

**MINUTES OF BOARD OF TRUSTEES MEETING
NOVEMBER 13, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

Chairman Sulzberger called the recessed Executive Meeting of November 13, 2018, to order at 7:01 pm.

Trustee Goeller moved to adjourn the Executive Meeting of November 13, 2018, seconded by Trustee Graves. All yea. Motion carried.

The Regular Meeting of November 13, 2018 was called to order at 7:05 pm. Those Present: Trustees Dale Goeller, Cindy Graves, Daryl Hook, and Chairman Norma Sulzberger, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Jamie Wright. Trustee Greg Thompson was absent.

Chairman Sulzberger asked everyone to stand for the Pledge of Allegiance and a moment of silence for all things that have happened in the last three weeks.

Trustee Graves moved to approve the Regular Meeting Minutes of October 22, 2018, as corrected, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Goeller moved to approve the Special Work Meeting Minutes of October 22, 2018, as corrected seconded by Trustee Graves. All yea. Motion carried.

Trustee Goeller moved to approve the Special Work Meeting Minutes of October 26, 2018, as amended, seconded by Trustee Hook. Trustee Graves abstained. Motion carried.

Motion to approve the Minutes of the Special Work Meeting of October 30, 2018 is tabled until November 26, 2018 for correction.

Trustee Graves moved to approve the Payment of Bills for the period of October 20, 2018 thru November 5, 2018, seconded by Trustee Hook. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce stated he has contacted Bukaty regarding the Canine Officer but they have not responded. Chairman Sulzberger said it will probably not be Bukaty responding. Chief Coonce stated gas for the Officer is estimated to be \$1,100. Chair Sulzberger inquired about the distance from Kearney to Claycomo since the officer will be taking the canine home in a Village vehicle. The distance is only 18 miles, which is within the ordinance requirements of 30 miles.

Village Clerk Wright read the appreciation letter sent Mr. Rhoads of MoDOT for removing the trees on the hill of 69 Hwy by Catertime.

Trustee Hook asked about the status for the change of the ordinances. Chairman Sulzberger said the Board will need to get together to make sure the Board is in agreement to edit and remove specific ordinances. Chairman said the ordinances should be approved and placed online in order to amend easier. Hook asked about the codification. Sulzberger affirmed. Trustee Hook also asked about the status of the supplemental budget. Chairman Sulzberger said the Board will need to meet in terms of the budget as well.

Trustee Graves asked about the shingles that was sent to Owens Corning. Fire Chief Miles sent the shingles, but has not heard back anything. Chairman Sulzberger asked if there was any leaking from the previous cold weather and snow. Chief Miles said he has not heard of any leaking but the gutter in one spot is leaking in one spot. Trustee Graves asked if the gutters were replaced when the roof was replaced. Chief Miles was not sure if they were or not. Graves wanted to thank Chairman Sulzberger personally for an amazing Trunk

or Treat, along with all the businesses that participated. Trustee Hook stated some businesses on the west side complained not being able to get in. Hook said he thought it was a great idea and should continue with it, but maybe move to the opposite side in the future.

Trustee Goeller asked Chief Miles asked if the leaks and potential mold areas have been addressed. Chief Miles responded by stating those that walked Trustee Goeller around was not there today, but he did tell the employees to make sure it is vacuumed and air it out. Goeller asked Clerk Wright who is bonded, who does the bonding, and if the bonding will change if the insurance company changes. Wright responded there is nothing in the Villages ordinances or in Missouri State Statutes that needs to be bonded. Wright stated Chief Coonce is the only one known to be possibly bonded. Trustee Goeller asked Clerk Wright about the status of the new insurance brokers. Wright answered Josh with Garry and Associates is meeting with Blue Cross Blue Shield the next morning at 7:30 AM. Goeller asked if it looks like we will be making the Villages due date. Wright replied with the insurance expiring December 31, 2018 instead of the thought of date of November 30th. Goeller asked about the outstanding Project List. Wright found it but it has not been updated since July 2018. Trustee Goeller would like the Department Heads to keep up with the Project List. He also asked Chief Coonce to keep up with the nuisance violations. Chairman Sulzberger asked Clerk Wright if she is looking into sign companies to get the signs up and to work with the Road District. Wright has not been able to research more where the signs are going and what signs need to be placed. Chairman Sulzberger said she is aware the poles are in hand at the Public Works building.

NEW BUSINESS

Chairman Sulzberger identified November 21st as the Village's Anniversary and would like to have a Proclamation of Claycomo Anniversary Day. In addition, on the second board meeting of the month of November every year invite the Historical Society attend the meeting and make a display of their choice. Sulzberger would also like to have residents nominate other residents, businesses, or groups that have done things for the Village. She hopes that by the time the 75th anniversary, residents will want to come and celebrate. Sulzberger would like to ask the board to adjust or amend the budget for the employee appreciation for an additional \$500. Trustee Hook said he was not aware this could be done legally; however, Chairman Sulzberger said she researched and it can be stated as a benefit package in handbook. The Village must make a statement that in any year the budget is not made; there will be no money spent on activities for the employees. Resident Marj Finley asked if taxes will have to be paid on this benefit. Sulzberger stated that since the employees are not directly handed this benefit, taxes are not paid.

Trustee Hook asked if the motion to approve all three Temporary Sign Permit's for El Viejo Oeste, The Old West, at 451 US 69 Hwy, for the dates of November 14, 2018 to December 13, 2018, subject to the Building Inspector's approval, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook motioned to approve Temporary Sign Permit, for three 2'6" x 7'1" flag pole signs in front of store, by Manager, Wendy Andrews, for TitleMax, at 300 E 69 Hwy, for the dates of November 14, 2018 to December 14, 2018, subject to the Building Inspector's approval, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook motioned to approve Building Permit from Teresa Short to build an accessory building with no electricity, water, or gas on 154 Lowell St, subject to the Building Inspectors approval, seconded by Trustee Graves. All yea. Motioned carried.

Trustee Goeller motioned to approve Building Permit from Chester Matthys to build an accessory building with no electricity, water, or gas on 49 S Whitney, subject to the Building Inspector, Fire Inspector, and Flood Plain Manager approval, seconded by Trustee Hook. All yea. Motioned carried.

Trustee Graves motioned to approve the monthly reports for Fire Department and Police Department for the Month of October 2018 to be released, seconded by Trustee Hook. All yea. Motioned carried.

Trustee Hook motioned to switch to AT&T FirstNet for Wireless Phone, Data, and Fleet Management to include Fire Chief Miles and Village Clerk Wright, seconded by Trustee Graves. All yea. Motioned carried.

Trustee Goeller motioned to purchase 2 Lifepak CR Plus and Lifepak 1000 AEDs from AED Market Place for a total cost of \$5,805.00, seconded by Trustee Hook. All yea. Motioned carried.

Trustee Hook motioned to approve the offer of employment to Daniel Watson as a full-time Public Works at the annual rate of pay of \$36,000.00 and to serve the standard six-month probation as an exempt employee, seconded by Trustee Goeller. All yea. Motioned carried.

Trustee Hook motioned to approve the offer of employment to George Deniz as a part-time Public Works at the hourly rate of pay of \$10.00 and to serve the standard six-month probation, seconded by Trustee Graves. All yea. Motioned carried.

Trustee Graves motioned to approve the offer of employment to Jamie Wright as a full-time Village Clerk at the annual rate of pay of \$42, 000.00, and to serve the standard six-month probation. Once the six-month probation is completed, rate of pay will increase to \$44,000.00. After certified as a Clerk, the rate of pay will increase to \$50,000, seconded by Trustee Hook. All yea. Motioned carried.

Sealed Bids for administrative services to assist in a proposed project financed with Five Hundred Thousand (\$500,000.00) Dollars in Community Development Block Grant (CDBG) funds were opened and by Trustees Hook, Goeller, and Graves and read aloud.

Bidders	MarksNelson, LLC 1310 E 104 th Street, Suite 300 Kansas City MO 64131	\$3,000 (Grant Writing & Application Services) \$20,000 (Grant Administration Services)
	MARC 600 Broadway Suite 200 Kansas City MO 64105	Not Available
	Mitzi A Dell 1217 Ashbury Way Wardsville MO 65101	\$28,800

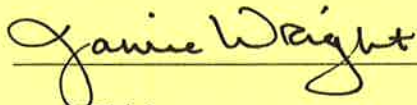
This is tabled until the next Board Meeting in order to read over what all is included.

Marj Finley advised the Board the old Pizza Hut shed has some doors open and there are signs from closed businesses that are still up at the Claycomo Plaza. Chairman Sulzberger is in contact with the leasing agent and will let them know.

Residents at 111 Emerson inquired about the ordinances about parking. Chief Coonce gave the analysis of the ordinance. Chairman Sulzberger let the audience know that since the Road District is helping by plowing the roads, they insist on no parking on the streets.

Trustee Hook moved for the Board to go into Executive Session to discuss Employee Matters, as required by RSMO Section 610.021 (1) Legal, (3) Employee Matters, and that all records be kept sealed and confidential, seconded by Trustee Goeller. Roll Call: Trustees: Goeller, yea; Graves, yea; Hook, yea; Thompson, absent; and Chairman Sulzberger, yea. All yea. Motion carried. Meeting was recessed at 8:39 pm. The Board Meeting was called back to order at 10:15 pm.

There being no further business with the Board, Trustee Goeller moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Hook. All yea. Motion carried. Recessed 10:15 pm.



Jamie Wright
Village Clerk



Norma Sulzberger, Chairman
Board of Trustees