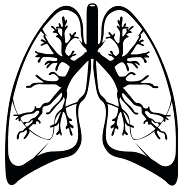

ALBA PULMONARY GROUP

EDGAR BEKTESHI, M.D.

290 South Alma School Rd. Suite 11
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Phone: 480.659.3318 | Fax: 480.686.9204
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PATIENT REGISTRATION FORM

(PLEASE PRINT and Fill OUT All FORMS COMPLETELY)

Today's Date: _______________

Patient Name:____ DOB:_____________________

Address:____
Street Address City State Zip

Home #:___________________________ Cell #::___________________________ Work #::__________________________

Email:____

Race: ☐ Native American or Alaska Native ☐ African or African American ☐ Asian or Asian American
☐ Caucasian ☐ Native Hawaiian or Other Pacific Islander ☐ Declined

Marital Status: ☐ **Married** ☐ **Single** ☐ **Divorced** ☐ **Widowed** ☐ **Partner**

Emergency Contact:____ PH #___________________________

Relationship to Patient:____

PCP:____ PH #____________________ Fax #____________________
Primary Care Doctor

Pharmacy Name:____ PH #____________________
Cross Streets

Primary Insurance: ____ Effective Date: ______ / ______ / _______

Member / Policy # ____ Group #_____________________________________

Policy Holders Name:____ Relationship:______________________

Policy Holder's Date of Birth: ______ / ______ / _______ Policy Holder's Employer:_________________________________

Secondary Insurance: ____ Effective Date: ______ / ______ / _______

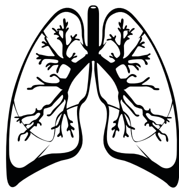
Member / Policy # ____ Group #_____________________________________

Policy Holders Name:____ Relationship:______________________

Policy Holder's Date of Birth: ______ / ______ / _______ Policy Holder's Employer:_________________________________

Acknowledgment: I certify that the above information is true and correct. I hereby authorize release of any and all medical information that above named insurance carrier (s) in order to process a claim for benefits. I understand that I am financially responsible for all charges whether or not paid by insurance. I understand that I am financially responsible for all charges accumulated from any missed appointments that were not canceled by the patient at least 24 hours prior to my scheduled appointment. In the event of default and the account is placed with a collection agency, I agree to pay the fees of the collection agency equal to a maximum of 50% of the outstanding balance at the time the account is placed with the agency and interest accrual of 10% per year on the principal balance. Should legal action be necessary to collect the account, I agree to pay attorney fees and court costs that occur.

Patient Signature:____ Date: ______ / ______ / _______



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MEDICAL HISTORY FORM

Today's Date: _______________

Patient Name:____ DOB:_____________________

Advanced Directives:
Do you have an Advanced Medical Directive / Living Will? ☐ Yes ☐ No

Social History:

Do you smoke? ☐ Yes ☐ No Packs/day_________ How many years?____________

Did you ever smoke? ☐ Yes ☐ No Packs/day_________ How many years?____________

Have you ever quit? ☐ Yes ☐ No If yes, when and for how long did you quit?__________________________

How did you quit?____

Do you use tobacco products other than cigarettes? ☐ Yes ☐ No Which ones?_______________________________

Does anyone smoke in your household? ☐ Yes ☐ No

Do you drink alcohol ☐ Yes ☐ No If yes, amount per week?_____________

Have you ever used illegal substances? ☐ Yes ☐ No

Have you ever had a DUI or DWI? ☐ Yes ☐ No

Have you ever experienced difficulty with alcohol, drugs or other substance use? ☐ Yes ☐ No

Hobbies: ☐ Hiking ☐ Biking ☐ Carpentry ☐ Other (Please list any activities that involve exposure to outdoors)

____

____

Pets: ☐ Dogs ☐ Cats ☐ Birds ☐ Other____

Do you take care of birds (pigeons, chickens)? ☐ Yes ☐ No

Recent Travel (Where **outside** of the US) ____

____

Where did you grow up?____

How long have you lived in the Phoenix area?___________________

Do you live on a farm? ☐ Yes ☐ No

Occupational History: Current occupation____

Exposure to: ☐ Asbestos ☐ Fumes ☐ Dust

(Please list previous occupations - include approximate dates of employment)

1.____ 2.____

3.____ 4.____

MEDICAL HISTORY FORM Continued

Patient Name:____ DOB:____________________

Medication List ☐ NONE

Name of Medication	Dosage	How often do you take it	Date Started

Check if you use any of the following devices: ☐ NONE

☐ Oxygen-Flow rate ______ I/min How often? ____________________ Date Started: __________________

☐ CPAP or ☐ BIPAP (Pressure _________cm H2O) Date started:_______________

☐ Spacer with inhaler (Aerochamber, Ellipse, Inspires, etc.) Date started:________________

☐ Nebulizer (breathing treatment via SVN machine) Date started:________________

Allergies to Medications or Others

Name of Medication/Other	Type of Reaction	Date Started

Immunizations:

☐ Flu shot (influenza) Date:_______________ ☐ Pneumovax Date:_______________

☐ When was your last TB skin test Date:_______________

MEDICAL HISTORY FORM Continued

Patient Name:____ DOB:________________

List all Physicians you see on a regular basis and reason:

1.____________________________________ 2.____________________________________

3.____________________________________ 4.____________________________________

List All and Current Health Problems ☐ None	Date Started

List All Lifetime Surgeries ☐ None	Date

Family History (blood related)

☐ Adopted or do not know family history

If your mother or father is deceased, what caused his/her death? M:________________ F:________________

If any of your siblings are deceased, what caused his/her death?________________________________

Please check if any of the following apply to blood related kin, indicate which family member(s):

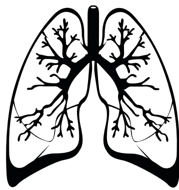
☐ COPD / Emphysema ______________________ ☐ Asthma ______________________

☐ Tuberculosis (TB) ______________________ ☐ Cancer (What type)? ______________________

☐ Heart disease ______________________ ☐ Diabetes ______________________

☐ Sleep disorders ______________________ ☐ Bleeding/clotting problem ______________________

☐ Other Lung diseases (specify) ____



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REVIEW OF SYMPTOMS

Today's Date: ____________Patient Name:____ DOB:________________

Do you CURRENTLY or FREQUENTLY suffer from or have the difficulty with any of the below? Please fill the bubbles.

GENERAL

Headache	○Yes	○No
Unusual fatigue	○Yes	○No
Loss of appetite	○Yes	○No
Fever or chills	○Yes	○No
Night sweats (drench sheets/clothes)	○Yes	○No
Weight loss ____ lbs Time frame? ____	○Yes	○No
Weight gain ____ lbs Time frame? ____	○Yes	○No

EARS, NOSE, THROAT, MOUTH

Ear pain/pressure	○Yes	○No
Sinus problems, post nasal drip	○Yes	○No
Hoarseness	○Yes	○No
Frequent clearing of throat	○Yes	○No
Ulcer of tongue or mouth	○Yes	○No
Sore throat	○Yes	○No

CARDIOVASCULAR (RESPIRATORY)

High Blood pressure	○Yes	○No
Chest pain of exercise (angina)	○Yes	○No
Irregular beat or palpitation of heart	○Yes	○No
Heart murmur	○Yes	○No
Swelling or edema of ankles	○Yes	○No
History of heart attack	○Yes	○No
History of enlarged heart (CHF)	○Yes	○No

LUNGS (RESPIRATORY)

Asthma, wheezing	○Yes	○No
Cough for more than 3 weeks	○Yes	○No
Cough, new problem	○Yes	○No
Cough up blood	○Yes	○No
Chest tightness or discomfort	○Yes	○No
Tuberculosis / PPD+ (positive skin test)	○Yes	○No
COPD / Emphysema	○Yes	○No
Recurrent bronchitis	○Yes	○No
Shortness of breath (SOB)	○Yes	○No
Exposure to asbestos or other occupational hazard	○Yes	○No
Required life support/mechanical ventilation (respirator)	○Yes	○No

HEMATOLOGIC

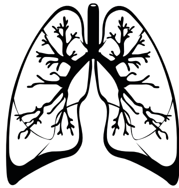
Easy bleeding/bruising	○Yes	○No
Anemia (low blood count)	○Yes	○No
Ever had a blood clot in legs or lungs	○Yes	○No
Blood transfusion	○Yes	○No
Swollen lymph nodes anywhere	○Yes	○No

GASTROINTESTINAL

Blood in urine	○Yes	○No
Kidney or bladder problems	○Yes	○No
Difficult or painful swallowing	○Yes	○No
Acid Reflux ("Heartburn")	○Yes	○No
Regurgitation	○Yes	○No
Belching	○Yes	○No
Hiatal hernia	○Yes	○No
Stomach/Intestinal ulcer	○Yes	○No
Abdominal pain	○Yes	○No
Nausea or vomiting	○Yes	○No
Vomit blood/Black bowel syndrome	○Yes	○No
Blood or mucous in the stool	○Yes	○No
Liver disease	○Yes	○No
Hepatitis	○Yes	○No
Jaundice	○Yes	○No

NEUROLOGICAL/SLEEP

Snoring	○Yes	○No
Stop breathing when sleeping	○Yes	○No
Fall asleep easily during the day	○Yes	○No
Anxiety	○Yes	○No
Depression	○Yes	○No
Unusual dizziness, fainting, or loss of consciousness	○Yes	○No



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FINANCIAL AGREEMENT

BY PLACING MY SIGNATURE ON THIS PAGE I AGREE TO THE FOLLOWING:

- I am consenting to treatment and services by ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC.
- I understand I am financially liable for all services performed whether or not paid by insurance.
- I authorize my insurance company to make payments directly to ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC.
- I authorize my health care provider to release all information necessary to secure payment of benefits.
- I understand I am responsible for confirming and understanding my insurance company's coverage limitations and policies, including my obligation for deductibles, co-insurance and co-payments.
- I understand all payments are due at the time of service, including co-pays, deductible, balances and co-insurance.
- I understand that if I have a high deductible plan I will have to pay $100 towards the first visit as a new patient.
- I understand that if I do not have insurance coverage, the full payment for services is due at the time services are rendered, unless payment arrangements are made (payment plan).
- I understand it is my responsibility to inform billing department of any changes in insurance coverage immediately. I understand I am responsible for charges if correct insurance is not provided and billed timely.
- I agree to pay all cost of collection, and reasonable attorney's fees.
- I understand and agree to pay $50 fee for all returned checks and missed appointments.
- I understand there is a fee for FMLA and/or disability paperwork. A fee of $50 is due at the completion of paperwork. An appointment sometimes is needed to fill out paperwork accurately. Please allow 10 business days for forms and medical records to be completed.

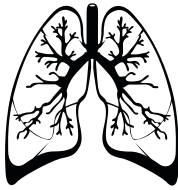
______________________________________ ____________________

Patient/Legal Representative's Signature Date

____

Print Patient/Legal Representative's Name

!!!!!!IF YOUR INSURANCE HAS CHANGED SINCE YOUR LAST VISIT, WE NEED A COPY OF YOUR NEW INSURANCE CARD THANK YOU!



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Medical Information Release Form

(HIPAA Release Form)

Name:____ Date of Birth:_____/_____/_____

Release of Information

[ ] I authorize the release of information including the diagnosis, records; examination rendered to me and claims information. This information may be released to:

[ ] Spouse____

[ ] Child(ren)____

[ ] Other____

[ ] Information is not to be released to anyone.

This ***Release of Information*** will remain in effect until terminated by me in writing.

Messages

Please call: [ ] my home [ ] my work [ ] my cell number:_________________________

If unable to reach me:

[ ] you may leave a detailed message

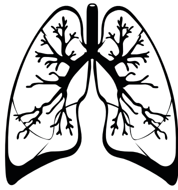
[ ] please leave a message asking me to return your call

[ ] ____

The best time to reach me is (day)_____________________ between (time)____________________

Signed:____ Date:_____/_____/_____

Witness:____ Date:_____/_____/_____



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AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Patient Name:____ DOB:____________________

Maiden/Former Name:_______________________________________ SSN:________ - _______ - ________

Address:____
Street Address City State Zip

By signing below, I hereby release my medical records:

To:____________________________________ From:____________________________________
Dr./Facility's Name Dr./Facility's Name

____________________________________ ____________________________________
Phone Number Phone Number

____________________________________ ____________________________________
Fax Number Fax Number

Please send the following information:____

____

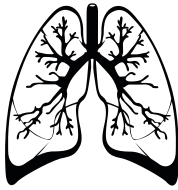
____

By signing below, I understand that ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC. has no responsibility for the use of distribution of this information by the party to whom it is released. I release ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC. from all liability which may arise from Edgar Bekteshi, MD PLLC compliance with this request to release records.

By signing below, I authorize ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC to transmit this information by facsimile transmission (fax), and release ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC. from any liability for breach of confidentiality, misdirection of transmission or failure receive transmission of records when transmitted by fax.

____________________________________ ____________________
Patient/Legal Representative's Signature Date

____
Print Patient/Legal Representative's Name



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ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

By signing below, I acknowledge that I have received the Notice of Privacy Practices of ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC. which explains its legal duties and privacy practices with respect to my protected health information. I understand that I may refuse to sign this Acknowledgment.

____ ____________________

Patient/Legal Representative's Signature Date

____

Print Patient/Legal Representative's Name

FOR OFFICIAL USE ONLY

I, _________________________ made a good faith effort to obtain written acknowledgment of __________________________'s receipt of the Notice of Privacy Practices of ALBA Pulmonary Group, Edgar Bekteshi, MD PLLC. However, I could not obtain written acknowledgment because:
(Please check the appropriate box.)

- ☐ Individual refused to sign this Acknowledgment
- ☐ Communications barrier prohibited obtaining written acknowledgment
- ☐ An emergency situation prevented obtaining written acknowledgment
- ☐ Other (please specify)

____

____

____

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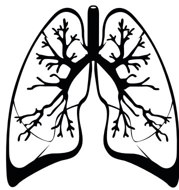

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STOP-BANG OBSTRUCTIVE SLEEP APNEA SCREENING QUESTIONNAIRE

Today's Date: _______________

Patient Name:____ DOB:_____________________

1. Do you snore loudly (louder than talking or loud enough to be heard through closed doors)?

   Yes No

2. Do you often feel tired, fatigued, or sleepy during the daytime?

   Yes No

3. Has anyone observed you stop breathing during your sleep?

   Yes No

4. Do you have or are you being treated for high blood pressure?

   Yes No

5. BMI more than 35 kg/M2?

   Yes No

6. Age over 50 years old?

   Yes No

7. Neck circumference greater than 40cm (17"-Male; 16"-Female)?

   Yes No

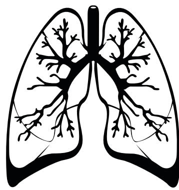
8. Gender male?

   Yes No

Score _______________ Number of questions patient answered "yes"

*****High risk of OSA: answering yes to ≥ 3 or more questions.**

****Low risk of OSA. answering yes to < 3 questions.**



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EPWORTH SLEEPINESS SCALE

Today's Date: _______________

Patient Name:____ DOB:_____________________

How likely are you to doze off or fall asleep in the situations described below, in contrast to feeling just tired.

This refers to your usual way of life in recent times.

Use the following scale to choose the most appropriate number for each situation:

Would Never doze (0)	Slight chance of dozing (1)	Moderate chance of dozing (2)	High chance of dozing (3)	
☐	☐	☐	☐	Sitting and reading
☐	☐	☐	☐	Watching TV
☐	☐	☐	☐	Sitting inactive in a public place (e.g. cinema or in a meeting)
☐	☐	☐	☐	Being in a car for an hour as a passenger (without a break)
☐	☐	☐	☐	Lying down to rest in the afternoon (when possible)
☐	☐	☐	☐	Sitting and talking to someone
☐	☐	☐	☐	Sitting quietly after lunch (not having had alcohol)
☐	☐	☐	☐	In a car when you stop in traffic for a few minutes.

CALCULATE YOUR RESULT BY ADDING THE VALUES (0,1,2,3) FROM EACH TICK BOX

YOUR RESULT:	

RESULT	WHAT YOUR TEST RESULT INDICATES
< 10	**You are most likely getting enough sleep.** However, if you have noticed a change in your normal sleep routine, you may want to talk to your doctor.
10 - 16	**You may be suffering from excessive daytime sleepiness.** You should see your doctor to determine the cause of your sleepiness and possible treatment.
16 +	**Your are dangerously sleepy.** It is imperative you see your doctor to determine the cause of your sleepiness and investigate treatment.