

1 **Rockford Town Regular Council Meeting**
2 **May 3, 2017 7:00pm**
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5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
7 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

10
11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
12 Fricke, William Benson and Brian Laude. Public Works' Dave Thompson, Deputy Clerk Heidi Johnson
13 and several residents were also in attendance.
14

15 **Mr. Benson made a motion to excuse Councilmember Micki Harnois' absence. Mr. Fricke**
16 **seconded the motion. Motion was carried.**
17

18 Mr. Benson requested we add a discussion about security measures at the City Park to the Agenda.
19 **Mr. Benson made a motion to approve the amended agenda. Mr. Stevenson seconded the**
20 **motion.**
21

22 On behalf of Ms. Harnois, Ms. Roecks asked that line 34 on the previous meetings minutes be changed
23 to Ms. Harnois "recommending" the changes.

24 **Mr. Benson made a motion to approve the minutes from the April 19, 2017 regular meeting. Mr.**
25 **Laude seconded the motion. Motion was carried.**
26

27 SPOKANE COUNTY SHERIFF'S OFFICE, OZZIE KNEZOVICH

28 Sheriff Knezovich reported to Council that the crime stats in the area are around the same, if not better,
29 than the what he had reported last time he was here. He said that between 10/04/16 and 05/03/17,
30 there were 21 instances reported. His report showed a breakdown on what type of calls the Sheriff's
31 office responded to. There was discussion about how he thought the criminal justice system was failing.
32

33 Mr. Benson asked if the county had any surplus cameras that the town could purchase. The sheriff said
34 that the county has nothing to offer and he would suggest keeping the park lit up at night to prevent
35 prowlers and vandals.
36

37 LAYNE MERRIT, JUB ENGINEERS, INC.

38 Mr. Merritt submitted a change order for the Well #6 project for a final quantity amount/items not used
39 for the project.
40

41 Mr. Merritt submitted a pay request from the second phase contractor for Well #6.
42

43 **Mr. Stevenson made a motion to approved Change Order #1 from DW Excavating, totaling -**
44 **\$687.51. Mr. Benson seconded the motion. Motion was carried.**
45

46 **Mr. Stevenson made a motion to approve Pay Request #2 from DW Excavating, totaling**
47 **\$32,445.57. Mr. Fricke seconded the motion. Motion was carried.**
48

49 First Street Lighting Project

50 Mr. Merritt reported that no bids were submitted and he'll schedule a rebid.

51 Emergency Money for Road Repair
52 Mr. Merritt stated that he had a discussion with Gloria Bennett at the Transportation Improvement
53 Board to see what type of damages qualify.

54
55 First Street Sidewalk Project
56 There will be an audit from WSDOT on 05/04/2017 and then they should release the final grant money
57 still due to JUB.

58
59 PUBLIC COMMENT

- 60 - Resident Tom Tyler asked how the town could by midi-excavator without getting official bids
61 first, and who is the town's "watchdog," State or County Auditors? Ms Roecks said it was the
62 State. Mr. Thompson explained that they had three different equipment companies researching
63 and pricing out what the town was looking for. The midi-excavator that was purchased was what
64 council agreed upon.
- 65 - Resident Ivan Willmschen asked for a copy of the town's lease agreement with the fair for the
66 new food booths.
- 67 - Resident Bill Creed mentioned that there is another resident who has been mowing areas all
68 over town and he thought it may be a good idea if Town Council could get together and
69 purchase the man a fuel gift card.

70
71 ANNOUNCEMENTS

72 None

73
74 COMMISSION REPORTS

75 Planning and Zoning - None

76
77 Comprehensive Plan – Chapter 4 Land Use

78 Discussion on this chapter was tabled until a June special meeting. Council will decide which date at
79 the next meeting.

80
81 COMMITTEE REPORTS

82 None

83
84 ORDINANCES/RESOLUTIONS

85 **Mr. Benson made a motion to approved Ordinance 17-03, updating the sewer system**
86 **regulations. Mr. Fricke seconded the motion. Motion was carried.**

87
88 STAFF REPORTS

89 Public Works

- 90 • Mr. Thompson told council that there is a substantial leak near Stringham Court and that the
91 repair will happen tomorrow.
- 92 • Mr. Thompson reported that there was second leak found on Weaver and Lake Streets, and this
93 one is at a property line. He reported that the tenant of the property is aware and that he will
94 contact the owner as well.

95
96 Clerk/Deputy Clerk

- 97 • April Utility Adjustment Report
98 There were no adjustments to approve.
- 99 • The Past Due report was submitted.

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101 OLD BUSINESS

102 None

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104 NEW BUSINESS

- 105 - Ms. Roecks announced that there is an infrastructure training opportunity on 05/16 at Reardan.
106 - Ms. Roecks announced that there is a MRSC webinar "how to make your job easier" on 05/18.
107 - The Six Year Transportation Improvement Program is due in June so every councilmember
108 should look at the one from last year and see if there are any changes or suggestions.
109 - There was discussion on who was responsible for connecting the fair's food booth's plumbing to
110 the sewer main.
111 - Mr. Benson said could put together a packet in the next month of security options for protecting
112 the park and the park's buildings from vandals.

113

114 PUBLIC COMMENT

- 115 - Resident Lorrie Engle asked if wifi cameras would be a continual expense to the town. It was
116 discussed that the wireless portion would come from the fair office.
117 - Resident Ivan Willmschen said he thought that there was no burning within city limits. When
118 council said he was correct, he said that there was someone burning garbage and that it's the
119 Fire Chief and Assistant Fire Chiefs job to take care of this type of issue. He was disappointed
120 that neither could be reached, as they are Town staff.
121 - Ms. Johnson asked if the town would be willing to provide porta-potties to the baseball teams
122 again this year.
123 **Mr. Stevenson made a motion to provide porta-potties at both fields for the months of**
124 **May and June. Mr. Benson seconded the motion.**
125 - Resident Bill Creed asked Council if they would do a one-time forgiveness of the unpack meter
126 fee. It was agreed upon that this could be done as a case-by-case instance if a resident come to
127 council with the request. Mr. Creed's fee will be waived.

128

129 COUNCIL REPORTS

130 None

131

132 APPROVE CHECKS

133 **Mr. Stevenson made a motion to approve checks 13886-13906, for a total of \$11798.35 with no**
134 **EFTs. Mr. Benson seconded the motion. Motion was carried.**

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136 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Benson seconded the motion. Motion**
137 **was carried.**

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139 Meeting was adjourned 8:41pm.

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Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor