

Summit Lake Paiute Tribe  
General Council Meeting  
Saturday, October 16, 2021  
Summit Lake Paiute Reservation, Summit Lake, Nevada

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**CALL TO ORDER:** Chairwoman Randi Lone Eagle called the General Council Meeting of Saturday, October 16, 2021 to order at 10:15 am.

**ROLL CALL:** Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Phillip Frank, present; and Council Member, Steven Crane, present.

**STAFF:** Linda Quinn, Finance Director; James Simmons, Natural Resources Department Director, Austin New Moon, Housing Manager; and Alissa Marshall, Enrollment Coordinator

Ms. Lone Eagle stated that they had talked about redoing the agendas to do the minutes first. With the November Regular Council meeting the minutes will be first after roll call and then reports.

**Reports:**

**Chairwoman Randi Lone Eagle** stated it has been a busy month since the September Regular Council meeting. There was a Special Council meeting on September 23, 2021 and as well as Special Council meetings on September 27, 2021, October 1, 2021 and October 5, 2021.

Ms. Lone Eagle signed four DMV forms in regards to the ATVs sold in the silent auction. She received a quarterly report from Wyatt Plumlee regarding Fisheries, Roads and Range. She signed one ICWA letter, Council checks and timesheets. She wants people to try to be up-to-date with everything that she is given regarding timesheets, time-off requests need to be signed-off prior to the time-off and documentation needs to be attached to the form. She also signed the SF-425s.

She received a request from Melissa Eller, Enrollment Committee Chairwoman. She has served on the committee for a three-year term. She is requesting to serve another term on the Enrollment Committee. She is the only one who has sent her intent to serve. There has not been an Enrollment Committee meeting since before the elections. They are planning to have a meeting in November. It was the Consensus of the Council to accept Ms. Eller's request to serve another term. A letter will be sent informing Ms. Eller of her re-appointment to the Enrollment Committee.

The Chairwoman informed Council that she had been contacted by Ms. Eller for the Committee as well as Ms. Marshall as Enrollment Coordinator. They both expressed issues they had with each other. It was requested that there be a meeting to resolve these issues.

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Ms. Lone Eagle followed-up on emails, texts and calls from Tribal members and coordinated with the staff. She signed the day-to-day documents and checks as needed.

**Vice-Chairwoman Nedra Crane** attended the Special Council meeting on September 23, 2021 regarding LiDar; September 27, 2021 Special Council meeting on the IHP; the Special Council meeting with the Natural Resources Department (NRD) and the EPA on October 1, 2021; and October 5, 2021 morning meeting with Brian Melendez with Tribal Minds and evening meeting with Nevada Environmental Protection Agency regarding Hycroft mines.

Ms. Crane will attend the Legal Symposium in Las Vegas on December 6-8, 2021. She has signed checks.

**Secretary/Treasurer Eugene Mace Sr.** attended the Special Council meeting on September 23, 2021; September 27, 2021; October 1, 2021; and October 5, 2021. He also signed checks.

**Council Member Philip Frank** attended the Special Council meetings on September 23, 2021; October 1, 2021; and October 5, 2021. He was particularly interested in the LiDar Consultation and the meeting on the Hycroft Mine Air Quality.

**Council Member Steven Crane** attended the Special Council meetings on September 23, 2021; September 27, 2021; October 1, 2021; and October 5, 2021.

**Enrollment Report presented by Alissa Marshall, Enrollment Coordinator**

1. Membership Related
  - Completed 4<sup>th</sup> Quarter BIA ICWA Report
  - Contacted by ITCN regarding SLPT's total member number. Sent two separate spreadsheets, created in Progeny, of the total member number as well as age breakdown: 0-17 and 18+
  - Sent member #203 requested Tribal Verification form signed by Chairwoman
  - Two new members enrolled in August. Sent approval letters to both.
  - Member files were created and both individuals entered into Progeny
  - Five applications for membership sent out. All for family members of current enrolled members.
  - Four applications pending:
    - Approved 60-day extension for Control No: 2021-031, 2021-032, 2021-033. All still waiting on SS Cards to arrive.
    - Approved 30-day extension for Control No: 2021-028. Waiting for Marriage Certificate to arrive to prove name change

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- Seven applications ready for approval.
- One name and address change
- Five Tribal ID Cards issued and sent via mail
- Cross checked and created a detailed list of all members who are enrolled, deceased, disenrolled, relinquished and unassigned member numbers via Progeny and member file cabinet.
- Conclusion:
  - 179 Enrolled Members. 117 Adults, 62 Children. 45 Deceased.
  - Four Disenrolled.
  - 21 Relinquished.
  - 67 unassigned Enrollment numbers:  
65, 074, 105, 108, 111, 124, 144-149, 156-199, 205, 215, 227, 232-239
  - 1 UNKNOWN (put in Progeny and given member number but no member file)
- One Enrollment Number used twice (#137) assigned to a relinquished member and given to an enrolled member. Under Council's direction, member was sent a letter regarding his new enrollment number. 137 was given back to relinquished member.
- Next Enrollment Number, following current list, is 321.

## 2. ICWA Requests

Received a total of five ICWA requests: Four non-affiliated, one affiliated

- Two of four non-affiliated were previously found non-affiliated in March and June of 2021. Sent both agencies new non-affiliated letter as well as a copy of the previous non-affiliated letter.
- One affiliated letter was sent to agency as well as an Enrollment Application and new control number. Included an enrollment verification of child's father to prove child's affiliation with SLPT.

## 3. Admin Duties:

- Uploaded Resolution SL-43-2021 and SL-48-2021 to Summit Lake Website
- Created Spreadsheet, via Progeny, for Finance Director with all enrolled members 18+ for November checks. Spreadsheet included, member number, member name, address, and current age.
- Three addresses for members on spreadsheet were listed as UNKNOWN

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- Able to get in contact with one member, out of the three. Stated they were unaware of their membership due to no communication after application was sent in for review. Member requested a copy of Resolution for approved enrollment, SL-03-2006, which included member number. Sent address update form as well as Tribal ID request form.
  - Second member with unknown address was sent a letter (9/30/2021) to last known address in member file. Informed Finance Director who reached out to member regarding unreceived funding that had been previously distributed to all enrolled members.
  - Contact with third member with unknown address was unsuccessful as the member has no address on file and the phone number listed (last updated in 1992) has been disconnected. No contact with Tribe since 2000.
- Scanned 37 ICWA non-affiliated files from years 2015-2020

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for ten minutes for Enrollment issues. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The Council went into Executive Session at 10:38 am.**

Council returned from Executive Session at 10:58 am.

Council will set-up a Special Council meeting with the Enrollment Committee members and Enrollment Coordinator to go over the roles and responsibilities of their respective positions.

**Housing Department Report by Austin New Moon, Housing Manager**

- There are 107 followers on the SLPT Housing Facebook page.
- Rental Assistance Program is assisting four reoccurring participants.
- There are two pending employment assistance applications which will be ready at the next meeting.
- She had a visit with the Better Business Bureau for TV system instructions.
- Pantry: Weekly pickups were made from Christian Charities of Northern Nevada (CCONN)
- ERAP and C19HAP
  - ERAP: Continuing to work applications as they come through
  - C19HAP: One processed application with two more applications pending.
- Legal Symposium on December 6-8, 2021. Ms. New Moon, Ms. Crane, Mr. Mace, Sr. will attend with a Mr. Frank possibly going, and Ms. Lone Eagle is

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pending. A few flights have been booked and a few hotel rooms have been booked.

Indian Housing Plan: Corrections were made from the last meeting comments and the IHP was submitted to HUD.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for ten minutes for Housing Applications. Secretary/Treasurer Eugene Mace, Sr seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The Council went into Executive Session at 11:15 am.**

Council returned from Executive Session at 11:25 am.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve one application for Security and First Month's Rent. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 11:27 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve one application for Tenant Based Rental Assistance. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 11:28 am.**

Chairwoman Lone Eagle called a lunch break at 11:30 am for one hour.

Council returned from Lunch.

#### **Finance Department Report by Linda Quinn**

Council reviewed a copy of the Position Description for Language Teacher for Native Language Program funded by ARP Native Language Program from Health and Human Services Administration with an award of \$82,609.00. The Council noted the changes and agreed to move forward with the approval of the Native Language Teacher Position Description with Resolution SL-56-2021 with noted changes. The revised position description will be sent to Council before posting the open position.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-56-2021, Approval of Paiute Language Teacher Position Description with corrections. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-56-2021 enacted at 12:40 pm.**

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The Chairwoman noted she is unable to log into her laptop at the office. IT Support will be called to resolve the problem and was advised to notify the office if they are remotely working on SLPT computers.

Budget Summary: Spreadsheet of all grant expenses and remaining balances as of September 30, 2021 were presented to the Council for review. Closing grants were highlighted in yellow.

Ms. Quinn announced SLPT received \$1,650.09 from ITCN from their Child Care Development Program for fiscal year 2018. Funding was deposited in the Child Care Fund 110. Additional Fire Tablets have been ordered from Amazon for children in the 3-12 years age group.

Council continued the discussion of Tribal financial assistance due to COVID-19 pandemic. Council read Resolution SL-57-2021, "Membership Allocation Coronavirus ARPA Funds" which states all Tribal members will receive \$2,000.00 to assist all adult members 18 years of age as of October 16, 2021, during COVID-19 pandemic to be disbursed from ARPA funds in Fund 1403 (\$139,353.47) and Fund 1402 (78,296.00) the first week of November, 2021. Disbursement anticipated to be a total of \$234,000.00.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-57-2021 Membership Allocation Coronavirus ARPA Funds. Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-57-2021 enacted at 12:55 pm.**

Ms. Lone Eagle stated a member has not been notified regarding use of Field Station water and requested a letter be prepared allowing permission that was granted in a previous Council meeting.

Purchase of Suite 401: Close of escrow will be Monday, October 18, 2021. A Cashier's check will be ready for pick-up on Monday. Paperwork will be signed electronically by Chairwoman Lone Eagle.

Questions on renting the building for meetings, etc.: Ms. Quinn researched local comparable rentals and on average they are getting \$100.00 an hour. There is also need to find out what is required to operate business: i.e., license, insurance, what is best way to advertise, etc. Ms. Lone Eagle commented that SLPT is not ready to go there yet.

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On September 28, 2021 Bluebird Auditor (Bradley Ebert) requested old fisheries grant documents: 2019/2020 Quarterly & Annual SF-425's, Quarterly & Annual Narratives; Award Contract; and CFDA's. The FY 2020 Audit was submitted to the Federal Clearinghouse and accepted on October 7, 2021. Ms. Quinn asked Gemma Han for a date for the meeting with Council to have the Annual Audit Review. Ms. Han said she is free any evening in the next two weeks except for the October 29, 2021. Council selected Tuesday, October 19, 2021 from 6:00 PM – 7:00 PM in Suite 401.

Ms. Quinn attended a virtual meeting with NTIA and the Treasury on October 13, 2021 regarding updates on the Broadband status of grant applications and processing timeline overview. A separate grant within the Broadband Connectivity Program is the Capital Projects Fund (CPF) which has been funded with \$167,000.00 in funds per tribe. The projects can be related to broadband in service areas to underserved members, purchasing of tablets, laptops, desktop computers for loan to members or for public use; or instruction design to directly enable work, education or health monitoring activities. The application opened October 1, 2021 and there is a Webinar on this program available at [treasury.gov/cpf](https://treasury.gov/cpf). This is an additional \$167,000 per tribe for Broadband projects not covered by the previous grant request through ITCN.

ITCN has been in contact and is requesting a time to meet with Council to discuss the CPA program. Deserea Quintana would like to present this information at the next tribal council meeting, and request support through resolution to approve ITCN to apply on our behalf. Both NTIA and Treasury confirmed ITCN could submit a consortium application to utilize these funds for the infrastructure projects on behalf of the 11 Tribes included in our NTIA application.

Council discussed the opportunity and agreed to move forward with a separate individual request for funding for Capital Projects Fund (CPF) from Broadband Connectivity Program. The Deadline is June 1, 2021. Chairwoman Lone Eagle will notify ITCN, Deserea Quintana of their decision.

Conner with DTS has been working to clear up blue screen error messages on our computers. He believes an update is all that is required. Ms. Quinn's computer is now getting "error blue screen".

Ms. Quinn attended the Grants Management Workshop webinar on October 15, 2021 from 11:00 am – 12:00 pm Pacific Time zone, Eventbrite by Native Learning Center's free course on Grants Management. It was a good refresher on internal controls, and missing audit documentation finding. There were mostly HUD related questions/conversations. OMB recognizes SLPT's attempts to write accurate uniform procurement and other policies for the good of the program. They are looking primarily for reasonable assurances.

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Quarterly SF-425 completed for all BIA (all due by the October 15, 2021) along with Grant Narratives for Consolidated Tribal Government (CTGP) and Higher Education.

Fuel mileage posted for the 3<sup>rd</sup> Quarter and state fuel tax form prepared and mailed.

Unemployment taxes prepared and check sent to the Nevada Employment Department of Rehabilitation and Training.

UPDATE:

Ms. Quinn has asked Dennis McCann to add Suite 401 to our insurance policy.

Letter was sent to Opus HOA regarding the roof tiles and inquiring about insect spraying.

US Bank separate account for Transportation Grant A21AV00755 (fund 158) has been received. A small checkbook was ordered for payment processing from this account.

Personnel Policy (Employee Handbook) temporarily on hold.

The scanner position has another applicant – Jamie Astor. Interviews will be postponed until more applications have been received.

DTS renewal of SonicWall firewall (includes 24/7 tech support, software and firmware updates, and spyware/intrusion prevention) was paid for 2-year renewal for \$726.00.

If Council is interested:

The U.S. Department of the Treasury would like the Tribe's feedback as they develop their Strategic Plan for 2022-2026. U.S. Department of the Treasury would appreciate if the Tribe would respond, and share these links with others who may be interested. Responses are due October 29, 2021.

- How can Treasury help the underserved communities better access incentives or programs for climate-friendly investments?
- How can Treasury strengthen coordination with non-governmental partners in advancing equitable economic growth and/or promoting financial stability?
- What steps can Treasury take to demonstrate and visualize progress on the strategic goals to the public?

English: <https://survey.alchemer.com/s3/6547745/Treasury-s-Strategic-Plan-for-Fiscal-Years-FY-2022-2026-english>

Request for Executive Session for 10 minutes was made.



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**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for ten minutes for Personnel issues. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The Council went into Executive Session at 2:20 pm.**

Council returned from executive session at 2:30pm.

**Natural Resources Department Report (NRD) from James Simmons, Director**

Mr. Simmons presented the NRD report detailing the accomplishments and work done by the NRD staff for noteworthy events and grant programs. He asked if the Council had any questions. Hearing none he moved on to Discussion Topics.

Discussion Topics:

- Approval to Extend Grant A18AV01029, Funds 131-1319: Mr. Simmons explained the reason to extend this grant. He requested a motion for the Council to approve the extension.

**MOTION: Vice-Chairwoman Nedra Crane moved to extend Grant A18AV01029 (Funds 131 – 1319) to December 31, 2022. Secretary Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried.**

Chairwoman Lone Eagle signed a letter drafted by NRD director to request the extension from BIA.

- Equipment Building Status: Mr. Simmons presented the equipment shed construction status. There were no decisions requested or made.
- What to do with the remaining ATV: After the auction there was one ATV left unsold. Council decided to postpone what to do with the final ATV. The duration of the postponement was not determined.
- BIA Proposal to deal with Feral Horses: Mr. Gerry Emm, BIA Superintendent had a suggestion as to how to handle feral horse removal from the reservation, i.e., trespass horses using Law and Order Codes. Council approved Mr. Simmons request to investigate Mr. Emm's suggestion.
- Mr. Simmons requested permission to attend Creeks and Communities training presented by the University of Nevada Reno (UNR). This is a free virtual (via

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Zoom) training on November 8 – 10, 2021. His time will be charged to funds 102, 141, and 148. Council approved Mr. Simmons request to attend Creeks and Communities training.

- New Water Heater for Old Fish Trailer: Mr. Simmons presented costs to replace the water heater for the old fish trailer. It will cost approximately \$1,000. This will be funded by Fund 102. Council approved the purchase and installation of a new water heater for Old Fish Trailer (Fund 102) ~ \$1,000.
- Mr. Simmons asked if the Council had any questions for the NDEP Ecological and Aesthetic Waters (EAW) program rollout. Council did not have any comments regarding the program rollout and approved the signing of a letter (drafted by Mr. Simmons) expressing SLPT's support for the EAW program. Ms. Lone Eagle signed letter.
- USFWS cultural consultation notification regarding the Rockin TD Ranch Riparian Protection and Fencing Replacement Project The council decided for no action regarding this.
- The council decided to have the NRD director organize an informational presentation on lithium mining to become more educated on the subject, and because the Thacker Mine will be within 50 miles of the reservation.
- Council decided to postpone a UNR story to highlight LCT efforts and UNR alumni connection. Duration of the postponement was not determined.

## MINUTES

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council meeting of Thursday, September 16, 2021 with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Regular Council meeting of Saturday, September 18, 2021 with a waiving of the reading. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council meeting of Thursday, September 23, 2021 with a waiving of the reading. Council Member Phillip Frank seconded the**

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**motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council meeting of Monday, September 27, 2021 with corrections and a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.**

Next Meeting:

Regular Council Meeting, Saturday November 20, 2021 at the Administrative Office, 2255 Green Vista Drive, Ste, 401, Sparks, Nevada at 8:00 am.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Rand Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 3:34 pm.**

**CERTIFICATION**

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the October 16, 2021 General Council Meeting were approved by the Council during a duly held meeting November 20, 2021 at which there was a quorum present, and the Council voted: **3 – FOR; 0- AGAINST; 0-ABSTAINED;** Vice-Chairwoman Nedra Crane did not vote because there was not a tie vote.

11/23/2021  
Date

E. J. Mace  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council