

Cielo Vista HOA Meeting Minutes January 2022

The Homeowner Association Board Meeting was held via a Zoom Cloud Meeting on Monday, January 17, 2022 at 6:30 PM.

Attendees

Jim & Trish Hunt, Bryan & Roberta Daniel, Michael & Barbara Ziebron, Mike German, Debbie Cochran, Marta Denice, Laura Brigantino and Christina Schofield.

The following agenda items were discussed:

Treasurer Report

Michael Ziebron reviewed the Treasurer Report with the Board. See report for details. Michael told the Board that he made the down payment on the new security gate at the north end of the development.

Perimeter Fencing

Roberta discussed the perimeter fence project. Because Bishop Construction is no longer in business, the Board will have to get new estimates. Bryan Daniel did get an estimate from Robert Marquez. His quote was \$4000 per section which the Board all agreed was too expensive. The Board will continue to get estimates with the hopes of finding somebody more affordable.

Security Gate

Bryan updated the Board on the status of the security gate between Cielo Vista and Roberts Ranch. Bryan said the gate was ordered with an estimated delivery time of 6 to 8 weeks. Bryan will work on getting power to the area so the card reader, security camera and lights can be installed.

Bryan also mentioned the need to add additional cyclone fencing the current fence between the retention pond and the back wall to Roberts Ranch. Bryan said he has seen people access Cielo vista through this area. Bryan and Roberta caught a local florist cutting the eucalyptus trees to use the trimmings in floral arrangements. The florist accessed Cielo Vista through this

opening. Bryan and Roberta sent the florist away after threatening to call the police. The Board reminds all homeowners to call the police should they see any unauthorized person cutting the HOA trees.

Security Cameras

The security camera at the mail boxes needed a new battery charger. The old one was not working. Roberta and Bryan purchased the new one and it is working well.

Waste Water Treatment Facility

Roberta remains in contact with the attorney (Matt Ober) representing the HOA on the waste water treatment facility issue. She will advise homeowners as new information becomes available.

Future Meetings:

Board meetings are held on the third Monday of each month at 6:30 PM. They are currently scheduled to be held via a Zoom Cloud meeting. Below are the dates for upcoming meetings:

- February 21
- March 21
- April 18
- May 16
- June 20
- July 18
- August 15
- September 19
- October 17
- November 21
- December 19



Cielo Vista HOA Meeting Minutes February 2022

The Homeowner Association Board Meeting was held via a Zoom Cloud Meeting on Monday, February 21, 2022 at 6:30 PM.

Attendees

Jim & Trish Hunt, Bryan & Roberta Daniel, Michael & Barbara Ziebron, Mike German and Debbie Cochran.

The following agenda items were discussed:

Treasurer Report

Michael Ziebron reviewed the Treasurer Report with the Board. See report for details. Michael advised that there were still several homeowners that have not paid their annual dues. He said he will be turning all delinquent accounts over to collections after 90 days.

Perimeter Fencing

The Board discussed the perimeter fencing project. Bryan received a bid from Adrian Bueno to repair the remaining sections of wooden perimeter fencing. His bid was \$2,250 per section. Adrian would not replace individual boards as it is too costly and time consuming. He will only replace entire sections. He indicated it is less labor intensive and more cost effective to do it this way. The Board discussed the bid and voted to move forward with repairing nine (9) sections.

The Board also discussed the open field area between the Cielo Vista cyclone perimeter fencing on the northwest side of Cielo Vista and the cinder wall on the southwest side of the Roberts Ranch development. This opening has allowed thieves to enter Cielo Vista from Airline Highway to vandalize and steel branches and foliage from the perimeter trees. Bryan got a quote to raise the height of the existing cyclone fencing in that area and add new cyclone fencing that would continue to the cinder wall at the southwest side of the Roberts Ranch development. This would seal off access to Cielo Vista from the Airline Highway side. The bid was \$8,650. The Board voted to move forward with this project.

Waste Water Treatment Facility

Roberta remains in contact with the attorney (Matt Ober) representing the HOA on the waste water treatment facility issue. There has been no correspondence from San Benito County since the community meeting the County held in January. The Board will advise homeowners as new information becomes available.

Future Meetings:

Board meetings are held on the third Monday of each month at 6:30 PM. They are currently scheduled to be held via a Zoom Cloud meeting. Below are the dates for upcoming meetings:

- March 21
- April 18
- May 16
- June 20
- July 18
- August 15
- September 19
- October 17
- November 21
- December 19



Cielo Vista HOA Meeting Minutes March 2022

The Homeowner Association Board Meeting was held on Monday, March 21, 2022 at 6:30 PM at Bryan and Roberta Daniel's house.

Attendees

Jim & Trish Hunt, Bryan & Roberta Daniel, Michael & Barbara Ziebron, Christina Scofield, Veronica Chairez and Debbie Cochran.

The following agenda items were discussed:

Special Presentation

Sheriff Taylor is currently running for re-election and asked to attend the meeting to speak to the Board. He spoke about his experience and qualifications and answered questions Board members posed. His presentation was insightful and many board members agreed to support his re-election effort by posting campaign signs on their property.

Waste Water Treatment Facility

Roberta remains in contact with the attorney (Matt Ober) representing the HOA on the waste water treatment facility issue. There has been no correspondence from San Benito County since the community meeting the County held in January. The Board will advise homeowners as new information becomes available.

Angela Curro, a candidate for the San Benito County Supervisor District 4 seat, will be speaking at the Stevenson residence on Saturday, March 26, 2022. She is aware of the issue with the wastewater treatment facility and may provide her insights.

<u>Weeds</u>

Mike German was not able to attend the meeting but let the Board know that the weeds in the retention pond area would be moved the weekend of April 11, 2022.

Perimeter Fencing

The new cyclone fencing at the northwest end of Cielo Vista will be installed in the next two weeks. This will prevent people from entering Cielo Vista from Airline Highway. Adrian Bueno is ready to begin the repair work on the wooden perimeter fencing. He is just waiting for the Board to identify the sections to be replaced.

Security Gates

The work on the pedestrian gates at the pedestrian walkway between Cielo Vista and Roberts Ranch has begun. The poles have been installed and the gate will follow soon.

CC&R Violations

The Board received complaints regarding a resident on Tierra Del Sol parking a trailer in the driveway. A warning letter will be sent.

Treasurer Report

Michael Ziebron reviewed the Treasurer Report with the Board. See report for details. Michael advised that there were still several homeowners that have not paid their annual dues. One, in particular, has not paid in a couple years. They have been turned over to collections but still haven't paid. Michael asked the Board to approve putting a lien on this residence. The three voting members (President, Treasurer & Secretary) voted to approve the lien. All other delinquent accounts will be turned over to collections 90 days from the due date.

Future Meetings:

Board meetings are held on the third Monday of each month at 6:30 PM. They are currently scheduled to be held via a Zoom Cloud meeting. Below are the dates for upcoming meetings:

- April 18 Residence of Michael & Barbara Ziebron
- May 16
- June 20
- July 18
- August 15
- September 19
- October 17
- November 21
- December 19



Cielo Vista HOA Meeting Minutes April 2022

The Homeowner Association Board Meeting was held at Michael and Barbara Ziebron's home on Monday, April 18, 2022 at 6:30 PM.

Attendees

Jim Hunt, Bryan & Roberta Daniel and Michael & Barbara Ziebron

The following agenda items were discussed:

Perimeter Fencing

Azevedo Fencing agreed to do the repairs to the perimeter fencing. They are waiting for the Board to identify which nine sections will be replaced. Bryan and Roberta will identify the worst nine sections and send each homeowner a letter advising them they will have to trim the vegetation around the fence to ensure there is at least twenty-four inches clearance to allow access to the fence.

Treasurer Report

Michael reviewed the monthly Treasurers Report with the Board. There were no questions or concerns. Michael advised the Board that there are still two homeowners that haven't paid their annual dues. These homeowners have been sent to collections.

The Board also discussed and issue regarding a homeowner who had a construction project completed in his backyard. In the process, he removed a section of the perimeter fencing that was damaged when it was reinstalled. This homeowner has been sent two letters advising them that they would have to have the fence repaired at their expense or they could pay the HOA to have it fixed by Azevedo Fencing when the other repairs to the exterior fencing are completed. The homeowner did not respond to either letter and has not had the fence repaired. The Board voted to place a lien on the homeowner's residence to ensure they repair the fence or make arrangements to have the repairs completed by the HOA.

Michael advised the HOA insurance polices are set to renew on May 20, 2022 and the cost is \$2,675. The Board voted to renew the insurance contracts.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. They schedule is as follows:

June 20

July 18

August 15

September 19

October 17

November 21



Cielo Vista HOA Meeting Minutes May 2022

The Homeowner Association Board Meeting was held at Michael and Barbara Ziebron's home on Monday, May 16, 2022 at 6:30 PM.

Attendees

Jim Hunt, Michael & Barbara Ziebron, Debbie Cochran and Christina Scofield.

The following agenda items were discussed:

Gates

The Board discussed the pedestrian gates located at the entrances from the Robert's Ranch development.

North Gate - The gate at the north in the field by the mail boxes has been installed and looks great. The locks are functional and each homeowner can enter and/or exit through the gates with the use of their key card. The gate is monitored by a security camera.

East Gate – The Board discussed the installation of a pedestrian gate at the entrance on Tierra Del Sol on the eastern side of Cielo Vista. The Board agreed we would like to get the project going as soon as possible as it takes several months for the gate to be built and installed. The Board would like the gate installed prior to this section of Robert's Ranch being occupied by new residents. The Board agreed to ask Bryan Daniel to get a quote for the project from the same gate company that installed all the other gates. The Board also discussed how this project would be paid for. The current funds allocated in the budget for the gates is not enough to complete this project. Michael identified other areas in the budget where there are sufficient funds to help offset the deficit in the gate account. The Board discussed these options and what authorizations would be needed to transfer the funds. At the end of the conversation, the Board agreed that no decision could be made until the actual cost of the project is known. The issue will be revisited at future meetings.

<u>Entrance to Cielo Vista</u> – The Board agreed that it made no sense to lock the pedestrian gates on the north and east sides of the neighborhood and not lock the pedestrian gates at the entrance to Cielo Vista. The Board voted to explore the process for locking the gates at the front entrance.

Treasurer Report

Michael reviewed the monthly Treasurer Report with the Board. There were no questions or concerns.

Michael advised the Board that the homeowner that damaged the perimeter fencing when they had it removed and reinstalled during a construction project has paid their annual dues in full and paid to repair the damage to the perimeter fencing.

Michael advised that there are still two homeowners that have not paid their annual dues even though their accounts went to collections. The Board voted to place liens on their residences.

CC & R Violations

The Board received complaints about a homeowner parking a travel trailer in their driveway. A warning letter will be sent.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. They schedule is as follows:

June 20
July 18
August 15
September 19
October 17
November 21
December 19



Cielo Vista HOA Meeting Minutes June 2022

The Homeowner Association Board Meeting was held via Zoom on Monday, June 20, 2022 at 6:30 PM.

Attendees

Jim Hunt, Bryan & Roberta Daniel, Michael & Barbara Ziebron and Mike German.

The following agenda items were discussed:

Treasurer Report

Michael reviewed the monthly Treasurer Report with the Board. There were no questions or concerns.

Michael advised the Board that one of the homeowners that is delinquent with their annual HOA dues has paid the dues but failed to pay the fees and interest. A lien letter will be sent to that homeowner as well as another homeowner that is still delinquent with their dues.

Gates

The Board discussed the pedestrian gate to be located at the east entrance (dead end of Tierra Del Sol) from the Robert's Ranch development. The Board agreed it would like to get the project going as soon as possible as it takes several months for the gate to be built and installed. The Board would like the gate installed prior to this section of Robert's Ranch being occupied by new residents. Bryan Daniel is in the process of getting a quote from the gate company.

County Budget for CSA #22

Roberta Daniel told the board that she and Marta Denice reviewed the proposed budget for our CSA and found discrepancies. They drafted a letter to San Benito County asking for the County to explain the discrepancies. They are waiting to hear back.

Perimeter Fencing

Bryan has marked the sections of the perimeter fence to be repaired with blue paint. He advised that the project should begin in approximately one month. Roberta has sent emails to the impacted homeowners advising them that they need to clear vegetation away from the fence.

The fence company will need at least two feet of vegetation removed to have access to the area

of fence in need of repair.

Garage Sale

Donna Steger will be organizing the second garage sale of the year that is scheduled to be held

on the last Saturday in September (24th). Additional details will follow.

ADU Unit

A homeowner inquired about the process for submitting plans for an ADU. A couple of weeks

later, they advised that they had decided against building it after all.

CC & R Violations

The Board received complaints about a homeowner leaving their Christmas lights up and

another with an unkempt yard. Warning letters will be sent to both.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. They schedule is as

follows:

July 18 - Zoom

August 15

September 19

October 17

November 21



Cielo Vista HOA Meeting Minutes July 2022

The Homeowner Association Board Meeting was held via Zoom on Monday, July 18, 2022 at 6:30 PM.

Attendees

Jim Hunt, Bryan & Roberta Daniel, Michael & Barbara Ziebron and Mike German.

The following agenda items were discussed:

Treasurer Report

Michael reviewed the monthly Treasurer Report with the Board. There were no questions or concerns.

Michael advised the Board that one of the homeowners that is delinquent with their annual HOA dues has paid the dues but failed to pay the fees and interest. Another homeowner is still delinquent with their annual dues. A lien letter has been sent to both homeowners but they have yet to pay.

Perimeter Fencing

Bryan has marked the sections of the perimeter fence to be repaired with blue paint. Roberta has sent emails to the impacted homeowners advising them that they need to clear vegetation away from the fence. The fence company will need at least two feet of vegetation removed to have access to the area of fence in need of repair.

HOA Webpage

Debbie Cochrane has resigned her position on the Board. As such, the Board is in search of somebody to take over the HOA webpage.

Gates

Bryan received the quote for the man gate to be located at the east entrance (dead end of Tierra Del Sol) from the Robert's Ranch development. He advised that the quote is \$12,120 dollars.

The HOA currently has \$5,000 in the Gate Reserves account. The Board voted to authorize the gate and will transfer money from the Legal Fees account to cover the difference.

CC & R Violations

The Board received complaints about a homeowner with an unkempt yard. A warning letter will be sent.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. The schedule is as follows:

August 15 – Bryan & Roberta Daniel's Residence

September 19

October 17

November 21



Cielo Vista HOA Meeting Minutes August 2022

The Homeowner Association Board Meeting was held at the Daniel residence on Monday, August 15, 2022 at 6:30 PM.

Attendees

Jim & Trish Hunt, Bryan & Roberta Daniel and Michael Ziebron.

The following agenda items were discussed:

Cielo Vista HOA Web Page

Christina Scofield has taken over responsibility for updates to the Cielo Vista HOA web page. She has brought the page current as of this meeting.

Perimeter Fencing

Roberta Daniel updated the Board on the status of the perimeter fencing project. The fencing materials have arrived and work is scheduled to begin in the next week.

CC&R's

Jim Hunt advised that a warning letter was sent to the homeowner with the unkempt yard. The homeowner was given two weeks to rectify the situation before a fine will be assessed. He further advised that a "good neighbor" letter would be sent to the residence that still has Christmas lights displayed.

Treasurer Report

Michael Ziebron reviewed the monthly Treasurer Report with the Board. There were no questions or concerns.

Michael advised the Board that one of the homeowners that is delinquent with their annual HOA dues has paid the dues but failed to pay the fees and interest. A lien has been placed on their property for the amount that is still delinquent. All other homeowners are now current with their annual dues.

Pedestrian Gates

Bryan Daniel advised that he is working on getting electricity to the pedestrian gates that will be installed at the east entrance (dead end of Tierra Del Sol) from the Robert's Ranch development. He advised one of the homeowners next to the gates has given permission for the HOA to hook up to their electrical supply. Bryan also stated that he would place the order for the pedestrian gates with the gate company.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. The schedule is as follows:

September 19 – Location to be determined.

October 17

November 21



Cielo Vista HOA Meeting Minutes September 2022

The Homeowner Association Board Meeting was held via a Zoom Cloud meeting on Monday, September 19, 2022 at 6:30 PM.

Attendees

Jim Hunt, Michael & Barbara Ziebron, Christina Scofield & Mike German

The following agenda items were discussed:

Treasurer Report

Michael Ziebron reviewed the monthly Treasurer Report with the Board. There were no questions or concerns.

Michael advised the Board that all homeowners are now current on their dues, fines and late fees. There are no outstanding balances. Michael also told the Board that he transferred funds from the Legal Reserves account to the Entrance Gates account to help pay for installing the new pedestrian gates at the east entrance (dead end of Tierra Del Sol) from the Robert's Ranch Development. He had to pay the gate company half of the balance up front to start the construction of the gates.

Michael is currently working on a draft budget for 2023 which he will present at the next Board meeting.

Pedestrian Gates

Bryan Daniel was not able to attend the meeting but advised that Rod & Janet George agreed to allow the HOA to use electricity from their house to operate the new pedestrian gate at the east entrance (dead end of Tierra Del Sol) from the Robert's Ranch development. He further advised that the new gates should be installed mid-October.

Roberta Daniel was not able to attend the meeting but advised that kids from the Robert's Ranch neighborhood have been coming into our development by climbing over the temporary fence installed by Mike German. As a result, the temporary fence has been pulled and damaged.

Garage Sale

The garage sale is scheduled for Saturday, September 24, 2022 from 8:00 AM until 2:00 PM. Donna Steger has organized the event and handled all of the advertising and placing of signage.

Lighting

Bryan and Roberta have replaced all of the lightbulbs in the lights at the entrance gates. They will replace the lightbulbs at the mailboxes in the next couple of weeks.

Perimeter Fencing

The fence contractor went to pick up the lumber when the order came in and found it to be of very poor quality. He rejected the shipment and reordered the lumber. It is now in stock and he will be picking it up. He advised he will begin the fence project in the next week.

Annual All Homeowners Meeting

The Board set the date for the annual all homeowners meeting. It will be held on Monday, November 7, 2020 at 7:00 PM via Zoom Cloud meeting.

Future Meetings

Board meetings are held on the third Monday of the month at 6:30 PM. The schedule is as follows:

October 17 Location to be determined.

November 7 – Annual All Homeowners meeting via Zoom.



CIELO VISTA HOA MAY BOARD MEETING

October, 17, 2022, 6:30 PM held on Zoom

Attendees: Mike German, Mike and Barbara Ziebron, Bryan and Roberta Daniel, Christina Schofield, and Deborah Bradford

The following items were discussed:

Treasurer's Report

Mike Ziebron reviewed the report and proposed the 2023 budget. After much discussion about where to put our access funds, the Board agreed to put as much as possible into the perimeter fencing as many of the sections along Airline Highway are in very poor condition. We agreed to fix as many sections next year as the budget will allow. Lumber prices are still higher than we originally budgeted for, but have come down slightly.

The Board voted to raise dues by 10% for 2023 to keep up with inflation. The new rate is \$1150, \$105 more per home.

Man Gate Installation

CCOI Gate Company will be installing the gate this week. The electrical has not yet been installed for the card reader, camera, and lights. They will be added later. Bryan will contact Rod George to schedule that work.

Landscaping

Roberta contacted Lee Landscaping to fix an irrigation leak at the neighborhood exit. Lee Landscaping has repaired it.

Perimeter Fencing

Adrien Bueno has completed the eleven sections of fencing that we had contracted him to do. Roberta received complaints from several homeowners that we should have done more sections; however, we did not have more money in the budget to do so. She advised each homeowner who complained that we would continue to replace more sections as we collect future dues.

Deborah Bradford attended the meeting addressing the Board to express her displeasure that Adrien came into her backyard and was in her shed looking for a power source for his jack hammering equipment without her permission. She said that she has no complaints with his finished product, but she didn't think it was right that he was trespassing. She wants the other homeowners to know that he said that it's each homeowner's responsibility to provide him with power so that he can run his power tools. He does not provide his own generator. The Board agreed that someone should talk to Adrien about this incident. Roberta agreed to call him.

<u>Halloween</u>

Roberta will post a survey on Facebook asking residents if they prefer the gates open or closed for trick-or-treating and ask whether they will be passing out candy on Halloween night. If the majority want the gates open, Bryan will have the gate company open them from 6:00-8:30 PM as has been tradition. Residents who wish to participate should turn their porch lights on.

All Homeowners' Meeting

The All Homeowners' Meeting will take place on Zoom on Monday, November 7 at 7:00 PM using Christina's account. Barbara agreed to make and deliver a flyer to notify all homeowners. It will be posted at the mailboxes too. Christina will send out an email to everyone for whom we have current email addresses.

Member List

Bryan will post an updated contact list on Slack so that Mike can have Bianchi send out the dues bills for 2023.



CIELO VISTA HOA ALL HOMEOWNERS' MEETING

Nov, 7, 2022, 6:30 PM held on Zoom

Attendees: Debbie Cochran, Mike German, Mike and Barbara Ziebron, Bryan and Roberta Daniel, Dale & Darcy Stevenson, Larry Barr, Jose Garcia, Marianne Miller, Mary Ann Lee, Cathy Hazen, Alissa Gill, Veronica Chairez, Christina Scofield, Marta

The following items were discussed:

Treasurer's Report

Denice

Mike Ziebron notified the homeowners of the 10% increase in dues and reviewed the financial statement and 2023 budget.

Review of 2022 Accomplishments

Roberta reviewed what was accomplished by the Board in 2022. Some of the highlights were: Installed 2-man gates, maintained the fields, installed a chain link fence so there is no neighborhood access from Airline Hwy, and replaced eleven sections of fencing along Airline Hwy. Bryan Daniel worked with Roberts Ranch project managers to replace perimeter fencing and to fix damage to the common area. Christina Scofield hosted an Easter Egg Hunt; Donna Steger arranged two garage sales. Roberta thanked Bryan Daniel for installing electrical power from their house to the man-gate next to their house and also thanked Rod George for donating his labor to do the same from his house to the North man-gate next to his house. She asked neighbors to be vigilant to help stop crime/vandalism in the neighborhood and noted the damage to the eucalyptus trees and some of our

members' interactions with the Sherriff's Department to try to identify the culprits.

Waste Water Treatment Plant

Roberta advised that since the emergency meeting, we have not heard anything from the County regarding the WWTP and advised that our attorney, Matt Ober, drafted a letter addressed to County Counsel stating Cielo Vista's position regarding our options of either rebuilding our plant or hooking up to city sewer. The letter stated that Bracewell has failed the County contractually, and the County failed to provide oversight to Bracewell; therefore, asking Cielo Vista residents to foot the bill for something that we had no control over is unacceptable. The Board plans to ask Angela Curro, the new District #4 Supervisor Elect to help us battle the County if we are not satisfied with the next steps.

2023 Plans

Roberta shared that the Board will be spending most of our excess funds on continuing the fence repairs and will get estimates on fixing a few spots in the roads on Vista De Oro and on Tierra Del Sol (near the mailboxes). She also advised COVID permitting, the Board will host a few social events for the neighborhood. Two garage sales are schedule for the last Saturdays of March and September. A card reader will be installed at the North man-gate to Roberts Ranch. Debbie Cochran asked if we have plans to lock and card-key the man gates at the entranceway. The Board will get estimates for that as well.

Housekeeping

Roberta asked everyone to keep their houses and yards looking manicured and to keep garbage cans behind fences. Also neighbors should remove holiday decorations by Jan. 15.

Election of Officers

The officers for 2022 will remain the same. Roberta Daniel – President; Jim Hunt-Secretary; Mike Ziebron-Treasurer; Mike German – VP; Barbara Ziebron—Sargeant at Arms, Christina Scofield—Webmaster; Bryan Daniel, Christina

Scofield, and Trish Hunt—Architectural Review Board. Members at Large: Marta Denice, Veronica Chairez, Cathy Hazen, Sue Redmond, Larry Barr, and Alissa Gill. Larry would like to help with navigating the WWTP issues specifically.

Next Board Meeting

January 16 at 6:30 PM unless the members want to reschedule it as that day is a Federal Holiday.