

**Minutes
Town of Clifton
Regular Town Council Meeting
December 8, 2016
7:00 P.M.**

Town Council members Present:

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Councilmember
Ray Lorenzo, Councilmember
B. Waddell Reyes, Councilmember
Ray West, Councilmember
Vacant, Councilmember

*Absent

A quorum was present

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Call to the Public: Daniel Cervantez congratulated the council for their recent action to fill the vacancy left by Council member Roy Tyler. He also commended the Festival of Lights Committee for the success of the event.

Representing the Greenlee County Tobacco Free Coalition was Ms. Kristian Lacy accompanied by Morenci High School Students who participate in the youth program "Students Taking A New Direction" (STAND). The group's primary goal is to promote smoke free environments.

Council Reports: Vice-Mayor Luis Montoya reported on the success of the 20th Annual Festival of Lights and encouraged members of the Council to provide feedback or suggestions to further improve the event. He mentioned that the committee will be scheduling a "wrap-up" meeting sometime in January.

Council members' West and Lorenzo commended the Public Works Department for their prompt and thorough clean-up of the Chase Creek area following the festival.

Council member Reyes reported that she had attended the Arizona Supreme Court Judges oral arguments which were held at the Morenci High School Multi-Purpose Room. She acknowledged that it was a great opportunity for the students and other attendees to have experienced.

Mayor Callicotte also mentioned that he had also attended the meet and greet event hosted by Greenlee County in honor of the Arizona Court Supreme Court Judges. Of particular interest was his personal family relationship with Justice Robert M. Brutinel.

Consent Agenda: Council member Ray West made a motion to accept the consent agenda items as presented:

1. Approval of the November 10, 2016 Regular Meeting Minutes and the November 21, 2016 Special Session Minutes;
2. Receive Department Reports;
3. Approval of November 2016 Demands.

Second to the motion was made by Council member Ray Lorenzo. Motion carried.

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Adjournment of the 2014-2016 Clifton Town Council: Motion to adjourn the meeting of the 2014-2016 Clifton Town Council was made by Vice-Mayor Luis Montoya. Second to the motion was made by Council member Barbara Reyes. Motion carried.

Meeting adjourned at approximately 7:15 p.m.

Approved:

Felix Callicotte, Mayor

Attest:

Esperanza Castaneda, Town Clerk

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Luis Montoya, Vice Mayor
Barbara Ahmann, Council member
Laura Dorrell, Council member
Ray Lorenzo, Councilmember
B. Waddell Reyes, Council member
Ray West, Council member

Oath of Office 2016-2018: Town Clerk, Espie Castaneda administered the oath of office to council members' Barbara Ahmann, Felix Callicotte, Laura Dorrell, Luis Montoya and Ray West.

Nominations for Mayor: Town Clerk, Esperanza Castaneda explained the nominating procedures for the office of Mayor.

The Clerk continued the process by calling for nominations.

Council member Barbara Reyes nominated Felix Callicotte for Mayor.

There being no further nominations, Council member Montoya made a motion to close the nominations. Motion was seconded by Council member West. Motion carried.

The Clerk polled the Council as to the candidate of their choice and the results were as follows:

Voting in favor of Council member Callicotte for Mayor were Council members Montoya, West, Dorrell, Callicotte, Ahmann, Lorenzo and Reyes.

Council member Callicotte was unanimously elected as Mayor.

Nominations for Vice-Mayor: Mayor Felix Callicotte continued the meeting by calling for nominations for Vice-Mayor.

Mayor Callicotte nominated Council member Luis Montoya as candidate for Vice-Mayor.

There being no further nominations, Mayor Callicotte made a motion to close the nominations for Vice-Mayor. Second to the motion was made by Council member West. Motion carried.

The Clerk polled the Council as to the candidate of their choice and the results were as follows:

Voting in favor of Council member Montoya for Vice-Mayor were Council members Montoya, West, Dorrell, Callicotte, Ahmann, Lorenzo and Reyes.

Council member Montoya was unanimously elected as Vice-Mayor

Call to the Public: There was no response heard at this time.

New Business:

Discussion and/or action to approve Resolution No. 2016-14: Adopting the Greenlee County Multi-Jurisdictional Hazard Mitigation Plan 2016: The Town Manager reported that although this multi-jurisdictional hazard mitigation plan has been previously adopted by the town, the Federal Emergency Management Agency, (FEMA) required the plan to be updated every five years.

Council member Ahmann made a motion to adopt Resolution No. 2016-14, Adopting the Greenlee County Multi-Jurisdictional Hazard Mitigation Plan 2016. Second to the motion was made by Council member Ray West. Motion carried.

Discussion and/or action regarding replacing the Train Depot marquee: Town Manager, Ian McGaughey explained that staff had obtained quotes for a digital marquee as previously directed by the Town Council. Marquee quotes resulted in the \$10,000.00 range which will require the town to follow the formal bidding process if directed to move forward with the procurement process. Mr. McGaughey further explained that digital marquees offer various options/features which could affect the price. He explained that the bid specifications will allow potential bidders to present options for the town to consider.

Mr. McGaughey also suggested that he will apply for the Freeport McMoRan Local Funding Grant which could possibly assist in funding the purchase of the marquee.

Comments from the Council included concern about moving forward with this expense when routine maintenance has not been addressed on the Train Station as previously discussed. Other comments included the importance of utilizing a sign which has become one of the best mechanisms the town has to inform the public of important or urgent information which is beneficial to the community.

Vice-Mayor Luis Montoya made a motion to move forward with the formal bidding process for a digital marquee with options/features to be included in the bid specifications. Second to the motion was made by Council member Barbara Ahmann.

Voting in favor of the motion were Council members' Montoya, Ahmann, Callicotte, Dorrell, Lorenzo and Reyes. Opposing the motion was Council member West. Motion carried.

Discussion and/or action to consider donating the current marquee to the American Legion Post #28: Mayor Callicotte recommended tabling the request until the town finalizes its contemplated purchase of a digital marquee. Motion to table the donation request as submitted by the American Legion Post #28 was made by Council member B. Waddell Reyes. Second to the motion was made by Council member Dorrell. Motion carried.

Discussion and/or action to accept writing-off the December 2016 list of uncollected-outstanding debt accounts for delinquent sewer customers: The Town Manager explained that he had discussed the legal issues with the town's attorney as presented by the Council during its last discussion to consider writing-off uncollected-outstanding debt. He reported that the town's current ordinance does have provisions to reestablish service if the customer has an outstanding account. Further, it was recommended that the town manager establish internal policies and procedures for a collection system to pursue outstanding accounts.

It was also noted that this list included one customer, who is deceased and did not own the property, therefore no further attempts or options to collect on the account are possible.

Motion to accept writing-off the December 2016 list of uncollected-outstanding debt as presented was made by Vice-Mayor Luis Montoya. Second to the motion was made by Council member Ray West. Motion carried.

Discussion and/or action to consider the offer as presented by Lauren B. Allsopp, Ph.D, School of Geographical Sciences and Urban Planning, Arizona State University regarding the development of the town's General Plan: Mr. McGaughey explained that Ms. Allsopp proposes bringing approximately 14 students to work on the project and is asking the town to cover the cost of travel and lodging.

Motion to direct the Town Manager to pursue the offer proposed by Lauren B. Allsopp on behalf of the School of Geographical Sciences and Urban Planning, Arizona State University was made by Council member Ray West. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

Manager's Report: Mr. McGaughey provided the Council with an update on the following activities and projects he has been working on:

- Reports that discussions continue with UDSA-RD on pursuit of grant funds;
- Informed the Council of the recent grant award notification from Freeport-McMoRan and the Greenlee County Community Investment Fund Committee to fund the Clifton Waste Water Treatment Plant Project-Engineer Design & Construction Plan in the amount of \$140,000.00. The formal presentation is scheduled for December 14, 2016.
- He explained that Bowman Consulting will be preparing the plan on behalf of the town.
- Informed the Council that the annual audit has been delayed due to the Public Safety Personnel Retirement System's financial reports availability.
- Reported that Simon Family Sewer continues to clean out town drains.
- Explained that the main portion of the soccer field project has been completed, with the exception of the final installation of the equipment.
- Mentioned that the Ameri-corps crews were on site to cut back or trim the overgrowth of the tamarisk along the San Francisco River.
- Congratulated the Festival of Lights Committee for another successful event.

Final comments from Mr. McGaughey included notifying the council of his vacation schedule which will run from December 8, 2016 through December 26, 2016.

Adjournment: Motion to adjourn was made by Council member Ray West. Second to the motion was made by Council member Barbara Ahmann. Motion carried.

Meeting adjourned at approximately 8:01 p.m.

Approved:

Felix Callicotte, Mayor

Attest:

Esperanza Castaneda, Town Clerk