

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, NOVEMBER 28, 2025  
HELD AT FALLIS HALL AND VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin  Deputy Mayor: Graeme Horne (via Zoom)  Councillor: Sherry Strong (via Zoom and in person)</p> <p>Wendy Wildman, Chief Administrative Officer (CAO)  Heather Luhtala, Assistant CAO  Sandra Schneider, Administrative Assistant</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (via Zoom)</p> <p>Delegation(s): 9:05 a.m. – Sergeant Jeff Sutherland, Evansburg Royal Canadian Mounted Police (RCMP) Detachment – to update Council on the Enhanced Policing joint initiative with the Summer Village of South View for summer of 2025.</p> <p>9:20 a.m. – Dwight Moskalyk, Manager, West Inter Lake District (WILD) Regional Water Services Commission – to provide Council with background with respect to the Commission’s formation and operation.</p> <p>Public at Large: 0 in-person / 0 via Zoom</p>
<b>1.</b>	<b>CALL TO ORDER</b>	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
<b>2.</b>	<b>AGENDA</b>	
242-25		<p><b>MOVED</b> by Deputy Mayor Horne that the October 31, 2025 Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	
243-25		<p><b>MOVED</b> by Deputy Mayor Horne that the minutes of the October 31, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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4.	DELEGATIONS	<p>9:03 a.m. – Sergeant Jeff Sutherland, Evansburg RCMP Detachment – to update Council on the Enhanced Policing joint initiative with the Summer Village of South View for summer of 2025.</p> <p><b>MOVED</b> by Councillor Strong that Council accept for information the update from Sergeant Jeff Sutherland, Evansburg Royal Canadian Mounted Police (RCMP) Detachment on the Enhanced Policing joint initiative with the Summer Village of South View for summer of 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Sergeant Sutherland left the meeting at 9:20 a.m.</p> <p>Mr. Dwight Moskalyk arrived at the meeting at 9:12 a.m. via Zoom.</p> <p>9:20 a.m. – Dwight Moskalyk, Manager, West Inter Lake District (WILD) Regional Water Services Commission to provide council with background with respect to the Commission's formation and operations.</p> <p>Councillor Strong arrived in person at 9:20 a.m.</p> <p><b>MOVED</b> by Councillor Strong that Council accept for information the presentation from Dwight Moskalyk, Manager, West Inter Lake District (WILD) Regional Water Services Commission with background with respect to the Commission's formation and operations.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mr. Moskalyk left the meeting at 10:00 a.m.</p>
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	<p>246-25 <b>MOVED</b> by Councillor Strong to defer Bylaw 357-2025 – Consolidation Bylaw until the property is compliant with the Land Use Bylaw.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>247-25 <b>MOVED</b> by Mayor Poulin that Administration engage legal counsel to discuss changing the assessment classification and minimum amount payable for consolidated lots.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	BUSINESS	<p>248-25 <b>MOVED</b> by Deputy Mayor Horne that Council accept the Development Officer's report on Tented Structures for information AND FURTHER that this matter be brought back during the Draft Operating Budget for discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	249-25	<p><b>MOVED</b> by Mayor Poulin that Council renew the Summer Village of Silver Sand's membership with the North Saskatchewan Watershed Alliance for the 2025-2026 fiscal year with an annual contribution of \$100.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	250-25	<p><b>MOVED</b> by Councillor Strong that Council accept the 2026 Draft Operating Budget as information and authorize Administration to proceed with making revisions as discussed and arranging the next presentation for the January 2026 meeting as a continuation of Council's budgeting process.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	251-25	<p><b>MOVED</b> by Deputy Mayor Horne that the 2026 Interim Operating Budget be approved at one half of the approved 2025 Operating Budget value and that this Interim Operating Budget cease to have force or effect upon the approval and passing of the 2026 Operating Budget.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	252-25	<p><b>MOVED</b> by Councillor Strong that the Reserve Report, as presented be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	253-25	<p><b>MOVED</b> by Deputy Mayor Horne the 2026 Preliminary Capital Budget for the Summer Village of Silver Sands be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	254-25	<p><b>MOVED</b> by Deputy Mayor Horne that the 5 Year Capital Plan for the Summer Village of Silver Sands be approved as amended to include the Park Shelter Facelift in the amount of \$5,000 being moved from the 2027 year to the 2026 year.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	255-25	<p><b>MOVED</b> by Mayor Poulin that the 2026 Family Day Picnic be set for July 25, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<b>FINANCIAL</b>	
	256-25	<p><b>MOVED</b> by Councillor Strong that Council accept for information the income and expense statements as at October 31, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>COUNCIL REPORTS</b>	
	257-25	<p><b>MOVED</b> by Mayor Poulin that the Chief Administrative Officer's Annual Performance Appraisal be approved as presented to the Chief Administrative Officer on November 17, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	258-25	<b>MOVED</b> by Councillor Strong that the Council reports be accepted for information as presented. <b>CARRIED</b>
10.	<b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b> 259-25	<b>MOVED</b> by Mayor Poulin that Council accept for information the Administration and Public Works report as presented. <b>CARRIED</b>
11.	<b>CORRESPONDENCE</b> 260-25	<b>MOVED</b> by Councillor Strong that the following correspondence items be accepted for information as presented: a) Alberta Health Services – November 5 email advising all recreational advisories have been lifted. b) Village of Alberta Beach – October 23 letter on Organization meeting results. c) Electronic Recycling Association (ERA) brochure offer. d) Minister of Municipal Affairs – November 4 letter congratulatory letter to Mayor and Council e) Town of Onoway Committee Appointments f) Provincial 2026 Equalized Assessment Report g) Primary Care Alberta (PCA) – November 14 email of congratulations and update for new local lead h) Returning Officer Report – November 7 email on Alberta Municipalities Board of Directors 2025 Elections i) Summer Village Regional Emergency Management Partnership (SVREMP) – November 22 letter on new Regional Director of Emergency Management Stephen Wright (starting January 1).  <b>CARRIED</b>
12.	<b>OPEN GALLERY</b>	n/a
13.	<b>CLOSED MEETING</b> 261-25	<b>MOVED</b> by Councillor Strong that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:09 p.m. to discuss Standstone Waste Collection Services Agreement. “Disclosure harmful to business interests of a third party” – Access to Information Act (ATIA) Section 19:  <b>CARRIED</b>  The closed meeting recessed at 12:10 p.m. to allow the public in attendance time to exit the meeting.  <i>(no public were in attendance)</i>

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	262-25	<p>The closed meeting re-convened at 12:12 p.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Graeme Horne Sherry Strong Wendy Wildman Heather Luhtala Sandra Schneider Dustin Uhlman</p> <p><b>MOVED</b> by Mayor Poulin that Council return to an open meeting at 12:16 p.m.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>The meeting recessed at 12:17 p.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 12:19 p.m.</p>
14.	<b>NEXT MEETING(S)</b>	The next Regular Council Meeting is scheduled for Friday, January 30, 2026, at 9:00 a.m. to be held virtually via Zoom (no in person meeting).
15.	<b>ADJOURNMENT</b>	The meeting adjourned at 12:21 p.m.

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman