



**MIDDLEBURG TOWN COUNCIL
EMERGENCY MEETING**

**Monday, June 16, 2014
Town Office, 10 W. Marshall Street**



PRESENT: Mayor Betsy A. Davis
Vice Mayor C. Darlene Kirk
Councilmember Kevin Hazard
Councilmember Trowbridge Littleton
Councilmember Catherine "Bundles" Murdock
Councilmember Kathy Jo Shea
Councilmember Mark T. Snyder
Councilmember David B. Stewart

STAFF: Martha Mason Semmes, Town Administrator
Rhonda S. North, MMC, Town Clerk
Terry J. Inboden, Inboden Environmental Services

The Town Council of the Town of Middleburg, Virginia held an emergency meeting on Monday, June 16, 2014, in the Town Hall Council Chambers, in order to consider the purchase of parts and services needed to complete the Well 4 Water Treatment Plant repairs. Mayor Davis called the meeting to order at 5:30 p.m.

Council Approval – Expenditures associated with Well 4 Treatment Plant Repairs

Town Administrator Semmes reported that the original bid for repairs included the installation of a screen; however, the screen design did not work so it had to be re-designed so the screen would be fine enough to catch what was in the water, mostly iron and manganese. She advised that the proposal from Patterson Construction was approximately \$18,000 for the screen, which must be installed otherwise the nozzles would get clogged again as they did when Loudoun Water attempted to start the plant up following the initial repairs. Ms. Semmes reported that the second item was for two brine flow meters that were sitting on the floor of the plant that were flooded during the accident. She noted that Charlie Triplett had promised that Loudoun Water would replace them; however, they never did. Ms. Semmes explained that they were expensive due to the telemetry components contained within them that allowed them talk to the control panel. She advised that it was her intent to send Loudoun Water a bill for \$5,378. Ms. Semmes advised that she would get Patterson to remove the tax from the bill.

The Council held some discussion regarding the cost of some items in the quotes such as shipping, the bonds, and the percentage of the profit. Town Administrator Semmes advised Council that she would try to see what she could do to get the price reduced. She noted that an alternative was for IES to do the work; however, the facilities would no longer be covered under the protection of the Patterson Construction contract, which would remove them from holding the responsibility for making sure the plant operated appropriately. Ms. Semmes noted that the amount was above what she could authorize. She advised Council that the repairs to the treatment plant were at a standstill until these items were secured. Ms. Semmes noted that the recommended motion was to approve the expenditures in an amount not to exceed the quotes.

Councilmember Snyder moved, seconded by Vice Mayor Kirk, that Council authorize the two Patterson Construction quotes presented at this meeting in amounts not to exceed \$18,344 and \$5,378.68 respectively, such funds to come from the Utility Fund contingency.

The Council continued their discussion of the costs of the purchases. Town Administrator Semmes reiterated that she would try to get the price down as low as possible. She noted that some items, such as profit, were set under the terms of the contract.

Councilmember Snyder noted that these were fairly elaborate changes.

Town Administrator Semmes opined that it was important to make sure the strainer could be removed for cleaning; therefore, Mr. Inboden was involved in the design. Mr. Inboden opined that it was important that the strainer stay in place. He advised that it was simply a matter of removing the bolts and spraying the strainer so the debris would drop to the bottom. Mr. Inboden noted the need to determine how often the strainer would need to be cleaned.

Town Administrator Semmes noted that modern plants had a clear well that would allow the sediment to settle out of the backwash water. She advised Council that this work was not included in the original plant design. Ms. Semmes noted that it would be expensive to retrofit the plant with a clear well.

Councilmember Snyder noted that the plant was designed and accepted before the Town had a Town Engineer. He advised that the current engineer was identifying what needed to be done to fix it.

Councilmember Shea questioned whether this was a long-term fix. Councilmember Snyder confirmed it was designed as such.

Councilmember Hazard questioned the labor costs for the electrical work. He suggested the quote be reviewed on a line item basis.

Councilmember Murdock noted that there was a mark-up in the lodging costs and opined that there should not be.

Vote: Yes – Councilmembers Kirk, Hazard, Littleton, Murdock, Shea, Snyder and Stewart
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Davis did not vote as there was no tie to require her vote)

There being no further business, a motion was made and approved to adjourn the meeting at 5:44 p.m.

APPROVED:

Betsy A. Davis, MAYOR

ATTEST:

Rhonda S. North, MMC, Town Clerk