

VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Tuesday, April 10, 2018, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: March 20, 2018
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
 - a. Certification of Election Results
 - b. Oath of Office to Newly Elected Trustee's
 - c. Nomination and Election of Chairman and Village Board Clerk
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
 - a. Transportation Advisory Committee (TAC)
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. First Quarter Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Request for Exemption For Special Community Event Noise
 - i. Charrette Creek Commons - Memorial Day Boom (05/26); Fourth of July Fireworks (07/07); New Years Eve Fireworks (12/31)
 - ii. Charrette Creek Commons - Summer Breeze Concert Series (06/02, 06/16, 06/23, 06/30, 07/14, 07/21, 07/28, 08/04, 08/11, 08/18 and 08/25)
 - b. Complaint Property
 - c. **BILL NO. 251 - AN ORDINANCE AMENDING THE VILLAGE OF INNSBROOK'S PUBLIC NUISANCE ORDINANCE BY THE ADDITION OF SUBSECTIONS RELATING TO THE USE OF PROPERTY AND WASTEWATER TREATMENT SYSTEMS (ORD. NO. 248)**
- 12) NEW BUSINESS:
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
- Village Cemetery
(Next quarterly report June 2018)

MINUTES

The April 10, 2018 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Allen Huddleston (2 Oakwood Est.); Jean Jarchow (L2133); Glenda Rice (L1102); Nancy Pound (L473) and Mackenzie Justis, Charrette Creek Commons.

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote

APPROVAL OF MINUTES

Trustee Stevener proposed changes to the minutes. Under Unfinished business, section (b.), change "cap" to "capped" and change "at" to "of". Motioned by Trustee Rust, seconded by Trustee Stevener to approve the March 20, 2018, regular meeting minutes with changes made. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Jean Jarchow would like to see a permanent fix for the noise from the concerts. She states that it is just too loud. Mackenzie Justis stated that Innsbrook Corporation has hired one sound person for all the concerts this year. This person will manage the sound board at every single concert and sound readings will be performed at each concert through the summer to keep the sound levels in the Mid 80 dba range. If the sound goes to high, the Band will not be welcome back in the future. Trustee Stevener suggested that Innsbrook Corporation add wording to their contract with the Bands stating that they will not be allowed back if the sound level is exceeded.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

- a. Carla Ayala stated that per Section 115.124 RSMo, and at this election, the number of candidates filing for the position of Trustee is equal to the number of positions to be filled by the election. Therefore the Village of Innsbrook did not hold an election for the three Trustee positions on April 3, 2018, and there are no election results to certify. Trustees Tom Stevener and Ted Sator will retain their positions on the Board of Trustees. This two year term will expire in April 2020.
- b. Carla Ayala performed the Oath of Office and swore in Trustees Tom Stevener and Ted Sator to their positions of Trustee.
- c. Nominations were held for the Board of Trustee Chairman and Village Board Clerk. Trustee Dunn nominated Trustee Thomsen as Chairman of the Board of Trustees for one year. Motioned by Trustee Dunn, seconded by Trustee Rust, to appoint Trustee Thomsen as Chairman. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Trustee Thomsen nominated Trustee Dunn as Village Board Clerk of the Board of Trustees for one year. Motioned by Trustee Rust, seconded by Trustee Sator, to appoint Trustee Dunn as Board Clerk. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

BOARD OF TRUSTEES COMMENTS

None at this time.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Motioned by Trustee Dunn, seconded by Trustee Rust, to appoint Village resident, Bernie Cosby, to the Village Transportation Committee and send a letter to the Warren County Commissioners asking them to appoint Bernie Cosby as a Warren County representative on the Boonslick Regional Planning Commission's Transportation Advisory Commission. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Ayala presented her report to the Trustees. The first quarter building report was reviewed.
- c. Planning and Zoning Commission - A meeting was not held on April 4, 2018.

UNFINISHED BUSINESS:

- a. Request for Exemption For Special Community Event Noise - Postponed to next month.
- b. Complaint Property - The Village has received a response from letter sent. Chairman Thomsen read letter out loud. A reply letter is to be compiled and reviewed by the Village Attorney.

- c. **BILL NO. 251 - AN ORDINANCE AMENDING THE VILLAGE OF INNSBROOK'S PUBLIC NUISANCE ORDINANCE BY THE ADDITION OF SUBSECTIONS RELATING TO THE USE OF PROPERTY AND WASTEWATER TREATMENT SYSTEMS (ORD. NO. 248)** Changes have been made to Bill No. 251 therefore, the first reading must be performed again. Motioned by Trustee Stevener, seconded by Trustee Rust to hold the first reading of Bill No. 251, by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 251 once by title only and then opened the floor for discussion. There was no discussion on Bill No. 251. The second reading will be held on May 15, 2018 meeting.

NEW BUSINESS:

None at this time.

ADJOURN INTO EXECUTIVE SESSION - REAL ESTATE

Chairman Thomsen stated that an executive session will not be held as we have not recieved information to discuss the issue. An Executive Session will be held next month.

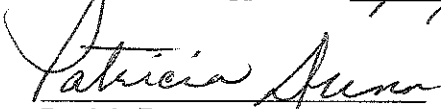
VOTE TO ADJOURN


Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 5:44 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, April 10, 2018.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 05/15/2018


Patricia Dunn,
Village Board Clerk


Attest: Carla Ayala,
Village Administrator/Clerk

(seal)

