REGULAR MEETING

**February 2, 2023**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Vice Chairman Kippley at 5:00 P.M., on Thursday, February 2, 2023, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Skelton (arrived late), Anttila, Kippley; Clerk-Knaus, Treasurer–Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Bill Maki

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP BOARD MEETING MINUTES FROM JANUARY 5, 2023, REORGANIZATION SPECIAL MEETING ON JANUARY 5, 2023, AND A SPECIAL CLOSED MEETING ON JANUARY 30, 2023, ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR JANUARY 2023. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** | **Total** |
| CC01-03-23 | Cardmember Service | Planners, Binders, PW jackets | $ 1,320.75 |
| 34378 | R.A.M.S. | Dues 2023 | $ 400.00 |
| 34379 | Zito Media | Fire Hall & PW Telephone & Internet | $ 408.86 |
| 34380 | East Mesabi Sanitation | Refuse Collection DEC 2022 | $ 12,232.70 |
| 34381 | Amanda Gross | Supplies Reimbursement | $ 27.00 |
| 34382 | Madison National Life Ins Co, Inc | Employer Portion of FICA | $ 328.95 |
| D01-11-23 | Empower | Employee Contributions | $ 310.00 |
| DD01112301 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 1,847.16 |
| DD01112302 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 171.70 |
| DD01112303 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 1,428.99 |
| DD01112304 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 2,578.32 |
| DD01112305 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 1,729.78 |
| DD01112306 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 1,640.53 |
| DD01112307 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 2,797.80 |
| DD01112308 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 2,249.79 |
| DD01112309 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 1,310.11 |
| DD01112310 | Payroll Period Ending 01/07/2023 | Biweekly Payroll Ending 01/07/2023 | $ 2,107.99 |
| F01-11-23 | E.F.T.P.S. | Withholding Payroll Ending 01/07/23 | $ 6,455.34 |
| M01-11-23 | MN Department of Revenue | Withholding | $ 1,246.36 |
| P01-11-23 | P.E.R.A. | Retirement Deduction 1/07/23 | $ 3,648.10 |
| 34383 | Bradach Lumber | Snaps, Screws | $ 20.73 |
| 34384 | BSN Sports | Basketball Hoop Nets | $ 79.13 |
| 34385 | Vault Health | D & A Testing Fee | $ 59.38 |
| 34386 | East Range Joint Powers Board | 1st Qtr 2023 | $ 3,750.00 |
| ST01-16-23 | MN Dept of Revenue - Sales Tax | Sales Tax - DEC 22 | $ 1,310.00 |
| D01-25-23 | Empower | Employee Deductions | $ 310.00 |
| DD01252301 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 2,018.78 |
| DD01252302 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 300.47 |
| DD01252303 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 1,427.78 |
| DD01252304 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 213.68 |
| DD01252305 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 2,251.84 |
| DD01252306 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 1,714.82 |
| DD01252307 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 1,626.39 |
| DD01252308 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 2,063.30 |
| DD01252309 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 2,053.36 |
| DD01252310 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 1,291.77 |
| DD01252311 | Payroll Period Ending 01/21/2023 | Regular Payroll Ending 01/21/2023 | $ 1,776.39 |
| F01-25-23 | E.F.T.P.S. | Withholding Payroll Ending 01/25/23 | $ 5,792.12 |
| M01-25-23 | MN Department of Revenue | Withholding | $ 1,112.48 |
| P01-25-23 | P.E.R.A. | Retirement Deduction 1/07/23 | $ 3,366.16 |
| HC01-27-23 | Empower | HCSP Contributions to MSRS | $ 31,191.77 |
| 34387 | Cut Rate Batteries | Pager & Batteries | $ 1,471.55 |
| 34388 | Aurora Auto Value | Fluids, Fittings, Battery | $ 1,661.10 |
| 34389 | A1 Services, Inc. | Pumping Holding Tank | $ 235.00 |
| 34390 | Aurora, City of | Fire Contract, Fire Alarm, Ceiling Tiles, Shredding | $ 602.80 |
| 34391 | Bradach Lumber | Hardware for Snowblower | $ 8.68 |
| 34392 | Como Oil & Propane | Propane | $ 4,026.57 |
| 34393 | CTC | Town Office Phone & Internet Jan 2023 | $ 449.43 |
| 34394 | Couri & Ruppe, P.L.L.P. | Annexation Legal Services | $ 230.00 |
| 34395 | Diamond Mowers | Blades, Parts for Mower | $ 4,298.46 |
| 34396 | Edwards Oil | Gloves, Lifting Strap, Brackets | $ 417.64 |
| 34397 | Essentia Health | Baland Random Test | $ 30.00 |
| 34398 | PB Distributing Inc.-Phil's Garage | Door Fix Public Works | $ 785.00 |
| 34399 | Grande Ace Hardware | Snowblower parts | $ 14.99 |
| 34400 | Gopher State One Call | 2023 Facility Operator Fee | $ 50.00 |
| 34401 | Hoyt Lakes, City of | Ambulance Agreement | $ 600.00 |
| 34402 | KB Plumbing & Heating | LLCC Boiler Replacement | $ 17,850.00 |
| 34403 | Michael Lesar | Supplies FD | $ 156.80 |
| 34404 | Excel Business Systems | Service Contract | $ 138.04 |
| 34405 | Lake Country Power | Electric Service | $ 3,761.00 |
| 34406 | XZ6344990 | Health Care Savings | $ 551.86 |
| 34407 | Colosimo, Patchin, & Kearney, LTD | Legal Services | $ 465.00 |
| 34408 | APG Media of MN | Meeting Notices | $ 149.20 |
| 34409 | Lawson Products | Field Marking Paint, TyRaps, Bolts | $ 1,183.29 |
| 34410 | Little Falls Machine, Inc. | Truck #5 Parts | $ 2,441.84 |
| 34411 | L & M Fleet Supply, Inc. | Mailbox Repair, Laskiainen Supplies | $ 1,041.38 |
| 34412 | Mesabi East Schools ISD 2711 | Lifeguards 2022 | $ 12,162.57 |
| 34413 | Mesabi East Schools ISD 2711 | Recreation Service Agreement 2023 | $ 13,500.00 |
| 34414 | Minnesota Power | Electric Service | $ 246.33 |
| 34415 | Minnesota Power | Electric Service | $ 32.30 |
| 34416 | Minnesota Power | Electric Service | $ 188.48 |
| 34417 | Menard's-Virginia | Supplies | $ 382.50 |
| 34418 | Minnesota Benefit Association | Town Board Life Ins | $ 1,605.00 |
| 34419 | Niemi, Clark | Clothing Allowance | $ 400.00 |
| 34420 | Nuss Truck & Equipment | Truck #5 | $ 319.69 |
| 34421 | PeopleService Inc. | W/WW Professional Services | $ 350.00 |
| 34422 | Power Transmission Inc. | Truck #8 | $ 2,013.52 |
| 34423 | Range Paper | Supplies | $ 2,293.78 |
| 34424 | St. Louis County Auditor | Election Disk Programming | $ 584.00 |
| 34425 | St. Louis County Auditor-PW | DEC 2022 Fuel | $ 10,897.50 |
| 34426 | Towmaster | Truck #5 | $ 1,174.08 |
| 34427 | Ultimate Safety Concepts Inc. | Gloves, Hoods, Vests | $ 4,921.24 |
| 34428 | VC3 | January Service Contract | $ 326.00 |
| 34429 | Como Oil & Propane | Propane | $ 20,039.25 |
| 34430 | Central Pension Fund | Retirement Contributions Jan 22 | $ 3,456.00 |
| 34431 | Madison National Life Ins Co, Inc | Disability Ins | $ 334.61 |
| 34432 | XZ4114822 | Health Care Saving Reimb. | $ 386.84 |
| 34433 | XZ2234345 | HCSP Reimbursement | $ 88.28 |
| 34434 | I.U.O.E. Local 49 Fringe Benefits | March 2023 Group Insurance | $ 12,780.00 |
| 34435 | Linde Gas & Equipment Inc. | Welding Supplies/Services | $ 760.06 |
| 34436 | A1 Services, Inc. | Pumping Holding Tank | $ 232.50 |
| 34437 | PB Distributing Inc.-Phil's Garage | Door 19 Repair | $ 553.51 |
| 34438 | East Range Times | Meeting Notice | $ 75.90 |
| 34439 | Sullivan Supply | Supplies LLCC | $ 625.75 |
| 34440 | Range Paper | Supplies | $ 842.21 |
| 63247 | Colonial Life | JAN 23 Employee Deductions | $ 592.98 |
| 63241 | I.U.O.E. Local 49 | \*\*\*VOID$315.00\*\*\*Union Dues Jan 2023 | $ - |
| 63242 | MN NCPERS | \*\*\*VOID$48.00\*\*\*Employee Deductions FEB 2022 | $ - |
| 63243 | Minnesota Life Insurance Company | \*\*\*VOID$170.20\*\*\*Employee/Employer Insurance | $ - |
| 63244 | I.U.O.E. Local 49 | Union Dues Jan 2023 | $ 315.00 |
| 63245 | NCPERS Group Life Ins. | Employee Paid Life Insurance | $ 48.00 |
| 63246 | Minnesota Life Insurance Company | Employee/Employer Insurance | $ 170.20 |
| DD01312301 | Payroll Period Ending 01/31/2023 | January 2023 Monthly Payroll | $ 425.79 |
| DD01312302 | Payroll Period Ending 01/31/2023 | January 2023 Monthly Payroll | $ 150.23 |
| DD01312303 | Payroll Period Ending 01/31/2023 | January 2023 Monthly Payroll | $ 325.79 |
| DD01312304 | Payroll Period Ending 01/31/2023 | January 2023 Monthly Payroll | $ 279.01 |
| DD01312305 | Payroll Period Ending 01/31/2023 | January 2023 Monthly Payroll | $ 509.85 |
| F01-31-23 | E.F.T.P.S. Monthly | Employee Deductions | $ 178.98 |
| M01-31-23 | MN Department of Revenue Monthly | Employee Withholding | $ 49.08 |
| P01-31-23 | P.E.R.A. Monthly | Retirement Deductions | $ 216.52 |
|  |  | **TOTAL** | **$ 245,423.54** |

**2. THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2023, LISTED RECEIPTS IN THE AMOUNT OF $45,974.51:**

|  |  |
| --- | --- |
| 12/22 Tax Apportionment  1st ½ 2023 Fire Contract  2022 General Election Reimb. City of Aurora  Refuse Revenue  Garbage Bag Revenue  LMC WC Insurance Premium Credit  Cemetery Revenue  LCP Lighting Rebate  LLCC Rental Fees  TL Pavilion Rental Fees | 11,592.75  18,000.00  3,574.87  947.31  1,626.00  6,008.00  700.00  $3,000.00  340.00  150.00 |
| Interest Earned | 35.58 |
| **TOTAL** | **$45,974.51** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2023 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: None

**4. UNFINISHED BUSINESS:**

4.1 Fire Department Updates – Dan Mackey provided a grant writing proposal which the Board reviewed. The Board would like to receive a final copy of the grants once submitted.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING DAN MACKEY’S GRANT WRITING PROPOSAL TO WRITE TWO GRANTS FOR THE FIRE DEPARTMENT AT A TOTAL COST OF $2,100.00. MOTION CARRIED**

4.2 Stepetz Road – The Board reviewed the DNR Proposal for overseeing the Timber Sale for the Township at a cost of 13% of gross receipts. The DNR would oversee the Project and submit bids to the newspapers on our behalf and take care of the sale from start to finish.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING THE DNR TIMBER SALE SERVICE APPLICATION AS PRESENTED AT A COST OF THIRTEEN PERCENT (13%) OF GROSS SALES. MOTION CARRIED**

4.3 Joint Water Project - Community Outreach is important and look for publications in the East Range Times; bids will hopefully go out in the early Spring/Summer for the Project.

4.4 Wynne Ridge/Rocky Road Bituminous Project- Final payment to St. Louis County is pending receipt of invoice.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Wynne Ridge & Rock N Pines Broadband Infrastructure Project Update – Project infrastructure was installed but there is no service to the area yet. Paperwork was submitted by Mediacom to receive their reimbursement of $29,000.00 in which St. Louis County paid to the Township as a pass-through agent. Project should be completed this Spring.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.6 Cemetery Land Title/Legal Description – Kearney updated the Board no probate can be found on record for the property. Kearney will contact Mr. Halmet and find out where he is at with the probate for the estate.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.7 IRRRB Community Sign Project – No new updates. Installation tabled to Spring.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.8 LLCC Deed/Legal Update – Waiting on meeting dates from Mesabi East School Board.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.9 Garbage Bag Cost Discussion – Kippley feels the recent price increase for garbage bags is too much. The office has not had any complaints or calls regarding the recent price increase. The cost increase helps offset the Township’s cost to provide garbage pick-up service at no cost to the residents. Other local residents in Aurora, Hoyt Lakes, and Biwabik pay a monthly fee for garbage collection on top of the garbage bag cost.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO KEEP THE GARBAGE BAG COSTS THE SAME AS APPROVED IN JANURARY 2023 WHICH IS ELEVEN DOLLARS ($11.00) FOR A BUNDLE OF SMALL BAGS AND SEVENTEEN DOLLARS ($17.00) FOR A BUNDLE OF LARGE BAGS. KIPPLEY OPPOSED MOTION. MOTION CARRIED**

4.10 Additional LLCC Rental Rates – In January, the Board approved rate increases. However, the Office proposed a weekly rate and multiple day rate be considered by the Board.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE WEEKLY RATE OF $1,800.00, A TWO-DAY RENTAL FEE OF $575.00, AND A THREE-DAY RENTAL RATE OF $850.00. MOTION CARRIED**

4.11 Water & Sewer Utility Rate Discussion - Resolution 2023-003 & Resolution 2023-004 – Utility rates for customers haven’t been reviewed since rates were established in 2013. The Board compared the Township’s rates to other local cities and agreed the Township should also have an after-hours additional fee and the fee for customer requested or non-payment connects/disconnects should be based on the time of the year with it being more expensive in the winter months. The following rate schedule was reviewed:

Water Disconnection Fee May 1 – October 31 $50.00

Water Reconnection Fee May 1 – October 31 $50.00

Water Disconnection Fee November 1 – April 30 $100.00

Water Reconnection Fee November 1 – April 30 $100.00

After Hours Connection Fee (3:00 P.M. or later) $125.00 Additional

After Hours Disconnection Fee (3:00 P.M. or later) $125.00 Additional

Water Connection/Access Fee $1000.00

Wastewater Connection/Access Fee $1000.00

Application Fee $25.00

Late Penalty Fee for Delinquent Accounts $25.00

Residential & Commercial Monthly Billing will be billed according to the adopted City of Aurora Utility Rates and Service effective January 1, 2023 in addition to the following charges: Monthly Service Fee of $10.00.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING RESOLUTION 2023-003 RESIDENTIAL WATER AND WASTEWATER RATES EFFECTIVE FEBRUARY 2, 2023 AND RESOLUTION 2023-004 COMMERCIAL WATER AND WASTEWATER RATES EFFECTIVE FEBRUARY 2, 2023. MOTION CARRIED**

**5. NEW BUSINESS:**

5.1 Grant Writing Proposal – Susie Parkhurst provided a grant writing proposal for the Township’s consideration. Parkhurst would be an independent contractor, not an employee and would receive payment for services. Parkhurst would work with Town Manager Knaus on grants supporting Township Strategic Direction and Projects. Parkhurst would receive a percentage of the total grant applied weather awarded or not for writing the grant and an hourly fee of $20.00 per hour for grant research.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY APPROVING THE PROPOSED GRANT WRITING CONTRACT FOR PROFESSIONAL SERVICES FROM SUSIE PARKHURST AS PRESENTED NOT TO EXCEED A TOTAL COST OF $10,000.00 PER YEAR. MOTION CARRIED**

5.2 Pepsi Challenge Request

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING BRYAN LEHMAN TO BE RELEASED FROM NORMAL WORK DUTIES TO PROVIDE ASSISTANCE AT THE PEPSI CHALLENGE ON FRIDAY, MARCH 3, 2023 WITH PAY WEATHER PERMITTING WITH THE UNDERSTANDING IF HIS SERVICES ARE REQUIRED TO PLOW TOWNSHIP ROADS THAT HAS PRIORITY. MOTION CARRIED**

5.3 Aurora Chamber of Commerce Dues Invoice for 2023 & Celebrate Aurora Donation Receipt for 2022

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE CIVIC DUES FOR THE AURORA CHAMBER OF COMMERCE FOR THE TOWN OF WHITE FOR 2023. MOTION CARRIED**

5.4 National Night Out 2023 Event – Tuesday, August 1, 2023 – Brock Kick with St. Louis County would like to host National Night Out at the Loon Lake Community Center with the Township hosting a health and wellness fair at the same time. St. Louis County would provide entertainment and help organize the event.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE HOSTING OF NATIONAL NIGHT OUT AND A HEALTH AND WELLNESS FAIR AT LOON LAKE COMMUNITY CENTER ON TUESDAY, AUGUST 1, 2023 WITH ST. LOUIS COUNTY. MOTION CARRIED**

5.5 LBAE Meeting 2023 Notice – Scheduled for May 10, 2023 at 1:00 P.M. at the City/Town Government Center by St. Louis County. Clerk Knaus will post and advertise the Special Meeting.

5.6 St. Louis County PHHS THC Guidance – was reviewed by the Board. The Board directed Knaus to get examples of ordinances being passed by other local governments, including Townships.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.7 St. Louis County Tax Forfeited Land in 2022 Report

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECTING KNAUS TO CONTACT ST. LOUIS COUNTY AND ASK HOW THESE PARCELS CAN BE USED AND TABLE TO NEXT MONTH. MOTION CARRIED**

**6. REPORTS:**

Clerk’s Report

1.) **Year-end closing, reconciliation, and 2023 budget finalization is completed. Audit is scheduled for the week of March 27th.**

**2.) All 1099’s and W-2’s forms were sent out to employees and submitted electronically online to both State and Federal websites. Payroll Quarterly Reports were also mailed and submitted.**

**3.) The Annual U.S. Census Bureau Boundary and Annexation Survey (BAS) was submitted online as requested.**

**4.) The PERA Retirement Annual Leave Report for calendar year ending 12/31/22 was submitted.**

**5.) Updated employee rosters for 2023 were sent to the Local 49 union and Madison Life (administrator of short-term and long-term disability benefits) as requested.**

**6.) The Annual Report of Outstanding Indebtedness was submitted to St. Louis County as requested 1/31/2023.**

**7.) The ERJPB now has an electronic newsletter being mailed out which you can subscribe to – the latest was sent out on January 23rd and their new website is also online! If you haven’t already done so, please complete the Shop Local Campaign Online Survey. I serve on this Marketing Committee (through the ERJPB/Northspan) and it will be very helpful as we design the East Range Logo.**

**8.) There are two bills moving through the House and Senate which I want you to be aware of: An Earned Sick and Safe Time Bill which would provide employees with one hour of paid sick and safe time leave for every 30 hours worked. Workers could earn up to 48 hours of leave a year and be carried over up to 80 hours. This bill covers ANY employee working for the Township (think Fire Department, Laborers, etc.) who work at least 80 hours in a year to this benefit; the other bill is one that will authorize a limited medical exception for members to participate remotely from a nonpublic location up to three times a year.**

**9.) The Astro Tourism Presentation originally scheduled for Tuesday February 7th was postponed. I will inform the Board when this will take place.**

**Pending: Notification of Official Filings of Road Vacations for Road 45/Lane 51 with St. Louis County (Kearney will do this);**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – Plowing, lots of snowstorms! Two trucks are now programmed and tracked for salt and sand usage; lots of prep work for Laskiainen but we’re ready!

Supervisors:

Anttila – Thanks to everyone for the help making the slides for Laskiainen and all the work to get ready for this weekend! There is a Fire Department member who should be sent for a physical. Because this is a personnel issue, a Supervisor will talk to the Chief.

Skelton – An individual contacted him to see if the Township could sell brine mix. Foreman Niemi said we do make it, it doesn’t take much time, at a minimal cost. However, if we were to sell it, Knaus indicated we may have to pay sales tax to the State on the sales.

**7. TRAINING REQUESTS & MEETING NOTICES**:

* + Amanda, Jodi, Clark - League of MN Cities Loss Control/Safety Training – April 11, 2023 – Virginia, MN

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING STAFF ATTEND THIS TRAINING WITH EXPENSES PAID. MOTION CARRIED**

* + Jodi – Annual MCFOA Conference – St. Cloud – March 20-24, 2023 - $305.00

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING KNAUS TO ATTEND THIS TRAINING WITH EXPENSES PAID. MOTION CARRIED**

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, March 2, 2023 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, February 15, 2023 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, February 28, 2023 9:00 AM @ City/Town Government Center; CAP Meeting: Thursday, March 2, 2023 11:30 A.M. @ Giants Ridge; Annual Township Meeting: Tuesday, March 14, 2023 @ 6:00 P.M. Loon Lake Community Center;

**9. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ADJOURN THE REGULAR MEETING AT 6:12 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**