

NOTICE OF REGULAR MEETING

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

DATE: NOVEMBER 13, 2025

TIME: 7:00 PM

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 10 will have a **REGULAR MEETING** at 6658 E. Houston, San Antonio, Texas 78220.

AGENDA

- 1) Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum. *Commissioner Kelly called the meeting to order at 7:01 PM (19:01). A quorum was established with Commissioners Kelly, Yates, Wallace, Lazar, and Hicks.*
- 2) Invocation: Pledge of Allegiance to the American Flag. *The Pledge of Allegiance was recited.*
- 3) Citizens to be heard (three (3) minute limit). *There was none to be heard.*
- 4) Discussion, updates, and action regarding the meeting minutes for October 9, 2025. *Commissioner Kelly motioned to approve the meeting minutes from October 09, 2025, as presented with a second from Commissioner Yates. Motion carried 3-Aye and 0-Ney.*
- 5) Discussion, updates, and action regarding the following financial items:
 - a. *Monthly Financial Reports Kelly motioned to approve the financial reports as presented with a second from Commissioner Yates. Motion carried 3-Aye and 0-Ney.*
 - b. *Financial Plan and Long-Term Forecast by Texas ESD No action taken*
 - c. *Budget Amendments 2024-2025 No action taken*
 - d. *Payment of bills and/or payroll and ratification, if any. Kelly motioned to approve the payment of bills as presented with a second from Commissioner Hicks. Motion carried 3-Aye and 0-Ney.*

The Bexar County Emergency Services District No. 10 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 10 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 10 at 210-661-3144.

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- 6) Discussion, updates and action regarding 2025 Audit Engagement Letter. *Commissioner Hicks motioned to sign and approved the audit letter with a second from Commissioner Yates. Motion carried 3-Aye and 0-Ney.*
- 7) Discussion, updates, and action regarding the status of the note/loan with any other lender or financial institution, including but not limited to Government Capital, Texas Independent Bank, or South Side Bank. *No action taken.*
- 8) Discussion, updates, and action regarding the contracting and negotiations of mobile homes for the district. *No action taken.*
- 9) Discussion, updates, and action regarding the selection and use of financial institutions. *No action taken.*
- 10) Discussion, updates, and action regarding the following operational items presented by the Fire Chief:
 - a. **Command Staff Report** *No action taken.*
 - b. **Maintenance and Repairs to Fire Stations including commercial flooring.** *No action taken.*
 - c. **Disposition of Excess Apparatus and Equipment to include the sale of the KME Ladder Truck.** *No action taken.*
 - d. **Purchase and resale of two KME Ladder Trucks.** *No action taken.*
- 11) Discussion, updates, and action regarding Fire Station Commercial Flooring. *Commissioner Kelly motioned to approve Double S quote with a second from Commissioner Yates. Motioned carried with 3 Aye- and 0-Ney.*
- 12) Discussion, updates, and action regarding the replacement of MDT tables and computers. *Commissioner Kelly motioned to approve quote for \$24,742.98 open box quote with a second from Commissioner Hicks. Motioned carried with 3 Aye- and 0-Ney.*

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- 13) Annual SAFE-D Conference on January 29-31, 2026, at the Henry B. Gonzalez Convention Center. *Commissioner Kelly motioned to approve 6 (six) spots to the convention with options for downtown lodging with a second from Commissioner Hicks. Motioned carried with 3 Aye- and 0-Ney.*
- 14) Discussion, updates, and action regarding hiring, appointment, employment, vacation, evaluation, duties, job descriptions, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees. *The meeting entered closed session under Texas Government Code 551.071 to consult with legal counsel at 8:12 PM (20:12). The meeting entered open session at 8:19 PM (20:19), with no action taken.*
- 15) Discussion, updates, and action regarding the Bexar County Emergency Services Districts Association. *Commissioner Kelly motioned to appoint Chief Coy, Commissioner Tommy Hicks, as an alternate, and Assistant Chief Tim Faktor, as an alternate, for the ESD Association with a second from Commissioner Hicks. Motioned carried with 3 Aye- and 0-Ney. Commissioner Kelly motioned to pay the ESD Association dues January 1st with a second from Commissioner Hicks. Motioned carried with 3-Aye and 0-Ney.*
- 16) Discussion, updates, and action regarding the date, time, and place of the next meeting, along with any items for the agenda. *Next meeting is December 11, 2025, at 7:00 pm.*
- 17) Adjourn. *Commissioner Kelly motioned to adjourn the meeting at 8:20 (20:20), with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney.*

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/s/ Pam Kelly
Pam Kelley
Board President
Bexar County Emergency Services
District No. 10

Thomas P. Dick 12-11-25
Commissioner **Date**

Marie Yates 12-11-25
Commissioner **Date**

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