

BOARD OF TRUSTEES

March 5, 2020

Members Present: Terry Brungardt, Lacey Rowell, Bruce Wallace and Steve Snow.

Members Absent: Mark Stanke

Staff Present: Margaret Stratton, Treasurer; Jana Knott, Attorney; Jill Ray, Town Clerk; Drayton Morgan Police officer.

Others Present: Charles Daughety; Clayton Collier; Valerie Easley; Wayne Schwab; Zane Nitzel; Keith Heinley; David Griesel; Kaci Snow.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Treasurer Stratton called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday March 4, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes of the Regular Meeting held February 6, 2020 with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular meeting held February 6, 2020. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of February 2020, with action as necessary. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of February 2020. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. No Report. No Action.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report of 3 agency assists, 2 medical/1 accident; K9 search at High school with county; 2 theft reports on McKinley and an oil change on unit 2, was 3000 miles overdue. No Action.**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener did not attend meeting. No Action.**
- 7. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Wayne Schwab gave a report of 1 demo and 2 building reports were turned in for the month. No action.**
- 8. Consider and discuss report submitted by the parks committee, with action as necessary. Park Committee was not present. No Action.**

9. Consider and discuss awarding the bid for Solid Waste and Recycling Services for the Town of Calumet, with action as necessary. After discussion of the proposal, David Griesel stated that he will get the updated contract with the changes that was requested and get it to the board for approval prior to the contract renewal.
10. Consider and discuss membership in the Oklahoma Municipal Alliance, with action as necessary. Trustee Snow made a motion to approve the membership for 1 year and keep track of the training used and revisit this next year. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

11. Consider entering into executive session for the purpose of the following:

- a. Conduct individual interviews with applicants for the position of Chief of Police for the Town of Calumet and discuss the employment and hiring of a Chief of Police for the Town of Calumet, all pursuant to Title 25 O.S. section 307 B (1)

Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

12. Consider reconvening into open session. Trustee Rowell made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

13. Consider taking action on the following:

- a. Discuss and consider the employment and hiring of a Chief of Police for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Chief of Police for the Town of Calumet, and taking action as necessary for that purpose.

Trustee Rowell made a motion that The Town of Calumet will continue to accept application and interview candidates. The ability to interview candidates goes to Trustee Snow, Trustee Wallace, Trustee Stanke and Trustee Brungardt, with no more than 2 trustees present during interview process. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

14. Consider and discuss zoning concerns with Wayne Schwab, with action as necessary. After discussion on a building permit that was turned in by Charles Daughety, Wayne Schwab turned in his resignation from the Planning Committee. No Action.

15. Consider and discuss code enforcement officer's involvement/duties regarding zoning and building permits, with action as necessary. Trustee Rowell made a motion that Stephen Havener was not present at the meeting and this item will be tabled until April. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
16. Remarks and inquiries of the governing body members. None. No action.
17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
18. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Snow, aye; Trustee Brungardt, aye, Trustee Wallace, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk