

BOARD OF TRUSTEES

March 6, 2025

Members Present: Jeremy Estep, Terry Brungardt, Ken Schmidt

Members Absent: Daniel Tatro

Staff Present: Margaret Stratton - Treasurer, Bruce Wallace – Director of Operations/Director of Public Works, Police Chief – Robert Baysinger, Aubrey Massey – Police Officer

Others Present: Mary Wallace, Joseph Thornton, Coral Gibbins, Trevor Gibbins, Jill Ray, Charles Daughety, Steve Snow, Kaci Snow, Tucker Snow, Kaslin Baros, Keith Heinley, Margaret Kerr, Steve Fox – Fox Engineering, Caleb Meschberger

1. Meeting called to order and roll call. Vice Mayor Estep called the Regular Meeting of the Board of Trustees to order at 6:30pm. Treasurer Stratton called roll and declared a quorum.
2. Public Comments – Citizen's comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No Comments
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular Meeting held Thursday, February 6, 2025, with action as necessary. Trustee Brungardt made a motion to approve the minutes of the Regular Meeting held Thursday, March 6, 2025, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of February 2025, with action as necessary.
 - I. Trustee Estep made a motion to pull Inv# 700593 from Frontier, in the amount of \$623.75, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.
 - II. Trustee Estep made a motion to approve all other claims, checks, and warrants, with the addition of Inv# 4211 from Bass Law, in the amount of \$1,410.00, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.
5. Consideration of approval, rejection, amendment and/or postponement of Payment Request #9, from Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements Project, with action as necessary. Trustee Estep made a motion to Table this item, until the next meeting, for more information, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.
6. Consideration of approval, rejection, amendment and/or postponement of discussion and action to approve Change Order #4 for #19157 CDBG 2023 water system improvements

project, with action as necessary. Trustee Brungardt made a motion to Table this item, until the next meeting, for more information, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.

7. Consideration of approval, rejection, amendment and/or postponement to approve and authorize the mayor to read the Fair Housing Proclamation, with action as necessary. Trustee Schmidt approved and authorized the Vice Mayor to read the Fair Housing Proclamation, Seconded by Jeremy Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0. Vice Mayor Estep read the Proclamation.
8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt gave his report for the month of February. No Action.
9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave his report for the month of February. No Action.
10. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. Director Bruce Wallace gave his report for the month of February. No Action.
11. Consideration of approval, rejection, amendment and/or postponement of discussion concerning progress on the 2025-2026 Town Budget, with action as necessary. Director Wallace gave an update on the Budget. No Action.
12. Consideration of approval, rejection, amendment and/or postponement of approving a project to commemorate the upcoming Rt. 66 Centennial, slated for 2026, with action as necessary. After some discussion, Trustee Brungardt made a motion to Table until next meeting, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Treasurer Stratton declared the motion carried 3-0.
13. Remarks and inquiries of the governing body members. None.
14. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None.

Meeting Adjourned at 7:25pm


Jeremy Estep, Vice Mayor


Attest: Treasurer Stratton, Treasurer

