

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE
July 8, 2021 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by Staff - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet): Josh DeHerrera, Vice Chair and Dede Utley, Secretary/Treasurer
Staff: Cheryl Burrows, EMS Coordinator/Administrator
Members reviewed Financial Report & vouchers in person by Vice Chairman.

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2021 = \$ 96,911.89
Total Balance = \$ 96,911.89

Program Balances:

- 2021 Office = \$ 80,281.64
- FY21 Training = \$ 16,630.25
Total Balance = \$ 96,911.89

Checks issued (2021): #6308-6322 (15) = \$18,482.12

Voided check(s): none

TOTAL PAYMENTS = \$18,482.12

The Executive Committee reviewed and approved payroll & benefits for June, revenues, and expense vouchers/account register. All account activities were available for review in the form of Umpqua Accounts Activity Summary, revenue log, Quicken register, and program tracking spreadsheets.

- **Other – Committee/Chair update or action:**
 - Banking & Internal Controls - Dede reviewed monthly activities on 7-9-21 and has online banking access. Copy of bank activity report & Revenue Log included in financial packet.

Approved by:

Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair

Prepared by:

Cheryl Burrows
EMS Coordinator

Date: _____