

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, OCTOBER 30TH, 2015 AT FALLIS HALL AT 1:00 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Rob Kirk Councillor: Maureen Mazerolle</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO</p> <p>Appointments: None</p> <p>Public Works: Dan Golka, PW Manager – Arrived at 1:08 p.m. (left at 1:34 p.m.)</p> <p>Public at Large: 3</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 1:00 p.m.
2.	AGENDA 167-15 (Agenda)	<p>a) <u>October 30, 2015 Regular Council Meeting Agenda</u> MOTION by Councillor Mazerolle that the October 30, 2015 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 168-15 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>September 18, 2015 Regular Council Meeting Minutes</u> MOTION by Councillor Mazerolle that the minutes of the September 18, 2015 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	OPEN FORUM	<p>Open Floor Discussion with Gallery</p> <ul style="list-style-type: none"> -proposed new development, (how will Council oversee this future development) -Poppy Place development, (can owner’s build in there)
5.	APPOINTMENTS	None
6.	BYLAWS	None
7.	BUSINESS 169-15 (LSAC – Financial Request)	<p>a) <u>Lac Ste. Anne County – attached is an October 22nd, 2015 request from Lac Ste. Anne County Manager Mike Primeau requesting a selection of financial statements and approved and proposed budgets from the Summer Village of Silver Sands. The requested information is suggested to help the County prepare their own budgetary plans for 2016. Similar requests have gone out to other municipalities within LSAC borders.</u></p> <p>MOTION by Deputy Mayor Kirk that Administration forward a letter to Lac Ste. Anne County advising that the Summer Village’s financial information is available on the website and further that the 2016 Budgets are not currently available.</p> <p style="text-align: right;">CARRIED</p>

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	<p>170-15 (East End Bus Financial Request for 2015)</p>	<p><u>b) East End Bus Society – attached is an October 22nd, 2015 letter from the East End Bus Society briefly updating Council on the recent activities of the bus and proposed plans for next year. The letter also requests that Silver Sands considers continuing its financial commitment to the EEB capital replacement fund for the 2015 year. Silver Sands has traditionally donated \$300.00 per year to the fund.</u></p> <p>MOTION by Mayor Poulin that the Summer Village of Silver Sands continue its financial commitment to the East End Bus Society capital replacement fund for the 2015 year in the amount of \$300.00.</p> <p style="text-align: right;">CARRIED</p>
	<p>171-15 (Municipal Addressing Signs – Defer to 2016)</p>	<p><u>c) Street Signs – attached is an October 8th, 2015 quote from June Jones Design for the creation, hardware and installation of 357 aluminum street/address signs in the Summer Village. The total estimate comes to \$38,220.42 and does not include the utility line locates. A sample design is attached.</u></p> <p>MOTION by Councillor Mazerolle that Council defer a decision on the purchase of the municipal address signs to 2016 budget deliberation and that Administration look into further funding options.</p> <p style="text-align: right;">CARRIED</p>
	<p>172-15 (YRL – 2016 Budget and Update)</p>	<p><u>d) Yellowhead Regional Library – attached is a September 3rd 2015 update from Director Kevin Dodds on the Yellowhead Regional Library, including a draft 2016 budget, to be circulated to the membership for review. We appointed a rep at our organizational meeting already.</u></p> <p>MOTION by Councillor Mazerolle that the September 3rd, 2015 update from Director Kevin Dodds on the Yellowhead Regional Library, including a draft 2016 budget be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
		<p><u>e) Lac Ste. Anne County FCSS Board Structure – attached is an October 16th, 2015 letter from Lac Ste. Anne County Reeve Bill Hegy informing the Summer Village of Silver Sands that the County has resolved to abolish the regional board structure and administer their own funds separately and individually. The County does extend the offer to provide individual municipalities the administrative services required to manage the municipality’s FCSS funds via separate administration contracts. Also attached is a memorandum compiled by LSAC General Manager of Community and protective Services, Trista Court, which highlights the discussion of a joint administration meeting of the topic held in September 2015.</u></p> <p>A meeting has been set up by Alberta Beach scheduled for November 10, 2015 to further discuss options for administration of the FCSS grant program.</p>

	<p>173-15 (FCSS meeting – Alberta Beach)</p>	<p><u>FCSS meeting - Alberta Beach November 10, 2015</u> MOTION by Deputy Mayor Kirk that Mayor Poulin be authorized to attend the FCSS grant program meeting scheduled for November 10, 2015 by Alberta Beach in regards to the administration of the program.</p> <p style="text-align: right;">CARRIED</p> <p><u>Public Works Report – Dan Golka, Public Works Manager</u> Reported on the following and submitted handwritten report to the CAO: -drainage work update -tree removal update -culvert upgrades and repairs -boat launch update -requested Administration check on easement between 7 & 8 Hillside -discussion on salted sand being used on the hill, Dan to get prices for a load</p> <p>Dan left the meeting at 1:34 p.m.</p> <p><u>f) Assessment Review Board – attached is a September 18th, 2015 update on Assessment Review Board training programs, which are going to be hosted February through May 2016 in various locations across Alberta. Registration for these courses will open the first week of November, 2015. We do have an agreement with Capital Regional Assessment Services Commission for this, and we are required to appoint a member to sit on hearing so having someone trained is a benefit.</u> MOTION by Councillor Mazerolle that Deputy Mayor Kirk be authorized to register for the Assessment Review Board Training Sessions when they become available.</p> <p style="text-align: right;">CARRIED</p> <p><u>g) Capital Regional Assessment Services Commission – attached is a draft memorandum of agreement for Local Assessment Review Board and Composite Assessment Review Board to renew for the period 2016 through 2018 . Annual fee is basically unchanged.</u> MOTION by Deputy Mayor Kirk that the Summer Village of Silver Sands approve the Capital Region Assessment Services Member Memorandum of Agreement for the period 2016 through 2018 in regards to Local and Composite Assessment Review Boards and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
	<p>174-15 (ARB Training Programs)</p>	<p>MOTION by Councillor Mazerolle that Deputy Mayor Kirk be authorized to register for the Assessment Review Board Training Sessions when they become available.</p> <p style="text-align: right;">CARRIED</p>
	<p>175-15 (CRASC – LARB/CARB)</p>	<p>MOTION by Deputy Mayor Kirk that the Summer Village of Silver Sands approve the Capital Region Assessment Services Member Memorandum of Agreement for the period 2016 through 2018 in regards to Local and Composite Assessment Review Boards and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>

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	<p>176-15 (NSWA Financial Contribution for 2016)</p> <p>177-15 (Brownlee LLP Seminar)</p> <p>178-15 (SDAB Member Appointment)</p>	<p><u>h) North Saskatchewan Watershed Alliance – attached is an October 6th, 2015 update on the recent activities of the North Saskatchewan Watershed Alliance and requesting consideration for funding contributions in the 2016 operating year. A booklet on the 2014-2015 Annual Report of the NSWA is available in the office for review. The requested contribution is \$250.00.</u> MOTION by Mayor Poulin that the Summer Village of Silver Sands approve a financial contribution in the amount of \$250.00 to the North Saskatchewan Watershed Alliance for 2016. CARRIED</p> <p><u>i) Brownlee LLP – attached is a session agenda and invitation to participate in the upcoming Brownlee LLP <i>Emerging Trends in Municipal Law</i> seminar. The Edmonton session is scheduled for February 18th, 2016 at the Expo Centre. The cost of the seminar is \$125.00 per registrant.</u> MOTION by Councillor Mazerolle that the invitation to the Brownlee LLP <i>Emerging Trends in Municipal Law</i> seminar scheduled for February 18th, 2016 at the Expo Centre be accepted for information. CARRIED</p> <p><u>j) Subdivision and Development Appeal Board – we have an appeal and therefore have to schedule a hearing. We were unable to secure 3 board members from amongst our existing SDAB pool so we had to retain one member from outside our pool and now require a motion appointing him.</u> MOTION by Deputy Mayor Kirk that John Roznicki be appointed to the Subdivision and Development Appeal Board for the Summer Village of Silver Sands. CARRIED</p>
<p>8.</p>	<p>FINANCIAL</p> <p>179-15 (Accounts Payable)</p>	<p><u>a) Accounts Payable – Cheques #993 to #1013 for August 2015 including automatic withdrawals totaling \$27,148.48 and Cheques #1014 to #1031 for September 2015 including automatic withdrawals totaling \$65,393.81</u> MOTION by Deputy Mayor Kirk that Council accept for information Accounts Payable Cheques #993 to #1013 for August 2015 including automatic withdrawals totaling \$27,148.48 and Cheques #1014 to #1031 for September 2015 including automatic withdrawals totaling \$65,393.81. CARRIED</p>

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	<p>180-15 (Income/Expense Statements)</p> <p>181-15 (Bank Reconciliations)</p>	<p>b) <u>Income and Expense Statements – as at August 31, 2015 and September 30, 2015</u> MOTION by Deputy Mayor Kirk that the Income and Expense Statements as at August 31, 2015 and September 30, 2015 be accepted for information. <p style="text-align: right;">CARRIED</p> <p>c) <u>Bank Reconciliation – as at August 31, 2015 and September 30, 2015</u> MOTION by Deputy Mayor Kirk that the Bank Reconciliations as at August 31, 2015 and September 30, 2015 be accepted for information. <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report – n/a</u></p> </p></p>
<p>9.</p>	<p>COUNCIL REPORTS</p> <p>182-15 (Council Reports)</p>	<p><u>Mayor Poulin</u> Reported on the following: -attended the AUMA Convention -attended the AEMA Training Session -attended the ASVA Conference -attended the SVLSACE meeting -LILSA will be submitting an application for a Land Stewardship Grant to help combat flowering rush</p> <p><u>Deputy Mayor Kirk</u> Reported on the following: -attended the AEMA Training Session -attended the ASVA Conference -attended the SVLSACE meeting -provided several snow removal equipment quotes -municipal addressing signage requirements discussion with the gallery</p> <p><u>Councillor Mazerolle</u> Reported on the following: -attended the ASVA Conference -attended the SVLSACE meeting -the Fallis Community Association has a defibrillator -attended the YRL Strategic Plan meeting</p> <p><u>Councillor's Reports</u> MOTION by Councillor Mazerolle that the verbal Council Reports be accepted for information. <p style="text-align: right;">CARRIED</p> </p>
<p>10.</p>	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p>	<p>a) <u>Public Works Report</u> -see after Business item 7.e).</p> <p>b) <u>Administration Report</u> -discussion regarding Regional Services meeting -discussion regarding waste containers and the change to bi-weekly pickup</p>

	<p>183-15 (Admin/PW Reports)</p>	<p>-discussion on the presentation at the ASVA Conference by Kate Wilson regarding Zebra Mussels (administration to put information on the website, in the annual newsletters and contact Kate for signage) -discussion on Summer Village of Grandview managing the grant application for the feasibility and possible purchase of a weed/algae harvester under the ACP Grant Program</p> <p><u>Administration & Public Works Reports</u> MOTION by Councillor Mazerolle that the Public Works report and Administration report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
<p>11.</p>	<p>INFORMATION / CORRESPONDENCE 184-15 (Information & Correspondence)</p>	<p>MOTION by Councillor Mazerolle that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Development Permit – attached is Development Permit 15DP10-31 for the constructions of an addition to an existing detached dwelling (raised deck – 29.3 Sq. M). b) SDAB – attached is the October 13th, 2015 letter of appeal on decision 15DP11-31. c) Gov’t of Alberta, Municipal Affairs – attached is a September 14th, 2015 letter on setting up a joint meeting to discuss the status of regional cooperation in regards to emergency services. d) Gov’t of Alberta, Human Services – attached is the 2014 FCSS Reconciliation Statement. e) Gov’t of Alberta, Municipal Affairs – attached is a September 25th, 2015 letter acknowledging receipt of and accepting the municipality’s 2014 MSO Capital Statement of Funding and Expenditures f) Gov’t of Alberta, Human Services – attached is a October 8th, 2015 Statement of Non- Negotiable Deposit of Q4 FCSS funds. g) Gov’t of Alberta, Municipal Affairs – attached is a September 17th, 2015 letter acknowledging and accepting the municipality’s 2015 MSI operating allocation and plan. h) Gov’t of Alberta, Municipal Affairs – attached is a September 17th, 2015 letter accepting the application for \$80,000 in MSI funds to go towards the purchase of a Tractor. i) Development Permit – attached is Development Permit 15DP08-31 for the constructions of an attached garage to an existing detached dwelling (50.2 Sq. M). j) AUMA – attached is the August 27th, 2015 edition of the AUMA Board News for membership review. k) LSAC – attached is a September 10th, 2015 letter for Reeve Hegy regarding LSAC’s position on the request for One Way Services Agreements in terms of Fire Protection. l) AUMA – Board of Directors elections and Returning Officer’s Report.

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		<p>m) Silver Sands Golf Course – attached is a notice of Open House which was held on October 8th, 2015.</p> <p>n) AUMA, AMSC – attached is an October 5th, 2015 letter presenting a cheque for \$50.00 plus GST to the Summer Village under the AMSC Special Rebate Program.</p> <p style="text-align: right;">CARRIED</p>
12.	IN CAMERA	<p><u>In Camera Session (discussion on legal matters)</u></p> <p>None</p>
13.	<p>NEXT MEETING(S) 185-15 (Next Meeting)</p>	<p><u>Next Meeting(s)</u></p> <p>MOTION by Mayor Poulin that the next regular Council meeting be scheduled as follows: - Friday, November 27, 2015 at 1:00 p.m. at the Fallis Hall.</p> <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 2:04 p.m.

Mayor

CAO

Next Meetings:

- November 27, 2015 – Regular Council Meeting at Fallis Hall – 1:00 p.m.
- February 6, 2016 SVLSACE – Hosted by Sunrise Beach