the new DFCs by 2016. He then discussed the four runs that have been completed at this time. They include drawdown from current MAGs, remove artesian pressure, achieve 2010 water levels in 2070, and 2010 pumping held constant through 2070. The goal of these runs was to obtain insight into both conservation and highest practicable pumping.. Run 2 could not be done with the updated GAM. The consultants used another method to calculate the removal of artesian pressure.

Mr. Beach explained that the District's current MAG, including all aquifers, has approximately 35,000 acre-feet per year. Run 2, remove artesian pressure, would result in approximately 42,000 acre-feet per year. Run 3, the conservation run, would result in approximately 21,000 acre-feet per year. Run 4, steady pumping at 2010 amounts, would result in 28,000 acre-feet per year. Mr. Beach also discussed additional runs being considered, including local runs with county-by-county drawdown contributions.

9. Consider and act upon Inform Environmental contract draft deliverables and consultant review of deliverables.

Pursuant to Government Code 551.071, the Board of Directors adjourned into closed Executive Session at 11:26 AM to discuss the following:

Consultation with Attorney

The Board reconvened into Regular Session at 11:45 AM. President Smith stated no action was taken on items discussed during the Executive Session.

Mr. Sledge reported that the District received an initial report from Inform Environmental. In conjunction with the Prairielands GCD, the District had LBG Guyton review the data. He recommended the Board authorize the General Manager to submit LBG Guyton responses to Inform Environmental and to request responses; to authorize the General Manager to coordinate efforts with Prairielands GCD and Upper Trinity GCD to recommend changes to Inform Environmental's well owner reports; and to make sure that Inform Environmental honors the agreement by not referencing the District in any reports.

Secretary/Treasurer Young motioned to authorize the General Manager to submit LBG Guyton responses to Inform Environmental and to request responses; to authorize the General Manager to coordinate efforts with Prairielands GCD and Upper Trinity GCD to recommend changes to Inform Environmental's well owner reports; and to make sure that Inform Environmental honors the agreement by not referencing the District in any reports. The motion was seconded by Board Member Sellman and passed unanimously with Vice President Sanders absent.

10. Consider and act upon compliance and enforcement activities for violations of District Rules

No report received.

11. General Manager's Report



The Board discussed the well monitoring program. The Board discussed whether to require the wells to be registered in order for them to continue being monitored. The wells are known, but not registered. The Board agreed that the staff should encourage registration, but not force it, except on the ones that are required to be registered. The Board did recommend sharing as much positive information on registering wells as possible to try to get as many monitoring wells registered as possible, but to continue monitoring all wells that the Texas Water Development Board (TWDB) was monitoring that can continue to be monitored.

12. Open Forum / discussion of new business for future meeting agendas

The next meeting is scheduled for November 18<sup>th</sup> in Gainesville at the City Council Chambers.

13. Adjourn public meeting

The public meeting adjourned at 11:47 AM.

#####

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

ATTACHMENT 5

RESOLUTION NO. 2014-11-18-1

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER  
CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE  
MONTH OF October 2014

The following liabilities are hereby presented for payment:

**Administrative Services**

GTUA 18,582.02

**Direct Cots**

A-1 Printing 130.00

USPS - PO Box Fee 58.00

**Contract Services**

Aquaveo - October 500.00

Mullican Services 1,875.00

**Dues & Subscriptions**

Texas Alliance of Groundwater Districts 1,250.00

**GPS**

NexTraq 40.85

**Legal Services**

Sledge Fancher, PLLC - September 7,016.51

**Meetings**

Cleburne Conference Center (GMA 8) 160.00

**Reimbursements**

Harold Latham (will be reimbursed by Red River GCD) 110.16

**Well Monitoring**

Apex Tools 1,101.90

**GRAND TOTAL:** \$ 30,824.44

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_ the  
foregoing Resolution was passed and approved on this, the 18th day of November, 2014 by the  
following vote:

AYE:

NAY:

At a meeting of the Board of Directors of the North Texas Groundwater Conservation District.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary/Treasurer

ATTACHMENT 6 A-1

**Balance Sheet**

For General Fund (00)

October 31, 2014

Assets

00-01-10001	Checking Account	112,152.73
00-01-10005	Index Account	672,172.09
00-01-10010	Investments	.00
00-01-10025	Accounts Receivable	233,923.24
00-01-10030	Undeposited Funds	.00
00-01-10035	A/R Central Texas GCD	.00
00-01-10036	A/R Clearwater UWCD	.00
00-01-10037	A/R Middle Trinity GCD	.00
00-01-10038	A/R Northern Trinity GCD	.00
00-01-10039	A/R Post Oak Savannah GCD	.00
00-01-10040	A/R Prairielands GCD	.00
00-01-10041	A/R Saratoga UWCD	.00
00-01-10042	A/R Southern Trinity GCD	.00
00-01-10043	A/R Upper Trinity GCD	.00
00-01-10044	A/R Red River GCD	.00
00-01-12001	PP Expense	2,190.00
<b>Total Assets</b>		<b>\$ 1,020,438.06</b>

Liabilities and Fund Balance

00-01-23100	Accounts Payable	20,143.07
00-01-23150	Well Drillers Deposits	24,700.00
00-01-23200	Loan Proceeds	900,000.00
<b>Total Liabilities</b>		<b>944,843.07</b>
00-01-35100	Fund Balance	(696,568.24)
00-01-35105	Committed Fund Balance	243,978.25
00-01-35110	Current Year Excess of Revenue over Expenses	760,378.88
		Excess of Revenue Over Expenditures
<b>Total Fund Balances</b>		<b>75,594.99</b>
<b>Total Liabilities and Fund Balances</b>		<b>\$ 1,020,438.06</b>

**North Texas Groundwater Conservation District**  
**Statement of Revenue and Expenditures**

11/13/2014 11:51am

Page 1

Revised Budget  
 For General Fund (00)  
 For the Fiscal Period 2014-10 Ending October 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
00-01-46001 Well Production Fees	\$ 0.00	\$ 0.00	\$ 600,000.00	\$ 529,121.13	11.81%
00-01-46003 Well Registration Fees	208.33	1,200.00	30,500.00	13,200.00	56.72%
00-01-46005 Well Drillers Fees	0.00	0.00	0.00	0.00	0.00%
00-01-46006 Out of District Fees	0.00	0.00	0.00	77.85	0.00%
00-01-46010 GMA8 Fees	3,111.11	0.00	33,000.01	11,161.90	66.18%
00-01-46015 Late Fees	0.00	0.00	0.00	100.44	0.00%
00-01-46016 Penalty and Fines	0.00	150.00	0.00	150.00	0.00%
00-01-46100 Interest Inc	0.00	148.57	0.00	1,640.00	0.00%
<b>Total General Fund Revenues</b>	<b>\$ 3,319.44</b>	<b>\$ 1,498.57</b>	<b>\$ 663,500.01</b>	<b>\$ 555,451.32</b>	<b>16.28%</b>
<b>Expenditures</b>					
00-01-77011 Admin-Operations	\$ 9,166.67	\$ (6,448.00)	\$ 110,000.00	\$ 6,448.00	94.14%
00-01-77012 Admin-Mileage	0.00	58.24	0.00	2,593.70	0.00%
00-01-77013 Admin-Secretarial	0.00	2,571.50	0.00	23,023.25	0.00%
00-01-77014 Admin-Project Coordinator	0.00	337.50	0.00	6,738.75	0.00%
00-01-77015 Admin-GM	0.00	3,920.00	0.00	37,060.00	0.00%
00-01-77016 Admin-Clerical	0.00	2,120.00	0.00	22,260.00	0.00%
00-01-77025 Accounting	1,666.67	1,110.00	20,000.00	16,385.00	18.08%
00-01-77027 Auditing	0.00	0.00	9,975.00	9,975.00	0.00%
00-01-77030 Advertising	0.00	0.00	1,000.00	452.75	54.73%
00-01-77050 Banking Fees	0.00	0.00	0.00	0.00	0.00%
00-01-77100 Consulting Services	0.00	0.00	140,000.00	151,799.25	(8.43%)
00-01-77150 Consulting- Hydrogeo	0.00	0.00	18,960.00	8,812.99	53.52%
00-01-77325 Direct Cost	375.00	301.63	4,000.00	3,089.85	22.75%
00-01-77450 Dues & Subscription	83.33	1,250.00	1,000.00	1,582.75	(58.28%)
00-01-77480 Equipment	416.67	1,305.10	11,500.00	10,026.82	12.81%
00-01-77500 Fees-GMA8	1,818.17	848.96	53,718.00	14,082.47	73.78%
00-01-77550 Field Tech	4,583.33	13,301.60	55,000.00	43,527.20	20.86%
00-01-77650 Fuel/Maintenance	333.33	109.58	3,000.00	1,521.97	49.27%
00-01-77810 Insurance	416.67	603.75	5,000.00	3,468.00	30.64%
00-01-77855 Internet Fees-CDM	0.00	0.00	0.00	0.00	0.00%
00-01-77970 Legal	1,250.00	0.00	50,000.00	50,030.64	(0.06%)
00-01-77980 Legal-Legislation	0.00	0.00	0.00	0.00	0.00%
00-01-78000 Loan Reimb	0.00	0.00	330,000.00	330,000.00	0.00%
00-01-78010 Meetings & Conferences	125.00	0.00	1,500.00	1,934.71	(28.98%)
00-01-78310 Rent	200.00	200.00	2,400.00	2,000.00	16.67%
00-01-78600 Software Maint	650.00	500.00	7,800.00	7,312.74	6.25%
00-01-78610 Telephone	166.67	118.66	2,000.00	1,461.38	26.93%
00-01-78775 Water Quality Issues	0.00	0.00	32,058.00	32,058.00	0.00%
<b>Total General Fund Expenditures</b>	<b>\$ 21,251.51</b>	<b>\$ 22,208.52</b>	<b>\$ 858,911.00</b>	<b>\$ 787,645.22</b>	<b>8.30%</b>
<b>General Fund Excess of Revenues Over Expenditures</b>	<b>\$ (17,932.07)</b>	<b>\$ (20,709.95)</b>	<b>\$ (195,410.99)</b>	<b>\$ (232,193.90)</b>	<b>(18.82%)</b>

**North Texas Groundwater Conservation District**  
**Statement of Revenue and Expenditures**

Revised Budget

For the Fiscal Period 2014-10 Ending October 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 3,319.44	\$ 1,498.57	\$ 663,500.01	\$ 555,451.32	16.28%
Total Expenditures	\$ 21,251.51	\$ 22,208.52	\$ 858,911.00	\$ 787,645.22	8.30%
Total Excess of Revenues Over Expenditures	\$ (17,932.07)	\$ (20,709.95)	\$ (195,410.99)	\$ (232,193.90)	(18.82%)

**North Texas Groundwater Conservation District**  
**Utility Billing Aging** 11/13/2014 11:52am  
*All Accounts Selected*

Account	Customer	Unbilled Chgs	Unapplied Pmts	11/13 - 10/14	10/13 - 09/14	09/13 - 08/15	08/14 - 07/16	Prior To 07/16	Account Balance
0000000041	Lake Kiowa SUD	\$0.00	\$0.00	\$0.00	\$5,497.15	\$0.00	\$0.00	\$0.00	\$5,497.15
0000000050	Town of Little Elm	\$0.00	\$0.00	\$0.00	\$1,746.50	\$0.00	\$0.00	\$0.00	\$1,746.50
0000000051	Cross Timbers Water	\$0.00	\$0.00	\$0.00	\$10,927.85	\$0.00	\$0.00	\$0.00	\$10,927.85
0000000052	Robson Denton	\$0.00	\$0.00	\$0.00	\$8,462.60	\$0.00	\$0.00	\$0.00	\$8,462.60
0000000057	CTMGT TURBEVILLE	\$0.00	\$0.00	\$0.00	\$168.63	\$0.00	\$0.00	\$0.00	\$168.63
0000000065	First Service Residential	\$0.00	\$0.00	\$0.00	\$303.00	\$0.00	\$0.00	\$0.00	\$303.00
0000000067	Mountain Springs Water	\$0.00	\$0.00	\$0.00	\$3,831.80	\$0.00	\$0.00	\$0.00	\$3,831.80
0000000072	Frisco Lakes Golf Club	\$0.00	\$0.00	\$0.00	\$14,389.09	\$0.00	\$0.00	\$0.00	\$14,389.09
0000000075	Marilee Special Utility	\$0.00	\$0.00	\$0.00	\$3,237.20	\$0.00	\$0.00	\$0.00	\$3,237.20
0000000078	Era Water Supply Corp.	\$0.00	\$0.00	\$0.00	\$282.14	\$0.00	\$0.00	\$0.00	\$282.14
0000000080	City of Gainesville	\$0.00	\$0.00	\$0.00	\$19,120.20	\$0.00	\$0.00	\$0.00	\$19,120.20
0000000084	Encore Wire Corporation	\$0.00	\$0.00	\$0.00	\$846.87	\$0.00	\$0.00	\$0.00	\$846.87
0000000087	Four R Partners Ltd	\$0.00	\$0.00	\$0.00	\$0.19	\$0.00	\$0.00	\$0.27	\$0.46
0000000088	City of Callisburg	\$0.00	\$0.00	\$0.00	\$1,190.43	\$0.00	\$0.00	\$0.00	\$1,190.43
0000000092	Altoga Water Supply Corp.	\$0.00	\$0.00	\$0.00	\$359.15	\$0.00	\$0.00	\$0.00	\$359.15
0000000093	America's Cable Park, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00
0000000096	Aqua Texas	\$0.00	\$0.00	\$0.00	\$6,585.30	\$0.00	\$0.00	\$0.00	\$6,585.30
0000000098	Argyle Water Supply	\$0.00	\$0.00	\$0.00	\$7,625.30	\$0.00	\$0.00	\$0.00	\$7,625.30
000000100	Bar VK Air Ranch Estates	\$0.00	\$0.00	\$0.00	\$163.64	\$0.00	\$0.00	\$0.00	\$163.64
000000102	Black Rock WSC	\$0.00	\$0.00	\$0.00	\$1,835.28	\$0.00	\$0.00	\$0.00	\$1,835.28
000000103	Boilvar Water Supply	\$0.00	\$0.00	\$0.00	\$8,421.93	\$0.00	\$0.00	\$0.00	\$8,421.93
000000104	Lakes of Prosper	\$0.00	\$0.00	\$0.00	\$186.46	\$0.00	\$0.00	\$0.00	\$186.46
000000106	Bridlewood Golf Club	\$0.00	\$0.00	\$0.00	\$2,047.61	\$0.00	\$0.00	\$0.00	\$2,047.61
000000107	Brittany Hill Water	\$0.00	\$0.00	\$0.00	\$90.55	\$0.00	\$0.00	\$0.00	\$90.55
000000110	Callisburg ISD	\$0.00	\$0.00	\$0.00	\$2.59	\$0.00	\$0.00	\$0.00	\$2.59
000000113	Carrington Associates, Inc.	\$0.00	\$0.00	\$0.00	\$324.04	\$0.00	\$0.00	\$0.00	\$324.04
000000116	City of Anna	\$0.00	\$0.00	\$0.00	\$9,847.35	\$0.00	\$0.00	\$0.00	\$9,847.35
000000117	City of Aubrey ATTN:	\$0.00	\$0.00	\$0.00	\$2,618.57	\$0.00	\$0.00	\$0.00	\$2,618.57
000000118	City of Celina	\$0.00	\$0.00	\$0.00	\$1,793.80	\$0.00	\$0.00	\$0.00	\$1,793.80
000000123	City of Gainesville-Golf	\$0.00	\$0.00	\$0.00	\$850.57	\$0.00	\$0.00	\$0.00	\$850.57
000000125	City of Highland Village	\$0.00	\$0.00	\$0.00	\$13,372.78	\$0.00	\$0.00	\$0.00	\$13,372.78
000000126	City of Justin	\$0.00	\$0.00	\$0.00	\$2,573.55	\$0.00	\$0.00	\$0.00	\$2,573.55
000000127	City of Krum	\$0.00	\$0.00	\$0.00	\$4,387.60	\$0.00	\$0.00	\$0.00	\$4,387.60
000000129	City of McKinney Attn: Tim	\$0.00	\$0.00	\$0.00	\$1,754.81	\$0.00	\$0.00	\$0.00	\$1,754.81



**North Texas Groundwater Conservation District**  
**Utility Billing Aging** 11/13/2014 11:52am  
*All Accounts Selected*

Account	Customer	Unbilled Chgs	Unapplied Pmts	11/13 - 10/14	10/13 - 09/14	09/13 - 08/15	08/14 - 07/16	Prior To 07/16	Account Balance
0000000130	City of Melissa	\$0.00	\$0.00	\$0.00	\$1,570.50	\$0.00	\$0.00	\$0.00	\$1,570.50
0000000131	City of Muenster	\$0.00	\$0.00	\$0.00	\$2,396.50	\$0.00	\$0.00	\$0.00	\$2,396.50
0000000132	City of The Colony attn:	\$0.00	\$0.00	\$0.00	\$8,855.73	\$0.00	\$0.00	\$0.00	\$8,855.73
0000000133	Craig Ranch Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,720.72	\$0.00	\$1,720.72
0000000138	Devon Energy Production	\$0.00	\$0.00	\$0.00	\$7,532.77	\$0.00	\$0.00	\$0.00	\$7,532.77
0000000141	East Side WSC	\$0.00	\$0.00	\$0.00	\$54.01	\$0.00	\$0.00	\$0.00	\$54.01
0000000143	EOG RESOURCES	\$0.00	\$0.00	\$0.00	\$346.92	\$0.00	\$0.00	\$0.00	\$346.92
0000000147	Forest Hill Two WSC	\$0.00	\$0.00	\$0.00	\$109.78	\$0.00	\$0.00	\$0.00	\$109.78
0000000149	Frognot WSC	\$0.00	\$0.00	\$0.00	\$1,177.47	\$0.00	\$0.00	\$0.00	\$1,177.47
0000000151	City of Pilot Point	\$0.00	\$0.00	\$0.00	\$4,816.81	\$0.00	\$0.00	\$0.00	\$4,816.81
0000000152	Gentle Creek Golf Club L.L.C	\$0.00	\$0.00	\$0.00	\$4,418.50	\$0.00	\$0.00	\$0.00	\$4,418.50
0000000154	Green Springs Water	\$0.00	\$0.00	\$0.00	\$451.40	\$0.00	\$0.00	\$0.00	\$451.40
0000000155	Harbor Grove Water Supply	\$0.00	\$0.00	\$0.00	\$275.94	\$0.00	\$0.00	\$0.00	\$275.94
0000000157	HEI Fort Worth LP	\$0.00	\$0.00	\$0.00	\$2,143.09	\$0.00	\$0.00	\$0.00	\$2,143.09
0000000160	Independence Water, L.P.	\$0.00	\$0.00	\$0.00	\$226.05	\$0.00	\$0.00	\$0.00	\$226.05
0000000166	King Ranch Turfgrass	\$0.00	\$0.00	\$0.00	\$113.15	\$0.00	\$0.00	\$0.00	\$113.15
0000000167	Knob Hill Water System	\$0.00	\$0.00	\$0.00	\$134.37	\$0.00	\$0.00	\$0.00	\$134.37
0000000169	Lakeview Water Coop	\$0.00	\$0.00	\$0.00	\$35.66	\$0.00	\$0.00	\$0.00	\$35.66
0000000170	Lantana Golf Club	\$0.00	\$0.00	\$0.00	\$1,890.40	\$0.00	\$0.00	\$0.00	\$1,890.40
0000000171	Lena Pope Home	\$0.00	\$0.00	\$0.00	\$52.92	\$0.00	\$0.00	\$0.00	\$52.92
0000000173	Mack's Bed Rock Ranch	\$0.00	\$0.00	\$0.00	\$350.01	\$0.00	\$0.00	\$0.00	\$350.01
0000000178	Monarch Utilities I, LP	\$0.00	\$0.00	\$0.00	\$793.65	\$0.00	\$0.00	\$0.00	\$793.65
0000000179	Mustang Special Utility	\$0.00	\$0.00	\$0.00	\$5,975.35	\$0.00	\$0.00	\$0.00	\$5,975.35
0000000180	Myra Water System	\$0.00	\$0.00	\$0.00	\$192.98	\$0.00	\$0.00	\$0.00	\$192.98
0000000181	North Texas Municipal	\$0.00	\$0.00	\$0.00	\$128.73	\$0.00	\$0.00	\$0.00	\$128.73
0000000183	Oak Bend H/O Water Supply	\$0.00	\$0.00	\$0.00	\$133.11	\$0.00	\$0.00	\$0.00	\$133.11
0000000190	Quicksilver Resources, Inc.	\$0.00	\$0.00	\$0.00	\$11.06	\$0.00	\$0.00	\$0.00	\$11.06
0000000192	Rinker Materials	\$0.00	\$0.00	\$0.00	\$146.80	\$0.00	\$0.00	\$0.00	\$146.80
0000000204	Southern Star Concrete,	\$0.00	\$0.00	\$0.00	\$558.98	\$0.00	\$0.00	\$0.00	\$558.98
0000000205	Starwood HOA	\$0.00	\$0.00	\$0.00	\$671.06	\$0.00	\$0.00	\$0.00	\$671.06
0000000207	Vacation Village Water	\$0.00	\$0.00	\$0.00	\$646.53	\$0.00	\$0.00	\$0.00	\$646.53
0000000210	The Ballfields at Craig	\$0.00	\$0.00	\$0.00	\$503.58	\$0.00	\$0.00	\$0.00	\$503.58
0000000214	Town of Lakewood Village	\$0.00	\$0.00	\$0.00	\$1,137.50	\$0.00	\$0.00	\$0.00	\$1,137.50
0000000215	Town of Northlake	\$0.00	\$0.00	\$0.00	\$186.14	\$0.00	\$0.00	\$0.00	\$186.14
0000000216	Town of Oak Ridge	\$0.00	\$0.00	\$0.00	\$223.75	\$0.00	\$0.00	\$0.00	\$223.75

**North Texas Groundwater Conservation District**  
**Utility Billing Aging**

11/13/2014 11:52am  
 All Accounts Selected

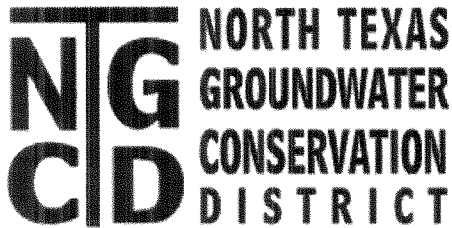
Account	Customer	Unbilled Chgs	Unapplied Pmts	11/13 - 10/14	10/13 - 09/14	09/13 - 08/15	08/14 - 07/16	Prior To 07/16	Account Balance
0000000217	Town of Ponder	\$0.00	\$0.00	\$0.00	\$2,772.36	\$0.00	\$0.00	\$0.00	\$2,772.36
0000000218	TPC Craig Ranch	\$0.00	\$0.00	\$0.00	\$3,211.70	\$0.00	\$0.00	\$0.00	\$3,211.70
0000000219	TPWD	\$0.00	\$0.00	\$0.00	\$254.34	\$0.00	\$0.00	\$0.00	\$254.34
0000000220	Trinity Turf Nursery, Inc	\$0.00	\$0.00	\$0.00	\$952.60	\$0.00	\$0.00	\$0.00	\$952.60
0000000221	Trophy Club MUD	\$0.00	\$0.00	\$0.00	\$7,042.30	\$0.00	\$0.00	\$0.00	\$7,042.30
0000000224	Vantage Energy Fort Worth	\$0.00	\$0.00	\$0.00	\$941.70	\$0.00	\$0.00	\$0.00	\$941.70
0000000225	Walnut Bend ISD	\$0.00	\$0.00	\$0.00	\$29.64	\$0.00	\$0.00	\$0.00	\$29.64
0000000227	Westminster SUD	\$0.00	\$0.00	\$0.00	\$2,125.90	\$0.00	\$0.00	\$0.00	\$2,125.90
0000000229	Westridge Golf Club	\$0.00	\$0.00	\$0.00	\$2,405.50	\$0.00	\$0.00	\$0.00	\$2,405.50
0000000230	Westside Water	\$0.00	\$0.00	\$0.00	\$159.93	\$0.00	\$0.00	\$0.00	\$159.93
0000000233	Woodbine W.S.C.	\$0.00	\$0.00	\$0.00	\$5,782.00	\$0.00	\$0.00	\$0.00	\$5,782.00
0000000234	Woodhaven MHC Ltd.	\$0.00	\$0.00	\$0.00	\$368.44	\$0.00	\$0.00	\$0.00	\$368.44
0000000237	Moss Lake Water Supply	\$0.00	\$0.00	\$0.00	\$15.52	\$0.00	\$0.00	\$0.00	\$15.52
0000000238	City of Blue Ridge	\$0.00	\$0.00	\$0.00	\$997.54	\$0.00	\$0.00	\$0.00	\$997.54
0000000242	Circle Y Ranch	\$0.00	\$0.00	\$0.00	\$646.93	\$0.00	\$0.00	\$0.00	\$646.93
0000000277	Lake Cities Municipal	\$0.00	\$0.00	\$0.00	\$48.10	\$0.00	\$0.00	\$0.00	\$48.10
0000000279	WSG Eldorado IV, LP	\$0.00	\$0.00	\$0.00	\$1,676.83	\$0.00	\$0.00	\$0.00	\$1,676.83
0000000297	City of Valley View	\$0.00	\$0.00	\$0.00	\$537.31	\$0.00	\$0.00	\$0.00	\$537.31
0000000298	Argyle ISD	\$0.00	\$0.00	\$0.00	\$187.80	\$0.00	\$0.00	\$0.00	\$187.80
0000000300	Verona SUD	\$0.00	\$0.00	\$0.00	\$2,217.18	\$0.00	\$0.00	\$0.00	\$2,217.18
0000000314	Cottonwood Creek Baptist	\$0.00	\$0.00	\$0.00	\$189.96	\$0.00	\$0.00	\$0.00	\$189.96
0000000315	Collin County	\$0.00	\$0.00	\$0.00	\$0.63	\$0.00	\$0.00	\$0.00	\$0.63
0000000324	Myrick Development Corp.	\$0.00	\$0.00	\$0.00	\$278.06	\$0.00	\$0.00	\$0.00	\$278.06
0000000326	Prosper ISD	\$0.00	\$0.00	\$0.00	\$1,377.91	\$0.00	\$0.00	\$0.00	\$1,377.91
0000000338	City of Frisco Attn: Finance	\$0.00	\$0.00	\$0.00	\$1,883.19	\$0.00	\$0.00	\$0.00	\$1,883.19
0000000352	Crow Billingsley Berkley, Ltd	\$0.00	\$0.00	\$0.00	\$1,198.02	\$0.00	\$0.00	\$0.00	\$1,198.02
0000000358	Ronny Ortowski	\$0.00	\$0.00	\$0.00	\$0.94	\$0.00	\$0.00	\$0.00	\$0.94
0000000364	Collin County - YMCA	\$0.00	\$0.00	\$0.00	\$19.73	\$0.00	\$0.00	\$26.57	\$48.30
0000000395	Creekside Water Utilities	\$0.00	\$0.00	\$0.00	\$1,882.60	\$0.00	\$0.00	\$0.00	\$1,882.60
0000000399	University of North Texas	\$0.00	\$0.00	\$0.00	\$183.90	\$0.00	\$0.00	\$0.00	\$183.90
0000000401	K B Sycamore Creek	\$0.00	\$0.00	\$0.00	\$12.08	\$0.00	\$0.00	\$0.00	\$12.08
0000000408	City of Sanger	\$0.00	\$0.00	\$0.00	\$6,372.30	\$0.00	\$0.00	\$0.00	\$6,372.30
0000000430	Denton County	\$0.00	\$0.00	\$0.00	\$2.21	\$0.00	\$0.00	\$0.00	\$2.21
0000000438	Dallas Texans Soccer Club	\$0.00	\$0.00	\$0.00	\$385.80	\$0.00	\$0.00	\$0.00	\$385.80
0000000444	Collin County Municipal	\$0.00	\$0.00	\$0.00	\$2,253.47	\$0.00	\$0.00	\$0.00	\$2,253.47
0000000460	Old American Golf Course	\$0.00	\$0.00	\$0.00	\$306.60	\$0.00	\$0.00	\$0.00	\$306.60

**North Texas Groundwater Conservation District**  
**Utility Billing Aging** 11/13/2014 11:52am  
 All Accounts Selected

Account	Customer	Unbilled Chgs	Unapplied Pmts	11/13 - 10/14	10/13 - 09/14	09/13 - 08/15	08/14 - 07/16	Prior To 07/16	Account Balance
0000000485	Enervest Operating LLC	\$0.00	\$0.00	\$0.00	\$689.81	\$0.00	\$0.00	\$27.00	\$716.81
0000000499	Denton Country Club	\$0.00	\$0.00	\$0.00	\$493.13	\$0.00	\$0.00	\$0.03	\$493.16
0000000561	Owners Association at	\$0.00	\$0.00	\$0.00	\$429.20	\$0.00	\$0.00	\$0.00	\$429.20
0000000597	Scott Hite	\$0.00	\$0.00	\$0.00	\$0.25	\$0.00	\$0.00	\$0.21	\$0.46
0000000607	Denton County Attn:	\$0.00	\$0.00	\$0.00	\$6.16	\$0.00	\$0.00	\$0.00	\$6.16
0000000733	Patrick Cassidy	\$0.00	\$0.00	\$0.00	\$3.90	\$0.00	\$0.00	\$0.07	\$3.97
0000000739	Gentle Creek Estates %	\$0.00	\$0.00	\$0.00	\$148.40	\$0.00	\$0.00	\$0.00	\$148.40
0000000772	Lake Shore Baptist Church	\$0.00	\$0.00	\$0.00	\$4.62	\$0.00	\$0.00	\$0.00	\$4.62
0000000913	Pilot Point ISD	\$0.00	\$0.00	\$0.00	\$433.00	\$0.00	\$0.00	\$0.00	\$433.00
0000000943	Saddle Creek Prosper	\$0.00	\$0.00	\$0.00	\$68.86	\$0.00	\$0.00	\$0.00	\$68.86
0000000958	McKinney MUD1	\$0.00	\$0.00	\$0.00	\$57.60	\$0.00	\$0.00	\$0.00	\$57.60
<b>124 Account(s) Totaling:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$234,161.68</b>	<b>\$0.00</b>	<b>\$1,720.72</b>	<b>\$76.34</b>	<b>\$235,958.74</b>

Outstanding A/R: \$235,958.74  
 Account Balance: \$235,958.74

ATTACHMENT 6 A-2



## **AGENDA COMMUNICATION**

---

**DATE:** November 13, 2014

**SUBJECT:** AGENDA ITEM NO. 6A-2

### **CONSIDER AND ACT UPON AMENDING 2014 BUDGET**

#### **ISSUE**

Consider and act upon amendments to the 2014 budget

#### **BACKGROUND**

At the April 2014 meeting, the Board of Directors approved a budget amendment to account for consultant contracts with Mullican and Associates, Inform Environmental, and LBG Guyton and Associates. Also included in this amendment were funds to purchase equipment for well monitoring and flow metering.

At the September 2014 meeting, the Board of Directors approved a budget amendment that included 1) additional funds for audit services due to the District not receiving an invoice for the 2012 audit until 2014, 2) an increase in the legal line item, and 3) an increase in the loan reimbursement to the three counties approved the May 2014 Board Meeting.

The major adjustments in the proposed budget amendment include 1) additional funds in the hydrogeologist line item, 2) additional funds in the legal line item, and 3) increased revenue in the production fees.

#### **OPTIONS/ALTERNATIVES**

The Board can decide to amend the budget for any of the attached items as they see fit, or the Board can wait until the end of the year to modify the budget for adjustments of expenditures that occurred during the course of the year. Staff is presenting this agenda item in November due to the possibility of not having a meeting in December.

#### **STAFF RECOMMENDATIONS**

The staff recommends the Board approve the proposed amended budget.

#### **ATTACHMENTS**

Draft amended budget

#### **PREPARED AND SUBMITTED BY:**

---

Drew Satterwhite, P.E. General Manager

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT  
BUDGET 2014**

	Approved Budget 2013	Approved (2) Budget 2014	Actual @10/31/14	PROPOSED AMENDED (3) Budget 2014
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
46003 GMA8	29,619	48,000	11,161.90	42,000.00
*46005 PRODUCTION FEES	480,507	600,000	529,121.13	650,000.00
46006 WELL REG FEES		2,500	13,200.00	14,000.00
46002 - COUNTY LOAN	-	-		
<b>Total Income</b>	<b>510,126</b>	<b>650,500</b>	<b>553,483.03</b>	<b>706,000.00</b>
<b>Expense</b>				
77010 ADMINISTRATIVE	100,000	110,000	98,123.70	110,000.00
77020 ADS-LEGAL	1,000	1,000	452.75	500.00
77025 ACCOUNTING	10,000	20,000	16,385.00	20,000.00
77027 AUDITING	5,000	9,975	9,975.00	9,975.00
77050 BANKING FEES				
77100 CONSULTING UPDATE	200,000	140,000	146,872.59	150,000.00
77150 CONSULTING-HYDRO		18,960	13,739.60	21,210.00
77150 CONTRACT FIELD PERSON	51,488	55,000	43,527.20	55,000.00
77325 DIRECT COSTS-REIMB	6,000	4,000	3,089.85	4,000.00
77450 DUES & SUBSCRIPTION	1,000	1,000	1,582.75	1,600.00
77480 EQUIPMENT	2,000	11,500	8,593.31	11,500.00
77500 FEES-GMA8	33,850	53,718	14,527.20	53,718.00
77650 FUEL/MAINTENANCE	6,000	3,000	1,521.97	3,000.00
77810 INSURANCE & BONDING	5,000	5,000	3,468.00	5,000.00
77970 LEGAL	15,000	50,000	50,030.64	60,000.00
77980 LEGAL-Legislation	10,000			
78000 LOAN REIMB	51,000	330,000	330,000.00	330,000.00
78010 MEETINGS & CONFERENCES	1,500	1,500	1,934.71	2,200.00
78310 RENT	2,400	2,400	2,000.00	2,400.00
78600 SOFTWARE MAINT	7,228	7,800	7,312.74	7,800.00
78610 TELEPHONE	1,660	2,000	1,461.38	2,000.00
78775 WATER QUALITY ISSUES		32,058	32,058.00	32,058.00
78780 WELL MONITORING/TESTING				
<b>Total Expense</b>	<b>510,126</b>	<b>858,911.00</b>	<b>786,656.39</b>	<b>881,961.00</b>
<b>Net to Fund Balance</b>	<b>-</b>	<b>(208,411)</b>	<b>(233,173)</b>	<b>(175,961)</b>

Hydro Consulting \$2,250

ATTACHMENT 9



## **AGENDA COMMUNICATION**

---

**DATE:** November 11, 2014

**SUBJECT:** AGENDA ITEM NO. 9

**CONSIDER AND ACT UPON 2015 ADMINISTRATIVE SERVICES CONTRACT WITH  
GREATER TEXOMA UTILITY AUTHORITY**

**ISSUE**

Renewal of contract with Greater Texoma Utility Authority (GTUA) for administrative services for 2015

**BACKGROUND**

In November 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. The Board of Directors of GTUA is satisfied with the outcome of the agreement and have indicated their desire to continue the arrangement. This agreement was authorized by the GTUA Board of Directors at the November 10, 2014 meeting.

**CONSIDERATIONS**

This contract contains the same provisions as the contract executed for 2014. The amounts identified in the contract are consistent with the 2015 budget adopted by the District.


**STAFF RECOMMENDATIONS**

The staff recommends that the contract between the District and GTUA be approved.

**ATTACHMENTS**

2015 Administrative Services contract with GTUA  
2015 Budget

**PREPARED AND SUBMITTED BY:**



Drew Satterwhite, P.E., General Manager



**ADMINISTRATIVE SERVICES AGREEMENT  
BETWEEN THE GREATER TEXOMA UTILITY AUTHORITY AND  
THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

STATE OF TEXAS	§	STATE OF TEXAS
	§	
GREATER TEXOMA UTILITY AUTHORITY	§	NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT
	§	

This Agreement, made and entered into by and between the Greater Texoma Utility Authority, hereinafter referred to as (“Authority”) and the North Texas Groundwater Conservation District in Collin, Cooke, and Denton Counties, Texas, hereinafter referred to as (“District”).

WITNESSETH:

WHEREAS, the District is experiencing a need for administrative services in order to achieve the objectives provided in its enabling legislation and Chapter 36 of the Texas Water Code; and

WHEREAS, the Authority has staff experienced in water related activities and has provided administrative services to the District since November 2010; and

WHEREAS, the District has determined that it is in the best interest of the District to engage the Authority to assist in providing administrative assistance in establishing the District’s programs and activities; and

WHEREAS, the District has determined that the Scope of Services dated November 4, 2014, from the Authority, is in the best interest of the District and that the Authority is qualified and capable of providing such services;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and of the terms and conditions hereinafter set forth, the parties agree as follows:

1. The Scope of Services. The term "Scope of Services" as used herein refers to the Scope of Services made and submitted by the Authority to the District dated November 4, 2014, as amended, modified, or supplemented herein. (attached hereto as “Exhibit A”)

The Proposal is a general guideline for the commencement of administrative activities and related services. Said Proposal is superseded by specific terms of this Agreement, which may be amended in writing from time to time upon agreement of the Authority and the District.

2. Administrative Services. The Authority shall perform administrative services for the District at the direction of the District Board, and the District Board President to the extent that the Board President’s direction does not conflict with any District or Authority rule, policy, or order of the District or Authority Board. Such directions from the District Board and Board President

regarding the performance of administrative services shall supplement any specific services delineated in this Agreement or the attached Proposal. Administrative services shall include, but not be limited to recording and communication services, database collection and well registration services, as well as assistance in developing personnel policies, operating procedures, refining of temporary rules and developing a management plan. Administrative services shall also include performance of the duties of the "General Manager" as set forth in the District's Temporary District Rules, Bylaws, rules and orders, subject to the directions and orders of the District Board and Board President. The Authority shall not retain outside professional services to be reimbursed by the District without prior authorization from the District. The District Board shall retain ultimate authority in decision-making under the District's Rules.

3. Charges and Payment. Monthly payments shall be made by the District to the Authority for actual costs incurred including, but not limited to hourly wages and benefits of the Authority employees, extra travel costs to and from the District, and other direct costs, including fees for professional services. The Authority shall invoice the District for any such services performed hereunder during the preceding thirty (30) day period, said invoice to be presented by the 25<sup>th</sup> day of the following month. Said invoice shall be itemized in such a manner that the District may determine the reasonableness of the charges submitted. The District shall pay the full amount of invoices received from the Authority by the tenth day of the month following receipt of any such invoice unless notice of protest or disagreement is given to the Authority within seven (7) business days after receipt of said invoice. Failure of the Authority and the District to agree upon payment of such invoice within thirty (30) days of protest shall be grounds for termination under Paragraph 4 unless the parties can otherwise agree in writing to a schedule of payment.

4. Terms of Agreement. The Term of this Agreement shall be for a 12-month period commencing as of the effective date of this Agreement, which shall be the later date that the District or the Authority executes this Agreement. This Agreement may be renewed upon expiration of the 12-month term of this Agreement by written agreement between the parties. Either the District or the Authority may terminate this agreement for any reason at any time upon ninety (90) days written notice of termination to the other party. Should the Authority or the District elect to terminate this Agreement, the District shall remain responsible for its share of any costs for which it is obligated that remain existing and unpaid as of the effective date of termination.

5. Indemnity. Neither the District nor the Authority shall be liable to the other for loss, either direct or consequential. All such claims for any and all loss, however caused, are hereby waived. Said absence of liability shall exist whether or not the damage, destruction, injury, or loss of life is caused by the negligence of either party or of any of their respective agents, servants, or employees. It is contemplated that each party shall look to its respective insurance carriers for reimbursement of any such loss. Neither party shall have any interest or claim in the other's insurance policy or policies, or the proceeds thereof, unless it is specifically covered therein as an additional insured. Nothing contained in this Agreement is intended by either party to create a partnership or joint venture, and any implication to the contrary is hereby expressly disavowed. It is understood and agreed that this Agreement does not create a joint enterprise, nor does it appoint any party as an agent of any other party, for any purpose whatsoever. It is understood and agreed that by

execution of this Agreement, no governmental powers or immunities are waived or surrendered by either the District or the Authority.

6. Independent Contractor. The Authority is, and shall perform this agreement as, an independent contractor, and as such, shall have and maintain complete control over all of its employees, subcontractors, agents, and operations. Neither the Authority nor anyone employed by it shall be, represent, act, purport to act or be deemed to be the agent, representative, subcontractor, employee, officer or servant of the District. No employee or agent of the District shall be, represent, act, or purport to act or be deemed to be the agent, representative, subcontractor, employee, officer, or servant of the Authority.

7. Surety Bond. Any officer, employee, or agent of the Authority who collects, pays, or handles any funds of the District shall furnish good and sufficient bond payable to the District in an amount determined by the District Board to safeguard the District. The bond shall be conditioned on the faithful performance of that person's duties and on accounting for all funds and property of the District. The bond shall be signed or endorsed by a surety company authorized to do business in Texas. The District Board hereby determines that the initial amount of each bond shall be set at \$50,000.00, and may alter the amount pursuant to a minute order or resolution adopted at a properly noticed meeting. The District Board shall provide the Authority with notice of any such alternative amount. The District shall reimburse the Authority for costs incurred in connection with providing administrative services to the District. Any such out-of-pocket costs exceeding \$2,500.00 per year shall require prior approval of the District Board. The Authority shall limit the collection, payment, or handling of District funds only to the officers, employees, and agents of the Authority who have been bonded in accordance with this paragraph.

8. No Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties hereto, and all duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of the parties hereto, and not for the benefit of any other party. There are no third party beneficiaries to this Agreement.

9. Assignment. This Agreement shall not be assignable except at the written consent of the Authority and the District hereto, and if so assigned, shall extend to and be binding upon the successors and assigns of the Authority and the District thereto.

10. Notices. All notices given under this agreement shall be deemed properly served if delivered in writing personally, or sent by certified mail to Thomas Smith, President, North Texas Groundwater Conservation District, PO Box 508, Gainesville, TX 76241, and to the Authority addressed to the President, Greater Texoma Utility Authority, 5100 Airport Drive, Denison, TX 75020-8448. Date of service of notice served by mail shall be the date on which such notice is deposited in a post office of the United States Postal Service. Either party may change their respective addresses for notice by providing notice of such address change in the aforesaid manner with specific reference to this Agreement.

11. Authority Financial Obligations. Nothing in this agreement shall be construed to require

the Authority to expend funds from any source other than the revenues received hereunder. All costs required by valid rules, regulations, laws, or orders passed or promulgated by the United States of America, the State of Texas, and regulatory or judicial branches thereof having lawful jurisdiction shall be the responsibility of the District.

12. Entire Agreement. This agreement embodies the entire understanding between the Authority and the District hereto relative to the subject matter hereof and shall not be modified, changed or altered in any respect except in writing signed by the Authority and the District.

13. Governing Law and Severability. This agreement shall be governed by the laws of the State of Texas and the venue in Cooke County, Texas. The provisions of this agreement shall be deemed to be severable and the invalidity of or inability to enforce other provisions hereof. In the event of a conflict between the terms of this Agreement and any exhibit attached hereto, the terms and conditions of this Agreement shall take precedence.

14. Interpretation. Although drawn by the Authority, this contract shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against either party. Captions and headings used in this Agreement are for reference purposes only and shall not be deemed a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the signatures of their legally authorized representatives to be affixed hereto, having been duly approved by the respective governing bodies and effective on the last date of execution as set forth below.

GREATER TEXOMA UTILITY AUTHORITY  
5100 AIRPORT DRIVE  
DENISON TX 75020-8448

NORTH TEXAS GCD  
PO BOX 508  
GAINESVILLE TX 76241

BY: \_\_\_\_\_  
President

BY: \_\_\_\_\_  
President

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary-Treasurer

\_\_\_\_\_  
Secretary

## Scope of Services

- I. Recording and Communication Services
  - Act as point of contact for well owners by answering questions regarding rules
  - Provide all postings for meetings and submit to county clerks
  - Provide notice postings in timely manner
  - Mail notices and rules as needed
  - Prepare agenda after consultation with President
  - Prepare and e-mail draft minutes to Board of Directors
  - Complete minutes after review by Board of Directors
  - Maintain website as needed
  - Establish and maintain paper and electronic filing system
  - Provide written communications to well owners, TWDB and others as needed
  - Draft correspondence for signature by designated persons
- II. Database Collection for Registered and Non-Registered Wells in the District
  - Operate and maintain well registration website and map, which depicts wells in each NTGCD county
  - Work with well owners to register wells and collect well registration and water production fees
  - Employ field technician to locate and verify wells in each NTGCD county
- III. Development of Personnel and Other Policies
  - Prepare and present drafts of personnel policies for review by appropriate committee and Board of Directors
  - Prepare and present drafts of operating procedures for future staff to follow
  - Assist Board of Directors in training personnel for District at appropriate time
- IV. Assistance for Rule Development
  - Assist Board of Directors in development of permanent rules
  - Assist Board of Directors in the development and implementation of a Management Plan
- V. Accounting
  - Provide accounting services including keeping financial records, issuing invoices, paying invoices, etc.
  - Prepare and present monthly financial statements
  - Assist Board of Directors with development of budget
  - Prepare and provide documentation for audit
- VI. Groundwater Management Area 8
  - Coordinate Groundwater Management Area 8 (GMA 8) as directed by President and GMA 8 Representative

### Approach to Provision of Services

- Staff is able to work diplomatically with well owners and others
- Use 800 number on all letterhead and other communication for calls to make contact easier for well owners
- Well-acquainted with TWDB staff
- Utilize assistance from Texas Alliance of Groundwater District members
- Coordinate District activities with GMA 8 activities
- Develop records and procedures in a manner that will make for easy transition when desired

### Estimated Cost of Services

The Authority is a public agency. The Board's approach to provision of services has always been to seek reimbursement for the costs of providing the services requested. These costs include:

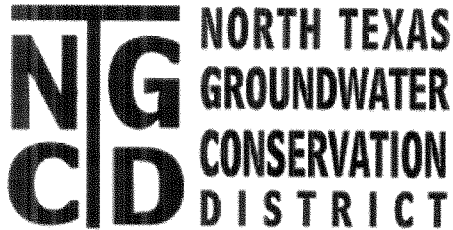
- The salary and employer personnel costs (social security, worker's compensation insurance, retirement, and accounting, etc.)
- Mileage for travel required at the rate set annually by IRS
- Any direct expenses required to provide the services requested (telephone charges, copies, postage, and similar expenses directly associated with the project)
- The contract for services will not exceed \$120,000 for administration, \$20,000 for accounting, and \$70,000 for the field technician without prior authorization from the Board of Directors
- Field personnel costs will be an expense of the District, which will include salary, benefits, transportation and other costs directly associated with verification of well and pumping information
- Billing Rates:
  - Administration – \$80 per hour
  - Project Coordinator - \$45 per hour
  - Secretary/Mapping Technician - \$37 per hour
  - Finance Officer - \$60 per hour
  - Accounting Assistant - \$38 per hour
  - Office Clerk - \$20 per hour
  - Field Technician - \$42 per hour
  - Operation Supervisor - \$52 per hour

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT  
BUDGET 2015

Ordinary Income/Expense	Actual 2012	Actual 2013	Adjusted Budget 2014	Actual @ 4-14	Est @ 12-14	Approved 2015
<b>Income</b>						
46003 OMBB	7,497	625	48,000			64,575
46005 PRODUCTION FEES	816,378	928,254	600,000	104,039	416,155	615,000
46006 WELL REG FEES		23,736	2,500	6,600		5,000
46002 COUNTY LOAN	-		-			
<b>Total Income</b>	<u>823,875</u>	<u>952,614</u>	<u>650,500</u>	<u>110,639</u>	<u>416,155</u>	<u>684,575</u>
<b>Expense</b>						
77010 ADMINISTRATIVE	98,579	113,385	110,000	44,358	133,074	120,000
77030 ADS-LEGAL	626	420	1,000	385	1,154	1,000
77025 ACCOUNTING	10,624	21,720	20,000	5,738	17,213	20,000
77027 AUDITING	4,975		5,000			5,200
77050 BANKING FEES	270		-			
77100 CONSULTING-UPDATE	134,298	214,085	140,000	84,838	254,515	0
77150 CONSULTING-HYDROGEO			18,960	1,094	3,282	30,000
77175 CONSULTING-MODEL RUNS						20,000
77250 CONTRACT FIELD PERSON	72,487	43,601	55,000	9,490	28,469	70,000
77325 DIRECT COSTS-REMB	3,322	3,910	4,500	1,241	3,724	4,000
77450 DUES & SUBSCRIPTION	458	1,250	1,000	333	998	1,000
77480 EQUIPMENT	4,040	1,062				2,500
77500 FEES-OMMB	3,815	2,429	53,718	5,211	15,632	73,800
77550 FUEL-MAINTENANCE	1,548	1,610	4,000	506	1,517	3,000
77610 INSURANCE & BONDING	4,587	4,909	5,000			5,000
77700 LEGAL	46,406	20,576	15,000	13,096	39,293	50,000
77780 LEGAL-LEGISLATION		9,979				10,000
78000 LOAN REIMB		45,000	150,000			225,000
78010 MEETINGS & CONFERENCES	870	1,295	1,500	729	2,188	2,000
78100 RENT		2,400	2,400	800	2,400	2,400
78600 SOFTWARE MAINT	2,885	9,373	7,800	3,755	11,265	7,500
78610 TELEPHONE	1,905	2,173	2,000	636	1,908	2,000
78775 WATER QUALITY ISSUES			32,058			
78780 WELL MONITORING/TESTING			11,500			
<b>Total Expense</b>	<u>391,503</u>	<u>499,197</u>	<u>640,436</u>	<u>172,210</u>	<u>516,630</u>	<u>654,400</u>
<b>Net to Fund Balance</b>	<u>432,372</u>	<u>453,418</u>	<u>10,064</u>			<u>30,175</u>

ATTACHMENT 10





## **AGENDA COMMUNICATION**

---

**DATE:** November 12, 2014

**SUBJECT:** AGENDA ITEM NO. 10

### **CONSIDER AND ACT UPON 2014 DRAFT AGRICULTURAL IRRIGATION USE ESTIMATES**

#### **ISSUE**

2014 Draft Agricultural Irrigation Use Estimates

#### **BACKGROUND**

Each year the Texas Water Development Board (TWDB) submits draft agricultural irrigation use estimates to the District and asks for confirmation and clarification if the District has better information.

#### **OPTIONS/ALTERNATIVES**

The District could respond to the TWDB stating that these estimates appear to be adequate or that the District has no better information to be provided. Another possible alternative is to provide changes in the estimates provided by the TWDB.

#### **STAFF RECOMMENDATIONS**

The staff does not have any specific information on the provided agricultural estimates. If the Board feels the estimates are too high or low, the Board can modify the estimates and provide them back to the TWDB.

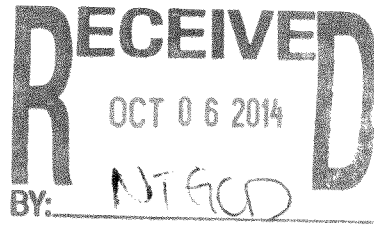
#### **ATTACHMENTS**

2014 Draft Agricultural Irrigation use Estimates

#### **PREPARED AND SUBMITTED BY:**

---

Drew Satterwhite, P.E., General Manager



# Texas Water Development Board

P.O. Box 13231, 1700 N. Congress Ave.  
Austin, TX 78711-3231, [www.twdb.texas.gov](http://www.twdb.texas.gov)  
Phone (512) 463-7847, Fax (512) 475-2053

October 3, 2014

To: District Managers and Board Members

**Re: 2013 DRAFT Agricultural Irrigation Water Use Estimates**

The Texas Water Development Board (TWDB) staff developed a draft of the estimated irrigated acres and irrigation water use in each county for the 2013 crop season.

The draft of the 2013 irrigation water use estimates for your area of responsibility is enclosed for your review. Based on your local knowledge and expertise, **please provide revisions to the following:**

1. Irrigated acres, irrigation application rate, and irrigation water use for each crop;
2. Irrigation water use by source (groundwater, surface water, waste-water reuse);
3. Estimated county-average irrigation application efficiency.

TWDB staff compiles these draft numbers using various sources of information including historical use estimates, available weather data, certified irrigated acres from the U.S. Department of Agriculture – Farm Service Agency, and surface water diversions from the Texas Commission on Environmental Quality.

*\*Note: The irrigation water use estimates are meant to be reflective of actual use, not potential.*

Please return your revisions by **December 12, 2014**. If you have any questions about the enclosed estimates or need additional information, please feel free to contact me at (512)-936-6090 or Antonio Delgado at (512) 463-7984. Please direct emails to [AgConservation@twdb.texas.gov](mailto:AgConservation@twdb.texas.gov). Thank you in advance for helping us improve our annual irrigation water use estimates.

Sincerely,

Cameron G. Turner  
TWDB Agricultural Water Conservation

Enclosures: 2013 DRAFT Agricultural Irrigation Water Use Estimates

Our Mission : To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas	: Board Members : Carlos Rubinstein, Chairman   Bech Bruun, Member   Kathleen Jackson, Member : : : Kevin Patteson, Executive Administrator
--	---

**Texas Water Development Board  
2013 Draft Irrigation Water Use Estimates**

**North Texas Groundwater Conservation District**

**COLLIN COUNTY**

*\*Note, these estimates are for crop year 2013, not 2014!*

Crop Number	Crop Name	Draft Acres	Draft Inches per Acre	Draft Acre-Feet
1	COTTON	0		0
2	SORGHUM	0		0
3	CORN	0		0
4	RICE	0		0
5	WHEAT	50	15	63
6	OTHER_GRAIN	50	18	75
7	FORAGE_HAY_PASTURE	50	18	75
8	PEANUTS	0		0
9	SOY_OIL	0		0
10	VINEYARD	0		0
11	ORCHARD	50	23	96
12	ALFALFA	0		0
13	SUGARCANE	0		0
14	VEGETABLES	0		0
15	OTHER	50	24	100
16	GOLF_COURSES	1,000	37	3,083
17	FAILED	0		0
County Total		1,250		3,492

Estimated county-wide average irrigation application efficiency percentage: <u>65%</u>	Groundwater (Acre-Feet): <u>210</u>
	Surface Water (Acre-Feet): <u>3,282</u>
	Waste-Water Reuse (Acre-Feet): <u>0</u>

Please review the draft 2013 irrigation water use estimates and provide any necessary revisions via email to [Agconservation@twdb.texas.gov](mailto:Agconservation@twdb.texas.gov), or mail to Texas Water Development Board, Attention:

Ag Conservation, 1700 North Congress Avenue, P.O. Box 13231, Austin, TX 78711-3231 Direct calls to Cameron Turner (512-936-6090) or Antonio Delgado (512-463-7984).

**Texas Water Development Board  
2013 Draft Irrigation Water Use Estimates**

**North Texas Groundwater Conservation District**

**COOKE COUNTY**

*\*Note, these estimates are for crop year 2013, not 2014!*

Crop Number	Crop Name	Draft Acres	Draft Inches per Acre	Draft Acre-Feet
1	COTTON	0		0
2	SORGHUM	0		0
3	CORN	0		0
4	RICE	0		0
5	WHEAT	0		0
6	OTHER_GRAIN	0		0
7	FORAGE_HAY_PASTURE	100	16	133
8	PEANUTS	0		0
9	SOY_OIL	0		0
10	VINEYARD	30	10	25
11	ORCHARD	130	20	217
12	ALFALFA	0		0
13	SUGARCANE	0		0
14	VEGETABLES	0		0
15	OTHER	0		0
16	GOLF_COURSES	300	33	825
17	FAILED	0		0
County Total		560		1,200

Estimated county-wide average irrigation application efficiency percentage: <u>75%</u>	Groundwater (Acre-Feet): <u>1,023</u>
	Surface Water (Acre-Feet): <u>177</u>
	Waste-Water Reuse (Acre-Feet): <u>0</u>

Please review the draft 2013 irrigation water use estimates and provide any necessary revisions via email to [Agconservation@twdb.texas.gov](mailto:Agconservation@twdb.texas.gov), or mail to Texas Water Development Board, Attention: Ag Conservation, 1700 North Congress Avenue, P.O. Box 13231, Austin, TX 78711-3231 Direct calls to Cameron Turner (512-936-6090) or Antonio Delgado (512-463-7984).

**Texas Water Development Board  
2013 Draft Irrigation Water Use Estimates**

**North Texas Groundwater Conservation District**

**DENTON COUNTY**

*\*Note, these estimates are for crop year 2013, not 2014!*

Crop Number	Crop Name	Draft Acres	Draft Inches per Acre	Draft Acre-Feet
1	COTTON	0		0
2	SORGHUM	0		0
3	CORN	0		0
4	RICE	0		0
5	WHEAT	180	6	90
6	OTHER_GRAIN	300	12	300
7	FORAGE_HAY_PASTURE	500	15	625
8	PEANUTS	0		0
9	SOY_OIL	0		0
10	VINEYARD	0		0
11	ORCHARD	0		0
12	ALFALFA	0		0
13	SUGARCANE	0		0
14	VEGETABLES	20	25	42
15	OTHER	0		0
16	GOLF_COURSES	900	27	2,025
17	FAILED	0		0
<b>County Total</b>		<b>1,900</b>		<b>3,082</b>

Estimated county-wide average irrigation application efficiency percentage: <u>65%</u>	Groundwater (Acre-Feet): <u>2,167</u>
	Surface Water (Acre-Feet): <u>782</u>
	Waste-Water Reuse (Acre-Feet): <u>133</u>

Please review the draft 2013 irrigation water use estimates and provide any necessary revisions via email to [Agconservation@twdb.texas.gov](mailto:Agconservation@twdb.texas.gov), or mail to Texas Water Development Board, Attention: Ag Conservation, 1700 North Congress Avenue, P.O. Box 13231, Austin, TX 78711-3231 Direct calls to Cameron Turner (512-936-6090) or Antonio Delgado (512-463-7984).

ATTACHMENT 12



## **AGENDA COMMUNICATION**

---

**DATE:** November 11, 2014

**SUBJECT:** AGENDA ITEM NO. 12

### **GENERAL MANAGER'S REPORT**

#### **SUMMARY**

A detailed summary of well activities is attached. All wells registered in North Texas GCD are in the Trinity and Woodbine Aquifers.

#### **ATTACHMENTS**

**PREPARED AND SUBMITTED BY:**

---

Drew Satterwhite, P.E., General Manager

## North Texas Groundwater Conservation District

### Well Registration Summary As of October 31, 2014

County	Exempt Wells	Non-Exempt Wells	Total Registered Wells
Collin County	83	89	172
Cooke County	235	107	342
Denton County	425	354	779
<b>Total</b>	<b>743</b>	<b>550</b>	<b>1293</b>

### Monthly Summary October 2014

County	New Exempt Well Registrations	New Non-Exempt Well Registrations	Existing Exempt Well Registrations	Existing Non-Exempt Well Registrations	Exempt Wells Completed	Non-Exempt Wells Completed	Wells Plugged
Collin County	0	0	1	1	0	0	0
Cooke County	7	0	0	0	3	1	0
Denton County	11	0	0	0	9	3	0
<b>Total</b>	<b>18</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>12</b>	<b>4</b>	<b>0</b>



ADJOURN