

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

April 15, 2025

1. **Call to Order:** Supervisor Judy Maike called the regular Board meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Treasurer Fleming, and Trustee Chaffee, & Trustee Long. Also present were Transfer Station Attendant Jeffrey Craigmyle, and County Commissioner Jim Maike
3. **Pledge of Allegiance**
4. **Approve Agenda** – The agenda was approved as presented.
5. **Approve 3/18/25 & 4/3/25 Minutes** – Motion to approve as presented made by C. Chaffee. Second by Judy maike. Ayes all. Minutes approved.
6. **Public Comment** – none
7. **Bills & Financials:**
 - A. **Treasurer's Report** – Reconciled Bank Balances as of 3/31//25 – General Account \$1,304,306.89, Tax Account \$20,294.84.
 - B. **Bank Reconciliation 3/31/25** – Statement balance \$1,304,306.89 less outstanding checks and plus outstanding receipts equals book balance of \$1,206,798.35.
 - C. **Township Bills-** Amount: \$28,946.4 (cks 13074 – 13091 & E843 – E851). A motion by Trustee Chaffee supported by Treasurer Fleming was made to approve all of the payments. Ayes all. So moved.
 - D. **Budget Review:** April is 9% of FY 25/26.
8. **Unfinished Business:**
 - A. **FY 25/26 Budget** – Invoices are still expected.
 - B. **Re-Trac** \$750 fee every 5 years due April 1st – Update.
9. **New Business:**
 - A. **Packets from WC Schools** – distributed
 - B. **Ink & paper for Zoning** – available in budget.
 - C. **Printer for Clerk** – Supervisor Maike made the motion to approve up to \$1,000 for a new printer as the Clerk's is no longer working. The motion was seconded by Treasurer Fleming. Roll Call: Ayes all. So moved.
10. **Officer's Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Zoning Administrator Chaffee reports he will have 3 court hearings today. He has had several successful hearings and areas of improvement in the township. The Planning Commission approved a new medium density district to extend north of 8th Street from the west township line east to Spruce. The Resolution will be available for the Board to approve soon.

- b. County Commissioner** - County Commissioner Jim Maike updated the Board on happenings at the County level.
- c. Transfer Station** – Attendant Craigmyle reports that the TS has been very busy! Supervisor Maike will work the morning and Clerk Chaffee will work the afternoon on Clean-up Day. Jim Maike and backhoe will thankfully work the entire day.
- d. Supervisor** – Supervisor Maike reported that Sandra DeBlake has agreed to serve on the ZBA.
- e. Clerk** – The Clerk reported that the Times-Indicator has reduced the amounts billed by a considerable amount. Mr. Wheeler will let her know about what percent increase to expect in the future.
- f. Treasurer** – nothing.
- g. Trustees** – Trustee Long reported on the Fire Board.

11. Public Comment – (limited to 3 minutes per person on any topic) – none.

12. Adjournment – The meeting was adjourned at 2.15 pm.

Respectfully submitted by Clerk Pam Chaffee