

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #590

April 2, 2019

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Manager Michael Frank. **Managers absent:** Treasurer David Ludvigson **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. **Others present:** Lincoln Commissioner Joe Drietz.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, Seconded: John Cornell Passed: 4-0

Hastad reported that in April the Board holds the reorganization of the Lac qui Parle-Yellow Bank Watershed Board of Managers. Chairman Ellefson opened the floor for nominations.

M/S/P to cease nominations and leave the same as 2018, with Darrel Ellefson, Chairman, John Cornell Vice-Chairman, David Ludvigson Treasurer, David Craigmile Secretary, & Michael Frank as Publicity:

Motion: David Craigmile Seconded: Michael Frank Passed: 4-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad, reported on park activities:

- Discussed seasonal hours being 180 days to be considered a seasonal employees. Ron will try to keep them at 180 days.
- Flooding wasn't too bad in the park. Ron has closed the roads in the park so they can dry out. Park is on schedule to open May 1, 2019.
- The road to the park office is still a mess, but is passable. There was a lot of snow that is melting and causing the road concerns.
- Mitch Enderson reported that Area II Engineer will be out sometime in the next couple weeks to do some surveying for the grant.
- Ron will be gone on vacation April 9th – 16th, 2019. Pat Stanley will oversee the park in his absence.
- Rates will stay the same in 2019.
- Discussed equipment replacement. Ron felt the mowers would be good this year. The oldest Toro mower will probably need to be replaced next year.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- On March 13, 2019 we met with Tony Abrahamson regarding some surveying work on CD #5, CD #79, & CD #83.
- Helped Manager Craigmile set up a watershed booth for Ag day in Madison on March 21, 2019. Manager Craigmile manned the booth and handed out information for WRAPS.
- Attended the Minnesota Association of Drainage Inspectors meeting in Willmar on March 25, 2019.
- Worked with viewers on the redetermination worksheets for County Ditch #84 and Lat B County Ditch #84, prepared landowner letters and mailed.
- Reported on the Improvement of County Ditch #42 status.
- The drainage system records are all scanned in for the Drainage (DRM) Grant.
- Reported on a flooding complaint from a landowner.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Eighty ditch system centerlines have been completed. Another 10-15 more should be fairly quick to edit, then it will just be our large ditch & judicial systems remaining.
- I will be submitting the 2019 quarterly reimbursement for the DRM Grant, and will be submitting a request for the County to receive the second (40%) chunk of money associated with the grant.
- We will have a WRAPS meeting on Tuesday, April 30, 2019 with state agency representatives to present watershed reports that they have been developing for the WRAPS. DNR & MPCA will be presenters.
- Scoring for the workshop for BMP strategies indicated cover crop and no till operations in addition to natural waterways and control basins being the most favorable practices in the watershed. Additional surveys have been handed out and continue to come in.
- I will be submitting the quarterly report for WRAPS reimbursement.
- Public events being planned for 2019 include a Women's/Family Day event at Stone Hill Park, a Boot Camp event (water sampling/monitoring) and a canoe trip.
- Received a payoff for a septic system installed in 2017.
- Clarified that Manager Craigmile holds the keys for the gauging stations.

WCA – Coordinator Mitch Enderson

- Discussed a possible bank restoration site with a landowner.
- A WCA PRAP was done March 27th at the SWCD office.

Treasurers Report: Administrator Hastad read the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: John Cornell Second by: David Craigmile Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	03/05/19 to 04/02/19
<u>General Klein Account:</u>			
6532	Buffalo Ridge Newspapers	WRAPS meeting ad	\$39.00
6534	LQP Broadcasting Co., Inc.	2/13/19 radio ad for WRAPS	<u>\$22.50</u>
			\$61.50

UPB Park Expense Account:

1040	Cleveland Chevrolet Inc	oil change/service on park pickup	\$49.81
1041	LQP Environmental Office	park cell phone reimb	\$43.13
1042	Kockelman Construction Inc.	Feb & March snow removal	\$1,553.75
1043	Vlaminck Electric Inc.	retro fit shop light & heater	\$1,017.00
1044	Lincoln Pipestone Rural Water	water meter	\$34.09
1045	Farmers Coop Assn.	E-85 gas	\$57.15
1046	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28
1047	Running's Supply	3X4 matt, batteries, motor tuneup	\$38.86
1048	Lyon-Lincoln Electric Coop	park electricity	<u>\$874.11</u>
		TOTAL	\$3,711.18

UPB GENERAL ACCT:

EFT	Darrel Ellefson	March per diem, mileage, expense	\$1,015.22
EFT	Michael Frank	March per diem, mileage, expense	\$92.47
EFT	David Craigmile	March per diem, mileage, expense	\$262.47
EFT	David Ludvigson	March per diem, mileage expense	\$225.18
EFT	semi-monthly payroll	March 1-15 payroll	\$4,691.14
3597	Minnesota Revenue	sales & use tax	\$116.00
3598	MN Association of Drainage Inspect	registration fee for Roiland & Ellefson	\$60.00
3599	LQP-YB Liability Acct	PERA	\$929.62
Debit Card	University of Minnesota	Lidar training registration – Mitch	\$75.00
Debit Card	Microsoft Store	Microsoft office renewal	\$106.86
Debit Card	University of Minnesota	Lidar training registration – Jared	\$75.00
3600	Dawson Sentinel	advertisement for bids CD #54	\$81.00
3601	Yellow Medicine County	2019 property taxes	\$5,233.18
3602	LQP County Auditor/Treasurer	March postage	\$54.00
3603	Houston Engineering Inc.	CD #42 preliminary engineer report	\$5,323.75

3604	I & S Group, Inc	CD #54 improvement engineering	\$3,930.00
3605	Nelson Oyen Torvik	drafted resolution for bid & hearing	\$2,061.00
3606	Rinke Noonan Attorney @ Law	monthly retainer, buffer	\$525.00
3607	LQP-YB Liability Acct	Federal withholding	\$3,659.40
3608	Minnesota Revenue	Minnesota Withholding	\$1,494.00
3609	LQP County Auditor/Treasurer	health insurance	\$5,070.00
3610	Mitchell Enderson	mileage reimbursement	\$129.92
3611	Jared Roiland	mileage reimbursement	\$84.10
EFT	semi-monthly & park payroll	March payroll park, 3/16/19 to 3/31/19	\$6,704.37
3612	LQP-YB Liability Acct	PERA – monthly & semi-monthly	<u>\$1,309.13</u>
		TOTAL	\$43,307.81

DITCH ACCT:

None	None	None	<u>\$0.00</u>
		TOTAL	\$0.00

M/S/P to approve the warrants.

Motion: David Craigmile Seconded: John Cornell Passed: 4-0

Secretary's Report:

Hastad presented meeting minutes #589 for approval.

M/S/P to approve meeting minutes #589 as mailed.

Motion: John Cornell Seconded: Michael Frank Passed 4-0

Administrator Report/Old & New Business:

- Spoke at the LQP annual township meeting on March 25, 2019
- Discussed weed discussion had with YM Commissioner Antony.
- Reported on the yearly review done with Jared Roiland.
- Congratulated Manager Craigmile on his three-year appointment to the Board of Managers.
- Discussed release of collateral pledging at United Prairie Bank & increase at Dawson Credit Union.
- Discussed request of landowner for letter from Watershed Board to help with a tiling dispute in OshKosh Township. Manager Ellefson will visit with the landowners involved.
- The preliminary engineer's hearing for the Improvement of County Ditch #42 will be held on June 13, 2019 @ 10:00 a.m. so will need to have a special watershed meeting.
- Jared will attend the Minnesota Viewers Association meeting on April 4, 2019 @ Morton, MN.

Manager Cornell discussed a possible private ditch cleanout in Lincoln County. It was suggested to have a meeting with the landowners involved and discuss the proposed project, do a maintenance agreement and have it recorded with the County Recorders office.

PERMITS - The following permit applications were applied for

12485	Lee Johnson	Baxter, 2	increase tile size	04/02/19 DC
12486	Cori Bothun	Providence, 32	seepage lines	04/02/19 DE
12487	Cori Bothun	Providence, 29	seepage, repair inlet	04/02/19 DE
12488	Renewal Roger Borstad	Lake Shore S, 25	seepage lines	04/02/19 DE
12489	Renewal Dennis Clark	Baxter, 2	seepage, main tile	04/02/19 DC
12490	Renewal Dennis Clark	Baxter, 12	seepage, clean ditch	04/02/19 DE
12491	James Connor	Freeland, 3	clean road ditch	04/02/19 DE
12492	Jordan Connor	Garfield, 22	seepage, main tile	04/02/19 DE
12493	Jordan Connor	Hamlin, 30	seepage, pump, close dich	04/02/19 DE
12494	Orval Gubrud	Oshkosh, 17	seepage lines	04/02/19 MF
12495	Orval Gubrud	Oshkosh, 20	seepage, main tile	04/02/19 MF
12496	Steve Haas	Madison, 6	seepage lines	04/02/19 DE
12497	Steve Haas	Madison, 6	clean ditch	04/02/19 DE
12498	Derek Hoffman	Fortier, 34	seepage lines	04/02/19 MF
12499	Gary Larson	Providence, 22	seepage lines	04/02/19 DC
12500	Gary Larson	Providence, 5	seepage & main lines	04/02/19 DC
12501	Gary Larson	Providence, 16	seepage lines	04/02/19 DC
12502	Renewal Brad Lundy	Maxwell, 24	seepage lines	04/02/19 DC

12503 Renewal Dean Martinson	Baxter, 29	seepage lines	04/02/19 DC
12504 Renewal Paul Olson	Baxter, 2	main line	04/02/19 DC
12505 Renewal Paul Olson	LQP, 28	seepage lines	04/02/19 DE
12506 Renewal Paul Palmgren	Freeland, 11	seepage lines	04/02/19 DE
12507 Renewal Paul Palmgren	Freeland, 12	seepage lines	04/02/19 DE
12508 Renewal Paul Palmgren	Freeland, 11	seepage lines	04/02/19 DE
12509 Renewal Paul Palmgren	Freeland, 2	seepage lines	04/02/19 DE
12510 Mark Peterson	Freeland, 12	seepage lines	04/02/19 DE
12511 Jordan Peterson	Oshkosh, 29	seepage lines	04/02/19 MF
12512 Josh Peterson	Hammer, 16	seepage lines	04/02/19 MF
12513 Brian Rangaard	Norman, 8	seepage lines	04/02/19 MF
12514 Renewal Adam Rademacher	Walter, 25	main tile	04/02/19 DE
12515 Ben Schmidt	Freeland, 6	seepage lines	04/02/19 DE
12516 Ryan Smith	Hamlin 7/Garfield 12	seepage, main tile	04/02/19 DE
12517 Renewal Mike Unzen	Walter, 25	seepage, main tile	04/02/19 DE
12518 Jim Vaala	Cerro Gordo, 16	seepage, main tile	04/02/19 DE


Permits Denied: Gordon Ferguson, Don Peterson, Kaleb Steele, Robert King, Mark Verhelst for manager Frank to review and bring for approval at next meeting.

M/S/P to approve watershed permits except those denied:

Manager Craigmile gave a very interesting power point on the 2019 flood events in the Watershed.

Meeting adjourned at 6:55 p.m.


 Darrel Ellerson, LQP-YB Chairman

Attest:

 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, April 2, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.