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If you have questions about this draft version of the Council packet, you can contact the City Secretary by phone at 254-442-2111 Ext. 113, or by email at citysecretary@ciscotexas.gov.

Tammy Osborne
City Secretary
City of Cisco



**THE CITY OF CISCO
CITY COUNCIL, REGULAR CALLED MEETING
March 10, 2025**

**CISCO, TEXAS §
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

MEMBERS PRESENT:

MAYOR _____	STEPHEN FORESTER
COUNCILMEMBER PLACE I _____	JASON WHETSTONE
COUNCILMEMBER PLACE II _____	ROBERT JOHNSTON
COUNCILMEMBER PLACE III _____	VACANT
COUNCILMEMBER PLACE IV _____	NATHAN BRUNER
COUNCILMEMBER PLACE V _____	CHRIS JOHNSON

PERSONNEL PRESENT:

CITY MANAGER _____	SARAH ADAMS
FINANCE DIRECTOR _____	PEGGY LEDBETTER

PERSONNEL ABSENT:

COUNCILMEMBER PLACE VI _____	TRAVIS TOOF
CITY SECRETARY _____	TAMMY OSBORNE

Guests: Stephanie Alexander, Ervin Light, Barbara Light, Kenneth Preston, Lee Risdon

I. MEETING CALLED TO ORDER:

Mayor Forester called the meeting to order at 6:00 p.m.

II. PLEDGES

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

III. INVOCATION:

Councilmember Whetstone gave the invocation.

IV. CITIZEN-VISITOR COMMENTS:

Mr. Light asked for a speed bump to be installed in front of his residence near the football field to slow traffic on W. 4th Street.

Ms. Alexander addressed the Council saying that she was interested in serving on the Council and wanted more information about why utility rate increases were necessary when tax rates were just below voter approval rates.

V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:

- **February 24, 2025**

Councilmember C. Johnson had questions about Councilmember W. Johnson being listed on the minutes since he had resigned and Mayor Forester said he would refer the question to the City Secretary.

Motion was made by Councilmember Johnston to approve the minutes as presented, second was made by Councilmember Whetstone. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, Bruner, C. Johnson, Forester

Nays: None/Motion Carries
Voted: 5 to 0
Absent: Toof

VI. REPORTS:

- City Manager Report—Ms. Adams presented the City Manager’s report.

VII. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:

A. Consider and Discuss Ordinance No. 0-2025-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS PROVIDING THAT THE CITY’S CODE OF ORDINANCES BE AMENDED BY REVISING CHAPTER 20 “UTILITIES”, ARTICLE II “WATER AND SEWER SERVICE”, INCREASING DEPOSIT FEES AND CONNECTION FEES, AND AMENDING SEWER RATES; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)

Ms. Adams explained that the purpose of the ordinance was to add polycart delivery and removal fees to be included in the connect fee and deposit fees respectively. Historically, the city has absorbed this cost as a courtesy. She added that she was also requesting an amendment to the wastewater rates to remove the “over 65” terminology from the wastewater rate to align more with the existing “disabled rate” for trash. Councilmember Johnston had issues with removing the discount from elderly people that might be on fixed incomes, and Ms. Adams suggested that if the Council is concerned about that then perhaps the age limit could be raised to ‘over 75’. Councilmember C. Johnson was interested in how many accounts would be affected by changing the rates and whether or not the savings would be worth it to the city.

Motion was made by Councilmember Bruner to table the item pending more information, second was made by Councilmember C. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, Bruner, C. Johnson, Forester
Nays: None/Motion Carries
Voted: 5 to 0
Absent: Toof

B. Consider and Discuss Amending 2025 Holiday Schedule.

Mayor Forester began discussion saying that certain employees are paid overtime for holidays and removing some holidays would cut down on costs. Ms. Adams added that department heads have been notified of the potential change and had no objections.

Motion was made by Councilmember C. Johnson to accept the amended holiday schedule as presented, second was made by Councilmember Whetstone. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, Bruner, C. Johnson, Forester
Nays: None/Motion Carries
Voted: 5 to 0
Absent: Toof

C. Announcements for City Council.

Mayor Forester informed the Council and guests that the last day to file for an application to be on the ballot for the Special Election to fill the vacancy in Place III would be March 24, 2025 at 5:00 p.m.

VIII. ADJOURNMENT

Motion was made by Councilmember Bruner to adjourn, second made by Councilmember Johnston. Motion passed unanimously and the meeting adjourned at 6:29 p.m.

ATTEST:

Tammy Osborne, City Secretary

Stephen Forester, Mayor

Draft

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	ALTA MONTCLAIR	ALTA MONTCLAIR	460.00
			ALTA MONTCLAIR	460.00
			ALTA MONTCLAIR	460.00
		FIRE DEPARTMENT EQUIPMENT UPGRADE	FIRE DEPARTMENT EQUIPMENT	4,200.00
			FIRE DEPARTMENT EQUIPMENT	4,200.00
			FIRE DEPARTMENT EQUIPMENT	8,400.00
			FIRE DEPARTMENT EQUIPMENT	4,200.00
		WASHINGTON NATIONAL INS CO	WASHINGTON NATIONAL INS CO	391.85
			WASHINGTON NATIONAL INS CO	<u>391.85</u>
			TOTAL:	23,163.70
		ADMINISTRATION	GENERAL FUND	ALLITTECH LLC
AMCN	AMCN			2,151.00
	AMCN			2,151.00-
AT&T	AT&T			198.21
	AT&T			80.29
AT&T	AT&T			1,918.24
	AT&T			350.91
	AT&T			316.95
	AT&T			1,917.86
	AT&T			3,109.78
	AT&T			3,109.74
	AT&T			57.87
	AT&T			520.45
	AT&T			973.02
	AT&T			1,560.57
AT&T	AT&T			495.63
	AT&T			495.63
AT&T	AT&T			231.45
AT&T	AT&T			59.69
	AT&T			2.53
ATMOS ENERGY	ATMOS ENERGY			175.28
	ATMOS ENERGY			154.43
AXIS FIRE & SAFETY	AXIS FIRE & SAFETY			146.50
BENCHMARK BUSINESS SOLUTIONS, INC	BENCHMARK BUSINESS SOLUTIO			670.00
	BENCHMARK BUSINESS SOLUTIO			670.00
	BENCHMARK BUSINESS SOLUTIO			346.03
SHREDDING SERVICES OF TEXAS, INC	SHREDDING SERVICES OF TEXA			55.00
CHARLES & PATSY ELECTRICAL, LLC	CHARLES & PATSY ELECTRICAL			537.05
	CHARLES & PATSY ELECTRICAL			302.59
CISCO 4A DEVELOPMENT CORPORATION	CISCO 4A DEVELOPMENT CORPO			66,438.74
	CISCO 4A DEVELOPMENT CORPO			21,234.25
	CISCO 4A DEVELOPMENT CORPO			38,246.86
	CISCO 4A DEVELOPMENT CORPO			21,234.24
CISCO DEVELOPMENT CORPORATION	CISCO DEVELOPMENT CORPORAT			66,438.74
	CISCO DEVELOPMENT CORPORAT			21,234.25
	CISCO DEVELOPMENT CORPORAT			38,246.86
	CISCO DEVELOPMENT CORPORAT			21,234.24
CISCO CEMETERY ASSOCIATION	CISCO CEMETERY ASSOCIATION			500.00
	CISCO CEMETERY ASSOCIATION			500.00
	CISCO CEMETERY ASSOCIATION			500.00
	CISCO CEMETERY ASSOCIATION			500.00
CISCO CHAMBER OF COMMERCE	CISCO CHAMBER OF COMMERCE	1,703.66		
	CISCO CHAMBER OF COMMERCE	688.79		
	CISCO CHAMBER OF COMMERCE	559.93		
	CISCO CHAMBER OF COMMERCE	1,538.36		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			CISCO CHAMBER OF COMMERCE	655.71
			CISCO CHAMBER OF COMMERCE	722.98
		CISCO HARDWARE & SUPPLY	CISCO HARDWARE & SUPPLY	117.53
			CISCO HARDWARE & SUPPLY	500.25
		CIVICPLUS	CIVICPLUS	2,153.12
		EASTLAND COUNTY APPRAISAL DISTRICT	EASTLAND COUNTY APPRAISAL	14,684.02
			EASTLAND COUNTY APPRAISAL	1,362.88
		EASTLAND COUNTY CRISIS CENTER	EASTLAND COUNTY CRISIS CEN	850.00
			EASTLAND COUNTY CRISIS CEN	850.00
			EASTLAND COUNTY CRISIS CEN	850.00
			EASTLAND COUNTY CRISIS CEN	850.00
		EASTLAND COUNTY NEWSPAPERS	EASTLAND COUNTY NEWSPAPERS	120.00
			EASTLAND COUNTY NEWSPAPERS	132.00
			EASTLAND COUNTY NEWSPAPERS	96.00
		EASTLAND MEMORIAL HOSPITAL	EASTLAND MEMORIAL HOSPITAL	17,684.25
		ENPROTEC-HIBBS & TODD, INC	ENPROTEC-HIBBS & TODD, INC	880.00
			ENPROTEC-HIBBS & TODD, INC	440.00
		HANNAH HIGGINS	HANNAH HIGGINS	300.00
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	251.24
			GOTO COMMUNICATIONS, INC.	251.24
			GOTO COMMUNICATIONS, INC.	251.24
		LADYBUG PEST CONTROL	LADYBUG PEST CONTROL	185.00
			LADYBUG PEST CONTROL	50.00
			LADYBUG PEST CONTROL	50.00
			LADYBUG PEST CONTROL	60.00
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	257.78
			GLOBE LIFE - LIBERTY NATIO	257.78
		ODP BUISNESS SOLUTIONS, LLC	ODP BUISNESS SOLUTIONS, LL	248.63
			ODP BUISNESS SOLUTIONS, LL	20.67
			ODP BUISNESS SOLUTIONS, LL	178.28
			ODP BUISNESS SOLUTIONS, LL	73.05
			ODP BUISNESS SOLUTIONS, LL	50.18
			ODP BUISNESS SOLUTIONS, LL	73.05
			ODP BUISNESS SOLUTIONS, LL	27.57
			ODP BUISNESS SOLUTIONS, LL	276.23
			ODP BUISNESS SOLUTIONS, LL	76.24
		PERKINS INSURANCE AGENCY, LLC.	PERKINS INSURANCE AGENCY,	350.00
		RLI	RLI	100.00
		ROAD RANGER	ROAD RANGER	3,408.28
			ROAD RANGER	3,380.84
		ROD ABBOTT, CPA PLLC	ROD ABBOTT, CPA PLLC	5,000.00
		RONNIE BECKETT	RONNIE BECKETT	1,287.50
			RONNIE BECKETT	1,748.62
			RONNIE BECKETT	787.50
			RONNIE BECKETT	787.50
		TAMMY OSBORNE	TAMMY OSBORNE	218.24
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	113.68
			TEXAS MUNICIPAL LEAGUE INT	20,382.57
			TEXAS MUNICIPAL LEAGUE INT	1,622.00
		TXU ENERGY	TXU ENERGY	173.14
			TXU ENERGY	175.93
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	21.09
			UNIFIRST CORPORATION	21.09
			UNIFIRST CORPORATION	21.09
		WILLIAM P. "PAT" CHESSER	WILLIAM P. "PAT" CHESSER	300.00
			WILLIAM P. "PAT" CHESSER	795.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WILLIAM B WRIGHT, JR	WILLIAM B WRIGHT, JR	2,000.00
			WILLIAM B WRIGHT, JR	8,199.00
			WILLIAM B WRIGHT, JR	1,000.00
		WILLIAM P. CHESSER	WILLIAM P. CHESSER	<u>315.00</u>
			TOTAL:	418,042.47
EMERGENCY MANAGEMENT	GENERAL FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	32.98
		DTN, LLC	DTN, LLC	210.58
		EASTLAND COUNTY COOPERATIVE DISPATCH	EASTLAND COUNTY COOPERATIV	5,532.00
			EASTLAND COUNTY COOPERATIV	5,532.00
			EASTLAND COUNTY COOPERATIV	<u>5,532.00</u>
			TOTAL:	16,839.56
POLICE	GENERAL FUND	AMERICAN LAW ENFORCEMENT RADAR & TRAIN AT&T	AMERICAN LAW ENFORCEMENT R AT&T	405.00
			AT&T	579.42
			AT&T	576.81
		ATMOS ENERGY	ATMOS ENERGY	187.89
			ATMOS ENERGY	105.10
		AXIS FIRE & SAFETY	AXIS FIRE & SAFETY	414.50
		BENCHMARK BUSINESS SOLUTIONS, INC	BENCHMARK BUSINESS SOLUTIO	689.82
			BENCHMARK BUSINESS SOLUTIO	752.66
			BENCHMARK BUSINESS SOLUTIO	346.03
		BLAKE FULENWIDER CHEVROLET BUICK GMC	BLAKE FULENWIDER CHEVROLET	246.34
		CARROLL SECURITY SYSTEMS	CARROLL SECURITY SYSTEMS	260.00
		COOL CLEAR WATER	COOL CLEAR WATER	84.00
		CRIMESTAR USA, LLC.	CRIMESTAR USA, LLC.	400.00
		FEDEX	FEDEX	468.17
			FEDEX	197.80
		GALLS, LLC	GALLS, LLC	124.88
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	376.86
			GOTO COMMUNICATIONS, INC.	376.86
			GOTO COMMUNICATIONS, INC.	376.86
		KENNEDY COMPUTER SOLUTIONS, INC	KENNEDY COMPUTER SOLUTIONS	798.00
			KENNEDY COMPUTER SOLUTIONS	122.50
			KENNEDY COMPUTER SOLUTIONS	798.00
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	365.46
			GLOBE LIFE - LIBERTY NATIO	482.39
		ODP BUISNESS SOLUTIONS, LLC	ODP BUISNESS SOLUTIONS, LL	76.24
		RMA TOLL PROCESSING	RMA TOLL PROCESSING	30.00
		TEXAS AUTO PERFORMANCE LLC	TEXAS AUTO PERFORMANCE LLC	751.27
			TEXAS AUTO PERFORMANCE LLC	190.02
			TEXAS AUTO PERFORMANCE LLC	124.93
			TEXAS AUTO PERFORMANCE LLC	20.00
			TEXAS AUTO PERFORMANCE LLC	190.93
			TEXAS AUTO PERFORMANCE LLC	137.72
			TEXAS AUTO PERFORMANCE LLC	154.93
			TEXAS AUTO PERFORMANCE LLC	137.92
			TEXAS AUTO PERFORMANCE LLC	207.48
			TEXAS AUTO PERFORMANCE LLC	20.00
			TEXAS AUTO PERFORMANCE LLC	137.92
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	3,284.06
			TEXAS MUNICIPAL LEAGUE INT	4,227.13
		TXU ENERGY	TXU ENERGY	931.26
			TXU ENERGY	781.39
		ULINE	ULINE	<u>186.00</u>
			TOTAL:	21,124.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
ANIMAL CONTROL	GENERAL FUND	AT&T	AT&T	45.54
			AT&T	45.54
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	62.81
			GOTO COMMUNICATIONS, INC.	62.81
			GOTO COMMUNICATIONS, INC.	62.81
		LADYBUG PEST CONTROL	LADYBUG PEST CONTROL	75.00
			LADYBUG PEST CONTROL	75.00
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	25.70
			GLOBE LIFE - LIBERTY NATIO	61.66
		TXU ENERGY	TXU ENERGY	391.45
			TOTAL:	908.32
		JUDGE	GENERAL FUND	KOLOGIK SOFTWARE, INC
LATOYA STEINBERGER	LATOYA STEINBERGER			100.00
GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO			40.90
	GLOBE LIFE - LIBERTY NATIO			40.90
MICHAEL TURKLE	MICHAEL TURKLE			6.00
ODP BUISNESS SOLUTIONS, LLC	ODP BUISNESS SOLUTIONS, LL			76.24
SHARON SELLERS	SHARON SELLERS			6.00
SHIRLEY BERNICE INGRAM	SHIRLEY BERNICE INGRAM			6.00
	TOTAL:			1,476.04
FIRE	GENERAL FUND			ADVANCED RESCUE SYSTEMS
		AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	87.88
		AT&T	AT&T	139.85
			AT&T	139.85
			AT&T	80.29
		AT&T	AT&T	153.90
			AT&T	973.03
		AT&T	AT&T	265.50
			AT&T	265.50
		ATMOS ENERGY	ATMOS ENERGY	639.16
			ATMOS ENERGY	327.62
		AUGUST INDUSTRIES, INC	AUGUST INDUSTRIES, INC	469.00
			AUGUST INDUSTRIES, INC	126.46
		AXIS FIRE & SAFETY	AXIS FIRE & SAFETY	518.50
			AXIS FIRE & SAFETY	77.00
		BIG COUNTRY SUPPLY	BIG COUNTRY SUPPLY	202.75
		BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	143.30
			BOUND TREE MEDICAL, LLC	146.44
		CISCO FIRE DEPARTMENT	CISCO FIRE DEPARTMENT	1,200.00
			CISCO FIRE DEPARTMENT	850.00
			CISCO FIRE DEPARTMENT	750.00
		DEFENDER SUPPLY	DEFENDER SUPPLY	385.00
		EASTLAND MEMORIAL HOSPITAL	EASTLAND MEMORIAL HOSPITAL	800.00
		ESO SOLUTIONS, INC.	ESO SOLUTIONS, INC.	163.94
		HERMAN'S AUTO PARTS	HERMAN'S AUTO PARTS	36.08
			HERMAN'S AUTO PARTS	260.31
			HERMAN'S AUTO PARTS	10.99
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	188.43
			GOTO COMMUNICATIONS, INC.	188.43
			GOTO COMMUNICATIONS, INC.	188.43
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	95.73
		METRO FIRE	METRO FIRE	311.00
SIDDONS-MARTIN EMERGENCY GROUP	SIDDONS-MARTIN EMERGENCY G	1,054.03		
STANLEY FORD MERCURY EASTLAND	STANLEY FORD MERCURY EASTL	342.22		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		STASH ENTERPRISES, LLC	STASH ENTERPRISES, LLC	4,660.47
		STEELE FIRE APPARATUS, LLC	STEELE FIRE APPARATUS, LLC	317.00
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	2,399.89
		TOSHIBA FINANCIAL SERVICES	TOSHIBA FINANCIAL SERVICES	194.38
			TOSHIBA FINANCIAL SERVICES	92.77
		TXU ENERGY	TXU ENERGY	686.60
			TXU ENERGY	320.75
		VETERANS GARAGE DOOR	VETERANS GARAGE DOOR	590.77
		WATERWAY NORTH TEXAS	WATERWAY NORTH TEXAS	<u>3,763.50</u>
			TOTAL:	26,131.75
STREET	GENERAL FUND	AT&T	AT&T	108.54
			AT&T	108.54
		AUTO ZONE	AUTO ZONE	12.86
		AXIS FIRE & SAFETY	AXIS FIRE & SAFETY	994.50
		CATERPILLAR FINANCIAL SERVICES	CATERPILLAR FINANCIAL SERV	2,619.14
			CATERPILLAR FINANCIAL SERV	2,619.14
		CISCO HARDWARE & SUPPLY	CISCO HARDWARE & SUPPLY	146.26
		CISCO TIRE SERVICE LLC	CISCO TIRE SERVICE LLC	21.00
		COMPACT CONSTRUCTION EQUIPMENT DBA BOB HERMAN'S AUTO PARTS	COMPACT CONSTRUCTION EQUIP	29.02
			HERMAN'S AUTO PARTS	254.93
			HERMAN'S AUTO PARTS	55.79
			HERMAN'S AUTO PARTS	80.99
		J.T. HORN OIL CO., INC	J.T. HORN OIL CO., INC	1,574.98
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	47.63
			GLOBE LIFE - LIBERTY NATIO	143.91
		LINDE GAS & EQUIPMENT INC.	LINDE GAS & EQUIPMENT INC.	84.97
		PRECISION TIRE & AUTO	PRECISION TIRE & AUTO	96.15
		STAN'S TIRE CENTER	STAN'S TIRE CENTER	25.00
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	3,473.50
		TXU ENERGY	TXU ENERGY	10,054.52
			TXU ENERGY	5,700.52
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	46.94
			UNIFIRST CORPORATION	62.59
			UNIFIRST CORPORATION	84.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
			UNIFIRST CORPORATION	64.05
		WTU BUSINESS	WTU BUSINESS	1,561.00
			WTU BUSINESS	<u>1,546.29</u>
			TOTAL:	32,129.21
PARKS	GENERAL FUND	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	303.15
		TXU ENERGY	TXU ENERGY	113.12
			TXU ENERGY	64.82
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	28.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	40.79
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	28.31
			UNIFIRST CORPORATION	12.07
			UNIFIRST CORPORATION	12.07
			UNIFIRST CORPORATION	<u>12.07</u>
			TOTAL:	784.57
SANITATION	GENERAL FUND	CAN-DOO BUDGET RENTAL	CAN-DOO BUDGET RENTAL	172.00
			CAN-DOO BUDGET RENTAL	172.00
			CAN-DOO BUDGET RENTAL	172.00
		REPUBLIC SERVICES #058	REPUBLIC SERVICES #058	55,635.93
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	25.27
		TXU ENERGY	TXU ENERGY	15.98
			TXU ENERGY	<u>82.31</u>
			TOTAL:	56,275.49
WILDFIRE MITIGATION	GENERAL FUND	BIG TEX TRAILER WORLD, INC. ABILENE, T	BIG TEX TRAILER WORLD, INC	13,247.69
		LANGFORD COMMUNITIES	LANGFORD COMMUNITIES	24,216.30
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	13.00
		UNITED AG & TURF	UNITED AG & TURF	<u>105,164.24</u>
			TOTAL:	142,641.23
NON-DEPARTMENTAL	UTILITY FUND	ALTA MONTCLAIR	ALTA MONTCLAIR	145.00
			ALTA MONTCLAIR	145.00
			ALTA MONTCLAIR	145.00
		BG LITTLE LLC	BG LITTLE LLC	196.23
		DANIEL MARTINEZ	DANIEL MARTINEZ	154.89
		DUSTIN SCHAEFER	DUSTIN SCHAEFER	104.47
		KIMBERLY MACKEY	KIMBERLY MACKEY	18.54
		LINDA SCHUYLER	LINDA SCHUYLER	97.10
		MARCUS HURTADO	MARCUS HURTADO	140.80
		MICHAEL POWER	MICHAEL POWER	31.17
		MICHELLE/WALKER YORK	MICHELLE/WALKER YORK	63.05
		ROBERT NORIEGA	ROBERT NORIEGA	34.41
		SARA T DUCK	SARA T DUCK	193.21
		UTILITY SYSTEM REVENUE BOND I&S	UTILITY SYSTEM REVENUE BON	5,539.17
			UTILITY SYSTEM REVENUE BON	2,960.83
			UTILITY SYSTEM REVENUE BON	2,960.83
			UTILITY SYSTEM REVENUE BON	5,539.17
		WASHINGTON NATIONAL INS CO	WASHINGTON NATIONAL INS CO	51.77
			WASHINGTON NATIONAL INS CO	51.77
		WASTEWATER SYSTEM UPGRADE	WASTEWATER SYSTEM UPGRADE	2,500.00
			WASTEWATER SYSTEM UPGRADE	2,500.00
			WASTEWATER SYSTEM UPGRADE	2,500.00
		WATER & SEWER EMERGENCY FUND	WATER & SEWER EMERGENCY FU	10,000.00
			WATER & SEWER EMERGENCY FU	10,000.00
			WATER & SEWER EMERGENCY FU	10,000.00
		WATER SYSTEM REPAIR & REPLACEM	WATER SYSTEM REPAIR & REPL	3,200.00
			WATER SYSTEM REPAIR & REPL	3,200.00
		WATER SYSTEM UPGRADE	WATER SYSTEM UPGRADE	4,000.00
			WATER SYSTEM UPGRADE	<u>4,000.00</u>
			TOTAL:	70,472.41
WATER	UTILITY FUND	AT&T	AT&T	47.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		AT&T	AT&T	52.42
		AT&T	AT&T	58.54
		AT&T	AT&T	117.45
		ATLAS UTILITY SUPPLY COMPANY	ATLAS UTILITY SUPPLY COMPA	232,210.75
		BEL HEATING & AIR CONDITIONING	BEL HEATING & AIR CONDITIO	639.60
		BENCHMARK SUPPLY COMPANY, INC	BENCHMARK SUPPLY COMPANY, IN	118.61
			BENCHMARK SUPPLY COMPANY, IN	250.00
			BENCHMARK SUPPLY COMPANY, IN	671.54
			BENCHMARK SUPPLY COMPANY, IN	23.10
			BENCHMARK SUPPLY COMPANY, IN	88.80
		CISCO HARDWARE & SUPPLY	CISCO HARDWARE & SUPPLY	123.08
			CISCO HARDWARE & SUPPLY	21.58
		CISCO TIRE SERVICE LLC	CISCO TIRE SERVICE LLC	68.50
		CITY OF ABILENE ACCOUNTING DIVISION	CITY OF ABILENE ACCOUNTING	100.00
		DAMON BERRYMAN	DAMON BERRYMAN	450.00
		EUROFINS ENVIRONMENT TESTING	EUROFINS ENVIRONMENT TESTI	540.00
		HANNER CHEVROLET GMC, INC	HANNER CHEVROLET GMC, INC	49.40
		HERMAN'S AUTO PARTS	HERMAN'S AUTO PARTS	17.58
			HERMAN'S AUTO PARTS	21.59
		J.H. STRAIN & SONS, INC.	J.H. STRAIN & SONS, INC.	335.78
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	84.39
			GLOBE LIFE - LIBERTY NATIO	166.74
		RAYDON, INC.	RAYDON, INC.	82,620.00
		ROD ABBOTT, CPA PLLC	ROD ABBOTT, CPA PLLC	5,000.00
		STAN'S TIRE CENTER	STAN'S TIRE CENTER	50.00
		TEXAS EXCAVATION SAFETY SYSTEM, INC.	TEXAS EXCAVATION SAFETY SY	82.80
			TEXAS EXCAVATION SAFETY SY	52.90
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	2,248.30
			TEXAS MUNICIPAL LEAGUE INT	7,713.49
		TEXAS WATER UTILITIES ASSOC	TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
		TXU ENERGY	TXU ENERGY	1,397.38
			TXU ENERGY	150.85
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	74.06
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	59.98
			UNIFIRST CORPORATION	<u>59.98</u>
			TOTAL:	336,666.50
WASTEWATER	UTILITY FUND	AT&T	AT&T	47.49
			AT&T	47.49
		ATMOS ENERGY	ATMOS ENERGY	226.26
			ATMOS ENERGY	548.77
			ATMOS ENERGY	404.58
		CISCO HARDWARE & SUPPLY	CISCO HARDWARE & SUPPLY	59.97
		FILTRATION & HOSE SPECIALTIES LLC	FILTRATION & HOSE SPECIALT	155.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HERMAN'S AUTO PARTS	HERMAN'S AUTO PARTS	29.34
			HERMAN'S AUTO PARTS	18.25
		IXOM WATERCARE, INC	IXOM WATERCARE, INC	2,100.00
			IXOM WATERCARE, INC	1,050.00
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	12.08
			GOTO COMMUNICATIONS, INC.	12.08
			GOTO COMMUNICATIONS, INC.	12.08
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	232.70
			GLOBE LIFE - LIBERTY NATIO	241.30
		SPL, INC	SPL, INC	137.00
			SPL, INC	80.00
			SPL, INC	137.00
			SPL, INC	137.00
			SPL, INC	137.00
			SPL, INC	217.00
			SPL, INC	137.00
			SPL, INC	80.00
			SPL, INC	137.00
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	126.31
			TEXAS MUNICIPAL LEAGUE INT	1,063.33
		TEXAS WATER UTILITIES ASSOC	TEXAS WATER UTILITIES ASSO	90.00
		TXU ENERGY	TXU ENERGY	1,174.74
			TXU ENERGY	973.15
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	35.14
				35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	47.97
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
			UNIFIRST CORPORATION	35.14
		WILLIS SUPPLY COMPANY	WILLIS SUPPLY COMPANY	399.00
			TOTAL:	10,657.43
WATER PLANT	UTILITY FUND	AT&T	AT&T	47.49
			AT&T	51.99
		AT&T	AT&T	121.61
			AT&T	463.15
			AT&T	243.75
		AXIS FIRE & SAFETY	AXIS FIRE & SAFETY	621.50
		CHARLES & PATSY ELECTRICAL, LLC	CHARLES & PATSY ELECTRICAL	165.00
			CHARLES & PATSY ELECTRICAL	732.79
		CISCO HARDWARE & SUPPLY	CISCO HARDWARE & SUPPLY	15.56
		CITY OF ABILENE	CITY OF ABILENE	25.00
		EAGLE LABS	EAGLE LABS	7,039.80
		ENPROTEC-HIBBS & TODD, INC	ENPROTEC-HIBBS & TODD, INC	320.00
		ENVIRONMENTAL IMPROVEMENTS, INC	ENVIRONMENTAL IMPROVEMENTS	2,256.80
		HERMAN'S AUTO PARTS	HERMAN'S AUTO PARTS	22.25
		HIGGINBOTHAM BROTHERS & CO.	HIGGINBOTHAM BROTHERS & CO	128.10
		GOTO COMMUNICATIONS, INC.	GOTO COMMUNICATIONS, INC.	62.73
			GOTO COMMUNICATIONS, INC.	62.73
			GOTO COMMUNICATIONS, INC.	62.73

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	26.75
			GLOBE LIFE - LIBERTY NATIO	77.20
		NEW SOURCE BROADBAND EASTLAND	NEW SOURCE BROADBAND EASTL	305.90
			NEW SOURCE BROADBAND EASTL	152.95
		QLT CONSUMER LEASE SERVICES	QLT CONSUMER LEASE SERVICE	17.30
		SPL, INC	SPL, INC	45.00
			SPL, INC	45.00
			SPL, INC	45.00
			SPL, INC	146.00
			SPL, INC	125.00
			SPL, INC	140.00
			SPL, INC	140.00
			SPL, INC	45.00
			SPL, INC	125.00
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	631.55
			TEXAS MUNICIPAL LEAGUE INT	3,745.50
		TEXAS WATER UTILITIES ASSOC	TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
			TEXAS WATER UTILITIES ASSO	90.00
		TROJAN TECHNOLOGIES CORP	TROJAN TECHNOLOGIES CORP	358.23
		TXU ENERGY	TXU ENERGY	6,849.00
			TXU ENERGY	7,501.85
		UNIFIRST CORPORATION	UNIFIRST CORPORATION	44.09
				44.09
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	57.36
			UNIFIRST CORPORATION	45.39
			UNIFIRST CORPORATION	48.94
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	44.09
			UNIFIRST CORPORATION	44.09
		USA BLUE BOOK	USA BLUE BOOK	1,469.87
			USA BLUE BOOK	668.00
			USA BLUE BOOK	236.60
			USA BLUE BOOK	327.16
			USA BLUE BOOK	163.58
			USA BLUE BOOK	64.47
			USA BLUE BOOK	18.99
		WILLIS SUPPLY COMPANY	WILLIS SUPPLY COMPANY	399.00
			TOTAL:	37,221.38
UTILITY BILLING	UTILITY FUND	GLOBE LIFE - LIBERTY NATIONAL DIVISION	GLOBE LIFE - LIBERTY NATIO	66.67
			GLOBE LIFE - LIBERTY NATIO	11.00
		MVBA LLC	MVBA LLC	52.95
		POSTMASTER	POSTMASTER	700.00
			POSTMASTER	700.00
			POSTMASTER	700.00
		PRINTING SYSTEMS INC.	PRINTING SYSTEMS INC.	450.99
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	25.27
			TOTAL:	2,706.88
AIRPORT	AIRPORT FUND	CHARLES & PATSY ELECTRICAL, LLC	CHARLES & PATSY ELECTRICAL	2,150.89

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	TEXAS MUNICIPAL LEAGUE INT	255.25
		TXU ENERGY	TXU ENERGY	156.46
			TXU ENERGY	<u>108.61</u>
			TOTAL:	2,671.21

===== FUND TOTALS =====

105	GENERAL FUND	739,516.89
205	UTILITY FUND	457,724.60
305	AIRPORT FUND	2,671.21

	GRAND TOTAL:	1,199,912.70

TOTAL PAGES: 10

Draft



Rod L. Abbott, CPA PLLC
Certified Public Accountant

March 24, 2025

To the Mayor, City Council, and Management of the
City of Cisco, Texas

I have audited the financial statements of the governmental activities, business-type activities, each major fund, the discretely presented component units, and the aggregate remaining fund information of the City of Cisco, Texas (the “City”) for the year ended September 30, 2024. Professional standards require that I provide you with information about my responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of my audit. I have communicated such information in my letter to you dated November 13, 2024. Professional standards also require that I communicate to you the following information related to my audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended September 30, 2024. I noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the government-wide financial statements was:

Management’s estimate of the useful lives of long-term assets for which to base depreciation expense. The City’s estimates are based prior experience with actual useful lives performance for City infrastructure, equipment, and other assets. I evaluated the key factors and assumptions used to develop the useful lives estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing my audit.

Corrected and Uncorrected Misstatements

Professional standards require me to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all material and immaterial misstatements as shown at Attachment 1.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to my satisfaction, that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Management Representations

I have requested certain representations from management that are included in the management representation letter dated March 24, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, my professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditor. However, these discussions occurred in the normal course of my professional relationship and my responses were not a condition to my retention.

Other Matters

During my audit, I also identified the following internal control matters that are less serious than a material weakness or significant deficiency, yet still merit reporting to management and the City Council:

- Finding 2024-001 – Inadequate Financial Management and Oversight

At September 30, 2024, the City's General Fund had a negative unassigned fund balance of (\$505,385) and the City also had past due invoices due to low cash balances. The City should raise rates, cut expenses, and take other actions needed to improve the City's financial health and restore this fund balance to a positive balance.

There were three past due sanitation invoices totaling \$191,897. The water meter installation vendor was owed \$232,211. The City had also received four sales tax payments for the CDC 4A and 4B corporations totaling \$360,286 that had not been remitted to these corporations at year-end.

The City's main checking account for the General Fund and the Water and Sewer Fund (the "Multifund"), had a very low year-end balance of \$32,504. The City should restrict fiscal year 2025 expenditures as much as possible to help improve the Multifund cash balance.

I applied certain limited procedures to management's discussion and analysis, the General Fund's budget versus actual schedule, and the TMRS pension schedule, which are required supplementary information (RSI) that supplements the basic financial statements. My procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City of Cisco, Texas and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

DRAFT

Rod L. Abbott, CPA PLLC

Draft

**ATTACHMENT 1
CITY OF CISCO, TEXAS
AUDIT ADJUSTMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

<u>AJE#</u>	<u>ACCOUNT</u>	<u>DEBIT</u>	<u>CREDIT</u>
1	305-32000 FUND BALANCE	79	
A-29	305-48020 MISCELLANEOUS REVENUE		79
	4B CDC - Sales Taxes Receivable	79,428	
	4B CDC - Due From the City	91,349	
	4B CDC - Accumulated Depreciation		96,745
	4B Economic Development Incentives:Project Function Junction	18,361	
	4B Economic Development Incentives:Project Zebra	30,000	
	4B Economic Development Incentives:Project Square Space	18,068	
	4B CDC - Unrestrict (retained earnings)		140,461
	4A CDC - Sales Taxes Receivable	79,428	
	4A CDC - Due From the City	91,349	
	4A CDC - Accumulated depreciation		17,882
	4A CDC - Retained Earnings		152,895
		408,062	408,062
	TO PROPERLY STATE BEGINNING BALANCES FOR FISCAL YEAR 2024.		
2	105-12030 DUE FROM OTHER GOVERNMENTS	8,922	
D-4	105-43200 SALES TAX (FROM STATE)	351,365	
	105-20050 Due to Component Units		177,589
	105-32000 FUND BALANCE		106,196
	105-21010 ACCOUNTS PAYABLE		76,502
	Sales Taxes Receivable (4A)	4,461	
	4A Due from the City		91,349
	4A Sales Tax Income	86,888	
	Sales Taxes Receivable (4B)	4,461	
	4B Due from the City		91,349
	4B Sales Tax Income	86,888	
		542,984	542,985
	TO UPDATE THE SALES TAXES RECEIVABLE BALANCES.		
3	205-23152 Public Property Finance Contract #10430	37,059	
F-1	205-23162 Bond Discount Series 2018A		3,125
	205-5-70-55010 Debt Service Interest	3,125	
	205-23167 Bond Discount Series 2018B		867
	205-5-70-55010 Debt Service Interest	867	
	205-23050 Combination Tax & Revenue C of O, Series 2014	50,000	
	205-23135 Loan Payable 2014		500
	205-23120 Combination Tax & Revenue C of O, Series 2008	74,500	
	205-23159 BONDS FEE		1,750
	205-5-70-55020 DEBT SERVICE- PRINCIPAL 08,14,		410,000
	205-23060 Utility System Revenue Bonds, Series 1986	24,000	
	205-23160 Combination Tax & Revenue C of O, Series 2018A	155,000	
	205-5-70-55070 DEBT SVS FOR WAT MET CAPSTONE		123,553
	205-23150 Public Property Finance Contract #7273/9290	96,755	
	205-5-70-54080 MINI EXCAVATOR PAYMENT		9,884
	205-5-70-55080 DEBT SVS FOR ATLAS METER		63,242
	205-23080 General Obligation Refunding Bonds, Series 2020	180,000	
	205-23151 Public Property Finance Contract #8783	9,884	
	205-5-70-55010 DEBT SERVICE - INTEREST		18,269
		631,190	631,190
	TO UPDATE LONG-TERM DEBT BALANCES FOR 2024 ACTIVITY.		

**ATTACHMENT 1
CITY OF CISCO, TEXAS
AUDIT ADJUSTMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

AJE#	ACCOUNT	DEBIT	CREDIT
4	105-12040 DELINQUENT TAXES RECEIVABLE	9,324	
D-1	105-19040 ALLOWANCE FOR UNCOLLECTIBLE TAX		3,729
	105-25030 DEFERRED REVENUE		5,595
		9,324	9,324
	To properly update balance sheet accounts related to property taxes.		
5	205-19500 NET PENSION ASSET - TMRS	14,663	
G-4	205-19900 DEF. RESOURCE OUTFLOWS - TMRS		5,803
	205-5-70-50180 TEXAS MUNICIPAL RETIREMENT EXPENSE		2,143
	205-27000 DEF. RESOURCE INFLOW-TMRS		6,717
		14,663	14,663
	TO UPDATE PENSION RELATED BALANCES.		
6	105-5-25-55041 MVBA COURT COLLECTIONS		4,026
H-1	105-5-40-57005 ELECTRICITY		4,817
	105-5-40-54030 IMP STREETS		19,680
	105-5-25-55040 COURT COSTS		63,819
	105-21010 ACCOUNTS PAYABLE	92,342	
	205-21010 ACCOUNTS PAYABLE	50,883	
	205-5-75-51050 CHEMICAL SUPPLIES		29,157
	205-5-70-53020 MAINTENANCE - WATER SYSTEMS		16,081
	205-5-75-57005 ELECTRICITY		5,645
		143,225	143,225
	TO REVERSE PRIOR YEAR ACCRUALS TO ACCOUNTS PAYABLE.		
7	205-40200 WATER SALES	33,774	
H-3	205-25010 METER DEPOSITS		33,774
		33,774	33,774
	TO UPDATE THE WATER DEPOSITS PAYABLE BALANCE.		
8	105-12010 ACCOUNTS RECEIVABLE	6,360	
E-2	105-19060 ALLOWANCE -TRASH		6,360
	205-12010 ACCOUNTS RECEIVABLE	14,839	
	205-19020 ALLOWANCE FOR UNCOLLECTIBLE WATER		14,839
	205-48020 MISCELLANEOUS REVENUE		2,354
	205-40200 WATER SALES	2,354	
		23,553	23,553
	TO PROPERLY STATE ACCOUNTS RECEIVABLES.		
9	205-22070 ACCRUED LEAVE		9,926
G-3	205-5-70-50010 SALARIES & WAGES	4,963	
	205-5-75-50010 SALARIES & WAGES	4,963	
		9,926	9,926
	TO UPDATE THE ACCRUED COMPENSATED ABSENCES BALANCE.		
10	105-46000 ECONOMIC DEVELOPMENT REIMB.	181,742	
G-2	105-5-10-50010 SALARIES AND WAGES		181,742
	105-43200 SALES TAX (FROM STATE)	688,032	
	105-5-10-55095 CISCO DEVELOPMENT CORPORATION - SALES TAX		688,032
		869,774	869,774
	TO REMOVE C.D.C. BALANCES FROM THE GENERAL FUND.		

**ATTACHMENT 1
CITY OF CISCO, TEXAS
AUDIT ADJUSTMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

AJE#	ACCOUNT	DEBIT	CREDIT
11	205-5-72-53003 WW PLANT UPGRADE		455,300
C-2	205-5-70-53160 SYSTEM UPGRADE		639,147
	205-13060 CONSTRUCTION IN PROGRESS		658,091
	205-5-75-53080 MAINT. WILLIAMSON DAM		39,850
	205-13020 FIXED ASSETS	1,792,388	
	205-19080 ACCUMULATED DEPRECIATION		554,510
	205-5-80-59000 DEPRECIATION EXPENSE	554,510	
		<u>2,346,898</u>	<u>2,346,898</u>
	TO POST WATER FUND NEW ASSETS AND DEPRECIATION EXPENSE.		
12	CDC 4B Real Estate - Pavilion	250	
C-2	CDC4B Rental Income (new)		250
	CDC4B Accumulated Depreciation		38,686
	CDC4B Depreciation expense	38,686	
		<u>38,936</u>	<u>38,936</u>
	TO RECORD 4B CDC DEPRECIATION EXPENSE.		
13	105-22000 MEDICARE PAYABLE	21,562	
G-2	105-22010 SOCIAL SECURITY PAYABLE	90,197	
	105-22020 FEDERAL WITHHOLDING PAYABLE	17,795	
	105-22040 INSURANCE PAYABLE	13,245	
	105-22030 RETIREMENT PAYABLE		83,304
	105-5-20-50180 TEXAS MUNICIPAL RETIREMENT SER	7,466	
	105-5-30-50180 TEXAS MUNICIPAL RETIREMENT SER	7,466	
	105-5-10-50180 TEXAS MUNICIPAL RETIREMENT SER	7,467	
	105-5-10-50200 SOCIAL SECURITY		40,947
	105-5-30-50200 SOCIAL SECURITY		40,947
	205-22000 MEDICARE PAYABLE	5,912	
	205-22010 SOCIAL SECURITY PAYABLE	25,281	
	205-22020 FEDERAL WITHHOLDING PAYABLE	4,157	
	205-22040 INSURANCE PAYABLE	3,751	-
	205-22030 RETIREMENT PAYABLE		25,468
	205-5-70-50200 SOCIAL SECURITY		6,816
	205-5-75-50200 SOCIAL SECURITY		6,817
		<u>204,298</u>	<u>204,298</u>
	TO PROPERLY STATE PAYROLL LIABILITY ACCOUNTS.		
14	105-1015 FEMA FUNDS FLOOD 2016		136,609
B-1	105-18520 DUE FROM UTILITY FUND	136,609	
	205-1015 FEMA FUNDS FLOOD 2016	136,609	
	205-24010 DUE TO GENERAL FUND		136,609
	205-10820 ESCROW CASH - LF1000718		455,300
	205-26050 UNEARNED TWDB LOAN #1000274	455,300	
		<u>728,518</u>	<u>728,518</u>
	TO UPDATE ESCROW AND OTHER CASH BALANCES.		
15	205-24020 DUE TO UTILITY FUND		75,683
H-4	205-21010 ACCOUNTS PAYABLE	60,000	
	205-5-70-51030 OPERATING SUPPLIES	15,683	
		<u>75,683</u>	<u>75,683</u>
	TO PROPERLY BALANCE "DUE FROM" ACCOUNTS WITH "DUE TO" ACCOUNTS.		

**ATTACHMENT 1
CITY OF CISCO, TEXAS
AUDIT ADJUSTMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

AJE#	ACCOUNT	DEBIT	CREDIT
16	CDC 4A Accumulated depreciation		13,416
C-2	CDC4A Depreciation expense	13,416	
		13,416	13,416
	TO POST 4A CDC DEPRECIATION EXPENSE.		
17	105-22060 SALARIES PAYABLE		17,394
G-1	105-5-10-50010 SALARIES AND WAGES	8,697	
	105-5-20-50010 SALARIES AND WAGES	8,697	
	205-22060 SALARIES PAYABLE		6,270
	205-5-70-50010 SALARIES & WAGES	3,135	
	205-5-75-50010 SALARIES & WAGES	3,135	
		23,664	23,664
	TO PROPERLY STATE WAGES PAYABLES AT YEAR-END.		
18	4B CDC - Econ. Dev. Incentive Liability:Project Function Junction		7,806
I-3	4B CDC - Econ. Dev. Incentive Liability:Zebra	19,318	
	4B CDC - Econ. Dev. Incentive Liability:Project Square Space		4,425
	4B CDC - Econ. Dev. Incentive Expense:Project Function Junction	7,806	
	4B CDC - Econ. Dev. Incentive Expense:Project Square Space	4,425	
	4B CDC Economic Development Projects Expense.*-Project Zebra		49,318
	4B CDC - Retained Earnings	30,000	
		61,549	61,549
	TO PROPERLY STATE 4B CDC PROJECT LIABILITIES AND EXPENSES.		
19	105-21010 ACCOUNTS PAYABLE		363,076
H-1	105-21020 INTEREST PAYABLE		2,651
	105-5-60-55415 SANITATION SERVICE	255,647	
	105-5-20-57005 ELECTRICITY	1,475	
	105-5-21-57005 ELECTRICITY	422	
	105-5-30-57005 ELECTRICITY	820	
	105-5-40-57005 ELECTRICITY	7,784	
	105-5-20-54095 CAR COMPUTERS	43,117	
	105-5-10-55100 ROAD RANGER 380 REIMBURSEMENT	3,579	
	105-5-25-55040 COURT COSTS	40,387	
	105-5-30-53060 MAINTENANCE - AUTOS	9,845	
	105-5-30-53110 MAINTENANCE - OTHER EQUIPMENT	2,651	
	205-21010 ACCOUNTS PAYABLE		362,349
	205-13020 FIXED ASSETS	352,478	
	205-5-75-57005 ELECTRICITY	9,871	
	205-49891 REIMBURSEMENT FOR EXPENSES	78,620	
	205-5-70-53020 MAINTENANCE - WATER SYSTEMS		78,620
	305-21010 ACCOUNTS PAYABLE		1,220
	305-5-90-57005 ELECTRICITY	198	
	305-5-90-53140 MAINTENANCE OF AIRPORT	1,022	
		807,916	807,916
	TO PROPERLY STATE YEAR-END ACCOUNTS PAYABLE.		
20	205-23150 Public Property Finance Contract #7273/9290	15,086	
F-1	205-32000 FUND BALANCE		12,276
	205-5-70-55010 DEBT SERVICE - INTEREST		2,810
		15,086	15,086
	TO RESTATE DEBT BALANCES OWED FOR THE CITY'S PUBLIC PROPERTY FINANCE CONTRACTS.		

CITY OF CISCO, TEXAS
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
SEPTEMBER 30, 2024

Draft

**CITY OF CISCO, TEXAS
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INDEPENDENT AUDITOR'S REPORT

To the Mayor, City Council, and Management
of the City of Cisco, Texas

Opinions

I have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the discretely presented component units, and the aggregate remaining fund information of the City of Cisco, Texas (the "City"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, the discretely presented component units, and the aggregate remaining fund information of the City of Cisco, Texas as of September 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am required to be independent of the City, and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, General Fund budgetary comparison schedule, and the pension schedule be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued my report dated March 24, 2025, on my consideration of the City's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

Sincerely

DRAFT

Rod L. Abbott, CPA PLLC
Van Alstyne, Texas
March 24, 2025

Draft

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Cisco's annual financial report presents management's discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2024. Please read this in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- On the government-wide Statement of Net Position, the assets and deferred outflows of the City exceeded its liabilities and deferred inflows of resources by \$14,118,078 (net position). Total net position increased \$255,786 during fiscal year 2024.
- As of September 30, 2024, the City's total governmental funds reported ending fund balances of (\$484,383). The General Fund's fund balance of (\$505,385) decreased by (\$93,170) during the fiscal year.
- The Water and Sewer Fund's net position totaled \$12,513,453 at September 30, 2024 and the unrestricted portion of net position totaled \$484,824. Total net position for this fund increased by \$398,924 in 2024, but unrestricted net position decreased by (\$750,139), or (60%), during fiscal year 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements - The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private-sector business.

The Statement of Net Position presents information on all of the City's assets, deferred inflows / outflows of resources, liabilities and net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include police, fire, streets, sanitation, animal control, parks and recreation, airport, and general administrative services. The business-type activities of the City include water and sewer operations.

The government-wide financial statements include not only the City (known as the primary government), but also the legally separate Cisco 4A and 4B Economic Development Corporations, for which the City is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government.

MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains two governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund and the Airport Fund. The General Fund is the only major governmental fund.

Proprietary Funds: The City maintains one type of proprietary fund, which is the Water and Sewer Fund. A proprietary-type fund reports the same functions presented as business-type activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer Fund, which is considered to be a major fund of the City. The Water and Sewer Fund is presented in the business-type activities in the government-wide financial statements.

Notes to the Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's General Fund budget versus actual results and progress in funding its obligation to provide pension benefits to its employees.

MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Cisco, Texas, total net position as of September 30, 2024 is \$14,118,078. The largest portion of the City's net position, \$12,198,297 (86%), reflects its investment in capital assets (e.g., land, buildings and improvements, water and sewer improvements, vehicles and equipment, infrastructure, and construction in progress), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

	Governmental Activities		Business-type Activities		Total	
	FY24	FY23	FY24	FY23	FY24	FY23
Current and other assets	\$ 678,271	\$ 68,418	\$ 1,070,913	\$ 1,548,963	\$ 1,749,184	\$ 1,617,381
Capital assets & rest. cash	2,581,945	2,817,567	25,345,656	25,288,409	27,927,601	28,105,976
Total assets	<u>3,260,216</u>	<u>2,885,985</u>	<u>26,416,569</u>	<u>26,837,372</u>	<u>29,676,785</u>	<u>29,723,357</u>
Deferred outflows of resources	234,861	466,909	4,793	10,596	\$ 239,654	477,505
Long-term liabilities	694,788	1,244,464	9,938,803	10,596,440	10,633,591	11,840,904
Other liabilities	866,520	559,314	584,165	315,751	1,450,685	875,065
Total liabilities	<u>1,561,308</u>	<u>1,803,778</u>	<u>10,522,968</u>	<u>10,912,191</u>	<u>12,084,276</u>	<u>12,715,969</u>
Deferred inflows of resources	329,144	-	3,384,941	3,833,524	3,714,085	3,833,524
Net position:						
Net investment in cap. assets	1,887,157	1,999,525	10,311,140	8,730,082	12,198,297	10,729,607
Restricted	-	-	1,717,489	2,137,208	1,717,489	2,137,208
Unrestricted	(282,532)	(450,409)	484,824	1,234,963	202,291	784,554
Total net position	<u>\$ 1,604,625</u>	<u>\$ 1,549,116</u>	<u>\$ 12,513,453</u>	<u>\$ 12,102,253</u>	<u>\$ 14,118,078</u>	<u>\$ 13,651,369</u>

An additional portion of the City's net position of \$1,717,489 (12%) represents resources that are subject to external restrictions on their usage. All restricted assets of the City relating to both governmental activities and business-type activities are being held for purposes established by federal, state and local laws, future construction, and debt service reserve requirements on the City's outstanding debt. The remaining balance of unrestricted net position in the amount of \$202,291 (2%) may be used to meet the City's ongoing obligations to citizens and creditors.

MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED

Governmental Activities:

The City's total revenue for governmental activities was \$4,461,800, of which 34% was from property taxes and 29% was from sales taxes, franchise taxes, and other taxes. The total expenses for all programs were \$4,604,938. Approximately 31% was for police and court, 19% was for fire protection, and 16% was for administration. Governmental activities showed a decrease in net position of (\$143,138) in 2024.

Business-type Activities:

The City's total revenue for business-type activities was \$2,463,560, including \$1,790,825 for charges for services. Total Water and Sewer Fund expenses were \$2,064,636. Business-type activities had a net increase in net position of \$398,294 compared to a decrease of (\$36,871) in the prior year.

	Governmental Activities		Business-type Activities		Total	
	FY24	FY23	FY24	FY23	FY24	FY23
Revenues:						
Program Revenues:						
Charges for services	\$ 1,492,463	\$ 1,472,556	\$ 1,790,825	\$ 1,659,224	\$ 3,283,288	\$ 3,131,780
Operating grants and contributions	-	-	-	-	-	-
Capital grants and contributions	95,954	180,176	670,623	471,244	766,577	651,420
General Revenues:						
Property taxes	1,504,685	1,403,471	-	-	1,504,685	1,403,471
Sales/Other taxes and franchise fees	1,285,286	1,334,521	-	-	1,285,286	1,334,521
Investment income	1,434	9,104	1,119	1,144	2,553	10,248
Gain on sold assets	-	61,782	-	-	-	61,782
Other	81,978	189,622	993	1,996	82,971	191,618
	<u>4,461,800</u>	<u>4,651,232</u>	<u>2,463,560</u>	<u>2,133,608</u>	<u>6,925,360</u>	<u>6,784,840</u>
Expenses:						
General government	737,115	839,267	-	-	737,115	839,267
Parks and recreation	70,532	83,364	-	-	70,532	83,364
Police and court	1,425,666	1,496,933	-	-	1,425,666	1,496,933
Streets and maintenance	615,653	845,165	-	-	615,653	845,165
Fire protection	880,785	810,277	-	-	880,785	810,277
Sanitation	789,775	831,036	-	-	789,775	831,036
Debt service - interest	7,773	10,228	-	-	7,773	10,228
Animal control	62,100	65,561	-	-	62,100	65,561
Airport	15,539	22,821	-	-	15,539	22,821
Water and sewer operations	-	-	2,064,636	2,170,479	2,064,636	2,170,479
	<u>4,604,938</u>	<u>5,004,652</u>	<u>2,064,636</u>	<u>2,170,479</u>	<u>6,669,574</u>	<u>7,175,131</u>
Excess (deficiency) of revenues over expenditures before transfers	(143,138)	(353,420)	398,924	(36,871)	255,786	(390,291)
Transfers In (Out)	-	-	-	-	-	-
Increase in net position	(143,138)	(353,420)	398,924	(36,871)	255,786	(390,291)
Net position - October 1 (restated)	1,747,763	2,044,499	12,114,529	12,139,124	13,862,292	14,183,623
Net position - September 30	<u>\$ 1,604,625</u>	<u>\$ 1,549,116</u>	<u>\$ 12,513,453</u>	<u>\$ 12,102,253</u>	<u>\$ 14,118,078</u>	<u>\$ 13,651,369</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance- related legal requirements.

Governmental funds - The focus of the City's governmental funds is to provide information on near- term inflows and outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the unassigned fund balance was (\$505,385), which is a (\$93,170) decrease during fiscal year 2024.

General Fund Budgetary Highlights:

Total actual revenues for the year were underbudget by (\$374,625), while the actual expenditures were below the budgeted projections by \$388,330. These variances, combined with other variances from the "Other Financing Sources" section, resulted in a net positive variance of \$6,784 when compared with amended budgeted amounts.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The City constructed or acquired \$1,641,171 of new capital assets in 2024. Approximately \$1.5 million of on-going water and wastewater treatment plant improvements were the most significant capital asset additions for 2024.

For 2024, the City did not issue any new debt. The City did repay principal on existing debt of \$763,672 in 2024.

More detailed information about the City's capital assets and long-term debt is presented in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City's elected and appointed officials considered many factors and available resources from property tax revenues, water/sewer revenues, and other income sources when setting the 2025 fiscal year budgets and the property tax rate. The City adopted the property tax rate at \$0.633217 per \$100 of assessed valuation for fiscal year 2025.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all of those with an interest in the government's finances. Questions concerning any of the information in this report or requests for additional financial information should be addressed to the City of Cisco, Texas, Attn: Finance Manager, 500 Conrad Hilton Blvd, Cisco, Texas 76437.

City of Cisco, Texas
Statement of Net Position
September 30, 2024

	Primary Government			Comp. Unit CDC 4A	Comp. Unit CDC 4B
	Governmental Activities	Business-type Activities	Total		
Assets					
Cash and cash equivalents	\$ 470,137	\$ 311,193	\$ 781,330	\$ 1,339,547	\$ 602,028
Pooled investments	70,509	-	70,509	-	-
Certificates of deposit	166,880	-	166,880	-	275,000
Accounts receivables - net	307,492	123,927	431,419	89,142	94,876
Prepaid expenses	-	-	-	2,280	1,140
Notes receivables - net	-	-	-	191,951	306,008
Inventory	-	12,762	12,762	-	-
Due from primary government	-	-	-	180,143	180,143
Internal balances	(617,213)	617,213	-	-	-
Restricted cash	-	5,095,713	5,095,713	-	-
Net pension asset	280,466	5,818	286,284	-	-
Capital assets:					
Non-depreciable capital assets	482,698	3,486,969	3,969,667	-	79,610
Depreciable capital assets (net)	2,099,247	16,762,974	18,862,221	505,350	1,444,375
Total assets	3,260,216	26,416,569	29,676,785	2,308,413	2,983,180
Deferred outflows of resources					
Deferred outflows of resources - Pension	234,861	4,793	239,654	-	-
Total deferred outflows of resources	234,861	4,793	239,654	-	-
Liabilities					
Accounts payable	395,849	330,998	726,847	-	19,843
Interest payable	11,073	13,497	24,570	-	-
Accrued wages and other liabilities	39,196	11,893	51,089	-	-
Accrued compensated absences	60,115	24,727	84,842	-	-
Customer meter deposits	-	203,050	203,050	-	-
Due to component units	360,287	-	360,287	-	-
Non-current liabilities:					
Due within one year - Debt issuances	97,884	633,667	731,551	-	-
Due in more than one year					
Debt issuances	596,904	9,305,136	9,902,040	-	-
Total liabilities	1,561,308	10,522,968	12,084,276	-	19,843
Deferred inflows of resources					
Deferred inflows - Texas Water Dev. Board	-	3,378,224	3,378,224	-	-
Deferred inflows - Pension	329,144	6,717	335,861	-	-
Total deferred inflows of resources	329,144	3,384,941	3,714,085	-	-
Net Position					
Net investment in capital assets	1,887,157	10,311,140	12,198,297	505,350	1,523,985
Restricted for:					
Escrow and debt service	-	1,717,489	1,717,489	-	-
Unrestricted	(282,532)	484,824	202,291	1,803,063	1,439,352
Total net position	\$ 1,604,625	\$ 12,513,453	\$ 14,118,078	\$ 2,308,413	\$ 2,963,337

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Statement of Activities
For the Year Ended September 30, 2024

Functions/Programs	Net (Expense) Revenue and Changes in Net Position									
	Program Revenues					Primary Government				
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	Comp. Unit CDC 4A	Comp. Unit CDC 4B	
Primary government:										
Governmental activities:										
Police and emergency management	\$ 1,142,584	\$ 7,117	\$ -	\$ 95,954	\$ (1,039,513)	\$ -	\$ (1,039,513)	\$ -	\$ -	
General government	737,115	100,027	-	-	(637,088)	-	(637,088)	-	-	
Streets and maintenance	615,653	-	-	-	(615,653)	-	(615,653)	-	-	
Sanitation	789,775	812,667	-	-	22,892	-	22,892	-	-	
Fire protection	880,785	30,000	-	-	(850,785)	-	(850,785)	-	-	
Parks and recreation	70,532	3,794	-	-	(66,738)	-	(66,738)	-	-	
Animal control	62,100	2,057	-	-	(60,043)	-	(60,043)	-	-	
Municipal court	283,082	536,801	-	-	253,719	-	253,719	-	-	
Airport	15,539	-	-	-	(15,539)	-	(15,539)	-	-	
Interest on long-term debt	7,773	-	-	-	(7,773)	-	(7,773)	-	-	
Total governmental activities	4,604,938	1,492,463	-	95,954	(3,016,521)	-	(3,016,521)	-	-	
Business-type activities:										
Water and Sewer - operating	2,064,636	1,790,825	-	670,623	-	396,812	396,812	-	-	
Total business-type activities	2,064,636	1,790,825	-	670,623	-	396,812	396,812	-	-	
Total primary government	6,669,574	3,283,288	-	766,577	(3,016,521)	396,812	(2,619,709)	-	-	
Component units:										
CDC 4A development corporation	186,212	-	-	-	-	-	-	(186,212)	-	
CDC 4B development corporation	306,028	-	-	-	-	-	-	-	(306,028)	
General revenues:										
Property taxes					1,504,685	-	1,504,685	-	-	
Sales taxes					1,057,240	-	1,057,240	528,620	528,620	
Franchise and other taxes					228,046	-	228,046	-	-	
Investment interest					1,434	1,119	2,553	47,442	9,739	
Miscellaneous					81,978	993	82,971	67,000	9,850	
Transfers in (out)					-	-	-	-	-	
Total general revenues & transfers					2,873,383	2,112	2,875,495	643,062	548,209	
Change in net position					(143,138)	398,924	255,786	456,850	242,181	
Net position - beginning (restated)					1,747,763	12,114,529	13,862,292	1,851,563	2,721,156	
Net position - ending					\$ 1,604,625	\$ 12,513,453	\$ 14,118,078	\$ 2,308,413	\$ 2,963,337	

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Balance Sheet - Governmental Type Funds
September 30, 2024

	General Fund	Airport Fund (non-major)	Total Governmental Funds
Assets			
Cash	\$ 446,938	\$ 23,199	\$ 470,137
Pooled investments	70,509	-	70,509
Certificates of deposit	166,880	-	166,880
Accounts receivable - net	307,492	-	307,492
Due from other funds	2,000	-	2,000
Total assets	\$ 993,819	\$ 23,199	\$ 1,017,018
Liabilities			
Current liabilities:			
Accounts payable	\$ 395,652	\$ 197	\$ 395,849
Accrued payroll liabilities	5,500	-	5,500
Accrued wages	33,696	-	33,696
Due to component units	360,287	-	360,287
Due to other funds	617,213	2,000	619,213
Total current liabilities	1,412,348	2,197	1,414,545
Deferred Inflows of Resources			
Unavailable revenue - Property taxes	86,856	-	86,856
Fund Balances			
Unassigned	(505,385)	21,002	(484,383)
Total fund balances	(505,385)	21,002	(484,383)
Total liabilities, deferred inflows of resources, and fund balances	\$ 993,819	\$ 23,199	\$ 1,017,018

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
at September 30, 2024

Fund balances of governmental funds	\$	(484,383)
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		2,581,945
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The net pension asset reported for governmental activities is not a current financial resource and, therefore, is not reported in the funds.		280,466
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Deferred outflows of resources related to pension balances do not provide current financial resources and, therefore, are not reported in the governmental funds.		234,861
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Deferred inflows of resources related to pension balances do not require the use of current financial resources and, therefore, are not reported in the governmental funds.		(329,144)
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Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		(754,903)
--	--	-----------

Accrued interest payable for governmental-type long-term debt is recognized in the governmental activities in the statement of net position.		(11,073)
--	--	----------

Property taxes not received at year-end are shown as deferred income on the fund financial statements, but the amount should not be shown as deferred on the statement of net position.		86,856
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Net position of governmental activities	\$	1,604,625
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The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds
For the Year Ended September 30, 2024

	General Fund	Airport Fund (non-major)	Total Governmental Funds
Revenues			
Taxes:			
Property	\$ 1,499,090	\$ -	\$ 1,499,090
Sales	1,057,240	-	1,057,240
Franchise	171,028	-	171,028
Hotel/Motel	43,911	-	43,911
Mixed beverage	13,107	-	13,107
Sanitation	705,961	-	705,961
Permits	19,481	-	19,481
Court and police	536,801	-	536,801
Royalties and leases	75,731	4,815	80,546
Intergovernmental grants	95,954	-	95,954
Investment earnings	1,434	-	1,434
Donations and other income	185,245	-	185,245
Total revenues	4,404,983	4,815	4,409,798
Expenditures			
Current:			
General government	716,278	-	716,278
Police and emergency management	1,123,395	-	1,123,395
Streets and maintenance	474,029	-	474,029
Sanitation	789,775	-	789,775
Fire protection	745,658	-	745,658
Parks and recreation	65,445	-	65,445
Animal control	59,649	-	59,649
Municipal court	283,082	-	283,082
Airport	-	13,535	13,535
Capital outlays	154,396	-	154,396
Debt service:			
Principal retirement	123,165	-	123,165
Interest and fees	9,688	-	9,688
Total expenditures	4,544,560	13,535	4,558,095
Excess of revenues over (under) expenditures	(139,577)	(8,720)	(148,297)
Other financing sources (uses)			
Debt issuances	-	-	-
Insurance proceeds	46,407	-	46,407
Transfers in (out)	-	-	-
Total other financing sources(uses)	46,407	-	46,407
Net changes in fund balances	(93,170)	(8,720)	(101,890)
Fund balances - beginning (restated)	(412,215)	29,722	(382,493)
Fund balances - ending	<u>\$ (505,385)</u>	<u>\$ 21,002</u>	<u>\$ (484,383)</u>

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of Governmental Funds
To the Statement of Activities
For the Year Ended September 30, 2024

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ (101,890)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.	(235,622)
Current year changes in accrued interest does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds.	1,915
New long-term debt issuances are an other financing source for the governmental funds, but this source is removed for the government-wide financial statements.	-
Principal payments on long-term debt are an expenditure for the governmental funds, but this expenditure is removed for the government-wide financial statements.	123,165
Various other reclassifications and eliminations are necessary to convert from the modified accrual basis of accounting to accrual basis of accounting. These include recognizing the change in deferred revenue and various other items. The net effect of these reclassifications is to decrease net position.	(76,490)
Other modifications are necessary to convert from the modified accrual basis of accounting to accrual basis of accounting for pension expense. The net effect of these adjustments is to increase net position.	<u>145,784</u>
Change in net position of governmental activities:	<u><u>(\$ 143,138)</u></u>

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Statement of Net Position - Proprietary Fund
September 30, 2024

	Water and Sewer Fund
Assets	
Current assets:	
Cash and cash equivalents	\$ 311,193
Accounts receivable - net	123,927
Inventory	12,762
Due from other funds	617,213
Total current assets	1,065,095
Noncurrent assets:	
Restricted assets:	
Restricted Cash	5,095,713
Net pension asset	5,818
Capital assets (non-depreciable):	
Land	58,202
Construction in progress	3,428,767
Capital assets (net of depreciation):	
Plants, machinery, and equipment	16,762,974
Total capital assets	20,249,943
Total noncurrent assets	25,351,474
Total assets	26,416,569
Deferred outflows of resources	
Deferred outflows of resources - Pension	4,793
Total deferred outflows of resources	4,793
Liabilities	
Current liabilities:	
Accounts payable	330,998
Accrued payroll and other liabilities	11,893
Accrued compensated absences	24,727
Accrued interest	13,497
Customer deposits	203,050
Current portion of long-term debt	633,667
Total current liabilities	1,217,832
Noncurrent liabilities:	
Bonds, notes, and certificates of obligation	9,305,136
Total noncurrent liabilities	9,305,136
Total liabilities	10,522,968
Deferred inflows of resources	
Deferred inflows of resources - Pension	6,717
Deferred inflows of resources - T.W.D.B.	3,378,224
Total deferred inflows of resources	3,384,941
Net position	
Net investment in capital assets	10,311,140
Restricted for escrow and debt service	1,717,489
Unrestricted	484,824
Total net position	\$ 12,513,453

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Statement of Revenues, Expenses, and Changes in
Net Position - Proprietary Fund
For the Year Ended September 30, 2024

	Water and Sewer Fund
Operating revenues:	
Water income	\$ 1,167,661
Sewer income	492,508
Penalties and other charges for services	130,656
Miscellaneous revenue	993
Total operating revenues	1,791,818
Operating expenses:	
Personnel costs	693,945
Depreciation	554,510
Repairs and maintenance	128,644
Lab and chemicals	266,148
Other operating supplies	82,572
Utilities	47,946
Telecommunications	37,397
Postage and printing	16,093
Other operating expenses	45,483
Insurance	47,330
Total operating expenses	1,920,068
Operating income	(128,250)
Non-operating revenues (expenses):	
Interest income	1,119
Intergovernmental grants	670,623
Interest expense and fiscal charges	(144,568)
Total non-operating revenues (expenses)	527,174
Income (loss) before contributions and transfers	398,924
Transfers in (out)	-
Capital contributions	-
Change in net position	398,924
Total net position - beginning (restated)	12,114,529
Total net position - ending	\$ 12,513,453

The accompanying notes are an integral part of these financial statements.

City of Cisco, Texas
Statement of Cash Flows - Proprietary Fund
For the Year Ended September 30, 2024

	Water and Sewer Fund
Operating Activities:	
Receipts from customers and users	\$ 1,803,727
Payments to suppliers	(670,627)
Payments to employees	(454,905)
Net cash provided (used) by operating activities	678,195
Capital and Related Financing Activities:	
Cash paid for acquisition and construction of capital assets	(1,256,320)
Interest paid on capital debt	(141,372)
Principal payments on long-term debt	(640,509)
Proceeds from debt issuances	-
Net cash provided (used) by capital and related financing activities	(2,038,201)
Non-capital and Related Financing Activities	
Payments made by other funds on behalf of this fund	230,777
Transfers (to) from other funds	-
Net cash provided (used) by non-capital and related financing activities	230,777
Investing Activities:	
Interest received	1,119
Net cash provided (used) by investing activities	1,119
Net increase (decrease) in cash and cash equivalents	(1,128,110)
Cash and cash equivalents, October 1	6,535,016
Cash and cash equivalents, September 30	\$ 5,406,906
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:	
Operating income (loss)	\$ (128,250)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation expense	554,510
Decrease (increase) in accounts receivable	-
Increase (decrease) in accounts payable	225,569
Increase (decrease) in other liabilities	21,422
Increase (decrease) in pension and OPEB balances	(21,116)
Increase (decrease) in customer deposits	26,060
Net cash provided by operating activities	\$ 678,195
<i>Reconciliation with Statement of Net Position Balances:</i>	
Unrestricted cash	\$ 311,193
Restricted cash	5,095,713
Total cash	\$ 5,406,906
Non-cash capital activities:	
Type-A financing lease issuances	\$ -

The accompanying notes are an integral part of these financial statements.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The City of Cisco (the “City”) operates under a charter and it prescribes the “Council - Manager” form of government. The City is governed by a mayor and a six-member council. The principal services accounted for as primary governmental functions include public safety, streets, sanitation, parks and recreation, tourism, and general administrative services. In addition, the City maintains the water and sewer system for which operations are accounted for in a proprietary-type fund.

Discretely Presented Component Units: The Cisco Development Corporation (the “CDC4B”) and the Cisco 4A Development Corporation (“the CDC4A”) are non-profit corporations specifically governed by Sections 4A and 4B of the Development Corporation Act of 1979, Tex. Rev. Civ. Stat. Ann. Art 5190.6. The CDC4B and CDC4A were organized exclusively for the purposes of benefitting and accomplishing public purposes of the City by promoting, assisting and enhancing economic development activities for the City as provided by the Development Corporation Act of 1979. The board members of both corporations are appointed by the City of Cisco City Council and the operating budgets of both corporations are subject to approval by the City Council. The CDC4B and CDC4A do not meet the criteria for blending and are, therefore, reported discretely in the statement of net position and the statement of activities. Discretely presented component units are reported in separate columns of the financial statements to emphasize they are legally separate from the City. There are no separately issued financial statements for the CDC4A or CDC4B.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements consist of the statement of net position and the statement of activities. The government-wide financial statements report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are reported separately from business-type activities. Governmental activities are normally supported by taxes and intergovernmental revenues whereas business-type activities are normally supported by fees and charges for services. Similarly, the primary government is reported separately from legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and individual enterprise funds are reported as separate columns in the fund financial statements.

C. BASIS OF ACCOUNTING

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

***CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024***

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Government fund financial statements are reported using the current financial resources measurement focus and modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting; however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded when payment is due.

Revenue sources such as sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental fund:

General Fund - This fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The City reports the following major proprietary fund:

Water and Sewer Fund - This fund is used to account for water and sewer services provided to the citizens of Cisco, Texas. The fund operates the water distribution system, the sewage treatment plant, sewage pumping stations, and collection systems for which commercial and residential users are charged fees.

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Any residual balances outstanding at year-end are reported as due from/to other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities and business-type activities are eliminated so that only net amounts are included as "internal balances" on the statement of net position.

Amounts reported as program revenues include charges to customers or applicants for goods, services, or privileges provided; operating grants and contributions; and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. All taxes are included as general revenues.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing goods and services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer Fund are charges to customers for sales and services. Operating expenses for enterprise funds include the personnel expenses, contractual services, supplies and other expenses, administration, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

D. ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET POSITION OR EQUITY

1. Deposits and Investments

The City considers deposits with an initial maturity of ninety days or less to be cash equivalents. The City classifies all certificates of deposit as investments. The City is authorized to invest in obligations collateralized by the FDIC; the U.S. Government; the State of Texas; or obligations of Texas counties, cities, or other political subdivisions the State of Texas with a quality rating of not less than "A". The City's investment policy authorizes investments in certificates of deposit with depository banks of the City, other state or national banks that are insured by FDIC, investment pools with a rating of AAA or AAAM, or treasury securities issued by the federal government.

2. Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the year is referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the City's governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property taxes receivables are shown net of an allowance for uncollectables. Trade accounts receivable in excess of 60 days comprise the trade accounts receivable allowance for uncollectables. The property tax receivable allowance is equal to 40 percent of outstanding property taxes at each fiscal year-end.

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed.

3. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method and consist of expendable supplies, vehicle repair parts, and fuel. The cost of such inventories is recorded as expenditures/expenses when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

4. Restricted Assets

Certain proceeds of enterprise fund revenue bonds, as well as resources set aside for their repayment, are classified as restricted assets on the statement of net position because they are maintained in separate bank accounts and their use is limited by applicable bond covenants. The enterprise fund reports such proceeds of revenue bond issuances that are restricted for use in construction, debt service, and capital maintenance.

5. Capital Assets

Capital assets which include property, plant, equipment, and infrastructure assets (roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns of the government-wide financial statements.

Capital assets are defined as assets with a normal service life greater than one year and an initial individual cost of more than \$5,000.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest during construction is capitalized to the extent that interest costs exceed interest income on externally restricted bond proceeds. The amount of interest capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Category</u>	<u>Depreciable Life in Years</u>
Buildings and improvements	40
Water & Sewer System infrastructure	20-100
Equipment	5-10
Streets and other infrastructure	20-40

6. Compensated Absences

The City's policy does permit employees to accumulate unused vacation pay benefits. All vacation pay is accrued when incurred in the government-wide and proprietary-type fund financial statements.

7. Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

8. Fund equity

In the government-wide financial statements, equity is shown as net position and classified into three components:

Net investment in capital assets - Capital assets, net of accumulated depreciation and reduced by the outstanding balance of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted - Consists of assets with constraints placed on the use either by 1) external groups such as creditors, granters, contributors, or laws or regulations of other governments; 2) law through constitutional provisions or enabling legislation. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first and then unrestricted resources, as they are needed.

Unrestricted -All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Fund balances may be restricted or unrestricted (the total of committed, assigned, and unassigned fund balance). The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). Fund balance for governmental funds can consist of the following:

Non-spendable fund balance - includes those amounts that are (a) not in spendable form, or (b) legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, for example: inventories, prepaid amounts, and long-term notes receivable.

Restricted fund balance - includes amounts that are restricted for specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

Committed fund balance - includes amounts that can only be used for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned fund balance - Comprises amounts intended to be used for a specific purpose, as expressed by City Council, by a designated official or committee. By adopting this policy, the City Council has hereby authorized the City Manager as the official to assign fund balance to a specific purpose. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed, as it is intended to be used for the purpose of that fund.

Unassigned fund balance - This is the excess of total fund balance over non-spendable, restricted, committed, and assigned fund balance. Unassigned amounts are technically available for any purpose.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is depleted in the order of restricted, committed, assigned, and unassigned.

9. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

10. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. The City has one item that qualifies for reporting in this category. There are the deferred pension outflows on the statement of net position.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Accordingly, the deferred pension inflows consist of the differences in projected and actual earnings and expected and actual experience.

The Water and Sewer Fund also has a deferred inflow of resources for Texas Water Development Board loan forgiveness funds held in restricted escrow cash accounts at Amegy Bank. The funds are released from escrow as expenditures for qualifying water system improvements are made. Those funds are then realized as grant income.

11. Pension Plan

For the purposes of measuring the net pension liability/asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported to the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Information regarding the City's Total Pension Liability is obtained from TMRS through a report prepared for the City by TMRS consulting actuary, Gabriel Roeder Smith & Company, in compliance with Governmental Accounting Standards Board (GASB) Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27. Allocations of pension items to the City's governmental and business-type activities are determined on the basis of employee payroll funding.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND RESPONSIBILITY

A. Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund, Water & Sewer Fund, Airport Fund, Cisco 4A Development Corporation component unit, and the Cisco 4B Development Corporation component unit. The appropriated budget is prepared by fund and department, which is the legal level of budgetary control.

Prior to the beginning of the fiscal year, the City prepares a budget for the next succeeding fiscal year. The operating budget includes proposed expenditures and the means of financing them. A meeting of the City Council is then called for the purpose of adopting the proposed budget. At least ten days public notice of the meeting must have been given. Prior to the start of the fiscal year, the budget is legally enacted through passage of a resolution by the City Council. Once a budget is approved, it can be amended only by approval of a majority of the members of the City Council. As required by law, such amendments are made before the fact, and are reflected in the official minutes of the City Council.

During the year, the budget was amended as necessary. The legal level of budgetary control (i.e., the lowest level at which expenditures may not legally exceed appropriation) is the fund level.

B. Excess of Expenditures over Appropriations

Departmental expenditures in the General Fund exceeded appropriations as follows: Sanitation – (\$57,705) and General Government – (\$11,137). However, total General Fund expenditures were below budgeted amounts by \$388,330.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 3 - DEPOSITS AND INVESTMENTS

Custodial Credit Risk – Deposits

State law requires governmental entities to contract with financial institutions in which funds will be deposited to secure those deposits with insurance or pledged securities with a fair value equaling or exceeding the amount on deposit at the end of each business day. The pledged securities must be in the name of the governmental entity and held by the entity or its agent. Since the City complies with this law, it has no custodial credit risk for deposits.

Investment Balances

As of September 30, 2024, the City had the following investments:

Investment Type:

Certificates of Deposit - Prosperity Bank at fair value	\$ 166,880
Investment Pool - TexPool at amortized cost	70,509
Total:	<u>\$ 237,389</u>

Interest rate risk – To limit the risk that changes in interest rates will adversely affect the fair value of investments, the City requires at least half of the investment portfolio to have maturities of less than one year on a weighted average maturity basis.

Credit risk – To limit the risk that an issuer or other counterparty to an investment will not fulfill its obligations the City limits investments in certificates of deposit or publicly funded investment pools to the top ratings issued by nationally recognized statistical rating organizations (NRSROs). As of September 30, 2024, the City's investments in certificates of deposit and investment pools were rated A1 by Standard and Poor's.

Concentration of credit risk – To limit the risk of loss attributed to the magnitude of a government's investment in a single issuer, the City limits investments to less than 5% of its total investments. The City further limits investments in a single issuer when they would cause investment risk to be significantly greater in the governmental and business-type activities, individual major funds, aggregate non-major funds and fiduciary fund types than they are in the primary government. Usually, this limitation is 20%.

Foreign Currency Risk for Investments – To City limits the risk that changes in exchange rates will adversely affect the fair value of an investment by limiting all investments denominated in a foreign currency to zero.

Investment Accounting Policy

All investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest earning investment contracts.

Unrestricted Cash and Certificates of Deposits with Local Financial Institutions

Primary government carrying balances for these deposits total \$1,058,841, and the bank balances total \$1,130,950 at September 30, 2024. Of the \$1,130,950 bank balance, \$421,925 was insured by the F.D.I.C. and the local financial institutions pledged securities to fully cover the remaining bank balance of \$709,025.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 3 – DEPOSITS AND INVESTMENTS – CONTINUED

Restricted Cash with Other Financial Institutions

Restricted cash totaling \$5,095,713 consists primarily of debt escrow accounts and other accounts restricted for debt service. Escrow accounts are deposited with Amegy Bank, and as part of the related debt agreements, Amegy Bank is required to pledge securities for all balances above F.D.I.C. insured amounts.

Public Funds Investment Pools

The City’s investments in Pools use amortized cost to value portfolio assets and follows the criteria for GASB Statement No. 79 for use of amortized cost. These Pools do not place any limitations or restrictions such as notice periods or maximum transaction amounts on withdrawals. The Pools have a credit rating of AAAM from Standard & Poor’s Financial Services. Local government investment pools in this rating category meet the highest standards for credit quality, conservative investment policies, and safety principle. The Pools each invest in a quality portfolio of debt securities that are legally permissible for local governments in the state.

NOTE 4- CAPITAL ASSETS

Governmental fund type capital asset activity for the year ended September 30, 2024 is as follows:

	Beginning Balance	Additions	Retirements and Reclasses	Ending Balance
Nondepreciable assets:				
Land	\$ 482,698	\$ -	\$ -	\$ 482,698
Depreciable assets:				
Infrastructure	20,891,598	-	-	20,891,598
Buildings and improvements	636,677	-	-	636,677
Vehicles and equipment	3,758,469	154,396	-	3,912,865
Total capital assets being depreciated	25,286,744	154,396	-	25,441,140
Less: Accumulated depreciation	(22,951,875)	(390,018)	-	(23,341,893)
Net assets being depreciated	2,334,869	(235,622)	-	2,099,247
Total governmental capital assets,	\$ 2,817,567	\$ (235,622)	\$ -	\$ 2,581,945

Proprietary fund type capital asset activity for the year ended September 30, 2024 is as follows:

	Beginning Balance	Additions	Retirements and Reclasses	Ending Balance
Nondepreciable assets:				
Land	\$ 58,022	\$ -	\$ -	\$ 58,022
Construction in progress	3,321,390	495,150	(387,773)	3,428,767
Depreciable assets:				
Water and sewer system	22,946,433	991,625	387,773	24,325,831
Vehicles and equipment	800,013	-	-	800,013
Total capital assets being depreciated	23,746,446	991,625	387,773	25,125,844
Less: Accumulated depreciation	(7,808,181)	(554,510)	-	(8,362,691)
Net assets being depreciated	15,938,265	437,115	387,773	16,763,153
Proprietary fund capital assets, net	\$ 19,317,677	\$ 932,265	\$ -	\$ 20,249,942

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 4- CAPITAL ASSETS - CONTINUED

Depreciation was charged to functions as follows:

Governmental activities:

General government	\$ 6,505
Fire protection	135,127
Police	97,220
Animal Control	2,451
Streets and Maintenance	141,624
Parks and Recreation	5,087
Airport	2,004
Total depreciation expense - governmental activities	<u>\$ 390,018</u>

Business-type activities:

Water and sewer	\$ 554,510
Total depreciation expense - business-type activities	<u>\$ 554,510</u>

Capital asset activity for the CDC 4A for the year ended September 30, 2024 is as follows:

	Beginning Balance	Additions	Retirements	Ending Balance
<u>CDC 4A component unit:</u>				
Depreciable assets:				
Leasehold improvements	\$ 384,702	\$ 151,946	\$ -	\$ 536,648
Less: Accumulated depreciation	(17,882)	(13,416)	-	(31,298)
CDC 4A capital assets, net	<u>\$ 366,820</u>	<u>\$ 138,530</u>	<u>\$ -</u>	<u>\$ 505,350</u>

Capital asset activity for the CDC 4B for the year ended September 30, 2024 is as follows:

	Beginning Balance	Additions	Retirements	Ending Balance
<u>CDC 4B component unit:</u>				
Nondepreciable assets:				
Land	\$ 49,609	\$ 62,408	\$ -	\$ 79,610
Depreciable assets:				
Buildings and improvements	1,117,298	430,103	-	1,579,806
Less: Accumulated depreciation	(96,744)	(38,686)	-	(135,431)
Net assets being depreciated	<u>1,020,554</u>	<u>391,417</u>	<u>-</u>	<u>1,444,375</u>
CDC 4B capital assets, net	<u>\$ 1,070,163</u>	<u>\$ 453,825</u>	<u>\$ -</u>	<u>\$ 1,523,985</u>

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 5 - INTERFUND BALANCES AND TRANSFERS

The interfund due to/due from balances at September 30, 2024 are as follows:

Due to/from other funds:

	<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
	Water and sewer	General	
<u>Net internal balances:</u>			<u>\$ 617,213</u>
			<u>\$ (617,213)</u>

There were no transfers to and from other funds during the fiscal year ended September 30, 2024.

NOTE 6 – ACCOUNTS AND NOTES RECEIVABLES

Receivables at September 30, 2024 consisted of the following:

	<u>Primary Government</u>		<u>Component Unit</u>	<u>Component Unit</u>
	Water and Sewer			
	<u>General Fund</u>	<u>Fund</u>	<u>CDC 4A</u>	<u>CDC 4B</u>
Property tax	\$ 144,759	\$ -	\$ -	\$ -
Sales tax	167,778	-	83,889	83,889
Notes	-	-	191,951	306,008
Due from primary government	-	-	180,143	180,143
Other	-	-	5,253	10,987
Sanitation and water bills	130,823	305,847	-	-
Gross receivables	443,360	305,847	461,236	581,027
Less: Allowance for uncollectables	(135,869)	(181,920)	-	-
Net receivables	<u>\$ 307,491</u>	<u>\$ 123,927</u>	<u>\$ 461,236</u>	<u>\$ 581,027</u>

The CDC4A has one note receivable for \$191,151 at September 30, 2024. The note bears an interest rate of 5.5% with a monthly payment of \$2,344.

The CDC4B has four notes receivable totaling \$306,008 at September 30, 2024. The notes have interest rates ranging from 0% to 4%, with monthly payments ranging from \$500 and \$1,414.

NOTE 7 - LONG-TERM OBLIGATIONS

In February 2008, the City Council passed an ordinance authorizing the issuance of the City of Cisco, Texas Combination Tax and Revenue Certificate of Obligation, Series 2008 in the amount of \$2,200,000 for the purpose of improving its water treatment facilities. The bonds are interest-free and principal is due annually beginning February 15, 2011 and continuing on each succeeding February 15th until fully retired in 2038.

In May 2014 the City Council passed an ordinance authorizing the issuance of the City of Cisco, Texas Combination Tax and Surplus Revenue Certificate of Obligation, Series 2014 in the amount of \$475,000 for the purpose of improving its water distribution system. The bonds bear interest rates varying from 0.00%-2.24% due in semiannual installments on each February 15th and August 15th beginning in 2014. This certificate of obligation was paid off in fiscal year 2024.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 7 - LONG-TERM OBLIGATIONS - CONTINUED

The City entered into a Type A financing lease agreement dated November 10, 2015, for the acquisition of a new motor grader in the amount of \$226,300. The City agreed to make monthly installment payments beginning December 16, 2015 of \$1,314 including imputed interest at a 2.5% rate. A balloon payment of \$173,814 was due November 3, 2020. The City refinanced the motorgrader for 60 months on December 20, 2020 at a rate of 2.99%, with monthly amounts of \$2,619.14 for 60 months and a final payment of \$136,619.

The City entered into a Type A financing lease agreement dated November 16, 2015, for the acquisition of a new vibratory soil compactor in the amount of \$132,800. The City agreed to make monthly installment payments beginning December 10, 2015 of \$1,378 including imputed interest at a rate of 2.5%. Since the risks and benefits of ownership were assumed by the City, the lease has been accounted for as a capital lease which is in substance a purchase. In December 2020, the City refinanced the lease for an additional 47 months at a rate of 2.99% and monthly payments of \$1,361.46

In May 2018 the City Council passed an ordinance authorizing the issuance of the City of Cisco, Texas Combination Tax and Surplus Revenue Certificate of Obligation, Series 2018A in the amount of \$4,565,000 for the purpose of improving its water distribution system. The bonds bear an interest rate of 0.00%. Principal payments are due in annual installments on each February 15th beginning in 2021 and continuing each succeeding year until fully retired in 2049.

In May 2018 the City Council passed an ordinance authorizing the issuance of the City of Cisco, Texas Combination Tax and Surplus Revenue Certificate of Obligation, Series 2018B in the amount of \$1,550,000 for the purpose of improving its water distribution system. The bonds bear interest rates varying from 0.76% - 2.13% due in semiannual installments on each February 15th and August 15th beginning in 2019 and continuing each succeeding year until fully retired in 2049.

In October 2018, the City Council passed an ordinance authorizing the issuance of Public Property Finance Contract #8419 in the amount of \$57,796 for the purpose of compact track loader. The contract was issued in October 2018 and bears an interest rate 4.93% due in annual installments on each October 31st beginning in 2019. This debt was paid off in fiscal year 2024.

In September 2019, the City Council passed an ordinance authorizing the issuance of Public Property Finance Contract #8783 in the amount of \$36,633 for the purchase of an excavator. The contract was issued in September 2019 and bears an interest rate of 5.34% due in annual installments on each October 17th beginning in 2021. This debt was paid off in fiscal year 2024.

In October 2020, the City Council passed an ordinance authorizing the issuance of General Obligation Refunding Bonds, Series 2020, in the amount of \$3,041,000 for the purpose of refunding Water Works and Sewer System Revenue Bonds, Series 2001 in the amount of \$782,000 and Combination Tax & Revenue Certificates of Obligation, Series 2008-A in the amount of \$2,200,000. The bonds bear an interest rate of 2.15% due in semiannual installments on each June 15th and December 15th beginning in 2021 and continuing each succeeding year until fully retired in December of 2035.

In November of 2020, the City Council authorized the issuance of Public Property Finance Contract #9290 in the amount of \$1,108,648 for the purpose of refinancing Public Property Finance Contract #7273. The contract bears an interest rate of 3.00% with payments due in semi-annual installments of \$61,776 on each January 15th and July 15th beginning in 2021 and continuing each succeeding year until fully retired on January 15th, 2031.

In October 2021, the City Council passed an ordinance authorizing the issuance of Public Property Finance Contract #9752 in the amount of \$528,435 for the purpose of acquiring a fire truck. The contract was issued in December 2021 and bears an interest rate of 2.62% due in annual installments of \$66,672 on each December 8th beginning in 2022 and continuing each succeeding year until fully retired in December of 2031.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 7 - LONG-TERM OBLIGATIONS - CONTINUED

In March of 2023, the City Council passed an ordinance authorizing the issuance of Public Property Finance Contract #10258 in the amount of \$47,389 to acquire a police vehicle and a belly dump trailer. The note payable bears an interest rate of 6.69% due in annual installments of \$11,464 on each April 27th beginning in 2024 and continuing each succeeding year until fully retired in April of 2028.

In June of 2023, the City Council passed an ordinance authorizing the issuance of Public Property Finance Contract #10430 in the amount of \$476,920 to acquire water meters. The note payable bears an interest rate of 5.49% due in annual installments of \$63,242 on each September 18th beginning in 2024 and continuing each succeeding year until fully retired in April of 2033.

Long-term debt activity for the year ended September 30, 2024 is as follows:

	Interest Rates	Original Amount	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental-type activities:</u>							
Type A Financing Lease - Roller	2.50%	\$ 64,989	\$ 23,957	\$ -	\$ (15,821)	\$ 8,136	\$ 8,136
Type A Financing Lease - Motor Grader	2.50%	\$ 319,208	205,089	-	(33,143)	171,946	26,691
Note Payable - G.C.C. Contract #9752	2.62%	\$ 528,435	528,435	-	(52,827)	475,608	54,211
Note Payable - G.C.C. Contract #10258	6.69%	\$ 47,389	47,389	-	(8,291)	39,098	8,846
Note Payable - G.C.C. Contract #8419	4.93%	\$ 57,796	13,082	-	(13,082)	-	-
Total Governmental activities l-t liabilities:			\$ 817,952	\$ -	\$ (123,164)	\$ 694,788	\$ 97,884
<u>Business-type activities:</u>							
Utility System Revenue Bonds, Series 1986	6.13%	\$ 390,000	\$ 50,000	\$ -	\$ (24,000)	\$ 26,000	\$ 26,000
Combination Tax & Revenue C of O, Series 2008	0.00%	\$ 2,200,000	1,125,000	-	(75,000)	1,050,000	75,000
Combination Tax & Revenue C of O, Series 2014	0-2.41%	\$ 475,000	50,000	-	(50,000)	-	-
Combination Tax & Revenue C of O, Series 2018A	0.00%	\$ 4,565,000	3,945,000	-	(155,000)	3,790,000	155,000
Combination Tax & Revenue C of O, Series 2018B	.76-2.13%	\$ 1,550,000	1,510,000	-	(10,000)	1,500,000	50,000
General Obligation Refunding Bonds, Series 2020	2.15%	\$ 3,041,000	2,686,000	-	(180,000)	2,506,000	186,000
Bond Premiums (discounts)			(101,782)	-	3,992	(97,790)	-
Public Property Finance Contract #9290	3.00%	\$ 1,108,648	824,297	-	(99,565)	724,732	102,574
Public Property Finance Contract #10430	5.49%	\$ 476,920	476,920	-	(37,059)	439,861	39,093
Public Property Finance Contract #8783	5.34%	\$ 36,633	9,884	-	(9,884)	-	-
Total Business-type activities l-t liabilities:			\$ 10,575,319	\$ -	\$ (636,516)	\$ 9,938,803	\$ 633,667

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 7 - LONG-TERM OBLIGATIONS - CONTINUED

Future debt service for governmental-type activities is as follows:

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTALS</u>
2025	\$ 97,884	\$ 19,895	\$ 117,779
2026	210,324	14,907	225,231
2027	67,159	10,977	78,136
2028	69,328	8,807	78,135
2029	60,119	6,552	66,671
2030-2032	189,974	10,040	200,014
TOTALS	\$ 694,788	\$ 71,178	\$ 765,966

Future debt service for proprietary-type activities is as follows:

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTALS</u>
2025	\$ 633,667	\$ 128,632	\$ 762,299
2026	616,914	117,876	734,790
2027	627,372	107,573	734,945
2028	633,051	96,903	729,954
2029	642,961	85,970	728,931
2030-2034	2,877,628	272,027	3,149,655
2035-2039	1,810,000	102,501	1,912,501
2040-2044	1,080,000	55,485	1,135,485
2045-2049	1,115,000	19,441	1,134,441
TOTALS	\$ 10,036,593	\$ 986,406	\$ 11,022,999

NOTE 8 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, injuries to employees, and natural disasters. The City carries commercial insurance for all such risks of loss through Texas Municipal League. There were no significant reductions in commercial insurance coverage in the past fiscal year and settled claims resulting from these risks have not exceeded coverage in the past fiscal year.

NOTE 9 - PENSION PLAN

A. Plan Description

The City participates in a nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency defined pension plan administered in accordance with the TMRS Act Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member board of trustees. Although the Governor, with advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401 (a) of the Internal Revenue Code. TMRS issues publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmrs.com. All eligible employees of the City are required to participate in TMRS.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 9 - PENSION PLAN - CONTINUED

B. Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. At retirement, the benefit is calculated as if the sum of employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a partial lump sum distribution in an amount equal to 12, 24 or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

Plan provisions for the City were as follows:

Employee Deposit Rate	5.00%
Matching (District to employee)	2 to 1
Years for full vesting	5
Service requirement eligibility (expressed as age/years of service)	60/5, 0/25
Updated service credit	100% repeating, Transfers
Annuity increase (to retirees)	0% of CPI, Repeating

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits:	21
Inactive employees entitled to buy, but not yet receiving benefits:	45
Active employees:	<u>38</u>
Total:	104

C. Contributions

The contribution rates for employees in TMRS are 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are 100%, 150%, or 200%, as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each City is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 5% of their annual gross earnings during the fiscal year. The contribution rates for the City were 7.38% and 7.75% in calendar years 2023 and 2024, respectively. The City's contributions to TMRS for the year ended September 30, 2024 were \$144,307, and were equal to the required contributions.

D. Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2023, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 9 - PENSION PLAN - CONTINUED

Actuarial assumptions

The Total Pension Liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Overall payroll growth	3.5% to 11.5%, including inflation
Investment Rate of Return	6.75%, net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Health Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Disabled Retiree Mortality Table is used, with slight adjustments.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. The post-retirement mortality assumption for Annuity Purchase Rates (APRs) is based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building - block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Geometric Real Rate of Return
Global Equity	35.00%	6.70%
Core Fixed Income	6.00%	4.70%
Non-Core Fixed Income	20.00%	8.00%
Other Public/Private Markets	12.00%	8.00%
Real Estate	12.00%	7.60%
Hedge Funds	5.00%	6.40%
Private Equity	10.00%	11.60%

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 9 - PENSION PLAN - CONTINUED

Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

Changes in the Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liab./ (Asset) (a) - (b)
Balances at 12/31/2022:	\$ 4,822,253	\$ 4,386,986	\$ 435,267
Changes for the year:			
Service cost	209,650		209,650
Interest	323,518		323,518
Effect of plan changes	-		-
Effect of economic/demographic gains or losses	(500,362)		(500,362)
Effect of assumptions changes or inputs	(29,200)		(29,200)
Refund of contributions	-		-
Benefit payments	(268,450)	(268,450)	-
Administrative expenses		(3,230)	3,230
Member contributions		90,836	(90,836)
Net investment income		506,952	(506,952)
Employer contributions		130,622	(130,622)
Other changes		(23)	23
Balances at 12/31/2023:	\$ 4,557,409	\$ 4,843,693	\$ (286,284)

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate.

	1% Decrease 5.75%	Current Discount Rate 6.75%	1% Increase 7.75%
Net pension liability (asset)	\$ 346,795	\$ (286,284)	\$ (800,730)

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 9 - PENSION PLAN – CONTINUED

E. Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2024, the City recognized pension income of \$7,895.

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Deferred Inflows / Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Difference between expected and actual experience	\$ 316,560	\$ -
Changes of assumptions	19,301	-
Net difference between projected and actual earnings	-	127,970
Contributions subsequent to the measurement date	N/A	111,684
Totals:	\$ 335,861	\$ 239,654

The amount of deferred outflows of resources related to pensions in the amount of \$111,684 resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2025.

Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Measurement Year Ending:</u>	
2024	\$ (128,152)
2025	(132,939)
2026	95,366
2027	(42,166)
2028	-
Thereafter	-
	\$ (207,891)

NOTE 10 -CONTINGENT LIABILITIES

The City participates in grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable may be impaired. In the opinion of the City, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statements for such contingencies.

CITY OF CISCO, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

NOTE 11 – PRIOR PERIOD ADJUSTMENTS

The City’s fund balances and net position balance at the beginning of fiscal year 2024 were adjusted as follows:

<u>Business-Type Activities Net Position</u>	
Net position - beginning	\$ 12,102,253
Prior period adjustment for overstated long-term debt	12,276
Net position - beginning as restated	<u>\$ 12,114,529</u>
<u>Governmental Fund Types Fund Balance</u>	
General Fund balance - beginning	\$ (518,411)
Prior period adjustment for overstated payables	106,196
General Fund balance - beginning as restated	<u>\$ (412,215)</u>
<u>Governmental-Type Activities Net Position</u>	
Net position - beginning	\$ 1,641,567
Prior period adjustment for overstated payables	106,196
Net position - beginning as restated	<u>\$ 1,747,763</u>

NOTE 12 - COMMITMENTS

In November of 2023, the City Council approved a resolution to order a new fire truck with a cost of \$892,497. Delivery is not expected until approximately forty months after ordering and no payment or financing is required until the vehicle is operational and deliverable.

NOTE 13 - SUBSEQUENT EVENTS

In preparing these financial statements, management of the City has evaluated events and transactions for potential recognition or disclosure through March 24, 2025, the date the financial statements were available to be issued.

The City has identified the following subsequent events:

- 1) On October 20, 2024, the CDC 4B component unit of the City executed a 15-year, \$275,000 note payable agreement with First Financial Bank to assist in the financing of a City park project. The note has an interest rate of 5.947%. The monthly principal and interest payments of \$2,313.18 commence on November 30, 2024 and continue until the final payment is made on October 30, 2039.
- 2) On February 12, 2025, the City executed the issuance of Public Property Finance Contract #10952 in the amount of \$232,211 to finance the vendor payment for the water meter installations. The note payable bears an interest rate of 6.495% due in annual installments of \$34,030 on each September 18th beginning in 2025 and continuing each succeeding year until fully retired in September of 2033.

REQUIRED SUPPLEMENTARY INFORMATION

Draft

City of Cisco, Texas
Statement of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual - General Fund
For the Year Ended September 30, 2024

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget - Positive (Negative)
Revenues				
Taxes:				
Property	\$ 1,576,715	\$ 1,656,058	\$ 1,499,090	\$ (156,968)
Sales	800,000	1,041,548	1,057,240	15,692
Franchise	150,000	171,185	171,028	(157)
Hotel/Motel	35,000	44,701	43,911	(790)
Mixed beverage	500	13,810	13,107	(703)
Sanitation	914,500	914,500	705,961	(208,539)
Permits	12,000	19,689	19,481	(208)
Court and police	513,500	566,500	536,801	(29,699)
Royalties and leases	72,695	78,323	75,731	(2,592)
Intergovernmental grants	78,400	85,723	95,954	10,231
Investment earnings	2,600	2,600	1,434	(1,166)
Donations and other income	174,480	184,971	185,245	274
Total revenues	<u>4,330,390</u>	<u>4,779,608</u>	<u>4,404,983</u>	<u>(374,625)</u>
Expenditures				
Current:				
General government	632,337	705,141	716,278	(11,137)
Police and emergency management	1,082,109	1,180,787	1,123,395	57,392
Streets and maintenance	522,784	560,588	474,029	86,559
Sanitation	625,600	732,070	789,775	(57,705)
Fire protection	606,237	852,080	745,658	106,422
Parks and recreation	74,451	69,120	65,445	3,675
Animal control	59,470	65,160	59,649	5,511
Municipal court	63,744	391,300	283,082	108,218
Capital outlays	351,000	237,000	154,396	82,604
Debt service:				
Principal retirement	126,457	129,956	123,165	6,791
Interest expense	9,688	9,688	9,688	-
Total expenditures	<u>4,153,877</u>	<u>4,932,890</u>	<u>4,544,560</u>	<u>388,330</u>
Excess of revenues over (under) expenditures	<u>176,513</u>	<u>(153,282)</u>	<u>(139,577)</u>	<u>13,705</u>
Other financing sources (uses)				
Insurance proceeds	-	46,580	46,407	(173)
Proceeds from sold assets	-	6,748	-	(6,748)
Transfers in (out)	-	-	-	-
Total other financing sources(uses)	<u>-</u>	<u>53,328</u>	<u>46,407</u>	<u>(6,921)</u>
Net changes in fund balances	<u>176,513</u>	<u>(99,954)</u>	<u>(93,170)</u>	<u>\$ 6,784</u>
Fund balance - beginning (restated)	<u>(412,215)</u>	<u>(412,215)</u>	<u>(412,215)</u>	
Fund balance - ending	<u><u>\$ (235,702)</u></u>	<u><u>\$ (512,169)</u></u>	<u><u>\$ (505,385)</u></u>	

The accompanying notes are an integral part of these financial statements.

**CITY OF CISCO, TEXAS
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS (LAST TEN MEASUREMENT YEARS)
TEXAS MUNICIPAL RETIREMENT SYSTEM
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

	December 31, 2023	December 31, 2022	December 31, 2021	December 31, 2020	December 31, 2019	December 31, 2018	December 31, 2017	December 31, 2016	December 31, 2015
Total Pension Liability									
Service cost	\$ 209,650	\$ 193,608	\$ 190,871	\$ 173,239	\$ 164,590	\$ 150,031	\$ 117,060	\$ 112,983	\$ 104,045
Interest on total pension liability	323,518	311,602	286,637	265,933	249,602	236,994	215,422	183,166	180,168
Effect of plan changes	-	-	-	-	-	-	299,201	-	-
Difference between expected and actual experience	(500,362)	(27,974)	173,345	43,949	(3,575)	(50,024)	89,791	(6,074)	(73,338)
Effect of assumptions changes or inputs	(29,200)	-	-	-	(2,690)	-	-	-	44,629
Benefit payments/Refund of contributions	(268,450)	(349,012)	(215,730)	(154,683)	(185,940)	(129,066)	(109,262)	(117,635)	(122,826)
Net Change in Total Pension Liability	(264,844)	128,224	435,123	328,438	221,987	207,935	612,212	172,440	132,678
Total pension liability, beginning	4,822,253	4,694,029	4,258,906	3,930,468	3,708,481	3,500,546	2,888,334	2,715,894	2,583,216
Total pension liability, ending	\$ 4,557,409	\$ 4,822,253	\$ 4,694,029	\$ 4,258,906	\$ 3,930,488	\$ 3,708,481	\$ 3,500,546	\$ 2,888,334	\$ 2,715,894
Fiduciary Net Position									
Employer contributions	130,622	109,682	109,723	98,225	96,060	77,200	30,367	27,143	34,001
Member contributions	90,836	86,115	85,945	76,858	73,216	66,209	62,332	59,779	56,301
Investment income (net of expenses)	506,952	(357,145)	566,959	305,458	541,531	(107,854)	440,623	203,391	4,489
Benefit payments/Refund of contributions	(268,450)	(349,012)	(215,730)	(154,683)	(185,940)	(129,066)	(109,262)	(117,635)	(122,826)
Administrative expenses	(3,230)	(3,093)	(2,625)	(1,979)	(3,063)	(2,086)	(2,285)	(2,298)	(2,734)
Other	(23)	3,690	18	(76)	(92)	(108)	(116)	(124)	(135)
Net Change in Fiduciary Net Position	456,707	(509,763)	544,290	323,803	521,712	(95,705)	421,659	170,256	(30,904)
Fiduciary Net Position, beginning	4,386,986	4,896,749	4,352,459	4,028,656	3,506,944	3,602,649	3,180,991	3,010,735	3,041,639
Fiduciary Net Position, ending	4,843,693	4,386,986	4,896,749	4,352,459	4,028,656	3,506,944	3,602,650	3,180,991	3,010,735
Net pension liability / (asset), ending	\$ (286,284)	\$ 435,267	\$ (202,720)	\$ (93,553)	\$ (98,188)	\$ 201,537	\$ (102,104)	\$ (292,657)	\$ (294,841)
Fiduciary net position as a percentage of total pension liability	106.28%	90.97%	104.32%	102.20%	102.50%	94.57%	102.92%	110.13%	110.86%
Covered-employee payroll	\$ 1,816,725	\$ 1,705,795	\$ 1,704,206	\$ 1,537,168	\$ 1,464,328	\$ 1,324,190	\$ 1,246,649	\$ 1,195,583	\$ 1,126,030
Net pension liability as a percentage of covered payroll	-15.76%	25.52%	-11.90%	-6.09%	-6.71%	15.22%	-8.19%	-24.48%	-26.18%

Note 1 - GASB 68 requires that information on this schedule be presented on the measurement date basis, which is on a calendar year basis. This schedule will also ultimately present the last ten years of information. The measurement year 2015 is the first year for which this information is available.

COMPLIANCE AND INTERNAL CONTROLS SECTION

Draft



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Mayor, City Council, and Management of the
City of Cisco, Texas

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, the discretely presented component units, and the aggregate remaining fund information of the City of Cisco, Texas (the “City”), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Cisco, Texas’s basic financial statements and have issued my report thereon dated March 24, 2025.

Internal Control over Financial Reporting

In planning and performing my audit of the financial statements, I considered the City’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, I do not express an opinion on the effectiveness of the City’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. I did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-002, that I consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Cisco, Texas's Response to Findings

The City's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DRAFT

Rod L. Abbott, CPA PLLC
Van Alstyne, Texas
March 24, 2025

City of Cisco, Texas
Schedule of Findings and Questioned Costs
For the Year Ended September 30, 2024

Section I – Findings Related to the Financial Statements

Reference Number - 2024-002	Inaccurate Payable, Receivable, and Water Billing System Balances
Criteria:	The City should have a process to monitor and reconcile payable balances on a monthly basis. The City should have a water billing system that procedures accurate water billings and receivable reports.
Condition Found:	The City had several unposted vendor payables at year-end and the water billing system was not producing accurate receivable reports. The monthly water billing summary is also not accurate.
Context:	The City should have a monthly reconciliation process to ensure all unpaid vendor invoices have been posted as payables, and each Fund’s month-end payable balance is accurate. The City’s water billing system needs to produce accurate monthly billing summaries to support water revenue totals posted to the accounting system.
Effect:	Before audit adjustments, accounts payable balances for both the General Fund and the Water and Sewer Fund were significantly understated. Water billing reports could not be used to support water revenue totals for 2024.
Cause:	Incomplete posting of vendor payables and inaccurate water billing system monthly reports and water bill receivables.
Questioned Costs:	N/A
Recommendation:	I recommend the City implement a monthly accounts payable reconciliation process, and contact Incode customer support for the water billing system issues.
View of Responsible Officials:	The City will contact Incode about these issues and also consider implementing the recommended monthly reconciliation.
Status of Prior Year Findings:	N/A

Section II - Schedule of Prior Year Findings and Questioned Costs:

This section is not applicable for fiscal year 2024.

**GRANT OF LICENSE TO POSSESSION, USE AND
ENJOYMENT OF REAL PROPERTY**

THE STATE OF TEXAS)
)
COUNTY OF EASTLAND) KNOW ALL MEN BY THESE PRESENTS:

This license made and entered into by and between the City of Cisco hereinafter called "Grantor", and Marcia Hale, hereinafter called "Grantee", this the 24th day of March, 2025.

WHEREAS, it has been brought to the attention of Grantor that necessary drainage improvements be located in Lots 1-6 Block 9, Rosewell Addition, 605 W. 17th Street, City of Cisco, Eastland County, Texas which encroaches upon Avenue J and W. 17th Street within the City of Cisco, Eastland County, Texas (the "Encroachment"); and

WHEREAS, Grantor has been advised by its City Manager that the Encroachment does not interfere with the usual flow of traffic on Avenue J or W. 17th Street; and

WHEREAS, Grantor has no plans to widen or alter Avenue J or W. 17th Street where the Encroachment exists and does not anticipate any need to widen or alter said street; and

WHEREAS, Grantee is attempting to facilitate drainage improvements to eliminate potential flooding conditions at said property, and requires the assurance of Grantor that Grantee can continue to possess, use and enjoy the property, including the Encroachment located on Avenue J and W. 17th Street without the interference from Grantor; and

WHEREAS, Grantor has heretofore, by action of the City Council of Cisco, Texas, authorized the execution of this agreement by the undersigned for, and on behalf of, Grantor.

NOW THEREFORE, in consideration of the premises and TEN DOLLARS (\$10.00) and other good and valuable consideration paid to Grantor by Grantee, the receipt and sufficiency of which is hereby acknowledged, Grantor grants to Grantee, his heirs, successors, and assigns, the free, uninterrupted and perpetual use of the Encroachment which now encroaches upon Avenue J and W. 17th Street, as more particularly described in the plat attached hereto as Exhibit A, in Lots 1-6, Block 9, Rosewell Addition at 605 W. 17th Street, City of Cisco, Eastland County, Texas.

By the acceptance of this Grant of License, Grantee, agrees for himself, his heirs, successors and assigns, that should the Encroachment cease to exist this Grant of License will terminate as to such encroachment.

EXECUTED this the _____ day of _____, 2025.

Stephen Forester, Mayor

ATTEST:

Tammy Osborne, City Secretary

THE STATE OF TEXAS)
)
COUNTY OF EASTLAND)

This instrument was acknowledged before me on the _____ day of _____, 2023, by STEPHEN FORESTER, Mayor of the City of Cisco, Texas, a Municipality, on behalf of said Municipality.

NOTARY PUBLIC STATE OF TEXAS
PRINTED NAME: _____
COMMISSION EXPIRES: _____

EXHIBIT A

Draft

605 W. 177TH



- Local Road Labels
- Local Roads
- Railroad
- Extra-territorial Jurisdiction
- City Limits
- Eastland CAD Parcels

Data displayed were gathered by the City of Escondido for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



03/21/25 11:19

RESOLUTION NO. 2025-03-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE EASTLAND COUNTY JOINT ELECTION ADMINISTRATOR FOR THE PURPOSE OF SERVING AS THE ELECTION ADMINISTRATOR FOR THE CITY OF CISCO; ESTABLISHING FEES FOR ELECTION SERVICES; ESTABLISHING TERMS FOR THE AGREEMENT; AND OTHER PROVISIONS IN REGARD TO GENERAL AND SPECIAL ELECTIONS HELD BY THE CITY.

WHEREAS, Chapter 31, Subchapter B, of the Texas Election Code establishes that a county can create a county elections administrator; and

WHEREAS, Eastland County established a Joint Election Administrator in 2012; and

WHEREAS, Chapter 31, Subchapter D, of the Texas Election Code authorizes the governing body of a political subdivision to contract with a County Election Officer for election services in an election ordered by that political subdivision; and

WHEREAS, an informal agreement was entered into in 2012 with the Joint Election Administrator and same has been providing election services to the city since that time; and

WHEREAS, upon a majority vote of the Eastland County Joint Election Commission, a revised Interlocal Agreement with the Joint Election Administrator has been requested;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CISCO, TEXAS:

1. That the Mayor is hereby authorized to enter into an Interlocal Agreement with the Eastland County Joint Election Administrator for election services.
2. That the Interlocal Agreement attached to this Resolution is hereby approved.

PASSED AND APPROVED THIS THE _____ day of _____ 2025.

Mayor

City Secretary

Interlocal Agreement
Eastland County Joint Election Commission
(ECJEC)
Revised Restatement or Agreement

On March 4, 2025, the members of the ECJEC met for the purpose of revising, clarifying and restating the original agreement of the parties which was entered on September 10, 2012.

The parties to this agreement are Eastland County, City of Eastland, City of Cisco, City of Ranger, Eastland ISD, Cisco ISD, Ranger ISD, Cisco College, Eastland Memorial Hospital, Eastland County Water Supply District, acting by and through their respective governing bodies.

Whereas, the Commission has appointed and confirmed Bekky Rogers as the Joint Elections Administrator as provided for in Texas Elections (TEC) 31.032.

Whereas, said Joint Election Administrator is an employee of Eastland County and paid by the county. Any other employees including election judges, clerks and all other hired election personnel shall be part/full time employees of the county.

Whereas, the office of the Joint Election Administrator is provided in the Eastland County Courthouse 100 W Main, Ste 104, Eastland, Texas 76448.

Whereas the Eastland County Joint Election Commission was originally created effective September 10, 2012 to perform the duties authorized by law as set forth in Chapter 31, Texas Election Code,

And whereas, the parties hereto wish to reaffirm and revise their agreement to cause the Joint Elections Commission to provide cost efficient and effective election services to the voters of Eastland County,

Now, therefore, in consideration of the premises, the County and the entity (party) do hereby contract and agree as follows:

1. The entity (party) agrees to pay the county \$7,000 each for the administration of Joint County Election services for the current fiscal year. This cost shall be subject to an annual re-evaluation by the Commission on or before June 30th of each year. Said payment shall be October 1st each year following.
2. Each year, each entity (party) to this agreement by and through its governing body shall enter a resolution affirming its participation in the County Joint Election Commission and designating its appointee to the Commission and deliver same to the County Judge on or before October 1st of each year following.
3. The amount paid by the entity (party) to the County will be deposited in the Election Budget for use throughout the year. At the end of the year any excess funds will be placed in a separate

account to be used for yearly licensing fees or election equipment, furniture, equipment or office machinery that needed to be repaired or purchased or deemed necessary by the Joint Elections Administrator.

4. The agreement shall be in effect and will expire September 30th of each year. The County or any entity (party) subject to this agreement by written notice provided to the Joint Elections Administrator may terminate their participation in the agreement and said termination will be effective October 1st of the year following written notice. The notice to terminate shall be given thirty (30) calendar days prior to October 1st the year following written notice.
5. All election functions for every signing entity (party) will be completed by the Joint Elections Administrator, per Texas Election Code, Sec. 31.164.
6. All election functions for every entity (party) held on uniform election dates, or resulting runoff elections as a result of uniform election will be conducted by the Joint Elections Administrator as set forth in Texas Elections Code, Sec 31.164.

This agreement **does not** cover non-uniform election date elections, such as recall elections or election to fill vacancies. Any such special election will require an additional charge, which shall be the actual cost of said special election or recall.

Executed and approved on _____.

Eastland County

By _____
David Hullum, Eastland County Judge

Attest:

By _____
Cathy Jentho, County Clerk

By _____
Andrea May, Tax Assessor-Collector

Entity (party)

Republican Party Chair

By _____
Printed Name _____

Democratic Party Chair

By _____

Printed Name _____

Cisco ISD

By _____

Printed Name _____

City of Cisco

By _____

Printed Name _____

City of Eastland

By _____

Printed Name _____

Eastland ISD

By _____

Printed Name _____

Eastland Memorial Hospital District

By _____

Printed Name _____

Ranger ISD

By _____

Printed Name _____

Draft

Cisco College

By _____

Printed Name _____

City of Ranger

By _____

Printed Name _____

Eastland County Water Supply District

By _____

Printed Name _____

Draft

RESOLUTION NO. 2025-03-24-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION (CDBG-MIT) RESILIENT COMMUNITIES PROGRAM THROUGH THE GENERAL LAND OFFICE

WHEREAS, CISCO, Texas has received a CDBG-MIT Resilient Communities Program grant award from the General Land Office for an updated Comprehensive Plan for the City of CISCO, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the General Land Office, and;

WHEREAS, an original signed copy of the *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution, and;

WHEREAS, CISCO, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide the General Land Office with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised *Depository/ Authorized Signatories Designation Form*.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CISCO, TEXAS, THAT:

The Mayor and the City Manager will be authorized to execute contractual documents for the CDBG-MIT Resilient Communities Program through the General Land Office.

The Mayor and the City Manager will be authorized to execute the Request for Payment Form documents required for requesting funds approved in the CDBG-MIT Resilient Communities Program through the General Land Office.

PASSED AND APPROVED this _____ day of _____, 2025.

SIGNATURES:

Mayor

ATTEST:

City Secretary