

MCCPTA DELEGATES ASSEMBLY
January 26, 2021
Meeting Held on Zoom

Cynthia Simonson called the meeting to order at 7:00 pm, quorum was established. The agenda was adopted with one change to add an update from the Virtual Learning Committee under Committee Updates & Announcements. The minutes from the November 2020 Delegates Assembly were adopted. Cynthia went over the PTA Mission to begin the meeting.

Updates began at 7:03 pm.

National/MDPTA Updates:

- There are 3 remaining board members (Carrera, Higginbotham, Butz).
- 12/21/20 -- "Listening session with Council Presidents"
- 1/14/21 – Currently verifying current board members and removals, per bylaws; Request that locals pay dues assuring us National is *"taking actions to ensure the protection of the finances of MDPTA through regular reporting, access to statements, and restricting access to accounts."*
- 1/21/21 – MDPTA Released Virtual Meeting Guidelines
<https://files.constantcontact.com/239b5a0b501/59801a68-a2bb-4554-a8e9-98a09efe1167.pdf>

Next Actions

- Awaiting report on current/removed MDPTA board members.
- Awaiting MDPTA financial review (per cash encounters)
- Anticipating MDPTA budget for 20-21
- Awaiting information on Convention/Ability to Vote

What MCCPTA/Local Units can do?

- Confirm all SOCA requirements are met (other than dues payments) – loading in MemberHub does not = submission; make sure to copy the VP of Administration on your submissions
- Review MDPTA Bylaws and recommend changes (due 2/28)
- Consider individuals to assume MDPTA board (or committee) positions
- Your local must be SOCA compliant by the end of March to vote at convention

Old Business began at 7:13 pm

Updates to the MCCPTA Bylaws

Listed below are the sections under which changes have been proposed at the BOD meeting and then adopted by the DA during this meeting. The section headings are listed along with the vote count. Below the minutes, is the document containing the changes in detail.

1. Article VI (Officers and their Election)- Section 5c (related to vacancies, other than president)

Wording change – 97% approve, 0% did not approve, 3% abstained

2. Article VI (Officers and their Election)- Section 6 (Removal from office)

Wording change – 94% approve, 2% did not approve, 4% abstained

3. Article VI (Officers and their Election)- Section 7 (Nominating Committee)- a, b, e

Election of the Nominating Committee – 94% approve, 3% did not approve, 3% abstained

4. Article VI (Officers and their Election)- Section 7 (Nominating Committee)- h.

Wording change with addition – 95% approve, 2% did not approve, 3% abstained

5. Article VII (Duties of Officers)- Section 2 (Vice Presidents)- b

Reduced level of detail for VP Admin – 96% approve, 0% did not approve, 4% abstained

6. Article VII (Duties of Officers)- Section 4 (Treasurer)

96% approve, 0% did not approve, 4% abstained

There was some debate and clarification over the term audit vs. financial review

7. Article VII (Duties of Officers)- Section 5

Wording change – 91% approve, 5% did not approve, 4% abstained

8. Article VIII (Board of Directors)- Section 4

93% approve, 2% did not approve, 5% abstained

9. Article VIII (Board of Directors)- Section 5- removal of board member-

Change in the number of days – 96% approve, 1% did not approve, 3% abstained

10. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

95% approve, 2% did not approve, 3% abstained

11. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

96% approve, 2% did not approve, 2% abstained

12. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

96% approve, 2% did not approve, 2% abstained

13. Article IX- Executive Committee- Section 5 (Duties)

99% approve, 1% did not approve, 0% abstained

14. Article X. Committees- Propose deleting section 6 because it is redundant.

99% approve, 1% did not approve, 0% abstained

15. Article XI. General membership

98% approve, 0% did not approve, 2% abstained

16. Article XII. General membership meetings- Add clarification at the end of section 6-

97% approve, 0% did not approve, 3% abstained

17. Article XIII- Council Membership

96% approve, 1% did not approve, 3% abstained

18. Article XVIII. Financial Management

99% approve, 1% did not approve, 0% abstained

Kellie Schoolar-Reynolds made a motion from the bylaws committee to approve the changes as submitted. A voice vote was held and the changes passed unanimously.

New Business began at 7:46 pm

Cynthia presented the SRO Discussion.

- DEI Committee –
 - Presented to the MCCPTA Board of Directors the committee’s recommendation for the Delegates to rescind 2010 resolution.
 - Presented to the MCCPTA Board of Directors the 2021 resolution with the recommendation to present to the Delegates for the January 26 Delegate Assembly.
- MCCPTA Board of Directors
 - Voted to have DEI present the two resolutions to the January 26 Delegate Assembly so the local units can discuss and be prepared to vote on the resolutions at the February 23 Delegates Assembly.
- MCCPTA Delegates Assembly (January 26)
 - DEI Committee presents their recommendations to the Delegates and answers any clarifying questions of the Delegates, as time allows.
- Local Units (February Meetings)
 - Local units should include discussion of this resolution on the upcoming PTA agendas.

- Local unit Delegates may submit suggested edits to the resolution language – must be submitted to the DEI committee by February 17th to be considered by the Delegates.
- At the February 23 Delegates Assembly, the Delegates will cast their votes –
 - Vote to rescind the 2010 MCCPTA Delegates Resolution on SROs
 - Vote to approve the 2021 MCCPTA Delegates Resolution on SROs (with any amended language)

The presentation given by Yvonne Van Lowe is located in the OneDrive shared folder: https://mccpta-my.sharepoint.com/:f/g/personal/office_mccpta_org/Eui7ZKvAoGZMrdfq7sjUxP4B0Q_yKNtwWCxfGVt1_cQjig?e=NYitFg

Comments are due to the DEI committee by February 19, 2021.

Officer Reports began at 8:19 pm.

All officer reports can now be found in two places – the meeting materials folder in One Drive for the month of the meeting and on the MCCPTA website:

<http://www.mccpta.org/delegates-assembly.html>

President –

Quadrennial Cluster Meetings

- BOE members go into the communities and hold forums
- Cluster Coordinators meet with BOE staff to plan the evening
- Opportunity to showcase cluster activities and raise cluster-specific concerns with our elected officials
- 6-7 are scheduled annually

Spring 2020

- 3 Clusters were able to hold their meetings with the BOE
- 3 Clusters were canceled/postponed (Blake 4/15, Poolesville 4/22, Gaithersburg 5/6)

The Plan

- All clusters will shift one calendar year – the 3 clusters from last year will take April 15, 22, and May 6 dates
- 7 clusters scheduled for this calendar year will be slated for Spring 2022 (Kennedy, Magruder, Wootton, Churchill, Rockville, QO and Northwood)
- MCCPTA/BOE will work on using the remaining dates -- Feb 2, 18, March 2 and May 20 -- currently scheduled to hold community forums on specific topic areas (e.g., SRO, recovery education, reopening)

See written report for updates –

- MDPTA Concerns
- Operating Budget
- School Resource Officers
- Recovery Education
- Principal Selection/Placements
- Ombudsman (requested follow up)
- BOE Testimony – Coarse load/selection
- Option to “W”ithdraw
- Pass/Fail (Credit/No Credit) and Opportunity
- Food Security – draft policy JPH, School Food and Nutrition Services Programs

VP Educational Issues – See updated report in the OneDrive folder. Also, MDSE denied MCPS request for a 4 day waiver of classes to prepare for the potential return to school on March 15, 2021. The curriculum committee is meeting from noon to 1 pm on February 17th to discuss graduation requirements proposed by MSDE.

VP Administration – Make sure you are current on the SOCA requirements.

VP Advocacy – there are a few legislative actions MCCPTA is supporting based on our advocacy priorities – menstrual products available in some bathrooms, keeping pregnant mothers in school, Kirwan, operating budget will have more money than we thought (\$23M more plus CARES act money), proposed \$53M cut from the capital budget, and advocating for improved HVAC in our schools.

Treasurer – all documents are in OneDrive, \$65,000 balance in the account; approximately 16/17 locals haven’t submitted any MCCPTA dues this year; the contracts for celebrations and catering have been removed from the budget; and a reminder that Charitable Form MDC was due 12/31/20 if you haven’t filed yet.

Committee Reports & Announcements began at 8:30 pm.

Membership – MemberHub is not being used by MDPTA for SOCA, make sure to submit MCCPTA dues to be eligible to vote at the February DA meeting. The only school to show that they visited the National PTA Membership website was Mario Loiderman so they are the tablecloth winner this month.

Health and Wellness – working on issues such as safe air, safe water, cleaning products used by MCPS and COVID issues.

Virtual Learning – next committee meeting is February 8th at 4 pm; Sent around a petition that has over 450 signatures as of the DA meeting, goal is 2500, advocating for emergency solution to support students with disabilities; Sharon Watts is collecting stories of families with students who have disabilities to highlight during the town hall on February 1st at 7 pm. Email is virtualllearning@mccpta.org.

Substance Use & Prevention - working on advocating for legislation for the expansion of telehealth services for mental health & substance abuse and the ban of flavored tobacco products.

All Officer and Committee Reports can be found on OneDrive - https://mccpta-my.sharepoint.com/:f:/g/personal/office_mccpta_org/Eui7ZKvAoGZMrdfq7sjUxP4B0Q_yKNtwwCxfGVt1_cQqjg?e=NYitFg

Cynthia reminded the delegates to go to their locals and present the SRO information impartially to gain the locals perspective prior to the delegates vote at the end of February.

Upcoming Dates:

- January 27th – Yes, You Can Lead
- January 28th – BOE Meeting
- February 1st – Virtual Learning/Special Ed Town Hall
- February 9th – BOE Meeting
- February 10th – MCCPTA BOD Meeting
- February 19th – MCCPTA Officer Nominations Due
- February 23rd – Delegates Assembly
- February 24th – DEI Training
- February 28th – MDPTA Bylaws Amendments
- March 19th – MCCPTA Award Nominations Due
- April 15th – Blake Cluster Meeting
- April 22nd – Poolesville Cluster Meeting
- May 6th – Gaithersburg Cluster Meeting

The meeting was adjourned at 8:48 pm.

Specific bylaws changes for vote by the MCCPTA Delegates Assembly on January 26, 2021. The changes were noted in the tracked changed version distributed at November 19 delegates assembly, compared to the previously approved bylaws.

1. Article VI (Officers and their Election)- Section 5c (related to vacancies, other than president)

Current wording:

When there is no Delegates Assembly meeting scheduled within 45 days of the notification of vacancy, a **vacancy in the office of treasurer** may be filled by a temporary appointment made by the president to take effect immediately and to be ratified by the Board of Directors at the next meeting. This appointment remains in effect until such vacancy can be filled pursuant to the process set forth in this Article.

Proposed wording:

When there is no Delegates Assembly meeting scheduled within 45 days of the notification of vacancy, a **vacancy in an office other than president** may be filled by a temporary appointment made by the president to take effect immediately and to be ratified by the Board of Directors at the next meeting. This appointment remains in effect until such vacancy can be filled pursuant to the process set forth in this Article.

2. Article VI (Officers and their Election)- Section 6 (Removal from office)

Current wording:

The board of directors, by a two-thirds (2/3) vote of its members present and voting, may remove from office an officer who fails to perform his/her duties as outlined in these bylaws or the current standing rules, fails to attend **four (4) consecutive board of directors** meetings **without being excused**, misrepresents the council or acts in any manner deemed detrimental to the purposes of the organization, or ceases to meet the qualifications for service. The board of directors shall notify, by certified mail at least **seven (7) days** prior to the meeting of determination, the member of his/her right to appear before the board of directors.

Proposed wording:

The board of directors by a two-thirds (2/3) majority vote may remove any officer who fails to perform duties as outlined in these bylaws and the current standing rules fails to attend **two consecutive board** of directors meetings **without being excused by the president or designee**, misrepresents the council or acts in any manner deemed detrimental to the purposes of the association. The board of directors shall notify, by certified mail at least **ten (10) days** prior to the meeting of determination, the officer of his/her right to appear before the board of directors at that meeting. Such removal constitutes a vacancy in that position.

3. Article VI (Officers and their Election)- Section 7 (Nominating Committee)- a, b, e

These three sentences in section 3 indicate: Proposed the nominating committee be elected by the board of directors (not delegates) at the third board of directors meeting of the year. VP of Administration is no longer required to convene the first meeting, but the committee must notify the VP-Admin who they elect as chair.

4. Article VI (Officers and their Election)- Section 7 (Nominating Committee)- h.

Proposed wording, with addition noted-

The nominating committee must be notified of the intention to run from the floor at least fourteen (14) days prior to election, provided the consent of each candidate has been obtained before their name is placed in nomination and candidates have met all qualifications specified in Section 4 of these bylaws and are prepared to present qualifications as specified by the nominating committee as part of the nomination selection process. The nominating committee shall send the list of individuals who plan to run from the floor, **indicating the specific office**, to the members of the Board of Directors and to the local PTA presidents and delegates at least seven (7) days before the annual meeting.

5. Article VII (Duties of Officers)- Section 2 (Vice Presidents)- b

Reduced level of detail for VP Admin

Current wording-

The vice president for administration shall preside in the absence of the president and the vice president for educational issues; shall serve as an aide to the president by coordinating the work of the area vice presidents and cluster coordinators and coordinating the work of the committees related to local PTA effectiveness; shall submit to the delegates for election a nominating committee slate and shall convene the first meeting of the elected nominating committee; shall assure that each area/cluster nominating committee convenes and, if needed, shall reconvene the nominating committee to fill a vacancy in office; and shall perform such other duties as may be assigned.

Proposed wording-

The vice president for administration shall preside in the absence of the president and the vice president for educational issues; shall serve as an aide to the president by coordinating the work of the area vice presidents and cluster coordinators and overseeing local PTA compliance. ; and shall perform such other duties as may be assigned.

6. Article VII (Duties of Officers)- Section 4 (Treasurer)

Remove h1. Submit the books annually for an audit to an auditor or an auditing committee approved by the Board of Directors annually during the month of July. (because #h. indicates “Submit the books annually for a financial review”)

l. Review bank statements monthly with the president **and an officer who is not a signatory on the bank account.**

7. Article VII (Duties of Officers)- Section 5

Current wording

Except for the treasurer, deliver to their successors all official material within **thirty (30) days** following the meeting at which their successors are elected or to the president within **thirty (30) days** of the date of their resignation. The treasurer shall deliver to **his/her successor** all official material by July 1.

Proposed wording

Except for the treasurer, deliver to their successors all official material within **fourteen (14) days** following the meeting at which their successors are elected or to the president within **fourteen (14) days** of the date of their resignation. The treasurer shall deliver to the **financial review committee or president**, all official material no later than July 15, or immediately upon resignation.

8. Article VIII (Board of Directors)- Section 4

Add c- Elect the seven members of the nominating committee

Edit wording for d.- Select a financial review committee by June 1. (Instead of audit committee)

Add e.- Upon vote of a majority of the board, request a financial review or audit at any time.

Edit wording for h.- Shall ensure that MCCPTA officers are bonded. (instead of treasurer and others handling funds on behalf of MCCPTA)

Edit wording for i., to indicate consequences of BOD member not taking required boardsmanship and fiduciary training (they cannot vote at BOD meetings)

9. Article VIII (Board of Directors)- Section 5- removal of board member-

Proposed change:

When removal action is contemplated, the member shall be advised, by certified mail at least **ten (10)** days prior to the meeting of determination, the member of their right to appear before the board of directors.

10. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

Section 2. Area vice presidents. b

Edited wording for clarity (same content) - Area vice presidents shall help to extend PTA work in all local PTAs in the specific clusters which they represent; shall assist in the training of PTA leaders in their areas; shall assist in the organization of new PTAs in their areas; shall coordinate the work of cluster coordinators; shall meet with MCPS to coordinate between and among cluster schools; and shall perform such other duties as may be assigned.

11. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

Section 3. cluster coordinators.

a. Added- An individual shall not serve as cluster coordinator for more than one cluster at the same time.

b. Edited wording for clarity (same content)- Cluster coordinators shall conduct meetings of the cluster PTA leaders; shall serve as a link between the area vice presidents and the local PTAs; shall represent the cluster at meetings of the Board of Directors, at meetings with the area vice president responsible for the cluster, at meetings with MCPS, and at other meetings; coordinate testimony of the cluster before the Board of Education and the County Council; shall assist the area vice presidents in the administration of PTA business; and shall perform such other duties as may be assigned.

12. Article VIII.A.: AREA VICE PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION

Section 4. Elections-

Change election process to no longer include CC/AVP at election at the annual MCCPTA meeting. Instead the CCs and AVPs elected at cluster and area meetings will be confirmed at the May MCCPTA BOD meeting. The process will be the same for all clusters, including those in consortia.

13. Article IX- Executive Committee- Section 5 (Duties)

Propose removing “establish special committees” because all committees will be established by the BOD

14. Article X. Committees- Propose deleting section 6 because it is redundant. (Delete)

A person elected by a majority vote of the executive committee shall fill a vacancy occurring in any committee chair position for the unexpired term.

15. Article XI. General membership

Add section 4, which clarifies what general membership votes on (d is new; others are elsewhere in bylaws)

Section 4. The general membership votes to

- a. Elect officers
- b. Approve the MCCPTA budget
- c. Approve MCCPTA bylaws
- d. Approve MCCPTA advocacy priorities

16. Article XII. General membership meetings- Add clarification at the end of section 6-

Current wording-

Delegates from local PTAs whose dues or assessments to MCCPTA are in arrears shall not participate in the business meetings of MCCPTA.

Proposed wording-

Delegates from local PTAs whose dues or assessments to MCCPTA are in arrears cannot vote or make motions at MCCPTA meetings.

17. Article XIII- Council Membership

Template language from MD PTA includes:

#Section 3. Membership in this council PTA shall be made available by this council PTA without regard to race, color, creed, or national origin, under such rules and regulations, not in conflict with the provisions of the National PTA Bylaws or the Maryland PTA Bylaws, as may be prescribed in the bylaws of this council PTA, to any PTA who subscribes to the Purposes and basic policies of the National PTA.

Propose adding:

Section 3a. In addition to Section 3, membership in the council PTA shall be made available without regard to religion, sex, age, ancestry, marital status, physical or mental disability, sexual orientation or gender identity.

18. Article XVIII. Financial Management

Add section 2. All MCCPTA Officers shall be bonded.