

# Southwestern Invitational Dancesport Championships

## Important Information/Rules

We look forward to having you and your students as our honored guest at the Southwestern Invitational. We ask for your help and co-operation to make the Competition as well organized as possible by helping in the following ways.

1. Deadline for entries is 2 weeks prior to the event. Please make sure you have filled out your entry forms completely for each person attending along with a financial tally sheet. Please print clearly so we get the spelling of your students names correct. Please return the forms to us by e-mail, fax, or mail.
2. Once we receive your entry forms, we will send you an invoice/confirmation. **Please review it carefully for spelling, correct entries, and correct charges.**
3. Cancellations taken after the deadline or at the event will not be subject to a refund.
4. Vouchers must be turned in before deadline to receive credit.
5. Refunds will only be made for cancellations requested 14 days prior to the event.
6. All events with less than 3 couples: Prize money is halved
7. Any refunds, which meet the deadline, will be made 30 days following the competition minus a \$50.00 per person handling fee.
8. Hotel reservations may be made through us or you may make them thru the hotel directly. If making reservations on your own, please use the link to hotel on our web-site or be sure to mention to the hotel Southwestern Invitational. All participants will be responsible for personal room charges.
9. Upon arrival at the hotel, one representative from the studio should come to the registration desk and pick up the packages for his/her studio.
10. ***Any balance due must be paid before packages will be released. No exceptions.***
11. Each competitor will receive a heat list showing the heat numbers and times he/she will be dancing. Please look over your heat lists to make sure dances, levels, and ages are correct. We need to be made aware of any mistakes as soon as possible. Please understand and explain to your students that these times are approximate and subject to change, and that each competitor should be in the ballroom at least 30 minutes ahead of their scheduled time to dance.
12. Your competitor number will be included with your package at registration. All professional competitors and amateur competitors must have proof of registration with the NDCA. If you are not on the NDCA roster, you will not be allowed to compete unless you show a receipt of payment for current registration or register at the competition. The following link will assist in renewing or getting a new NDCA number: <https://secure.ndca.org/registration/login/>
13. Reserved seating will be assigned according to package holders and date package order was received. Any groups wishing to sit together should order at the same time with a notation requesting seating together.

### **Formations and Solos**

14. There is no limit to the number of Pro/Am Solos. Solo Exhibition music must be in mp3 format on a thumb drive.
15. Please limit solos/formations to 3 minutes for solos and 4 minutes for formations.

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