

Business Expenses (S-Corp/C-Corp/DBA/Self-Employed)

Tax Year: _____

Business Name

Business Address

Employer Identification Number

Type of Business

Income

Gross receipts or sales

Chargebacks/Refunds

Cost of goods that you sold

Contract Labor

Returns and allowances

Salaries (W2's Issued)

Deductions

Travel/Lodging

Repairs/Maint. (Not on personal Vehicle)

Meals & Entertainment

Rents/Equipment (Office/Shop/Storage)

Taxes & Licenses

Interest (Business Loan/Business CC)

Advertising

Mileage (Total/Work)

Sales and Promotion Expenses

Office Expenses/Supplies

Small Tools and Equipment

Consulting Fees

Supplies/Materials

Delivery/Postage

Bank Charges/Security

Dues & Subscriptions

Equipment Rent

Insurance (Not Health)

Janitorial

Laundry/Cleaning

Legal & Professional fees

Parking Fees & Tolls

Business Vehicle Year, Make & Model

Telephone/Internet

Beginning Mileage _____ Ending Mileage

_____ Business Mileage _____