



November Monthly Report

Hello December! Hard to believe the end of the year is near. For the month of November, we had 7 new Utility Customers in Garnett. We had 267 Delinquent Notices mailed out for not paying by the 15th of the month. Out of 267 delinquent notices, 36 were shut off due to nonpayment by the 25th of the month. Out of those 36, 7 have yet to pay and are still disconnected. There are also 6 from October who are still disconnected for nonpayment.

The past couple of months, I've mentioned and presented quotes for a payroll and timekeeping software to make some processes more efficient and automated. I remain steadfast in the fact that this is something we really need to consider not only to be more efficient, but also to get away from some of the manual processes that we are doing and keep us from any liability of falsification of timecards. It should not take 3 days to complete a payroll cycle. I really hope you consider this to help move us forward. Less time spent on payroll means more time devoted to other projects and tasks.

I looked into the most recent Trash Truck bill and it was not for the brakes. This time around the repairs were for an oil leak and a rear main seal leak. This repair was quite extensive as Merle Kelly pulled the driveline and transmission and found the rear main seal damp and leaking. They also found oil leaking from the freeze plugs on the block as well as the main seal retainer/cover. They pulled the oil pan to remove the bell housing and installed new gaskets, oil and filter. They also installed 2 new freeze plugs and a cam plug. After looking into the specific repairs I tried locating any warranty information and I am coming up empty. I reached out to Jake Wettstein and he wasn't aware of any warranty so we reached out to John Helms and he

thought we only had a year warranty on the truck. If so, that warranty would have expired. I'm trying to locate where we purchased the truck from but so far I'm coming up empty as nobody can recall who we purchased it from and I haven't been able to find a file on that specific trash truck. More to come on it if I can find any more information.

You also requested I look into the SCADA systems bills to see if we are on track and within the budget. After speaking with City Manager Weiner, he mentioned it was budgeted to spend \$175,000 between the SCADA upgrades and the Cooling Tower. After the recent bill for the SCADA line, we have paid \$132,449.11 year to date.

Thanks
Travis Wilson
City Clerk/Municipal Court Clerk

Monthly Report

As some of our work has slowed down this month, we have been able to take on additional responsibilities. We have helped other city employees with cleaning up some city properties as well as some private properties. We helped with the burning off of the ditch on 9th and Walnut and the hill at the ball complex. John has been going with Shane to learn to read meters. Bryan went to cross connection and backflow prevention class and is now a certified backflow prevention device tester. We have done 16 locates this month and changed out numerous dead water and gas meters. We dug up the water main at 14th and Elm and supervised the tapping of the main in preparation for the upcoming RV Park.

Raymond Arnett

November, 29 2019

Street Department Report

Our month has been busy with work orders and we have started sweeping the streets, it's a slow process. Cut down several trees and hauled to dump. Still stumping when the weather will allow. Graded and rocked some more alleys. Since Zook got done with the spillway at Ceder Valley Reservior we put grass seed down. We've been hauling the ash and leftovers from our brush dump to land fill. County uses that for trash cover (no charge). Changed oil and did some repairs to several police cars.

Sincerely,

Jason Wettstein

Community Development Report for Commission
 By Susan Wettstein
 December 4, 2019

We have a Community Development team meeting on November 5th. Those in attendance were Phil, Gary G., Pat, Gary E. and Kris. I asked for 3 unique goals for November. Phil: Tyler and Sammy trained on RecDesk; Tyler familiarized with basketball and soccer programs and Sammy comfortable with operations at Rec Center; Phil focusing on programs assessment. Gary G.: Condemnation of 2-3 properties; structure inspection and Air BNB research. Pat: All weed notices out, work orders for trees in powerlines and allies to be addressed. Gary E.: Airport lease with prospective new hangar lessee, survey. Kris: Update listings on TravelKS; Neighborhood Revitalization Program brochure, help Chamber Board to fill current Board vacancy.

To fulfill Community Development's partnership roll to help promote the new "Love What's Local Garnett", I have been working on social media, website page and print media for this campaign. This is a partnership between Morning Mingle, ACDA, Chamber of Commerce and Community Development. There was a Kickoff event on November 14th at Monroe 816 in which approximately 20 people attended. An after hours social on Thursday, December 5th at Garnett Flowers & Gifts is being planned to give opportunity to those who would like to be a part of this movement but were unable to make the November morning event. Please join the "Love What's Local Garnett!" Facebook page and follow this new journey.

During the past couple of months, we have had the opportunity to welcome bus loads of students from various schools who are coming to Garnett to tour EKA (ethanol plant). This is mainly through the Seed to STEM program. A couple of weeks ago, we welcomed a bus load of teachers only. This Thursday we welcome another 40 students. It is a great time while they are fascinated with the workings of the ethanol plant to share the positive attributes our community has that they won't get a chance to see while in Garnett. We give them "welcome bags" with information to read on the way home, along with a local treat.

We submitted application for the League of Kansas Municipalities Census Marketing Grant. Don Blome (USD 365), Julie Wettstein (Anderson County), Desiree Donovan (City Admin/CCC Chair) and I met prior to the application submission to form our CCC (Complete Count Committee). The amount submitted was \$1,180 for the social media part of this grant and \$220 for printed materials. We now wait to see if we are among those chosen in January. The purpose is to help communities get the word out on how important it is to the local community, our schools, city and county that everyone participate in the 2020 Census.

I met with couple of individuals recently. One is a former resident of Garnett and the other works for a community initiative in Southeast Kansas. They brought to my attention that Garnett could benefit from a grant opportunity. I am currently participating in an upcoming webinar and will be working with city departments and local entities to see if it is feasible for us to submit an application. The purpose of this grant is to improve healthy lifestyles and creating healthy, active, quality of life places for our residents and future generations. Funding is limited to a few

communities selected, but funding is up to a 4-year commitment of \$50,000 per year. I believe it is worth looking into.

As you are probably aware, the town square speaker system is up and playing music during the holiday season. It is set on a time from 8 a.m. to 7 p.m. daily. However, the components at the bandstand were not working properly and therefore, the new speaker system was not used for announcing during the Christmas parade as planned. Mr. Bo Harris spent the good part of a Saturday working on this prior to the Christmas parade weekend, but it was unfortunate and beyond our control that the system did not work for the parade. Work is currently underway to fix these glitches. In the meantime, the speaker system is playing music half-way around the town square. Our goal is to find funding to complete the project; another 9 speakers completely circling the square. The cost of completion would be another approximate \$2,300.

We are taking sponsorship applications for the *Garnett Remembers: Patriotic Banner Project* until December 31 of this year. We have approximately 20 new applications so far for this final round. Applications are available at City Hall and online. Sponsorship is \$250 for the 2-sided, full-color banner honoring someone who has served our country in the military. The banners fly from just prior to Memorial Day through Independence Day (and until the end of July) annually.

Work continues to launch a new "Simply..." campaign soon, and of course, the creation of the Winter 2020 issue of *Town Talk*. Creating and updating a new Special Events Calendar for the next year is always a task. Keeping the website and social media up to date with all the necessary content is a full-time task in itself and is always changing. That is a good sign that progress is happening!

Lastly, as a city employee, I cannot thank the employees that serve on the Insurance Board for their participation and input in the preparation of city employee benefits for 2020. There are other employee committees that help in the same way and I think it is great that collectively those individuals help HR in that process. Thank you to our City Manager for developing this concept.

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November 2019 Directors Report

- Continue to meet with potential ACT Work Ready Community employers. Currently have signed on 15 Anderson County employers that have agreed to recognize the National Career Readiness Certificate.
- Attended KDOT meeting in Pittsburg, KS
- Continue to work with small businesses through Destination Creation Training and Morning Mingle.
- Morning Mingle, ACDA, Community Development, and the Garnett Chamber of Commerce launched the "Love What's Local Garnett" campaign on Thursday, November 21. The next informational meeting is on Thursday, December 5 at 5:30 p.m. at Garnett Flowers & Gifts
- Attended KEDA Conference in Topeka, KS
 - Attended sessions on Workforce Development
 - Child Care Awareness
 - Overcoming Rural Economic Development Challenges
 - Framework for Growth Update
 - New Market Tax Credits & Opportunity Zones
- Attended Framework for Growth in Fort Scott, KS Governor Kelly's initiative for Economic Development Blueprint.
- Participated in a Land Bank Webinar. Speakers from Pittsburg and Lyon County, Kansas.
- Organized an ACT Work Ready Community meeting with Jack Allston who presented the WRC Program and how it is working in other communities.
- Continued to work with business retention, recruitment and expansion in Anderson County.
- Completed the sale of 10th and Oak Street for the E-Community Foundation.
- Continue efforts to save the historic building at 140 East 5th Avenue
- Work Ready Community Program received \$1,000 from Anderson County Diversion Funds orchestrated by Jerry Howarter. Funds will be used to market the program.

**Airport Report
Garnett Industrial Airport
November 2019
Gary Ecclefield – Manager**

1. Completed November Report.
2. Did Fuel Transactions and Invoices.
3. Sent November Weather Data to the National Weather Service.
4. Don and Sheri Fairfield lease still pending.
5. Attended department meeting on Nov. 5th.
6. Made recommendations for changes to hangar specifications on Airport Lease agreements.
7. Reviewed and updated Based Aircraft on FAA website.
8. Updated trend Micro antivirus on office computer.
9. Cleaned AWOS visibility sensors and rebooted system again this month. Fall brings on a lot of cobwebs that get in-between the sensors causing low visibility readings.
10. Drained water from Airport Shop air compressor and from hydrant and hoses at terminal building.
11. Returned large print, on loan from the Walker art collection, to the Library.
12. Removed the battery backup power on AWOS computer in office.
13. Had 9 power outages on the 12th of November. Reasons unknown. (coffey County Electric)
14. Feuerborn harvesting soybeans on Airport crop land.
15. Charging batteries on tractor, mowers and courtesy car.
16. Parks Dept. have Gravely 60" mower doing the 300 hour service.
17. Gary M. from Parks Dept. came and removed carburetor from tractor, cleaned and inspected reinstalled and adjusted. Test run was good.
18. Monday 11-25-19 Based aircraft, a Cessna 172 Skyhawk N3668S, was inspected and certain repairs made in preparation to be sold and flown to Florida. Pilot departed after dark for the first leg of the flight. Freeman Thomas was the owner. His hangar will now be available for sale.
19. Total moisture for November was 1.35 inches.

Flight Activity

Several currency flights and flight training being done.
Planes on cross country flights making fuel stops here.
Mechanic shop doing a major engine swap on a Cessna 182 Skylane.

Recommendations

1. City Hangar and Airport Shop roofs. (pursuing grant from KDOT)
2. Fueling ramp pavement.
3. Fuel hose.
4. Cracks in primary runway. (won a grant from KDOT) Repairs pending.

DIRECTOR'S REPORT

December 4, 2019

GARNETT AREA CHAMBER OF COMMERCE

Membership is currently 98 members. We are working hard to increase membership, meet member's needs, continue with daily operations, and meet our goals for 2019.

The 49th Annual GACC Christmas Parade was a success! We had a new record of 56 entries. Turnout was great, and downtown was busy with activity. We thank the community and Commissioners for their participation. Without our volunteers, community support, and board members, this event couldn't happen.

Love What's Local campaign is in full swing! The Love What's Local Social will be this Thursday, December 5, 2019 at 5:30 p.m. at Garnett Flowers and Gifts. We encourage the community to attend and learn more about the campaign and how they can participate.

Planning for the GACC Annual Banquet has begun. The banquet will take place on January 30, 2020 at the Garnett Knights Hall. More details to come.

Weekly eblasts continue. Monthly duties continue, including keeping bank accounts current, social media active, visiting businesses to meet their needs. We continue to reach out to members, assist with training, websites, and finding the right resources. I work with Susan on newsletters, Town Talk, Press Releases, getting information to public in a timely manner, and improving providing detailed information, as well as post-event follow up, and meeting minutes. We also continue to work on keeping websites current. The 2020 Special Events Calendar is in progress, so we encourage groups, organizations, and businesses to get event information to Susan or myself so it can be included and promoted.

Chamber Board and Tourism Board meetings continue, as well as Morning Mingle. We encourage ALL businesses to participate in the Morning Mingle and Love What's Local, as there are opportunities for networking, education, and promotions of local business.

Welcome bags with Garnett information are being distributed for EKAE tours, new residents, and at local events, so we encourage local businesses to bring your brochures, business cards, etc. to the office to be included.

Thank you again to the community and City of Garnett for your continued support. I am proud to be Administrative Assistant to Susan and looking forward to the continued growth of the Garnett Area Chamber of Commerce in 2020. May you all have a blessed and happy holiday season!

Respectfully submitted by:

Kris Hix, Executive Director

Garnett Nuisance Reports November 2019

8 Contacts were made for inoperable cars or trucks. Most have been removed. Two sets of Demo Cars were removed

7 Trash violations were noted

1 Weed and grass violation noted

Garnett Fire Activity November 2019

Garnett Fire responded to one Automatic Alarm---Defective Detector

Two Injury Accidents

Two building/ house fires

3 medical calls

Helped other departments burn weeds and grass at two locations.

I and Gary Giczewski made two inspections of the Anderson county Courthouse, one for the elevator and one for the fire alarm system. WE also made an inspection of a group home on North Orange and are working on an agreement with the Kansas State Fire Marshal's office to do complete more inspections.

Parks/Recreation/Cemetery
Monthly Report
November
December 4, 2019

The guys have been kept busy this fall and are addressing some of the dead and dangerous trees in the parks that need to be removed. We marked most of the trees that we wanted to remove in the late summer and have been working our way around taking those trees out. We have been a man down since Brian has left to have shoulder surgery the first part of November. Tyler has taken on the task of helping the guys out in his absence to make sure we are keeping up with things that need to be done.

Registrations for basketball have ended for the most part and I hope to have teams in place and practices started by the beginning of next week. We had a very good turn out and with the new league we are able to make some changes that should improve the program for everyone. One of these changes is that we are now able to split the girls and the boys up at the third and fourth grade levels. This gives them a chance to play with their peers and start to develop that team bond that helps teams succeed in the future. Also this year at the third and fourth grade level we will travel. This is something we have not done in the past, but with the new league it will give us some exposure to other teams and also bring those teams here to town which also means more people in town possibly spending money.

The guys got out and burnt the hillside by the ball complex and GES. They will go back out and trim and spray the woody vegetation that did not burn. I have also talked to the guys over at Wildlife and Parks to see if they can help us out and use their boom mower to mow that area a couple times during the summer to keep it down. With the steep grade of the hillside and the lack of equipment of our own we hope they can help us with this and keep those who complain about the hillside happy. With the burning in the winter we will have to do some dirt work and drainage work to keep it from eroding any worse than it already is. Also we need to work on the drainage to keep the water draining properly and off of the outfield.

The guys have also been very busy at the cemetery with several funerals some of which have fallen on holidays and weekends. This adds to the hours that the guys work and they should be commended to their dedication to serve the families and the funeral homes who request these days and times to bury their loved ones. These guys go out there in the dark, rain, snow, and cold to make sure that the graves are dug and covered promptly after a funeral. They have also been doing some dirt work and fixing a few stones as well when we are not called away to do other things.

The new fee structure we have in place seems to be very popular with the employees. We have had several sign up for memberships and continue to use the facility. We saw a small drop in numbers but I think this will pick up with the New Year right around the corner. I am pleased to see that the hospital is still supporting the rec center much like the rest of the community is as well. Sami Jo has started working out at the recreation center and is doing a great job. Sami Jo and Tyler both received some training on the RecDesk software and Sami seems to be grasping things very well and I could not be happier with her performance. I would love to get her on full time so we can use all of her knowledge that she brings to the table. She would be a great full time employee and open up a lot of different areas where we could program.

Like I said the New Year is approaching and this will be a very busy time for the recreation center. Starting in December we have gone to our winter hours which is from 2pm to 8pm during the week. This gives people without a membership more time to come in and work out it also allows us to have the basketball teams practice as well. Another benefit of the 24 hour access is that we can allow teams to practice during times and days that we are not normally open. This opens up a tone of gym space and makes it so things are not so crowded.

We did receive some bad news after our last HVAC service, both heating units on the north side that heat the weight room and the aerobics room are in bad need of repair and most likely replaced due to the heat exchanger being cracked. With this being cracked what it leads to is carbon monoxide leaking out of the system and into the rooms which is not good for anyone. We have shut one of the units down and keep the other working at a minimum. I have fielded many complaints about the temperature in those rooms and something needs to be done sooner than later.

Like I have said before with the increase in usage comes the more wear and tear on the equipment at the facility. If we do not keep things in working and good condition the possibility of losing memberships is likely. I would hate to see this happen because for a community of this size to have something like this is a true asset. If you go back to when we had people come in a rate our town and facilities the recreation center was one of the highlights that they listed. I would hate to see this deteriorate and become something that we take for granted.

The trout have been delivered to the south lake as well. We received our first delivery of trout on October 31st and the second delivery will be on December 4th. The third and final delivery will fall in the middle of February we do not have a set date on that one as of yet.

If you have any questions or concerns please feel free to contact me.

Thanks

Phil Bures

Parks and Recreation Director

City of Garnett
Office of Building and Zoning
Gary Giczewski, City Inspector

12/04/19

RE: Activity Report

- Zoning Appeals
 - Dr. David Henderson (property at 241 W. 3rd Ave, regarding an eight ft. (8 ft) fence and a shipping container storage to remain in west side yard), Special Use & Variance Permit. The Planning Commission has approved this permit and is now ready to move on to the City Commission for review, along with any concerned citizens to review and comment on the Special Use & Variance Permit.
- Comprehensive Plan Review
 - Review of optional changes for this coming 2020 plan review, new discussion of possible regulations/ordinances for Airbnb's within the City limits.
- Inspections & Plan Review
 - Performing inspections and reviews as needed by contractors
 - Observing properties for City Code violations and working with residences to help get them back into compliance when their properties start getting out of hand.

Garnett Police Department

131 W 5th, Garnett, KS 66032

Activity Totals

11/01/2019 - 11/30/2019

	All Arrests	Felony Arrests	Misd Arrests	Other Arrests	Summons	Traffic	Criminal	Supplement Report	Field Interview	Reports	Total Activity
Totals	20	2	12	6	54	40	10	60	13	31	248



Garnett Police Department

131 West 5th Avenue

Garnett, Kansas 66032-0230

Telephone
(785) 448-6823

Fax
(785) 448-0088

GPD Monthly Report for November 2019.

On November 01, GPD reported to a domestic incident. After the investigation, a 57-year-old male was arrested. During the arrest, the 57-year-old male head-butted the officer. This case was forwarded to the county attorney for charges of Domestic Battery, Violation Court Order, Battery LEO, and other charges.

On November 05, Officers responded to a resident for a theft. On scene, officers discovered where a 40-year-old female had removed the lock on her electric meter and turned her electricity back on after it had been disconnected. This female was issued a summons and the case was forwarded to the city atty.

On November 07 and numerous days after, Chief King and Sgt Johnson assisted the Anderson County Sheriff with the recovery of numerous stolen tractors, balers, and equipment. This case is ongoing with the Sheriff Department.

On November 11, a theft report was taken at Country Mart. During the investigation, a 33-year-old female suspect was identified. She was later arrested for the theft, however none of the stolen items were recovered. This case was turned over to the county atty.

While investigating the aforementioned case, GPD was granted a search warrant for a residence in Garnett. During that search, illegal drugs were found in a vehicle. The 45-year-old male was arrested for possession. This case was forwarded to the city atty.

On November 15, GPD was asked to assist a tractor theft in north Anderson County. On scene, GPD tested the suspect in the theft for DUI. That 20-year-old suspect was arrested for numerous charges through the county to include DUI. This is a county case.

On November 15, a citizen called in a careless driver. Upon investigation, the 38-year-old male driver was arrested for DUI. This case was turned over to the city atty.

On November 17, GPD was dispatched to an out of control juvenile. Upon investigation, that juvenile was arrested for numerous charges to include Aggravated Assault, Aggravated Assault LEO, Criminal Use of Weapons, and others. This case was forwarded to the county atty.

On November 20, a 33-year-old female was arrested for possession of K2. This case was forwarded to the city atty.

On November 26, GPD was dispatched to GreenBush School (ECKA) for an out of control student. On scene, a 15-year-old student was placed under arrest for battery against a school employee. During that arrest, the student kicked an officer in the chest. This case was turned over to the county atty.

On November 27, GPD pulled a vehicle over for a traffic violation. During that stop, Marijuana and paraphernalia were located. A 19 and 20-year old male were cited for Possession and Paraphernalia. This case was turned over to the county atty.

During the week of November 04-08, Lt/Det Turner attended a Computer Voice Stress Analysis (CVSA) class in Atlanta, Georgia. Upon successful completion, Lt/Det Turner can now administer 'lie-detectors' to suspects, applicants, and victims of cases.

For the month of August, GPD took a total of 202 calls for service, conducted 81 traffic stops, and had 27 calls of service for animal control.

Kurt King

Chief of Police

Garnett Police Department

131 W 5th, Garnett, KS 66032

Agency Statistics

November 2019

Reports Today: 0	MTD Reports This Year: 31
YTD Reports This Year: 407	YTD Reports Unapproved This Year: 8
MTD Reports Last Year: 22	YTD Reports Last Year: 377
MTD Arrests This Year: 20	YTD Arrests This Year: 226
MTD Arrests Last Year: 15	YTD Arrests Last Year: 206
MTD Citations This Year: 54	YTD Citations This Year: 605
MTD Citations Last Year: 44	YTD Citations Last Year: 704

November Wastewater Report

Rusty Harvey completed and passed his test on testing and repairing backflow preventer devices.

We rodded sewers in three different areas. We finally received our blower back from getting repaired so it's back on line now. We've been doing cleanup around the South Plant, we'll start on the North Plant in Dec. I helped the Trash Dept. on Thanksgiving week pickup.

We hauled 11.18 tons of sludge to the ACTS this month. We've also been running the belt press.

Eric Trammell

Intern Wastewater Superintendent