

APPLICATION FOR EMPLOYMENT



24Hrs Fast Print & Copies
833 Greenspring Hwy,
Ste 121
Birmingham, AL 35209

205-942-4275
art@24HRSFASTPRINT.COM
www.24Hrsfastprint.com

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and /or interview process should notify a representative of the Human Resources Department.

PLEASE TYPE OR PRINT CLEARLY. PLEASE ATTACH RESUME TO APPLICATION

Position(s) applied for: _____

College/University Name: _____	Date of Application _____
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How Did You About Us?

Newspaper Campus Newspaper _____ Email

Employee Agency Internet Other _____

Last Name: FIRST _____	Middle Name _____	Social Security Number _____
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Present Address (Street) _____	Apt. # _____	City _____	State _____	Zip _____
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Telephone Number (s) _____	Cellar Ph. # _____	Major _____	Driver License Number _____	State _____
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E-mail _____	Mailing Adress: _____
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Best Time to contact you at home or campus room is: (A) Home: ____: ____ ^{AM}/_{PM} (B) Work: ____: ____ ^{AM}/_{PM}

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with 248Hrs FASTPrinting & Copies, Inc. before? Yes No

If Yes, Give date _____ (Month/ Year)

Have you ever been employed with 24Hrs FAST Printing & Copies, Inc before? Yes No

If Yes, Give date _____ (Month/ Year)

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration? Yes No

Date available for Work? ____/____/____ What is your desired salary range? _____

If an automobile is necessary for employment. Do you own or have access to an automobile? Yes No

What your major? _____ What Class status? _____

Are you available to work: Full Time (Please indicate Day / Nite Shift)
 Part Time (Please indicate Mornings Afternoon - Evenings)
 Temporary (Please indicate dates available ____/____ - ____/____)

Days you can work:	Mon: ____	Time: _____
	Tue: ____	Time: _____
	Wed: ____	Time: _____
	Thur: ____	Time: _____
	Fri: ____	Time: _____

EDUCATION

SCHOOL	Name and Address of School	Course of Study	Years Completed	Diploma/ Degree
High School				
Undergraduate College				
Graduate/ Professional				

Start with your present or last job . Include any job-related military service assignments and volunteer activities.

Work Experience

A.) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone(s)				
Job Title		Hourly Rate/Salary		
Supervisor		Starting	Final	
Reason for Leaving				May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No
B.) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone(s)				
Job Title		Hourly Rate/Salary		
Supervisor		Starting	Final	
Reason for Leaving				May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No
C.) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone(s)				
Job Title		Hourly Rate/Salary		
Supervisor		Starting	Final	
Reason for Leaving				May we contact <input type="checkbox"/> Yes <input type="checkbox"/> No

Specialized Skills (√ Skills / Equipment Operated)

Please check (X) List below:

<input type="checkbox"/> Cash Reg.	<input type="checkbox"/> Typewriter WPM _____	Production/Mobile Machinery (list) _____	Other (list))) _____
<input type="checkbox"/> PC Computer	<input type="checkbox"/> Spreadsheet _____	_____	_____
<input type="checkbox"/> MAC Computer	<input type="checkbox"/> Word Processing _____	_____	_____

State any additional information you feel may be helpful to us in considering your application.

APPLICANT'S STATEMENT

I certified that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment for employment as may be necessary in arriving at an employment decision. This application for employment that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause . It is further understood that this "at Will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

The facts set forth on this application for employment are true and complete to the best of my knowledge. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to verify my employment experience, references and academic as presented.

Signature of Applicant

Date