

**TOWN OF LINCOLN
TOWN BOARD MEETING
November 12, 2025**

The meeting was called to order by Chairman Headson at 6:10 pm. Present were: Jason Headson, Lynne Black, Tressa Votis and Diane Dubey. Also present were David Derozier and Mark Winkler.

On a motion by Votis, second by Black and all in favor, the agenda for the evening was approved.

The pledge of allegiance was recited.

On a motion by Votis, second by Black and all in favor, the consent agenda was approved including minutes of the

- October 8, 2025 Minutes
- October 16, 2025 Special Board Minutes
- Vouchers/Payrolls

Jason discussed crack sealing Lake Lucerne Drive and W. Shore Drive. He received a quote for \$3700 from Mark Chrisman from the Highway Department for 1.25 miles. Work should be able to be completed this year.

On a motion by Black, second by Votis and all in favor the quote for crack sealing in the amount of \$3700 was approved.

Jason stated discussed the possible LRIP project grant and discussed utilizing the funds for overlay repair of McGlenn Lane. He added that the meeting will be on November 17, 2025 at which time he will find out if the application is approved and for what amount to be received.

On a motion by Black, second by Votis and all in favor to utilized possible funds received from the LRIP grant for overlay repair of McGlenn Lane

Jason opened and read 5 bids for chassis cost for a new truck.

1. Quality Truck Care Center - Western Star single axel chassis without equipment with a 5-year warranty at \$133,342.00
2. UP Truck Center (Quinnesec) – 2027 Western Star single axel chassis without equipment with a 5-year warranty at \$132,995.00 (may have additional tariff fees)
3. Packer City Shawano – International Truck 2027 model single axel chassis without equipment \$118,500.00 without warranty
4. UP International Trucks – 2027 \$120,025.00
5. Packer City Truck Shawano -In-stock 2026 International Truck single axel chassis without equipment \$115,710.00 without warranty. There would be no tariff costs

Jason opened bids for body/truck equipment which would include the same add-ons as our current trucks.

1. Truck Equipment - \$204,900.00
2. Phoenix Body Works - \$174,438.00 would be done in 2026

Questions were brought up regarding warranty costs. Mark stated that warranty costs would be \$2040.00 for quotes 3 and 5 as they utilize the same warranty company as the other company bids. Warranty would go into effect once the vehicle goes into service. He added that the truck would be delivered to whichever business that would be installing the equipment and that delivery cost is included in the purchase price of the truck.

On a motion by Votis, second by Black and all in favor, to accept the bid from Packer City Shawano (#5) in the amount of \$115,710.00 plus that amount for additional 3-year warranty on top of the included 2-year warranty

On a motion by Black, second by Votis and all in favor to tentatively accept the bid of Phoenix Body Works in the amount of 174,438.00 but striking automatic drop-down chains and assuming delivery would be in 2026.

Mark stated that he would send an amended proposal for the chassis bid including the additional warranty costs.

Jason stated that additional staffing will be needed for winter plowing due to possible candidates backing out.

On a motion by Black, second by Votis and all in favor, for approval of posting for snowplow staffing positions.

Tressa state she received a request from the Cub Scouts for rental of the Town hall for 3 Monday events and what pricing would be. Discussion ensued regarding establishing a price cost to cover cleaning expenses.

On a motion by Black, second by Headson and all in favor for approval of rental the Town hall for all three event dates in the amount of \$100.00.

Diane discussed technology needs including updating internet access, website updates, computer replacement and the addition of upgrading to Foxit for form filling and creation. She stated that Frontier took down our server back up approximately 10 months ago. Our IT contact reinstalled everything but strongly suggested that we switch to either Spectrum or Bug Tussel. Jason said he would contact Spectrum regarding switching over from Frontier for internet/phone access.

Diane stated that one of the laptops was upgraded to Windows 11, however the other was not able to support Windows 11 and that replacement should take place within the next 4 months or so per James Whitaker.

Diane next discussed updating the Town's website. She stated that James quoted approximately \$480 to \$1000 to redo our website. She also stated that she will be viewing a demo from another website builder and researching other companies for website building. She will also reach out to James for information on ongoing support inclusions.

On a motion by Votis, second by Black and all in favor to pursue Spectrum for internet/phone access, approve purchase of a laptop to replace the outdated existing one and have Diane research various companies for updating the Town's website and return to the Board in December for possible approval.

Diane presented the treasurer's reports.

Correspondence:

Jason reported that power has been restored to the green shed.

Citizen's Comments: None

Motion by Black second by Votis to proceed into closed session at 7:20 PM. Roll call: Votis, Aye, Black Aye, Headson, Aye – Motion Carried.

Motion by Votis, second by Black, to reconvene to open session at 7:24 PM to take action, if appropriate, on matters discussed in closed session.

On a Motion by Votis, second by Headson, Black voting no, it was approved to close the Verizon cell account for the Town.

On a motion by Black, second by Votis and all in favor, the meeting was adjourned at 7:38 PM.

Upcoming meeting dates:

- a. December 10, 2025 6 PM Regular Town Board Meeting

Jason Headson, Chairperson

Tressa Votis, Supervisor

Lynne Black, Supervisor

Diane Dubey, Clerk/Treasurer