

Notice of Privacy for Protected Health Information

It is the policy of our practice that all physical therapist and staff preserve the integrity and the confidentiality of protected health information (PHI) pertaining to our patients.

The purpose of this policy is to ensure that LeBarnes Pelvic & MFR Therapy and Lori LeBarnes, P.T. have the necessary medical and PHI to provide the highest quality medical care possible while protecting the confidentiality of the PHI of our patients to the highest degree possible.

Patients should not be afraid to provide information to LeBarnes Pelvic & MFR Therapy for purpose of treatment. LeBarnes Pelvic & MFR Therapy will:

- Adhere to the standards set forth in this Notice of Privacy Practices.
- Collect, use and disclose PHI only in conformance with state and federal laws and current patient covenants and/or authorizations, as appropriate.

LeBarnes Pelvic & MFR Therapy will not use or disclose PHI for uses outside of practice's such as marketing, employment, life insurance applications, etc. without an authorization from the patient.

- Use and disclose PHI to remind patients of their appointments unless they instruct us not to.
- Recognize that PHI collected about patients must be accurate, timely, complete, and available when needed.

LeBarnes Pelvic & MFR Therapy will:

- Implement reasonable measures to protect the integrity of all PHI maintained about patients.
- Recognize that patients have a right to privacy and respect the patient's dignity at all times.

-- Act as responsible information stewards and treat all PHI as sensitive and confidential. LeBarnes Pelvic & MFR Therapy will:

- Treat all PHI data as confidential in accordance with professional ethics, accreditation standards, and legal requirements.
- Not disclose PHI data unless the patient (or his or her authorized representative) has properly authorized the release or the release is otherwise authorized by law.

