Baldwin Community Center Use Committee – 4/6/2016

Attendance: Paul Thomas, Donna Estes, Deb Boulanger, Bruce Crawford and public attendance

3/16/16 meeting minutes were reviewed and approved.

Occupancy Permit Status: Selectman, Olin Thomas, has made contact with the State Fire Marshal's office and confirmed that they have all they need from us to review the permit.

We discussed if and when the planning board needed to become involved. At this time, there is no need for their involvement. Once individual businesses inquire about renting space; that is when they become involved.

Review First Recommendations to the select board:
1.Change the name of the building to Baldwin Community Center – approved by selectman

2.Change lettering above the main entrance to Baldwin Community Center – this will be considered once the occupancy permit has been granted.
        *It was discussed that there will be a need for a sign in the front of the building, near the road, that reflects the new name.
        *Also consider lettering above entrance that will be used for town office

3.Change the Committee's name to the Community Center Committee – approved

4.Hire an employee to handle maintenance, cleaning and security – there will be one hire, at this time, for approximately four hours a week to oversee the general maintenance of the building and the grounds. Potential for growth overtime.

5.Hire an employee to facilitate and oversee uses of the building as soon as the State of Maine issues an occupancy permit – Consideration/discussion will be placed on hold until the occupancy permit is granted

Utility cost estimate: A spreadsheet for the estimated utility cost to operate the building was provided. Discussed breaking the building into three zones; town offices/kitchen area/4 end classrooms.

Baldwin Grant Research funding: Nadeen Daniels was contacted; she provided information in writing to further clarify what we may be looking for.

Kathy Pierce provided potential possibilities of available grants to further research

Next Steps: Formulate/research grants