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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance, followed by a prayer.

Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works Director Dave Thompson were also in attendance.

Mr. Benson made a motion to approve the amended agenda. Mr. Laude seconded the motion. Mr. Benson amended his motion to include approval of the last meetings minutes. Motion was carried.

Mr. Benson made a motion to approve the minutes from the 02/19/2020 regular meeting. Mr. Benson withdrew his motion after recognizing that the minutes to be approved should have been from the 03/04/2020 regular meeting.

Since the minutes from the 03/04/2020 were not provided, Ms. Roecks said to include them for approval at the 04/01/2020 regular meeting.

EMERGENCY PROCLAMATION – COVID19

Proclamation attached.

Mr. Fricke made a motion to approve the Town of Rockford Emergency Proclamation 2020-01. Mr. Laude seconded the motion. Motion was carried.

COUNCIL REPORTS

Mr. Fricke, Ms. Harnois, Mr. Benson and Ms. Roecks all attended, either virtually or in-person, the Spokane County Stakeholder's Emergency meeting, regarding the COVID19 pandemic. They gave updates on protocol concerning emergency purchasing, resources available and adoption of an emergency resolution by the County Commissioners. There was discussion about daycare options for families of medical personnel and first responders and potential funding opportunities for small businesses.

Ms. Roecks, who met with Fire District 11 Commissioners, said that there was a separate meeting for Fire Chiefs and Law Enforcement to discuss resources available and how to handle emergency situations regarding COVID19.

Ms. Harnois said that there will be another stakeholder's meeting scheduled at a later date. Ms. Harnois also mentioned that the Freeman School District Superintendent has requested that the town be a drop off location for students picking up homework. She has suggested using the fair office to do this.

ORDINANCES/RESOLUTIONS

Mr. Benson made a motion to adopt Resolution 20-03, declaring an emergency. Ms. Harnois seconded the motion. Motion was carried.

NEW BUSINESS

Ms. Roecks spoke about encouraging local businesses to apply for small business loans during the mandated closures due to COVID19.

Ms. Roecks suggested waving late fees on utility bills.

Mr. Benson made a motion to waive late fees for the month of March and re-evaluate the need in subsequent months for the duration of the emergency. Mr. Stevenson seconded the motion. There was discussion about waiving late fees on a case-by-case basis in April. Motion carried.

There was discussion about different options for taking payments while Town Hall remains closed.

It was suggested that the mayor write something up for the newsletter, giving suggestions on what residents can do to help and what to do if they need help.

Council agreed to not shut off any residents for non-payment during the COVID19 emergency. It was also suggested that the residents be aware that the town's water system is safe.

APPROVE CHECKS

Mr. Stevenson made a motion to reapprove checks 16483-16496 for a total of \$9,783.53. Mr. Benson seconded the motion. Motion was carried.

Mr. Benson made a motion to adjourn the meeting at 7:48pm. Mr. Laude seconded the motion. Motion was carried.

**TOWN OF ROCKFORD
RESOLUTION 20-03**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKFORD, WASHINGTON, IN THE
MATTER OF DECLARING AN EMERGENCY DECLARATION AS PROVIDED FOR IN CHAPTER 38.52
RCW AND RCW 39.04.280 AND OTHER MATTERS RELATED THERETO**

WHEREAS, the nationwide outbreak of the novel coronavirus 2019 (COVID-19) and the effects of its extreme risk of person to person transmission throughout the State of Washington and the Town of Rockford significantly impacts the life and health of our people, as well as the economy of the Town of Rockford, and is a public disaster that affects life, health, property or the public peace; and

WHEREAS, the Governor of the State of Washington on February 29, 2020, declared a State of Emergency in all counties of Washington due to the public health emergency caused by COVID-19; and

WHEREAS, the Governor of the State of Washington on March 13, 2020, issued an order closing all public and private school in Washington State for six weeks starting Tuesday, March 17, 2020, and lasting through April 27, 2020, due to the public health emergency caused by COVID-19; and

WHEREAS, Spokane County Health Officer on March 14, 2020, confirmed three (3) cases of COVID-19 in Spokane County; and

WHEREAS, Ozzie Knezovich, Sheriff of Spokane County and Director of the Greater Spokane Emergency Management Office, has indicated that he expects actions by the President of the United States, the Governor of the State of Washington and/or the Spokane County Health Officer to further address the COVID-19 public health emergency; and

WHEREAS, pursuant to the provisions of RCW 38.52.070, each political subdivision of the State of Washington is authorized and directed to establish a joint local organization for emergency management. Each political subdivision in which any disaster occurs shall have the power to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing the emergency assistance to the victims of such disaster without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements); including, but not limited to, budget law limitations, requirement of competitive bidding, and publication of notices, provisions pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and other items set forth in RCW 38.52.070(2); and

WHEREAS, pursuant to the provisions of chapter 38.52 RCW, Spokane County, along with other municipal corporations of Spokane County, including the Town of Rockford, have established the Greater Spokane Emergency Management Office and have adopted a Greater Spokane Comprehensive Emergency Management Plan ("CEMP"). The CEMP provides that a local state of emergency will be proclaimed by issuance of an emergency declaration which authorizes extraordinary measures to meet emergencies and/or solve disaster problems. A declaration allows for the emergency use of resources, the bypassing of time-consuming requirements such as hearing and the competitive bid process, and activates extraordinary measures as outlined in the CEMP. A declaration is usually a prerequisite for state assistance and made at the onset of a disaster to allow the local government to do as much as possible, and

WHEREAS, pursuant to the provisions of RCW 36.40.180, upon the happening of an emergency caused by epidemic or for the immediate preservation of order or public health or for the restoration to a condition of usefulness of public property, the Rockford Town Council, upon the adoption of a unanimous vote of the councilmembers present at any meeting, may adopt a resolution stating the facts constituting an emergency and entering the same upon their minutes after which expenditures necessary to meet such an emergency without further notice or hearing may be held; and

WHEREAS, there is a present emergency cause by the outbreak of COVID-19 in Spokane County which necessitates activation of the Greater Spokane Comprehensive Emergency Management Plan (CEMP) and/or support functions and utilization of emergency powers granted pursuant to RCW 36.40.180 and RCW 38.52.070(2).

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Rockford, Washington, pursuant to RCW 36.40.180 and RCW 38.52.070(2) as follows:


Section 1, There is hereby declared by the Town Council of the Town of Rockford, Washington an emergency, as provided for in RCW 36.40.180, due to the outbreak of COVID-19 in Spokane County, Washington, and as such, designated county departments are authorized to enter into contracts and incur expenditures necessary to combat such emergency without further notice or hearing to include time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements), protecting the health and safety of persons and property, and providing emergency assistance to the victims of such emergency; and

Section 2, That pursuant to the provisions of 38.52.070(2), the emergency described in Section 1 hereinabove, constitutes a disaster and as such town departments, to include the Emergency Management Department in conjunction with implementing the Greater Spokane Comprehensive Emergency Management Plan ("CEMP"), shall have the power to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements); including, but not limited to, budget law

limitations, requirements of competitive bidding, and publication of notices, provisions pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and other items set forth in RCW 38.52.070(2); and

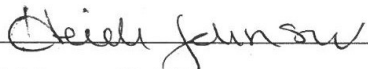
Section 3, Each and every recital herein above is adopted as a fact supporting an emergency as set forth in RCW 36.40.180 and chapter 38.52 RCW and the Clerk/Treasurer of the Town of Rockford is directed to enter this resolution in her minutes to support the emergency.

ADOPTED by the Town Council of Rockford, Washington this 18th day of March 2020.



Carrie Roecks, Mayor

Attest:



Heidi Johnson, Clerk/Treasurer