

# **Inscription Canyon Ranch Sanitary District**

**PO Box 215**

**Chino Valley, AZ 86323**

## **NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Thursday, June 21, 2018 following hearings for on Rates and Fees for 2018-19 and the District Budget for 2018-19, beginning at 1:30 pm. The meeting will be held at 650 E. Center Street, in the Chino Valley School District Board Room in Chino Valley, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **AGENDA**

1. **CALL TO ORDER**

2. **ROLL CALL OF BOARD MEMBERS**

3. **CALL TO THE PUBLIC**

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

4. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Possible approval changes to the District's posting policy regarding Notices and Agendas for Public meetings to provide for posting solely on the District's website: [www.icrsd.net](http://www.icrsd.net).
- B. Approval of a District Privacy Policy, and approval to post on the District's website.
- C. Possible approval of Instruction to Bond Counsel to call election for the purpose of obtaining voter approval of a loan of up to \$2,000,000 from WIFA (Water Infrastructure Finance Authority) for improvements and expansion of the wastewater treatment plant.
- D. Possible approval of an Intergovernmental Agreement for Election Services with Yavapai County for the 2018 elections.
- E. Legal advice on pending litigation with Talking Rock Land, LLC.
- F. Possible authorization of the District Manager to engage an engineering firm to provide services to the District, including, but not limited to a review documents, drawings, water quality report and technical data submitted to the District on Notice of Intent to Discharge forms, in connection with the development at Sterling Ranch at Talking Rock, and report results to the District.
- G. Discussion and possible action regarding missing executive session e-mails held by Isabel Yribe that she has declined to turn over despite repeated requests.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is reconvened*

**RECONVENE INTO PUBLIC SESSION**

## 5. REPORTS

### Report from District Manager

- Status of Plant Operations
- Plant treatment daily averages/Plant Capacity Chart
- Status of Record Request from Dawn Meidinger.
- Status of Phase 1 Upgrades to WWTP
- Record Request- Arizona Open the Books

## 6. CONSENT AGENDA (Routine items that may be approved by one motion)

### Minutes of Meetings

Minutes of Public Meeting of April 23, 2018  
Minutes of Public Meeting of May 24, 2018  
Minutes of Public Meeting of June 5, 2018  
Executive Session Minutes of March 30, 2018  
Executive Session Minutes of March 30, 2018  
Executive Session Minutes of April 3, 2018  
Executive Session Minutes of April 16, 2018  
Executive Session Minutes of April 23, 2018  
Executive Session Minutes of May 1, 2018  
Executive Session Minutes of May 8, 2018  
Executive Session Minutes of May 24, 2018  
Executive Session Minutes of June 5, 2018

### Reimbursement to District Manager

Prescott Courier (Publication of Moratorium Hearing \$147.00  
Go-Daddy- ICRSD.Net Domain Name Renewal 12 months (\$19.33)

## 7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of a District Privacy Policy, and approval to post on the District's website.
- B. Setting a time and place for future meetings of the District Board.
- C. Plant Capacity projections and consideration of plant expansion options and possible approval of an expansion plan.

## 8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of financial reports for March, April and May, 2018.
- B. Approval and adoption of Rates and Fees for 2018-19 fiscal year.
- C. Approval and adoption of District Budget for fiscal 2018-19 and setting and certifying the tax levy amount for fiscal 2018-19.
- D. Transfer of funds from District Operating Account to the Unrestricted Capital Fund in the Yavapai County Accounts for capital reserve in the amount of \$46,600.
- F. Possible approval changes to the District's posting policy regarding Notices and Agendas for Public meetings to provide for posting solely on the District's website: [www.icrsd.net](http://www.icrsd.net)
- G. Possible approval of Instruction to Bond Counsel to call election for the purpose of obtaining voter approval of a loan of up to \$2,000,000 from WIFA (Water Infrastructure Finance Authority) for improvements and expansion of the wastewater treatment plant
- H. Possible approval of an Intergovernmental Agreement for Election Services with Yavapai County for the 2018 elections.
- I. Possible authorization of the District Manager to engage an engineering firm to provide services to the District, including, but not limited to a review documents, drawings, water quality report and technical data submitted to the District on Notice of Intent to Discharge forms, in connection with the development at Sterling Ranch at Talking Rock, and report results to the District.
- J. Discussion and possible action regarding missing executive session e-mails held by Isabel Yribe that she has declined to turn over despite repeated requests.

## 9. ADJOURNMENT

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on June \_\_\_\_\_, 2018 at \_\_\_\_\_ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of June, 2018.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature