

SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT

Regular meeting ----- November 13, 1996

The meeting was called to order by the Chairman, Paul J. Morris at 7:00 p.m. at the District office. Other Board members present were Dan Holyoak, Karla Vander Zanden, Neal Dalton and George White.

ATTENDANCE

Others present were Dale Pierson, Marsha Modine, Jolyne Hoffmann, John Chartier and Mark Huntsman.

After calling for additions or corrections to the minutes of the meeting of October 16, 1996, and hearing none, the Chair declared the minutes approved as circulated to the Board. Motion: Karla Seconded: George MOTION CARRIED

CHECK APPROVAL:

| | | | |
|------|--------------------------------------------------------------------|--------------------|----------------|
| 4128 | Zions 1 st Natl Bank (Mnthly Bond Payment) | \$ 5986.44 | CHECK APPROVAL |
| 4129 | City of Moab (Sept Sewer Trtmt/Tapping Machine Rental) | 4791.30 | |
| 4130 | Pat Jones (Nov Meter Reading) | 355.00 | |
| 4131 | Utah Dept of Health - Labs (Samples) | 20.00 | |
| 4132 | Div of Water Quality (Wastewater Operator Certification) | 10.00 | |
| 4133 | Keogh Land Surveying (Moab City Easement Preparation) | 159.00 | |
| 4134 | Sorensen, Craig F. Constr. (Oct. Blue Stakes - GCWCD owes \$24.75) | 99.00 | |
| 4135 | Ed Slater (Refund of overpayment) | 37.25 | |
| 4136 | Southern Paving (Road Mix) | 912.58 | |
| 4137 | David Adkison, CPA (Professional Fees) | 24.00 | |
| 4138 | Times-Independent (Legal Notices) | 110.40 | |
| 4139 | Grand County Law & Justice Ctr (ROW Procurement) | 1870.15 | |
| 4140 | Thomas Langford & Carol Hightower (ROW Procurement) | 34.00 | |
| 4141 | Nelson's Heating (Winterize Cooler) | 32.00 | |
| 4142 | Moab Building Ctr (M&O Water) | 50.28 | |
| 4143 | Riverside Plumbing (Meter Repairs) | 7.13 | |
| 4144 | W.R. White Co. (Parts) | 1515.54 | |
| 4145 | Dave Cozzens Constr. (M&O W&S, New Conns, Wtrline Ext) | 6910.00 | |
| 4146 | GCWCD (Reimb. Admin. Fees) | 8485.93 | |
| 4147 | U. S. Postmaster (November billing) | 174.02 | |
| 4148 | Sunrise Engineering (Sewer Project Engineering) | 6033.95 | |
| | TOTAL: | \$ 37617.97 | |

George moved to approve the checks. Neal seconded. MOTION CARRIED

PRELIMINARY BUDGET: Marsha presented the preliminary 1997 budget. Karla requested low impact xeriscaping when we landscape the building next year. Bond payments for the old bonds will change due to refinancing. Karla moved, and Dan seconded to approve the preliminary budget. MOTION CARRIED.

PRELIMINARY BUDGET

MONTHLY SEWER RATES RESOLUTION #96-08: Sewer Rate Public Hearing. No public was present. The rate hike was discussed and tabled until next meeting due to questions from Dale.

SEWER RATE RESOLUTION #96-08

SEWER PROJECT BOND RESOLUTIONS ADOPTION:

SEWER PROJECT
BOND RESOLUT.
ADOPTION

1. WQB, CIB and RECD Bonds Resolution #1996-BR-2. Motioned: Neal Secoded: Dan MOTION CARRIED
2. Sewer and Water Revenue Refunding Bonds Resolution #11-13-96. Motioned: George Secoded: Neal MOTION CARRIED
3. General Obligation Refunding Bonds Resolution #1996-____. Motioned: Karla Secoded: Neal MOTION CARRIED
4. Revenue Anticipation Note Resolution #d1996-BAN. Motioned: Dan Secoded: George MOTION CARRIED

RESOLUTION #96-09 TO APPROVE \$189,000 R. D. LOAN: \$189,000.00 Bonds from RD. Additional Funds. Motion: Dan Secoded: George MOTION CARRIED

RESOLUTION
#96-09 TO
APPROVE
\$189,000

AUTHORIZE VICE CHAIRMAN TO SIGN BOND DOCUMENTS: Paul asked for a motion for Dan Holyoak to be authorized to sign Bond Documents as Chairman Protem. George moved. Neal seconded. Dan abstained. MOTION CARRIED

SVW & SID BOARD APPOINTMENTS: George and Paul were re-appointed by County Council to the Spanish Valley Water & Sewer Improvement District Board for another term.

SVW&SID
BOARD
APPOINTMENT

SEWER PROJECT UPDATE: John Chartier introduced Mark Huntsman. Mark handles Sunrise's field personnel and the legal end. John presented an update. We have now received the order of immediate occupancy. Our right-of-ways are now in place. The contractor will start construction next Monday, November 18th. They will start a crew on Uranium Avenue; another crew on 4th East placing pipe hangers on the bridge; a crew along Pack creek; and another crew on Duchesne going southeast. Dale has authorized Sunrise to put in a phone and work space in our office. Mark explained the public complaint procedure to be followed during the project. A form will be filled out by the inspector or SVW & SID staff. A copy will then go to the contractor and the inspector will follow up. The person making the complaint will be contacted to make sure we have resolved their concerns and to sign off on the complaint. The contractor will start four crews on Schedule A then on to B. Time limits for completion in the original specs were 120 days on Schedule A, 180 days on Schedule B and 120 days on Schedule C with the assumption that the schedules would be done simultaneously. Because one contractor was awarded the bid on all three schedules, the timing will be Schedule A 60 days, Schedule B 120 days and 190 days on Schedule C. The contractor feels that he may be able to get Schedule A done in 30 days. The contractor will be made aware of the sensitive properties which were condemned and Dale will monitor work in these areas closely. Next Friday, November 22nd will be bond closing. Dan, Dale and Neal will be going. John explained the first change orders. We have to go with C900 pipe in the City's well protection zones. County roads want chip seal instead of asphalt. Dale said that the County had approved our project for a Community Development Block Grant application which will help pay connection fees for low income families. Application has to be made by December 1st with a financial survey. Canvassing needs to be done. High school students were suggested. Color coded forms will be used so that we know what areas they came from. Those making the survey will need to be trained. Karla said that she had some graduate students who might like to do this. Minimum wage probably will be paid.

SEWER
PROJECT
UPDATE

BOARD & COMMITTEE LIABILITIES & RESPONSIBILITY SEMINAR, 11-19-96, 9-12:00 NOON, MONTICELLO, UT: District will pick up the registration and mileage for any Board member attending. Dale encouraged Board members to attend. LIABILITIES
& RESPONS.
SEMINAR

UTAH WATER SUMMIT, 11-29-96, MARRIOTT, SLC: Board members attending will be reimbursed for meals, room and mileage. The District will pay for registration. Let the staff know so that reservations can be made. WATER
SUMMIT

BOARD APPOINTMENT TO GCSSWD: George is the SVW&SID representative and would like to continue. Karla moved to approve George's reappointment. Neal seconded. BOARD
APPOINT.
TO GCSSWD
MOTION CARRIED

FINANCIAL STATEMENT: Dale went over the monthly financial statement. Rents are high due to the 10¢/mile for utility lines along the highway charged on new construction. Dale is working on the legislative end to change or drop this charge and hopefully we should eventually be reimbursed. FINANCIAL
STMT

ITEMS FROM BOARD MEMBERS: George mentioned that the pay scale meeting was held today. George explained that the staff will present several different scenarios so that we can budget pay raises. High end, 10% and 15% increases will be looked at. A second meeting will be called so that a decision can be made. The new County scale is the average rate of rural Utah salary rate only 20% lower. The County is trying to get their employees up to 85% this year. PAY SCALE
UPDATE

Meeting adjourned at 8:20 p.m.

ATTEST:



Paul J. Morris, Chairman



Neal K. Dalton, Clerk