



## **SkillsUSA Kansas Foundation Board of Directors Meeting March 4, 2016**

Meeting called to order by Beth Conrad: 10:05 am

**Roll Call:** Deb Hargrove presented roll call. A quorum was established with 12 voting members present: Eric Tincher, Peggy Torrens, PJ Reilly, Denver Mishler, Cloys Bayless, Diane Steadham, Beth Conrad, Deb Hargrove, Gary Pommier, David Praiswater, Steve Polley, Kent Thomas.

Non-voting members present: Becky Warren, Janet Hamilton, Travis Riebel, and Kelli Byrne.

Guest present: Ron Kaus, State Officer Team

**Introduction of the State Officer Team:** Becky Warren introduced the State Officer Team. Officers introduced themselves, the school they attend and the CTE program in which they are enrolled in. Those running for national office were introduced to the Board. Postsecondary, Paula Carvell and Secondary, Denton Douglas and Lindsay Nichols. The national candidates gave a speech before the board asking for their approval of running for a national office. After the speeches were finished the team dismissed themselves from the meeting.

**National Candidates:** President Beth Conrad open the meeting with discussion on approving all three national candidates. Gary Pommier moved to accept all three candidates to run for national office. Peggy Torrens seconded the motion. Motion carried.

Peggy Torrens moved to support the candidates in the amount of \$100 for campaign materials for a total of \$300. PJ Reilly seconded the motion. Motion carried.

**Approval of Minutes:** November 6, 2015 minutes were presented for approval. Gary Pommier moved to accept the minutes, Eric Tincher seconded the motion. Motion carried.

**Budget Review:** President, Beth Conrad, read a statement submitted by Rod Murphy in his absence. "I would like to suggest twice a year when cash flow is typically flowing in (Sept/Oct / March) is that we put \$2500 (example) into savings for emergency situations. The amount that is deposited could be adjusted as cash flow may vary from year to year." Ms. Conrad opened the floor for discussion. Eric Tincher moved to adopt a policy in which 2% of income from Fall & Spring be set aside into a savings account for emergency purposes only. Steve Polley seconded the motion. Motion opened for discussion. After discussion Eric Tincher amended his motion to adopt a policy in which a minimum of 1% of income from Fall & Spring be set aside into a savings account for emergency purposes only. Kent Thomas seconded the motion. Motion carried.

**Membership Review:** The 2015-2016 membership report was submitted for the boards review. The report reflected the following:

- Membership by Classification
- Membership by District
- New Charters
- Increase membership by Chapter



- Largest membership

**Program:** President, Beth Conrad assigned selection committees for Scholarship reviews, Administrator of the year reviews, and Advisor of the year reviews. Committees reviewed the applications and reported back to the board.

Scholarship committee reviewed 4 high school applications and 2 postsecondary applications. Gary Pommier moved to accept 2 high school applications for two \$300 scholarships. Kent Thomas seconded the motion. Motion carried. Brendan Boarcherding and Trevor Hawk from Salina South High School will be receiving the SkillsUSA Kansas Scholarship Awards.

Administrator of the year committee reviewed 4 nominees. Diane Steadham moved to accept 2 nominees, Salina South High School Principal, Curtis Stevens and Postsecondary Washburn Tech, Dr. Gillian Gabelmann for administrators of the year award. Gary Pommier seconded the motion. Motion carried.

Advisor of the year committee reviewed 2 nominees. Peggy Torrens moved to accept both nominees, Meade High School instructor, Mike Koehn and Washburn Tech instructor, Eric Showalter for advisors of the year award. PJ Reilly seconded the motion. Motion carried.

**State Directors Report:** Becky Warren handed out a written copy of the State Directors report highlighting 2015-2016 membership, State Officer activities, and the Conference updates. Mrs. Warren assigned conference duties to the board members. She noted we need volunteers for the leadership contests for the Air National Guard was not going to be able to help assist this year. They always provided 20-40 judges for our leadership contests. Suggestions were submitted to contact the chambers.

Another handout was a draft of the 2016-2017 Calendar for review.

Deb Hargrove moved to adjourn the meeting. Peggy Torrens seconded the motion. Motion carried. Meeting adjourned at 12:00 noon

### **ACTIONS:**

Becky Warren will:

- set up a delegate meeting at the State Conference to present the national officer candidates for nomination.
- set up a policy that reads 1% of income will be put into a Reserve Fund for emergency purposes.
- set up a Reserve Fund