

Notice and Agenda for Regular Board Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, OK 74960
February 10, 2026
5:00 P.M.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority (“SADA”) board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: January 13, 2026
- b. Approval of Payment of Purchase Order Invoices for the Month of January 2026: \$936,499.43

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
2. Construction projects update.
3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #23 from Walters-Morgan in the amount of \$560,218.65.
4. Discussion and possible action to approve, approve with modifications, or deny Pay Applications #13 in the amount of \$181,081.74, and Pay Application #14 (Final) in the amount of \$175,845.46 from Cook Consulting with concurrence from Cherokee Nation, pending their final inspection of the project.
5. Discussion and possible action to approve, approve with modifications, or deny acknowledgement of completion of new Flow Equalization Basin construction project.
6. Discussion and possible action to acknowledge receipt of December 2025 Financial Reports.
7. Discussion and possible action to approve, approve with modifications or deny requesting the Stilwell City Council proceed with implementation of utility rate adjustments and schedules that were previously recommended to City Council in August of 2025.
8. Discussion and possible action to approve, approve with modifications, or deny Memorandum of Agreement with Cherokee Nation to pay for engineering of the rehabilitation of the Wastewater Treatment Facility to comply with DEQ Consent Order #23-196 in the amount of \$80,000.00.
9. Discussion and possible action to approve, approve with modifications, or deny selecting a qualified engineering firm to perform services regarding work required by DEQ Consent Order Case No. 23-196 at the Wastewater Treatment Facility.

10. Discussion and possible action to approve, approve with modifications, or deny amending the SADA Personnel Policies Handbook to include additional language regarding Timeclock & Mobile Devices and make other edits, and designating TimeClock Plus as the timekeeping/application for timekeeping and payroll purposes.
11. Discussion and possible action to approve, approve with modifications or deny moving regular board meeting dates for March 2026 and May 2026 to the first Thursday night of those respective months.
12. Status report by Brad Doublehead.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. February 6, 2026
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or General Manager

