



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA
NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, APRIL 12, 2021
VILLAGE HALL 108 N. MAIN STREET 5:00 PM

PURSUANT TO THE PUBLIC HEALTH ORDER DATED January 29, 2021, LIMITING PUBLIC GATHERINGS IN THE STATE, THE FOLLOWING MEETING ATTENDANCE CAPACITY RULES APPLY:

****RED LEVEL** - (very high risk): the meeting will not be physically open to the public. Members of the public may attend and listen to the meeting via Zoom or Facebook.

****YELLOW LEVEL** - (high risk): the meeting is limited to 10 members of the public, inclusive of public officials & employees. Admission will be on a first come first serve basis. All other members of the public may attend and listen to the meeting via Zoom or Facebook.

****GREEN LEVEL** - (medium risk): the meeting is limited to 20 members of the public, inclusive of public officials & employees. Admission will be on a first come first serve basis. All other members of the public may attend and listen to the meeting via Zoom or Facebook.

****TURQUOISE LEVEL** - (medium risk): the meeting will be open to the public. Members of the public may also attend and listen to the meeting via Zoom or Facebook.

ALL OTHER PUBLIC HEALTH ORDER COVID-19 REQUIREMENTS AND FIRE MARSHAL CAPACITY LIMITS APPLY.

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:

<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

Meeting ID: 486 115 5997

Passcode: MAGDALENA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – MARCH 22, 2021
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT

10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY

11. EXECUTIVE SESSION - THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:

10-10-1(H)(8) DISCUSSION REGARDING THE DISPOSAL OF REAL PROPERTY BELONGING TO THE VILLAGE OF MAGDALENA - BIA DORMITORIES

MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION

MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1

12. DISCUSSION & POSSIBLE DECISION REGARDING BIA DORMITORIES

13. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, APRIL 12, 2021 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES.

14. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

DRAFT

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, MARCH 22, 2021 AT 5:00 PM

PURSUANT TO THE PUBLIC HEALTH ORDER DATED January 29, 2021, LIMITING PUBLIC GATHERINGS IN THE STATE, THE FOLLOWING MEETING ATTENDANCE CAPACITY RULES APPLY:

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****GREEN LEVEL** - (medium risk): the meeting is limited to 20 members of the public, inclusive of public officials & employees. Admission will be on a first come first serve basis. All other members of the public may attend and listen to the meeting via Zoom or Facebook.

****TURQUOISE LEVEL** - (medium risk): the meeting will be open to the public. Members of the public may also attend and listen to the meeting via Zoom or Facebook.

ALL OTHER PUBLIC HEALTH ORDER COVID-19 REQUIREMENTS AND FIRE MARSHAL CAPACITY LIMITS APPLY.

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:

<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

Meeting ID: 486 115 5997

Passcode: MAGDALENA

Mayor Richard Rumpf called the meeting to order at 5:02 p.m.

PRESENT: Mayor Richard Rumpf, Clark Brown- Trustee, Francesca Gutierrez- Clerk/Treasurer, Kathy Stout – Attorney

Participating via Video Conference: Trustees: James Nelson, Donna Dawson, Harvan Conrad

GUESTS: Carleen Gomez- Deputy Clerk, Steve Ward

Mayor Richard Rumpf requested that all those present recite the Pledge of Allegiance.

APPROVAL OF AGENDA: Donna Dawson made a motion to approve the agenda, as presented. The motion was seconded by Harvan Conrad. The motion carried unanimously.

APPROVAL OF MINUTES: Donna Dawson made a motion to approve the March 8, 2021 minutes, as presented. The motion was seconded by Clark Brown. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Harvan Conrad motioned to approve the cash balance report, as presented. The motion was seconded by Clark Brown. The motion carried unanimously.

APPROVAL OF BILLS: Carleen Gomez- Deputy Clerk, asked to add the following addition: Galls \$533.31 and SEC when the bill arrives. Donna Dawson made a motion to approve the bill list, with the additions. The motion was seconded by Harvan Conrad. The motion carried unanimously.

BILL LIST

Hall Environmental	\$226.54
Konica Minolta	\$366.36
Lowe's	\$777.06
Magdalena Schools	\$67.50
Merchants Auto	\$768.18
Presbyterian Medical	\$277.00
Romero's Tires	\$16.19
Sierra Propane	\$661.16
Galls	\$533.31
Total	\$3693.30

MAYOR'S REPORT

Mayor Rumpf stated that the Community Recycle event on Saturday was successful and was able to recycle 235 tires. Depending on funding, we may do another event on Earth Day in April.

CLERK'S REPORT

Clerk/Treasurer Francesca Gutierrez reported that the Village has received the Small Cities Assistance fund of \$206,000. The Village had budgeted \$180,000.

BEASLEY, MITCHELL & CO., LLP – PRESENTATION AND DISCUSSION REGARDING APPROVAL OF FISCAL YEAR 2020 AUDIT

Dahlia Garcia from Beasley, Mitchell and Assoc gave a presentation and said the audit report is now on the State Audit website and available for public viewing. Dahlia said the Village has received a rating of "Unmodified Opinion". She also said that an internal control report has 10 findings on it. It is a significant improvement from the previous year of 25 findings. The 10 findings are:

- | | |
|------------------------------|---|
| 1. Lodgers Tax | 6. Policy on employees leaving |
| 2. Ambulance Billing | 7. Petty Cash |
| 3. Tipping fees | 8. Check Paid in Full missing documents |
| 4. Drug Testing list for CDL | 9. Journal Entry Supporting documents |
| 5. Return check outstanding | 10. Employee files missing documents |

All of the findings are being corrected or in the process of correcting. Dahlia said the next audit will be in August. Beasley Mitchell and Assoc have a 3 year contract with the Village and will be conducting the next audit.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2021-04, ACCEPTANCE AND APPROVAL OF THE FISCAL YEAR 2020 AUDIT

Donna Dawson motioned to approve Resolution No. 2021-04, Acceptance and Approval of the Fiscal Year 2020 Audit. Clark Brown seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

- Jim Nelson- AYE
- Harvan Conrad-AYE
- Donna Dawson-AYE
- Clark Brown-AYE

The motion carried unanimously.

MAGDALENA CHAMBER OF COMMERCE - DISCUSSION & POSSIBLE DECISION REGARDING REQUEST FOR LODGER'S TAX FUNDING

John Lee requested Lodgers Tax funding for Source Magazine in the amount of \$1056.56 for promotional advertisement.

Jim Nelson motioned to approve. Clark Brown seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Harvan Conrad-AYE

Clark Brown-AYE

Donna Dawson-AYE

Jim Nelson- AYE

The motion carried unanimously.

PUBLIC HEARING – DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF ORDINANCE NO. 2021-01, AN ORDINANCE ESTABLISHING A JOINT UTILITY SERVICE; ESTABLISHING A VILLAGE SERVICE FOR THE COLLECTION AND DISPOSAL OF TRASH; AMENDING ALL PREVIOUS ORDINANCES RELATING TO WATER AND SEWER SERVICE; PROVIDING FOR THE IMPOSITION AND COLLECTION OF FEES, CONNECTION CHARGES, UTILITY RATES; DEFINING APPLICATION AND SERVICE POLICIES; AND PRESCRIBING PENALTIES FOR VIOLATIONS OF ITS PROVISIONS

Steve Ward asked if we were also increasing the gallons per month. Steve also had questions on the timing of the rate raise. He was also asking about the tap fees. The Mayor responded by saying the base rate will increase by \$8 a month. He said there hasn't been a raise in rates since 2017. The Mayor said there will be an increase in the tap fees as well. The Mayor also said that the new well construction should start in the next couple months and rehab of the existing well and storage tank for the Benjamin well is next. There were no other public comments or questions.

FINAL CONSIDERATION - DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF ORDINANCE NO. 2021-01, AN ORDINANCE ESTABLISHING A JOINT UTILITY SERVICE; ESTABLISHING A VILLAGE SERVICE FOR THE COLLECTION AND DISPOSAL OF TRASH; AMENDING ALL PREVIOUS ORDINANCES RELATING TO WATER AND SEWER SERVICE; PROVIDING FOR THE IMPOSITION AND COLLECTION OF FEES, CONNECTION CHARGES, UTILITY RATES; DEFINING APPLICATION AND SERVICE POLICIES; AND PRESCRIBING PENALTIES FOR VIOLATIONS OF ITS PROVISIONS

Jim Nelson motioned to approve Ordinance No. 2021-01 AN ORDINANCE ESTABLISHING A JOINT UTILITY SERVICE; ESTABLISHING A VILLAGE SERVICE FOR THE COLLECTION AND DISPOSAL OF TRASH; AMENDING ALL PREVIOUS ORDINANCES RELATING TO WATER AND SEWER SERVICE; PROVIDING FOR THE IMPOSITION AND COLLECTION OF FEES, CONNECTION CHARGES, UTILITY RATES; DEFINING APPLICATION AND SERVICE POLICIES; AND PRESCRIBING PENALTIES FOR VIOLATIONS OF ITS PROVISIONS. Clark Brown seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Clark Brown-AYE

Donna Dawson-NO

Harvan Conrad-AYE

Jim Nelson- AYE

The motion carried.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO APPLY FOR FY2021-2022 LOCAL GOVERNMENT ROAD FUND

Clerk/Treasurer Gutierrez submitted the same request from FY19. The Village lost out on that funding.

Donna Dawson motioned to approve applying for FY21-22 Local Government Road Fund. Harvan Conrad seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Donna Dawson-AYE

Clark Brown-AYE

Jim Nelson- AYE

Harvan Conrad-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO APPLY FOR FY2022 RECYCLING AND ILLEGAL DUMPING GRANT

Clerk/ Treasurer Gutierrez is submitting an application for \$23,000 for FY22.

Donna Dawson motioned to approve applying for FY22 Recycling and Illegal dumping grant. Jim Nelson seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Donna Dawson-AYE

Clark Brown-AYE

Jim Nelson- AYE

Harvan Conrad-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION NO. 2021-05, A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S) FOR STATE OF NEW MEXICO DEPARTMENT OF ENVIRONMENT FOR CAPITAL APPROPRIATION PROJECT SC MAGDALENA GARBAGE TRUCK PURCHASE & EQUIPMENT SAP 20-E2222-STB

Clerk/Treasurer Gutierrez said this was a Resolution authorizing signers for the garbage truck grant. Donna Dawson asked how much the truck was. Clerk/ Treasurer Gutierrez said the grant was for \$210,000. The total price of the truck is \$247,000. The Village will be responsible for the balance.

Donna Dawson motioned to approve Resolution No. 2021-06, A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S) FOR STATE OF NEW MEXICO DEPARTMENT OF ENVIRONMENT FOR CAPITAL APPROPRIATION PROJECT SC MAGDALENA GARBAGE TRUCK PURCHASE & EQUIPMENT SAP 20-E2222-STB. Clark Brown seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Jim Nelson- AYE

Clark Brown-AYE

Harvan Conrad-AYE

Donna Dawson-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF GRANT AGREEMENT BETWEEN VILLAGE OF MAGDALENA AND THE STATE OF NEW MEXICO DEPARTMENT OF ENVIRONMENT FOR CAPITAL APPROPRIATION PROJECT SC MAGDALENA GARBAGE TRUCK PURCHASE & EQUIPMENT SAP 20-E2222-STB

The Mayor said this was approval of the \$210,000 grant agreement.

Donna Dawson motioned to approve Approval of Grant Agreement between Village of Magdalena and the State of New Mexico Department of Environment for Capital Appropriation Project SC Magdalena Garbage Truck Purchase & Equipment SAP 20-E2222-STB. Harvan Conrad seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Donna Dawson-AYE

Clark Brown-AYE

Jim Nelson- AYE

Harvan Conrad-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2021-04, FISCAL YEAR 2020-2021

Michael Steininger explained the Budget Adjustment was to add the grant money from the trash truck and transfer from the small cities surplus to cover the cost of the difference of the grant and actual cost of the trash truck.

Donna Dawson motioned to approve Budget Adjustment Resolution No. 2021-04, FY20-21. Harvan Conrad seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Jim Nelson- AYE

Harvan Conrad-AYE

Donna Dawson-AYE

Clark Brown-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF NMDOT AVIATION GRANT AGREEMENT PROJECT NO. N29-21-02

The Mayor said this grant is for the equipment building at the airport.

Harvan Conrad motioned to approve NMDOT Aviation Grant Agreement Project No. N29-21-02. Donna Dawson seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Harvan Conrad-AYE

Clark Brown-AYE

Donna Dawson-AYE

Jim Nelson- AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF NMDOT AVIATION GRANT AGREEMENT PROJECT NO. N29-21-03

The Mayor said this grant is for the tractor and attachments for the airport.

Donna Dawson motioned to approve NMDOT Aviation Grant Agreement Project No. N29-21-03. Harvan Conrad seconded the motion.

Clerk/ Treasurer Gutierrez requested a roll call vote:

Donna Dawson-AYE

Clark Brown-AYE

Jim Nelson- AYE

Harvan Conrad-AYE

The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: clerk@villageofmagdalena.com and/or mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, MARCH 22, 2021 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES.

Carol Courtney from Friends of the Library said the Library needs to get an electrical inspection for the breakers, heating and cooling system, and furnace. The Mayor said he will meet with a heating and cooling company to check the duct work and the will be looking into furnaces for the back room and AC units. Clark Brown will help install the last 2 windows.

There were no other public comments or input.

Trustee Donna Dawson motioned to adjourn the meeting at 6:08pm. The motion was seconded by Clark Brown. The motion carried unanimously.

Respectfully Submitted,

Francesca Gutierrez
Clerk/Treasurer

Richard Rumpf
Mayor

Carleen Gomez

From: Jim Nelson <jcnelson@villageofmagdalena.com>
Sent: Tuesday, April 6, 2021 10:57 AM
To: Carleen Gomez
Subject: Re: Department Reports Due 4/9/2021

10 EMS calls in March.

Jim Nelson

Trustee
EMS coordinator
Village of Magdalena

Magdalena Marshal's Office

Monthly Report	Month: MARCH	Year: 2021
Marshal Zamora	ID#:Mag-1	
Total Miles Driven:		
GENERAL CALLS:	AMOUNT	REVENUE
TRAFFIC CITATIONS: Village Ordinances	7	383
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS	2	
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	2	
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
ASSISTANCE CALLS:		
AMBULANCE/FIRE	1	
PUBLIC SERVICE	10	
NM STATE POLICE		
SHERIFF'S OFFICE	3	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
OTHER:		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases	15	
TOTALS:	30	383

MAGDALENA MARSHAL DEPARTMENT

MONTHLY VEHICLE EXPENDITURE REPORT


For the month of : **MAR** Year: **2021**

License Number: G93062
 Make and Model: FORD EXPID.2015

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2	65312	65574	262	24.3	70.49			02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15	65574	65816	242	21.1	65.7			Date
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			504	45.4	136.19			

I certify that the above is correct to the best of my knowledge.
Signature:  **Title:** MARSHAL

Magdalena Marshal's Office

Monthly Report	<u>Month: MAR</u>	<u>Year: 2021</u>
	ID#: Mag-3 	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	31	1934
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS	2	
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS		
JUVENILE CASES	1	
DOMESTIC CASES	1	
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	3	
PUBLIC SERVICE	5	
NM STATE POLICE		
SHERIFF'S OFFICE		
NM GAME & FISH		
NM LIVESTOCK BOARD		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases		
<u>TOTALS:</u>	43	1934

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : **MAR** Year: **2021**

License Number: G97490
 Make and Model: CHEVY SILVERADO 1500

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5	75055	75267	212	16.219	46.86			05 Interior Maintenance
6								06 Lubrication
7	75267	75554	287	17.238	49.8			07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10	75554	75817	263	19.68	59.02			11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13	75817	76081	264	15.738	-47.2			Invoice No.: _____ Amt.\$ _____
14								Date _____
15								Invoice No.: _____ Amt.\$ _____
16								Code: _____ Date: _____
17	76081	76319	238	16.34	46.55			Invoice No.: _____ Amt.\$ _____
18	76319	76545	226	14.678	42.4			Code: _____ Date: _____
19								Invoice No.: _____ Amt.\$ _____
20								Code: _____ Date: _____
21	76545	76821	276	18.544	57.65			Invoice No.: _____ Amt.\$ _____
22								Code: _____ Date: _____
23								Invoice No.: _____ Amt.\$ _____
24								Code: _____ Date: _____
25								Invoice No.: _____ Amt.\$ _____
26								Code: _____ Date: _____
27	76821	77132	311	19.785	59.34	5 (OIL CHG)		Invoice No.: _____ Amt.\$ _____
28								Code: _____ Date: _____
29								Invoice No.: _____ Amt.\$ _____
30								Code: _____ Date: _____
31								Invoice No.: _____ Amt.\$ _____
Totals			2077	138.222	361.62	5		

I certify that the above is correct to the best of my knowledge.
Signature: *[Signature]* **Title:** DEPUTY MARSHAL M3

3-13-21 - Paid out of pocket, card wasn't working.
 Total w/ 3-13 = 408.82
 3-27-21 - Oil Change - Invoice sent to village per Juan.



JUDGE'S REPORT March 2021

The Magdalena Municipal Court continues to follow all required COVID guidelines set forth by the Supreme Court of the State of New Mexico. At this time, most Court cases are being heard telephonically with some trials in-person.

Cases heard in March 2021

Speeding – 50 mph/25 mph zone - Telephonic Trial

Defendant was represented by an Attorney - plead not guilty – Trial was set Judge Armijo allowed for an online driving course to be completed and the certificate of completion to be provided on the March 8, 2021 Court date. Certificate was submitted on March 22, 2021. Judge ordered defendant to pay court cost within 30 days.

Total: \$29.00

Speeding – 46 mph/30 mph zone – Telephonic Arraignment

Defendant plead no contest. Defendant requested that they be allowed to take a Defensive Driving Course. Judge Armijo allowed the defendant to complete the course and charged a \$30 fine along with \$29 court costs. She stated that this would all have to be completed and paid within 30 days.

Total: \$59.00

Speeding – 40 mph/30 mph zone – Telephonic Trial

Defendant was in the hospital with an immediate family member and requested that this trial be continued until April 12, 2021. Judge Armijo granted the continuance until said date.

Total: \$0.00

(2) Citations for Dogs Running At Large – Prohibited – Telephonic Arraignment
Defendant plead not guilty to both citations. Judge Armijo set trial for April 26, 2021.

Total: \$0.00

Display of Current Valid Plates – Telephonic Arraignment

Judge Armijo asked defendant to provide valid proof by or before the April 26, 2021 court date.

Total: \$0.00

Speeding – 73 mph/55 mph zone – Telephonic Arraignment

Defendant plead no contest. Judge Armijo ordered the defendant to pay a fine of \$94 and court costs of \$29.

Total: \$123.00

Speeding – 41 mph/30 mph zone – Telephonic Arraignment

Defendant plead no contest. Judge Armijo ordered the defendant to pay a \$54 fine and court costs of \$29.

Total: \$83.00

Possession of Marijuana & Drug Paraphenalia – Telephonic Trial

Defendant stated that they were still in the application process of getting a medical marijuana card and would have more information at the April 26, 2021 court date. Defendant stated that everything is backed up due to COVID.

Total: \$0.00

Speeding – 43 mph/30 mph zone – Telephonic Arraignment


Defendant plead no contest. Judge Armijo ordered the defendant to pay a \$54 fine and court costs of \$29.

Total: \$83.00

TOTAL: \$377.00

Respectfully Submitted,

Simon Armijo
Magdalena Municipal Judge


Carleen Gomez, CMC
Deputy Clerk/Court Clerk

Librarian's Report March 2021

Days Open	21 (120 hours)	# of Volunteers	4
Days Closed	1 days (3/24 snow)	Volunteer Hours	41
Total Visitors	266		
Museum Visitors	14	New Library Cards	1

Events:

Number of Events:	4 events	People at Events:	25
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Date:		# of People:	
3/2	Dr. Seuss Online Event	8 live viewers	
3/4	FOL MTG	5 adults	
3/12	Code Club	6 kids	
3/26	Code Club	6 kids	

Circulation

PHYSICAL		DIGITAL	
# of Books	115	# of eBooks	67
# of DVDs	142		
# of Books on CD	0	# of Online Audio	53
Total Physical	257	Total Digital	120
Total Circulation	377		
ILL Processed	4 Books		

Computers/Wi-Fi

# Computer Sign ins	10	Avg. # Wi-Fi Users per day	14
Total Unique Wi-Fi Uses*	99	Avg. Usage per User	2.27 GB

*Total Unique Wi-Fi Uses = How many distinct devices used the Wi-Fi– each device only counted once, regardless of days used.

Other:

On Friday 3/19, volunteer Gary Etter installed some metal plates in the door jam of the front door, to stop it from blowing open with the wind.

Recent Purchases:

I recently got a new color printer for the library and four toners for it. I also purchased 113 books for children and teens, from Junior Library Guild, as part of a sale. Both of these are GO Bond refundable. I've already started the paperwork for that. Once we pay the invoices, I can finish the paperwork to get the refund. Carleen and Francesca are helping me with it.

March 2nd, I did an hour-long online story and craft time in honor of Dr. Seuss day. There were 8 total live viewers and several more views after the fact.

I gave away Easter Egg craft kits from 3/30-4/2. The Friends of the Library paid for all supplies. There were 32 total bags/kits given away, so I count this as a major success.

We started up Code Club again in partnership with the Kids Science Café. I haven't advertised it outside of Kids Science Café yet, because we wanted to keep numbers small, due to COVID-19. I clean the keyboards, mice, and chairs before and after the kids come. They have to wear their masks at all times and wash their hands before getting on the computers. We've had really good turn out so far, and I'm expecting it to pick up as restrictions lessen.

**Respectfully Submitted,
Ivy Stover,
Library Director**