**EAST RANGE WATER BOARD**

**Regular Meeting Minutes**

**Tuesday, September 9, 2025**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, David Skelton*

***Appointed Board Members for the Town of White:****Jon Skelton, Clark Niemi*

***Appointed Board Members for the City of Hoyt Lakes****: Dave Jarvela*

***Absent Board Members:****Dennis Schubbe*

***Others Present:*** *Kimberly Berens (COA), Jim Gentilini (COA), Jodi Knaus (TOW), Dean Weiberg (HL), Jeff Jacobson (COA), Brian Guldan (Bolton & Menk), Hannah Patenaude (Bolton & Menk); Luke Heikkila (Bolton & Menk)*

1. Call to Order/Roll Board meeting was called to order by Chair Gregor at 4:30 p.m.

2. Consent Agenda

 a. Approval of July 16, 2025 Regular Meeting Minutes – page 1-2

 b. Treasurer’s Report – Fund Balances – page 3

 c. Approval of Disbursements and Payroll for July & August 2025

 1. Employee wages, FICA/Medicare - $129.20

 2. MN PFA – Principal & Interest - $ 2,890.68

 3. Magney Construction Application for Payment No. 10 – Intake - $22,370.60 – pages 4-7

 4. Magney Construction Application for Payment No. 11 – Intake - $1,590,281.95 – pages 8-17

 5. Magney Construction Application for Payment No. 14 – Rev. 1 Plant - $723,895.24 – pages 18-27

 6. Magney Construction Application for Payment No. 15 – Plant - $449,013.47 – pages 28-32

 7. Bolton & Menk – Invoice #0368591 - $39,455.40 – pages 33-37

 8. Bolton & Menk – Invoice #0371481 - $22,719.15 – pages 38-43

 d. Correspondence – None

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY CLARK NIEMI APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED.  MOTION CARRIED**

3. Legal Matters –Updates Including but not limited to:

1. Creation of New Legal Entity Timeline & Guidance – Tabled to later in the Project; Gregor will contact Fryberger
2. Hoyt Lakes Joining Water Board & Administrative Meetings – discussed finances and legislative asks for next session
3. JPA – Board composition & voting – Mia Thibodeau will be asked to give an update at the next meeting

4. Guests – None

5. Construction Management Updates – Bolton & Menk – September 2025 memo was reviewed – page 44

a. Engineering Work

1. Construction Updates – Magney Change Order #3 – Plant – is a result of the value engineering

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DAVID SKELTON APPROVING CHANGE ORDER #3 AS PRESENTED AND DISCUSSED. MOTION CARRIED**

 b. Funding Initiatives & Financing Updates - $5 million is current ask for Project and funding gap; Guldan presented the Value Engineering Savings tables and a great discussion was held. David Skelton asked if the materials delivered for plant used by City of Aurora get accounted for and the Pineville curbing? Big thanks to Magney for working and partnering with us to achieve these savings. David Skelton asked to know where we were at from original bid amount as he is concerned about staying at or below the affordability rate promised to the citizens. The estimated amount under budget is $2,029,017.96 including the project cost additions discussed.

c. Permitting & Other Pending Items Discussion – PR-1 Electrical & Mechanical Scope Items for Board to consider for addition to current project;

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON APPROVING THE ELECTIRCAL AND HVAC PROPOSALS BUT TO BRING BACK THE PUMP AND OTHERS PORTIONS. MOTION CARRIED**

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY DOUG GREGOR APPROVING MAGNEY CONSTRUCTION PROPOSAL PR-1 IN THE AMOUNT OF $90,987.33. MOTION CARRIED**

6. Community Outreach – tour will be arranged in the future for councils

7. Other Business

1. St. James Pit & Current Water Plant updates – Jim Gentilini – water is rising and plant is acting up; we will make it to April
2. Technical Committee meetings should resume in November.

8. Next Meeting Date: Wednesday, October 15, 2025, 4:30 p.m.

9. Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DAVID SKELTON TO ADJOURN AT 6:02 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder