



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday, June 21, 2011 Time 8:30 a.m.

## Minutes

### Call to Order, Roll Call

Kozak called the meeting to order at 8:41 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert

Absent: Christine Fine

Others Present: Scott Remmenga, Executive Director and April Krzeczkowski, Deputy Director

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

### Consent Agenda

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the April 19, 2011 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.3)
- c. LIMRiCC Business Services for April 20, 2011 through June 21, 2011 in the amount of \$5,532.39 (Exhibit B.1)
- d. Approval of the payment of bills for April 20, 2011 through June 21, 2011 Joint Self-Insurance Pool (JSIP) in the amount of \$13,895.47 (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for April 20, 2011 through June 21, 2011 in the amount of \$787,129.04 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for April 20, 2011 through June 21, 2011 in the amount of \$104,114.49 (Exhibit B.1-B.2)
- g. Approval of Balance Sheet and detail of expenditures for April and May 2011 (Exhibit C.1-C.4)

Roll was called with the following results: 4 yes, 0 no. Motion carried.

### Executive Session – JSIP Case Updates

For the purposes of discussing "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5ILCS 120/2(c)(11).

An Executive Session was not required. General updates for all outstanding JSIP claims were provided.

### Action #1

Approve job descriptions (Exhibit D.1-D.4)

Parker moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE  
JOB DESCRIPTIONS FOR THE EXECUTIVE DIRECTOR AND DEPUTY DIRECTOR

Voice vote carried with 4 yes, 0 no.

**Action #2**

Approve new PHIP member

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE REACHING  
ACROSS ILLINOIS LIBRARY SYSTEM TO JOIN THE PURCHASE OF HEALTH  
INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2011

Voice vote carried with 4 yes, 0 no.

Kozak asked that it be noted in the minutes to reflect all the extra work that was done in order to complete the bid requirements for the RAILS proposal.

**Action #3**

Approve new PHIP member

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE SHOREWOOD-  
TROY PUBLIC LIBRARY TO JOIN THE PURCHASE OF HEALTH INSURANCE  
PROGRAM (PHIP) EFFECTIVE OCTOBER 1, 2011

Voice vote carried with 4 yes, 0 no.

**Action #4**

Approve new PHIP member

Parker moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE NEW LENOX  
PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE  
PROGRAM (PHIP) EFFECTIVE OCTOBER 1, 2011

Voice vote carried with 4 yes, 0 no.

**Action #5**

Approve new PHIP member

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE GRANDE  
PRAIRIE PUBLIC DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE  
PROGRAM (PHIP) EFFECTIVE JULY 1, 2011

Voice vote carried with 4 yes, 0 no.

**Action #6**

Approve the destruction of certain closed session audiotapes of LIMRiCC (Exhibit E.1-E.2)

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE  
DESTRUCTION OF CERTAIN CLOSED SESSION AUDIOTAPES OF LIMRiCC

Voice vote carried with 4 yes, 0 no.

**Action #7**

Discussion of salaries and bonuses  
Approve FY2012 Budget (Exhibit F.1-F.3)

Parker moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE FY2012  
BUDGET

Performance review for Executive Director will be done at the July 19 Board meeting and Deputy Director will be conducted in July. Remmenga will send out review summary and evaluation form to the Board. Any compensation associated with FY2011 will be discussed at the July 19 meeting.

Remmenga went over the FY2012 budget and explanation of all line items for the different pools.

Voice vote carried with 4 yes, 0 no.

**Information Item #1**

Executive Director's Report (Exhibit G.1)

Remmenga went over the Executive Director's Report as included in the Board packet.

**New Business**

There was no new business.

**Next Board Meeting and Location**

The next LIMRiCC Board meeting will be on July 19, 2011 at Thomas Ford Memorial Library at 8:30 a.m.

**Adjournment**

The meeting was adjourned by acclamation at 9:45 a.m.

Minutes prepared by Scott Remmenga

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Beth Dostert, Board Secretary