

**Regular Meeting of Council –Agenda
Town of Springside
January 15th, 2018**

Mayor: Jack Prychak

Councilors: Dale Audette, Dan Derow, Jim Graves, Lloyd Seymour, Steve Spearman

Regrets: Richard Hiebert

Staff: Tracey Werner-Administrator

Delegates: Ottenbreit Sanitation Services, SRA-Deb Banks, Public Works

AGENDA

- 1. Call to order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes;**
 - a) Regular meeting December 11th, 2017
- 4. Accounts – As per attached list**
 - a. Statements of Receipts and Expenditures to December 31st, 2017.
 - b. Accounts Payable List
- 5. Delegations**
 - a. 7:10 Ottenbreit Sanitation Services
 - b. 7:30 SRA
 - c. 7:45 Public Works
- 6. Correspondence**

<ol style="list-style-type: none">a. Parks & Recreation Newsletterb. Parkland Valley SCR Newsletterc. Sask Culture Newsletterd. SumAssure Newslettere. Sask In Motion Newsletterf. Suma Urban Updateg. Municipal World Newsletterh. Sask Federation of Police Officers<ol style="list-style-type: none">i. Donation Requesti. Assiniboine Water Shed<ol style="list-style-type: none">i. AGM & Election	<ol style="list-style-type: none">j. Sharp Automotive-Deferred Workk. Waste Water Course-March 19thl. Municipal Utilities Lift Station Reviewm. EastCentral Transport Committee Newslettern. Gov't of Sask: 2017 Grant Payment Reporto. Commissionaires Reportp. Microsoft Excel Trainingq. WCB Certificate of Achievement
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- 7. New Business**

<ol style="list-style-type: none">a. Removal of Chimney at Centennial Hallb. Landfill cost Reviewc. Utility arrears: 121 Railway Aved. Outstanding invoice-Fire Departmente. Cyber Liability Reviewf. Canada Summer Jobs Applicationg. Canada Post Closure-Springside Branch<ol style="list-style-type: none">i. Options of new locationh. Building Permit Application-<ol style="list-style-type: none">i. Centennial Hall	<ol style="list-style-type: none">h. Sask Housing Authority-Budget notei. December Water Reportj. Rec Hockey Team Ice Feesk. Trophy Cabinet location-Halll. Christmas Decorationsm. Volunteer Fire Fighter Applicationn. Building Permit Application-<ol style="list-style-type: none">i. Lot 2, Block 23, Plan 77Y07515
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- 8. Old Business**
- 9. Councilor's Reports**
- 10. Administrator's Report**
- 11. Next Meeting**
- 12. Adjournment**

January 15th, 2018 Regular Meeting Of Council-Agenda



**Regular Meeting of Council
Town of Springside
January 15th, 2018**

Mayor: Jack Prychak

*Councilors: Dale Audette, Jim Graves, Lloyd Seymour, Steve Spearman, Dan Derow
Regrets-Councilor Richard Hiebert, Ottenbreit Sanitation Services*

Staff: Tracey Werner – Administrator,

Delegates: SRA – Deb Banks, Public Works

Gallery: Barry Merriman, Deb Banks, Tex Schirrschmidt

Call to order

Mayor Prychak called the meeting to order at 6:59pm

Adoption of Agenda

2018/01 Derow/Seymour that we adopt the agenda as read.

CARRIED.

Approval of Meeting Minutes

2018/02 Spearman/Graves that the minutes from the December 11th Regular meeting of Council be approved as read.

CARRIED.

Accounts

2018/03 Derow/Seymour that the statement of receipts and expenditures to December 31st, 2018 be approved as presented.

CARRIED.

2018/04 Spearman/Audette that the accounts as represented by cheque #9387 to cheque #9407 along with Payroll and Mastercard transactions be approved for payment-list attached here to.

CARRIED.

Delegation

Ottenbreit Sanitation Services –unavailable

SRA Lights at north end of ice surface need fixing
Donated \$1000 towards general skating
Coffee/condiments at rink for public use as canteen is not open
Park Committee Meeting, January 17th 7pm at Rink.
Park Committee operating the canteen on Feb 2nd & 3rd for Hockey Tournament.

Public Works

2018/05 Seymour/Spearman that we have ATAP Industries to come take a look at our ammonia issue at the WTP.

CARRIED.

Correspondence

2018/06 Derow/Graves that we file the correspondence as read.

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|---------------------------------------|--|
| a. Parks & Recreation Newsletter | k. AGM & Election |
| b. Parkland Valley SCR Newsletter | l. Sharp Automotive – Deferred Work |
| c. Sask Culture Newsletter | m. Waste Water Course-March 19 th |
| d. SumAssure Newsletter | n. Municipal Utilities Lift Station Review |
| e. Sask in Motion Newsletter | o. East Central Transport Committee Newsletter |
| f. Suma Urban Update | p. Gov't of Sask: 2018 Grant Payment |
| g. Municipal World Newsletter | q. Commissionaires Report |
| h. Sask Federation of Police Officers | r. Microsoft Excel Training |
| i. Donation Request | s. WCB Certificate of Achievement |
| j. Assiniboine Water Shed | |

CARRIED.



2018/07 **Seymour/Derow** that we schedule Trevor's truck in to have the front and rear shock absorber replaced at Sharp Automotive. **CARRIED.**

2018/08 **Spearman/Seymour** that we send Trevor to the Iron and Manganese removal workshop at the Parkland College for \$455.00 on March 19th, 2018. **CARRIED.**

2018/09 **Audette/Seymour** that we send the Administrator to the Microsoft Excel Leve 2 Training at the Parkland College for \$295.00 on February 27th & March 1st, 2018. **CARRIED.**

New Business

Removal of Chimney at Centennial Hall

2018/10 **Spearman/Audette** that we approve the removal of the chimney and replacement of the hot water heater at the Centennial Hall by Ridge Runner Construction and Rant Plumbing & Heating, as part of the Hall washroom renovations. **CARRIED.**

Utility arrears: 121 Railway Ave

2018/11 **Audette/Derow** that we cancel the outstanding amount owing of \$364.70 billed to Murray and Brenda Scheller at 121 Railway Avenue for charges accrued by their tenant, Muhammad Usman. **CARRIED.**

Outstanding invoice-Fire Department

2018/12 **Spearman/Graves** that we cover the cost of the outstanding Fire Dept. invoice from Dynamic Online Marketing group in the amount of \$262.50 and that we recoup the cost from the F.D, once we know we received the items. **CARRIED.**

Cyber Liability Review

2018/13 **Audette/Derow** that we do not purchase Cyber Liability through AON/SUMASSURE in the amount of \$629.00 and that we wait until legislation information regarding cyber liability is more readily available to us. **CARRIED.**

Canada Summer Jobs Application

2018/14 **Audette/Seymour** that we apply for the Canada Summer jobs grant without signing the corresponding attestation required by Justin Trudeau and the Canadian Federal Government as The Town of Springside remains a neutral entity which will continue to preserve the Charter of Rights and Freedoms and as such shall not be coerced to sign such attestations on matters of conscience and religious beliefs. **CARRIED.**

Canada Post Closure-Springside Branch

Councilor Seymour requested to have a recorded vote count on purchasing Lot 2, Block 8, Plan S150, for the purpose of using it for Canada Post Mailboxes.

2018/15 **Spearman/Audette** that we offer Marlon Milbrandt \$6,500.00 for his lot at 319 Taylor Avenue for the placement of the Canada Post CMB's once the Post Office at its current location closes down. The motion passed with Councilors Audette, Spearman, Graves, Derow and Mayor Prychak voting in favor, Councilor Seymour abstained from voting, and that vote is deemed a negative vote according to the *Municipalities Act* section 99(3). **CARRIED.**

Building Permit Application-Town of Springside

2018/16 **Audette/Seymour** that we apply for a building permit and inspection with Meridan Inspections for the Centennial Hall washroom upgrade. **CARRIED.**

Sask Housing Authority-Budget note

Council acknowledges that we budget 2,500.00 for our portion of the plumbing upgrades completed by SHA at the Heritage Place in Springside in the 2018 budget.

December Water Report

The water consumption report for December was read. Council accepted the consumption report as read.

Rec Hockey Team Ice Fees

2018/17 **Seymour/Graves** that we set the team fees for the Rec Hockey teams at 1,800.00 and that we allow the Rec Hockey teams use of the rink for 16 ice times, 8 at 1.5/hrs. and 8 at 1/hr.

CARRIED.

Trophy Cabinet location-Hall

2018/18 **Audette/Seymour** that we approve the WWF (Whitesand Wildlife Federation) use of the Rink for displaying their trophy cabinet from the Centennial Hall.

CARRIED.

Volunteer Fire Fighter Application

2018/19 **Spearman/Derow** that we approve the application of Roger Pokotylo for the Springside Volunteer Fire Department.

CARRIED.

Building Permit Application-Cobb

2018/20 **Spearman/Graves** that we approve the building permit application for lot 2, Block 23, Plan 77Y07515 and forward the application to Meridan Inspections, The Town of Springside's Building Inspector.

CARRIED.

Councilor's Reports

Councilor Spearman

Ammonia in water

Rec. Team Fees

Lift station: Bullee Consulting

CPR well – Queen City Sewer – best option is to dig up every 300' camera and flow test may be required

DTM Trucking –dirt, stripped off pit –\$1.25/yard plus trucking. \$95.00/hr for tandem, semi/tandem end dump \$115.00/hr, semi and tri-end dump \$130.00/hr

The Safety Warehouse – \$200.00/hose

Councilor Graves

No Report

Councilor Derow

Public Works to drive by rink in evenings to check lights left on

Councilor Seymour

Look back through SGI Fire call and see what has not been paid in the past 3 years.

Public Works- need written reports for Council meetings

Letter-Memorial Tournament – Stoney Coulee Blackhawks--Liquor permit approval

Rec Team Ice Fee charges

2018/21 **Spearman/Seymour** that we approve the request of the Stoney Coulee Blackhawks to have a liquor permit for their Tim Werner Memorial Tournament, February 2nd & 3rd, 2018.

CARRIED.

2018/22 **Seymour/Graves** that we charge Stoney Coulee Blackhawks \$750.00 for the ice times during their Tim Werner Memorial Tournament, including use of the canteen.

CARRIED.

Councilor Audette

Rent for Rink Kitchen/Cost per use

2018/23 **Audette/Derow** that we set the Rink kitchen rental for community groups at \$50.00/day while the Hall is unavailable.

CARRIED.

Mayor Prychak:
No report

Administrator's Report

Assistant Administrator-Resignation
Tax Enforcement Property review PMB process
Possibility of billing utilities monthly instead of Quarterly.
Read meters quarterly
Reapplied for PITC – (Sewer Lift Station) Grant.
Power line to street light, water break along Taylor needs to be replaced when we dig up for culvert in the spring.
Councilor's Seymour and Spearman are registered for SUMA on February 4th-7th, 2018.
Councilor Spearman and Fire Chief Alvin Breitzkreuz are booked in for Fire Fighter Tactical Workshop, March
Trevor is registered for SPWA Conference, February 27th-March 1st, 2018
Hotel California – Bill Hawkins, Chief Building Official recommends that Van-X apply for a demo permit so that they have a clean slate so purchasers know what they're buying and what exactly needs to be done.

2018/24 **Derow/Seymour** that we accept with regret Candice Shindle's resignation as Assistant Administrator. **CARRIED.**

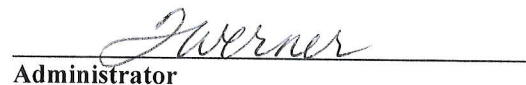
2018/25 **Spearman/Audette** that we post for an Assistant Administrator as soon as possible. **CARRIED.**

Adjournment

2018/26 **Spearman** that this meeting be adjourned at 10:10 pm. **CARRIED.**



Mayor



Administrator