



Approved Suppliers of Davcor Aviation Services Inc.

All materials or parts to be installed/applied to a component for the purpose of return to service certification will be purchased from an approved Vendor via a Davcor Purchase Order.

Purchase Orders:

A purchase order is used to clearly describe the product or service being ordered, including, where applicable:

- The type, class, grade, and other precise identification.
- Nomenclature, drawing level, specification issue level, process requirements, inspection requirements, or special instructions, testing requirements, storage and other relevant technical data.
- Requirements for approval of product, procedures, processes and equipment as required.
- Special requirements for qualification of personnel if any.
- Reference to all applicable Terms and Conditions is identified in a company quote.

Supplier Flow Down Requirements:

- Suppliers are required to complete a Davcor Quality Survey or onsite Quality Audit.
- Suppliers are required to flow down all customer and regulatory requirements to sub-tier suppliers.
- All Suppliers are required to provide facility and documentation access to regulatory agencies, Customers and Customer representatives.
- Suppliers shall maintain a quality management system
- Suppliers shall use customer-designated or approved external providers, including process sources.
- All suppliers shall maintain a process appropriate to the organization and its scope of work that identifies and prevents the use of unapproved or suspected unapproved parts. To include personnel training, assuring traceability, inspection processes and monitoring SUP reporting from external sources.
- Unless otherwise specified, records must be maintained for 7 years and must be available within 48 hours when requested by Davcor Aviation Services Inc.
- Packaging – the supplier shall package all material in a manner that will ensure protection from the elements and physical damage during shipment.
- Suppliers will promptly notify Davcor Aviation of any Non-conforming processes, products, or services and obtain approval for their disposition.



- The Supplier shall notify Davcor Aviation of any changes to processes, products or services including changes to their external providers or location of manufacture and obtain Davcor Aviation Approval.
- The Supplier shall ensure that their personnel are aware of their contribution to product or service conformity, their contribution to product safety, and the importance to ethical behavior.
- Product malfunctions, defects and unairworthy conditions will be reported to the concerned stakeholders on a Supplier Corrective Action Report
- Traceability – parts and Materials shall be accompanied with Documents that clearly indicate an approved / acceptable source
- Shelf Life – acceptable Shelf Life to be mutually agreed upon prior to shipment of material between Supplier and Customer.