

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 25, 2025
HELD VIRTUALLY VIA ZOOM

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| | PRESENT | <p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull – Via Zoom Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO – Via Zoom</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): Ron Roberts of Silver Sands Golf Resort to discuss items of mutual interest, including but not limited to, the minimum municipal amount payable for the rv lots and trees that were cut down on or near the municipal reserve between the rv park and Golf Course Road.</p> <p>Public at Large: 2 in-person / 1 via Zoom</p> |
| 1. | CALL TO ORDER | <p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p> |
| 2. | AGENDA | <p>70-25</p> <p>MOVED by Councillor Horne that the April 25, 2025 Agenda be approved with the following addition:</p> <p>Under Business: e) Darwell Lagoon Commission Discussion</p> <p style="text-align: right;">CARRIED</p> |
| 3. | MINUTES | <p>71-25</p> <p>MOVED by Councillor Horne that the minutes of the March 31, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |

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| 4. | DELEGATIONS | <p>9:05 a.m. – Ron Roberts of Silver Sands Golf Resort</p> <p>Moved by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 9:12 a.m. to discuss the following item: “Third Party Business Interests – Silver Sands Golf & RV Resort – FOIPP Act Sections 16”</p> <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 9:12 a.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting reconvened at 9:14 a.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman Ron Roberts</p> <p>72-25</p> <p>Moved by Councillor Horne that Council return to an open meeting at 9:43 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 9:44 a.m. to allow the public to return to the meeting. <i>(2 in-person and 1 via Zoom returned to the meeting)</i></p> <p>The meeting reconvened at 9:46 a.m.</p> <p>Ron Roberts exited the meeting at 9:47 a.m.</p> <p>73-25</p> <p>Moved by Mayor Poulin that the discussion with Ron Roberts of the Silver Sands Golf & RV Resort be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>74-25</p> |
| 5. | PUBLIC HEARINGS | n/a |
| 6. | BYLAWS | |
| | 75-25 | <p>Moved by Councillor Horne that Bylaw 349-2025 being a Bylaw to regulate the procedure and conduct of Council and Council Committee meetings for the Summer Village of Silver Sands, as amended, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p> |

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| 76-25 | <p>MOVED by Deputy Mayor Turnbull that Bylaw 349-2025, as amended, be given second reading.</p> <p style="text-align:right">CARRIED</p> |
| 77-25 | <p>MOVED by Mayor Poulin that Bylaw 349-2025, as amended, be considered for third reading.</p> <p style="text-align:right">CARRIED UNANIMOUSLY</p> |
| 78-25 | <p>MOVED by Councillor Horne that Bylaw 349-2025, as amended, be given third and final reading.</p> <p style="text-align:right">CARRIED</p> |
| 79-25 | <p>MOVED by Deputy Mayor Turnbull that the 2025 Operating and Capital Budget for the Summer Village of Silver Sands with an increase to the municipal tax dollars collected of 5.65% from the prior year and a minimum municipal tax payable of \$1,172.00 per property be approved as presented.</p> <p style="text-align:right">CARRIED</p> |
| 80-25 | <p>MOVED by Councillor Horne that Bylaw 350-2025 being a Bylaw to set the various rates of taxation for the 2025 year for the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align:right">CARRIED</p> |
| 81-25 | <p>MOVED by Mayor Poulin that Bylaw 350-2025 be given second reading.</p> <p style="text-align:right">CARRIED</p> |
| 82-25 | <p>MOVED by Deputy Mayor Turnbull that Bylaw 350-2025 be considered for third reading.</p> <p style="text-align:right">CARRIED UNANIMOUSLY</p> |
| 83-25 | <p>MOVED by Councillor Horne that Bylaw 350-2025 be given third and final reading.</p> <p style="text-align:right">CARRIED</p> |
| 84-25 | <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands rebate 50% of the minimum municipal tax amount payable for the 2025 tax year on the 10 registered RV lots within the Silver Sands Golf & RV Resort (Tax Rolls 1401 through 1410), each lot to be rebated \$586 which will amount to \$5,860 in total AND THAT the prior \$200 charge per leased lot be discontinued as the lots are now taxable.</p> <p style="text-align:right">CARRIED</p> |
| 85-25 | <p>MOVED by Councillor Horne that Bylaw 351-2025 being a Chief Administrative Officer (CAO) and Designated Officer Bylaw for the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align:right">CARRIED</p> |

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| | 86-25 | MOVED by Deputy Mayor Turnbull that Bylaw 351-2025 be given second reading. CARRIED |
| | 87-25 | MOVED by Mayor Poulin that Bylaw 351-2025 be considered for third reading. CARRIED UNANIMOUSLY |
| | 88-25 | MOVED by Councillor Horne that Bylaw 351-2025 be given third and final reading. CARRIED |
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| 7. | BUSINESS | |
| | 89-25 | MOVED by Mayor Poulin that the Alberta Community Partnership grant funding agreement between the Province of Alberta and the Summer Village of Silver Sands, in the amount of \$152,500.00 to continue on with the Flowering Rush Abatement program initiative, be approved and execution ratified. CARRIED |
| | 90-25 | MOVED by Mayor Poulin that Council be authorized to attend the T & T Sand & Gravel Ltd. Open House scheduled for Tuesday, May 6 th , 2025 from 1:00 p.m. to 4:00 p.m. at the Fallis Hall. CARRIED |
| | 91-25 | MOVED by Mayor Poulin that the attendance of Council and Administration be ratified for the following Bill 50 Meetings/Webinars: Provincial Town Hall – April 16 th , 2025, ABMunis - April 24, 2025 and Alberta Counsel - April 15, 2025. CARRIED |
| | 92-25 | MOVED by Councillor Horne that the Summer Village of Silver Sands hold its 2025 Family Day Picnic on Saturday, July 19, 2025. CARRIED |
| | 93-25 | MOVED by Mayor Poulin that the Summer Village of Silver Sands hold its Large Bin Cleanup on Saturday, August 16, 2025 from 9:00 a.m. to 4:00 p.m. CARRIED |
| | 94-25 | MOVED by Mayor Poulin that the Summer Village of Silver Sands engage Alberta Counsel to seek funding in whole or in part to cover the costs of sewage collection lines within the Summer Village of Silver Sands AND inquire with the Summer Village of South View if they would like to participate in any grant funding opportunities. CARRIED |

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| | 95-25 | MOVED by Councillor Horne that the discussion with respect to the Darwell Lagoon Commission and the tank inspections which are slated to commence June 1 st , 2025, be accepted for information. CARRIED |
| 8. | FINANCIAL 96-25 | MOVED by Councillor Horne that Council accept for information the income and expense statements as at March 31, 2025. CARRIED |
| 9. | COUNCIL REPORTS 97-25 98-25 | MOVED by Deputy Mayor Turnbull that Council be authorized to attend the Candidate Orientation Sessions related to the upcoming municipal election scheduled for Saturday, May 3, 2025 and Saturday, May 24, 2025. CARRIED MOVED by Mayor Poulin that the Council reports be accepted for information as presented. CARRIED |
| 10. | ADMINISTRATION REPORT 99-25 100-25 | MOVED by Deputy Mayor Turnbull that the May 2025 newsletter be a single-page insert included in the 2025 Tax mailout with a QR Code that links to the full newsletter with additional information that the full newsletter can also be accessed on the summer village's website AND THAT residents be notified that upon request, the newsletter can be emailed or mailed directly. CARRIED MOVED by Mayor Poulin that Council accept for information the Administration reports as presented. CARRIED |
| 11. | CORRESPONDENCE 101-25 | MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information as presented: a) Recycling Guide document b) Development Permit 25DP01-31, for construction of a single detached dwelling (126.8 sq m) c/w attached garage (114.5 sq m) and covered deck (w 16.7 sq m & s 47.8 sq m), installation of a water supply and a septic system, at 7 Hazel Avenue c) Provincial Priorities Act and Municipal Sector Update – please refer to the March 28 th , 2025 email from Municipal Affairs Minister Ric McIver |

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| | | <p>d) Municipal Climate Change Action Centre – an initiative that includes Rural Municipalities of Alberta and Alberta Municipalities, Angela Duncan of the Wildwillow team has applied to sit on same (through the Summer Village of South View) and has been accepted</p> <p style="text-align: right;">CARRIED</p> |
| 12. | OPEN GALLERY 102-25 | <p>MOVED by Mayor Poulin that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 13. | CLOSED MEETING 103-25 | <p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:08 p.m. to discuss the following item:</p> <p>“Third Party Personal Privacy – Wildwillow Enterprises Inc. – FOIPP Act Section 17”</p> <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 12:09 p.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting reconvened at 12:10 p.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman</p> |
| | 104-25 | <p>MOVED by Deputy Mayor Turnbull that Council return to an open meeting at 12:25 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:26 p.m. to allow the public to return to the meeting. <i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 12:27 p.m.</p> |
| | 105-25 | <p>MOVED by Councillor Horne that Council supports the changes to the employment agreement with the Public Works Supervisor as drafted by legal counsel and reviewed during closed session.</p> <p style="text-align: right;">CARRIED</p> |

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| | 106-25 | MOVED by Deputy Mayor Turnbull that the proposed amending Chief Administrative Officer and Administration Support Services agreement between Wildwillow Enterprises Inc. and the Summer Village of Silver Sands, extending the term of the existing agreement by two years and including compensation for benefits for 1 FTE employee, be approved and execution authorized. CARRIED |
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| 14. | NEXT MEETING(S) | The next Regular Council Meeting is scheduled for Friday, June 27, 2025 at 9:00 a.m. |
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| 15. | ADJOURNMENT | The meeting adjourned at 12:28 p.m. |

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman