



VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Zoom Video Conference
Tuesday, October 13, 2020, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: September 08, 2020
- 6) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Reports - September 2020
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Quarterly Building Permit Report
 - c. Planning & Zoning Commission
 - i. Innsbrook Estates Plat 105 - Rubin Ridge Court
- 11) UNFINISHED BUSINESS:
 - a. Hold Items ==>
 - b. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.**
 - c. Public Forum Facilitator - All City Planning & Design
- 12) NEW BUSINESS:
 - a. Innsbrook Corporation Plat Petition - Innsbrook Estates Plat 105
BILL NO. 286- AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 105 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES.
- 13) EXECUTIVE SESSION - LEGAL COUNSEL [Pursuant to Section 610.021(1), RSMo.]
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Village Cemetery
- Short Term Rental Properties
(Next quarterly report January 2021)

MINUTES

The October 13, 2020 regular meeting of the Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 5:00 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Jeff Thomsen and Donna West were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business. Also in attendance were Village Administrator/Clerk, Carla Ayala; Village Attorney, Chris Graville; and over 48 others.

APPROVAL OF AGENDA

Motioned by Trustee Sator, seconded by Trustee West, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Sator to approve the September 08, 2020 regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

The Village Administrator received roughly 15 emails prior to the beginning of this meeting, since the September 08, 2020 meeting. This is too many to read out loud, however the emails will be entered into the record and added to the original meeting minutes for documentation.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

Chairman Thomsen addressed those in attendance. A meeting was held with Innsbrook Corporation (IC) regarding short term rental concerns, which Chairman Thomsen and the Village Attorney attended. IC anticipates an amendment of the Innsbrook Resort Trust Indentures effective January 1, 2021. The Village will continue communication with IC, with the anticipation of the Village's issues being addressed within the amended indentures.

BOARD OF TRUSTEES COMMENTS

None at this time.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The September 2020 financial reports and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Sator, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Chairman Thomsen attended the Boonslick Regional Planning Commission meeting in September, and spoke to Chad Eggen about grant money possibilities for the Village.
 - i. Building Permit Report - 22 building permits were issued for the third quarter 2020. This makes a total of 47 permits for the year 2020. 6 New Construction (5 Chalets, 1 Permanent), 7 Storage Buildings, 1 Remodel, 5 Additions, and 3 Dock/Decks.
- c. Planning and Zoning Commission - The Planning and Zoning Commission held a meeting on October 7, 2020.
 - i. Innsbrook Estates Plat 105; Rubin Ridge Court - Keith Thompson spoke to the Commissioners about Plat 105 at their meeting. The motion from the Planning and Zoning Commission to recommend for approval, to the Board of Trustees, Innsbrook Estates Plat 105 was passed and approved with a 5 "Aye" - 0 "No" vote.

UNFINISHED BUSINESS:

- a. Hold Items; Animal Shelter - Trustee Sator reported that the Pickle ball tournament was a success and the Sky Wars Fireworks event brought in some funds for the shelter as well. The CCAC should be looking at building specs by the end of the month.
- b. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.** Chairman Thomsen recommended that this bill be postponed indefinitely. This would mean that Bill No. 284 will be listed on future agendas. However, if discussion on Bill No. 284 would take place, it must be suggested to do so during a regular meeting for discussion at the next regular meeting. This would allow the communication between the Village and Innsbrook Corporation to continue to take place to achieve the best possible outcome. Motioned by Trustee Dunn, seconded by Trustee Sator to postpone Bill No. 284 indefinitely, but keep on each agenda. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote.
- c. Public Forum Facilitator; All City Planning & Design - Nothing to discuss at this time.

NEW BUSINESS:

- a. Innsbrook Corporation Plat Petition - Innsbrook Estates Plat 105
BILL NO. 286- AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 105 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES. Motioned by Trustee Dunn, seconded by Trustee Sator to hold the first and second readings of Bill No. 286 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 286 twice by title only. Chairman Thomsen opened the floor for discussion. Trustee Bowers questioned holding off on approval of this bill until the Short Term Rental issue is completed. Chris Graville stated that the Village should not hold off on approval of plats that the Planning and Zoning Board has recommended approval for, as long as they meet the Zoning Code requirements. Motioned by Trustee Sator, seconded by Trustee Dunn, to vote to approve Bill No. 286. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved. Bill No. 286 is enacted as Ordinance No. 282 of the Village of Innsbrook, Missouri.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Dunn, seconded by Trustee Bowers, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote. Meeting adjourned into executive session at 6:05 PM.

EXECUTIVE SESSION - LEGAL COUNSEL

VOTE TO ADJOURN

Motioned by Dunn, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:56 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, October 13, 2020.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 11/10/2020


Patricia Dunn,
Village Board Clerk
(seal)


Attest: Carla Ayala,
Village Administrator/Clerk

