



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
October 09, 2018**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson

ABSENT: Training Officer David Moe, Battalion Chief Jay Van Middendorp

GUESTS: Stephen Johnson

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Warrants in the amount of \$26,409.55
- Payroll in the amount of \$32,362.86
- Authorization for uncashed payroll check to be repaid

Hand Outs:

- Treasurers Monthly Report
- Bank of the Pacific Report
- Test Loan Transfer information
- Drawing of modular buildings plans
- Monthly Spending Chart and draft spending for 2019
- Kendall Remodel Expense Report

September's Treasurers Report:**714 Expense Fund**

• Starting Balance	\$236,913.10
• Tax Receipts	\$12,335.39
• Misc. Receipts	\$75,229.99
• Warrants	\$60,714.44
• Ending Cash Balance	\$203,976.36
• Ending Investment Balance	\$171,749.14
• Total Cash & Investment Pool	\$375,725.50

71410 Go Bond

• Prior Debt	\$85,223.14
• Debt Paid	\$789.60
• Debt Outstanding	\$84,433.54

71420 Reserve Fund

• Prior Balance	\$378,485.59
• Purchases & Pool Earnings	\$60,264.97
• Ending Balance	\$438,750.56

71442 Mitigation Fees

• Prior Balance	\$11,395.48
• Purchases & Pool Earnings	\$14.67
• Ending Balance	\$11,410.15

Bank of the Pacific Statement:

• Beginning Balance (9/01/2018)	\$12,633.01
• Deposits/Misc. Credits 20	\$16,470.14
• Withdrawals/Misc. Credits 7	\$29,002.99
• Ending Balance (9/30/2018)	\$100.16

Correspondence:

- District Administrator Olson noted the district received notification that the Wells Fargo Account is no longer earning interest

Kendall Loan Cost Transfer:

- Commissioners agree to transfer \$15,000 from the 714 account to the 71420-reserve account

Old Business:

New Ambulance:

- Commissioner Graham asked about the latest on the ambulance
- District Chief DeBruin indicated it should be done by the end of the year

Battery Powered Jaws Units:

- Commissioner Graham asked about the jaws units
- District Chief DeBruin said we should see them at the end of October

LIFEPAK 15 (12-lead):

- Commissioner Graham asked about LIFEPAK
- District Chief DeBruin spoke about the Regional Grant for purchasing them, and noted we are just waiting to hear news
- Discussion continued

City of Sumas Agreement (Amendment Extension Years 2019 & 2020):

- Commissioner Graham and District Chief DeBruin will attend a City of Sumas meeting on the 22nd of October

Kendall Station Remodel Options:

- Proposed layouts of modular buildings were handed out
- Commissioner Moe reported on the modular option for the district
- Conversation continued on modular building options, size, site plan, permits, bids, etc.
- Battalion Chief Cain, Jr. talked about land grading for proper drainage
- Battalion Chief Cain, Jr. spoke to having a training center for training especially for rope rescue
- Commissioner Bjornstad shared a story about price estimates and actuals
- Due to the high cost of a building being put up on site, the district will keep looking into the modular building option
- Discussion continued on cost, prevailing wage cost, shiftwork, etc.

Sumas Station Driveway Cement Repair:

- Commissioner Graham asked about repair project at the Sumas Station
- District Chief DeBruin indicated they have been working on it the last few days
- Battalion Chief Cain, Jr. asked when the cement pouring will be done

Training Officer David Moe:

- Training Officer Moe absent: (up at Sumas for cement repair project)

District Chief DeBruin:

- District Chief DeBruin had no new news at this time other than what we have been discussing

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp absent

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. indicated all is well at Kendall Station

- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen noted all is well at Welcome Station
 - Battalion Chief Christensen said even though we had less volunteers responding during the summer months, she wanted to note what a wonderful job the whole district did on covering calls and how she appreciated everyone working together

Guest:

- Guest Stephen Johnson mentioned the Bellingham Fire Department being involved in getting coats for kids at Kendall Elementary
- District Chief DeBruin indicated Bellingham Firefighters, Local #106, provide new winter coats to local children in need. He noted the District is partnering with them as well

Good of the Order:

- Commissioner Bjornstad gave a shout out to Battalion Chief Cain Jr. indicating he did a great job on his speech at the Kendall Watch meeting

Regular Meeting adjourned 6:02PM

The next regular meeting will be at Kendall Station on November 13, 2018 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

District Administrator, Jo Olson