

# Medication Instructions

## Tell Us About The Student's Insurance

- ☐ Make sure you have provided the information about the student's insurance that was requested on the Medical Disclosure form provided to you by the Probation Office.
- ☐ If your student's insurance is expiring/turned off or has any other kind of problem, let me know immediately.
- ☐ **\*Please provide the pharmacy information even if your student doesn't currently take medication.**

## Tell Us About The Student's Medications

- ☐ If the student is taking any medication that isn't listed on the Medical Disclosure and Physical, please let me know immediately.

**Remember!** The student must be taking the medication as it was prescribed to him for the past 30 days before Intake. This is important so we know that the student is stable on the medication. If you don't bring the medication to Intake, and can't get the medication very soon after, it's possible the student will not be accepted.

- ☐ If the child takes an over-the-counter medication, please let me know what it is ahead of time.

## Help Us Get Refills

- ☐ If you can get the medication refilled before Intake, please do so, and try to get an additional 2 refills on the bottle (so the student doesn't run out of meds while at CSTP).
  - If you **don't have a co-pay**, then CSTP can get the refills.
  - If you **do have a co-pay**, then you will be responsible for the cost. I will contact you when I get the medication refilled to give you the prescription number so you can pay.
    - You should have your insurance send refills to Kroger or Walgreens
      - Kroger – Camp Robinson Road NLR, App; 501-758-6360
      - Walgreens – JFK and McCain. 501-791-1971
- ☐ If your student takes a medication that can't be refilled in advance (such as ADD/ADHD medication), let the doctor know that the student will be at CSTP for approximately 9 weeks and that they will need a refill. Let them know that when the student needs the refill, we will contact you and you will ask the doctor to send a refill to our pharmacy.

## What To Bring To Intake

- ☐ Student's medication in the bottle or box it came in (not mixed up or in different containers) with the pharmacy label. This includes inhalers, nasal spray, and EpiPens.
- ☐ Student's ankle brace, knee brace, arm brace, wrist brace, or eyeglasses, or anything else the student uses on a regular basis.
- ☐ Over-The-Counter medication (if needed) -- enough medication for him to take for 60 days in a new, UNOPENED container.
- ☐ **Melatonin:** If you'd like your student to take Melatonin, please send an UNOPENED bottle of Melatonin in whatever dosage you'd like your student to take. Make sure you bring enough to last the student 60 days.
- ☐ **Inhalers:**
  - The student needs to have a refill on the RESCUE inhaler that can be on the original box.
  - If the student uses a daily MAINTENANCE inhaler, such as Flovent or Fluticasone, it must also come in the original box or have a label on it with the pharmacy name and phone number, student name, medication name, instructions for use, and must have 2 refills on the label.
- ☐ **Nasal Spray:** If the student has nasal spray, it must come in the original box and be labeled with 2 refills.
- ☐ **EpiPens:** EpiPens must be brought in the original box with the practice pen and both epinephrine pens, with a label on it, with the instruction, pharmacy name, students name, etc.

If you have questions regarding medications, please contact the CSTP Program Nurse, Emily Thomas, at 501-534-3174 (office), 501-658-2469 (cell – call or text), or [emily.thomas@dhs.arkansas.gov](mailto:emily.thomas@dhs.arkansas.gov).