

A.B.A.T.E. of Tulsa, Inc.
Bylaws
Revision by Vote on September 30, 2021

**Article I
Name and Purpose**

This not a for profit organization shall be known as A.B.A.T.E. of Tulsa, Inc., hereafter referred to as ABATE of Tulsa. A.B.A.T.E. is an acronym for “A Brotherhood Aiming Toward Education.” The Mission Statement of A.B.A.T.E. of Oklahoma, Inc., hereafter referred to as ABATE of Oklahoma, is to promote and defend motorcyclist freedom, safety and awareness through education and legislation to make Oklahoma the best place to ride, and is adopted by ABATE of Tulsa

ABATE of Tulsa does not discriminate based on race, creed, religion, sex, age, nor type of or lack of motorcycle.

**Article II
Membership**

A. Eligibility

Any person 14 years of age or older who declares his or her support for the goals and purposes of the organization and signs up with ABATE of Oklahoma, paying the annual dues, and declares ABATE of Tulsa as their own chapter will be a member.

Members under the age of 18, while a member, have no voting privileges.

B. Membership Categories

1. Lifetime ABATE of Tulsa Member – Any verifiable member who received a life Membership from the original ABATE of Oklahoma, now known as ABATE of Tulsa,
2. Full Member – Anyone who has joined ABATE of Oklahoma and has designated Tulsa as their chapter will be members of ABATE of Tulsa for the duration of their ABATE of Oklahoma membership.

C. Membership Cards are issued by the state organization, ABATE of Oklahoma, upon payment of dues.

D. Membership Termination shall occur for any of the following:

1. Membership Resignation
2. Death
3. Any act that puts a chapter member in danger and/or is deemed to be damaging to the Organization
4. Any member deemed derogatory to the Organization
5. Non-payment of dues, in which case membership shall be expired when annual dues exceed thirty days past due. Exception: Members on active military deployment shall be allowed to continue their active ABATE status while away. However, they would be required to pay any dues owed within 60 days of return from deployment.

Written charges specifying the grounds for revocation of membership may be sought by any three (2) Officers of which one (1) shall be the Sargent at Arms or by two thirds (2/3) of the active membership. The written allegations shall be presented to the member to be removed. The accused shall maintain membership until the charges are decided upon at the next scheduled meeting. A spokesman for those bringing the charges shall be allowed ten (10) minutes to argue for removal and the accused member shall be given ten (10) minutes for rebuttal. At the end of that time a vote will be taken. The member will be removed from ABATE of Tulsa with a negative vote of two thirds (2/3) of the members present. The voting action will be reported to ABATE of Oklahoma.

E. Membership Information

Information from the membership list shall not be released except for official ABATE of Tulsa business.

**Article III
Meetings**

A. General meetings will be held on the last Thursday of each month January – November unless the last Thursday in November falls on Thanksgiving Day. If this should happen, the November meeting will move to the Thursday before Thanksgiving. There will be no formal general meeting December.

B. The time and place of the general membership meeting must be available one day in advance to any person visiting ABATE of Tulsa, website.

Article IV Executive Board

A. Executive Board Composition

The Executive Board of ABATE of Tulsa shall be comprised of President, Vice President, Secretary, Treasurer, Sergeant at Arms. The immediate past President may be asked to attend the first Executive Board meeting with no voting privileges.

B. Qualifications of Officers

1. Must be a member in good standing with dues paid up to date.
2. Must have been a member of ABATE of Tulsa for at least one (1) year
3. Must not have missed more than 3 meetings in the previous year

C. Nomination of Officers and Terms of Office

The elected officers shall serve a two (2) year term. Nominations will occur at the September and October meetings in the even numbered years for President, Treasurer, and Sergeant at Arms. Nominations will be held at the September and October meetings in the odd numbered years for Vice President and Secretary. The elections shall take place by secret ballots at the November meeting of said year with the new officers taking their appointed positions at the following January meeting. A run-off election shall be held at the January meeting in the event of a tie vote.

D. Post-Election Officers Meeting

A post-election officers meeting with new officers and immediate past officers will take place at the next normally scheduled officers meeting.

E. Executive Board/Office Duties and Responsibilities

1. President - to chair meetings; to formulate and propose projects, events, and objectives for the upcoming year; to read and send secretary approval of meeting minutes within five (5) days of receiving them; to coordinate all public relations; to lead the organization throughout the term; to assist all other officers with problems that may arise.

2. Vice President – to assume the post of President upon the office being vacated or at the President's request; to monitor the assets of the corporation; to oversee the Membership Committee, to oversee major annual events and to serve as coordinator between committees and the President

3. Secretary – to take minutes at both the general meetings and executive board meetings with close attention to sensitive or confidential information; to send the minutes from the general meetings to the President for his approval within five (5) days of the monthly meeting, asking for his approval within the next five (5) days; to send a copy of the monthly general meeting minutes to the membership within five (5) days of receiving the President’s approval meaning minutes should be sent to the membership within fifteen (15) days of the monthly meeting; to retain all records; to record election results; to handle all official correspondence for ABATE of Tulsa; to send out notifications of meetings. Minutes of general meetings will be sent to Webmaster for posting following their acceptance at the next general membership meeting.

4. Treasurer – to keep financial records of the organization; to receive and distribute monies; to prepare a monthly financial statement and deliver it at the regular monthly membership meetings; to insure preparation of any tax returns and other financial documents; to appoint any member in good standing to committees or special tasks relating to the Treasurer’s position; to be bonded for \$25,000 within thirty (30) days of taking office and remain bonded for their term of office.

5. Sergeant at Arms (SA) – to call the meeting to order; to maintain order and agenda adherence during meetings; to have a copy of the ABATE of Tulsa Bylaws at every general meeting and ensure adherence to said Bylaws; to be familiar with Robert’s Rules of Order and ensure meetings are conducted according to Robert’s Rules unless otherwise stated in these Bylaws; to insure the presence of an American Flag and initiate the Pledge of Allegiance at all general meetings; to coordinate security at all events including staffing entrances and exits at all events.

F. Impeachment of Board Members/Officers

1. Causes for impeachment

- a. gross neglect of duties,
- b. any act creating a breach of trust, breach of fiduciary responsibility, abuse of power or actions discrediting or damaging to ABATE of Tulsa

2. Manner of Impeachment –

- a. Charges alleging cause for impeachment must be brought in writing by any three (3) officers or any twenty-five (25) current voting eligible members and given to any member of the Board whose impeachment is not being sought. The written allegations shall then be presented to the officer whose impeachment is sought not less than ten (10) days prior to the next regularly scheduled meeting of the membership.
- b. At the next scheduled meeting of the membership the first order of business shall be to read the afore mentioned allegations verbatim to the membership present.

- c. A spokesman for those bringing the allegations shall be afforded ten (10) minutes to argue for removal of accused officer, followed by ten (10) minutes afforded to the accused for rebuttal.
- d. Upon conclusion of the response of the officer whose impeachment is sought, the matter shall be put to a vote of the membership in attendance, with a majority of those members being conclusive.
- e. the officer whose impeachment is sought shall continue to exercise the power and duties of his/her office until impeached by a vote of membership set forth above. If impeached the officer shall vacate the office immediately.

G. Vacancy of Office

- 1. Any office left vacant for any reason shall require nominations for the vacated office at the next two (2) membership meetings immediately following the vacancy. Elections for the vacated office shall occur at the end of the nominations at the second meeting.
- 2. Newly Formed Offices
 - a. Nominations will open immediately following the creation of a new office
 - b. The nominations will remain open through the following membership meeting.
 - c. The election will be held immediately following the close of nominations.

**Article V
Committees and Appointed Positions**

A. Standing Committees and Executive Board Appointed Positions

1. State Board Member (aka Chapter Representative)

- a. The officers shall annually select a State Board member from among the ABATE of Tulsa membership to represent ABATE of Tulsa at ABATE of Oklahoma state membership meetings
- b. An alternate shall also be appointed in case the State Board member cannot attend a meeting.
- c. Responsibilities of the ABATE of Tulsa State Board member are:
 - 1. Attend all ABATE of Oklahoma membership meetings as part of the State Board.
 - 2. Distribute documents from ABATE of Oklahoma which are included in the Board Member's Packet to the proper ABATE of Tulsa officers
 - 3. Report on the ABATE of Oklahoma meeting to ABATE of Tulsa
 - 4. Monitor legislation pertinent to motorcyclists and report pending or threatening legislation to the officers and membership.
 - 5. Report to the President

2. **Safety Officer** shall promote safety and education, including rider safety courses.

3. **Road Captain** responsibilities are:

- a. Coordinate and plan chapter rides including rides for funerals.
- b. Pre-ride the route for chapter rides.
- c. Lead said rides or make sure there is a substitute leader.
- d. Ensure safety rules are followed during rides.
- e. Report to the President
- f. Assign alternate Road Captains

4. **Membership Coordinator** may appoint committee members as needed to assist in the following responsibilities:

- a. Maintain a current, updated listing of the membership
- b. Add new members to the ABATE of Oklahoma database
- c. Collect membership dues money
- d. Maintain members phone and email lists
- e. Add members to Robo call list
- f. Call expired members and invite back
- g. Call new members to welcome them
- h. Report to the Vice President

5. **Merchandise Coordinator**

- a. Keep an inventory of all ABATE products
- b. Sell only ABATE products that have been authorized by the Executive Board.
- c. State and Chapter patches shall be sold to current members only
- d. Keep an accurate account of transactions and remit all monies to the ABATE of Tulsa Treasurer.
- e. May appoint members in good standing to assist as deemed necessary
- f. Report to the Treasurer

5. **Chaplain**

- a. Shall be appointed annually by the Executive board
- b. Attend all general membership meetings and open with an invocation.
- c. Attend Executive Board Meetings if requested and open them in prayer, but shall have no Executive Board voting privileges and no voice unless asked to speak
- d. Open all events in prayer.
- e. Keep all confidences completely confidential.
- f. Be available for counseling or if a member just needs someone to listen to them.
- g. Be dependable and do what they say they will do.
- h. Visit members in the hospital and/or jail or arrange for someone to go in their absence

- i. Attend funerals if possible for members or their immediate family, which includes spouse or partner, children, parents, or siblings.
- j. Arrange for flowers to be sent to hospitalized members.
- k. Arrange for flowers to be sent to funerals for members or their immediate family member as defined above.
- l. Be available to assist in whatever situation may arise.

6. **Webmaster**

- a. Manage and maintain the website, making sure all is functioning properly and it is up to date
- b. Post information in a timely manner
- c. Ensure the site is secure, user friendly and efficient
- d. Report to the President.

7. **Events Coordinator**

- a. Plan and oversee major ABATE of Tulsa events
- b. May appoint members to assist as deemed necessary
- b. Report to Vice President

- B. **Special Committees** may be formed and disbanded as deemed necessary by the officers and will report to Vice President

Article VI Finances

- A. **Expenditures** – This corporation shall be operated as a not for profit endeavor. All monies generated by ABATE of Tulsa, from whatever source, may be expended only for one or more of the following purposes:
 - 1. Advocacy of motorcyclists' rights
 - 2. Usual and customary overhead
 - 3. Charitable contributions approved by the membership
 - 4. Purchase of supplies
 - 5. Other purposes as the Executive Board determines to be consistent with the objectives of the organization
- B. **Depositors** – All monies shall be maintained in a federally insured banking in the city of Tulsa, OK.
- C. **Non-budgeted Expenses** over \$100.00 require membership approval by a majority vote of the membership present at the meeting where the expenditure is proposed.

D. Disbursements

1. The Treasurer must sign all checks from any bank accounts of ABATE of Tulsa.
2. The banking institution shall be notified of each change of officers and new signature cards shall be issued promptly.
3. In the event of the Treasurer's incapacitation, any two (2) officers of ABATE of Tulsa may sign checks.

E. Inspection – Any member in good standing shall have the right to inspect the books of the organization upon request.

Article VII Voting

- A. Quorums** - No vote may be taken unless the following number of persons eligible to vote are present in the following instances:
1. Executive Board: four (4) members currently serving in office.
 2. General Membership: No minimum number required. However, notice of a vote to Amend the Bylaws must be placed on the web site sixty (60) days in advance of vote.
- B. Proxies/Absentee Ballots** – No vote by proxy or absentee ballots shall be permitted.
- C. Mandatory Membership Votes** – Approval by vote of the membership present shall be required for the following:
1. Election of Executive Board
 2. Any amendments to the bylaws
 3. Impeachment of an officer
 4. Adoption or change of any well-established policy or position

Article VIII Dissolution

Upon dissolution of the organization, all assets shall be disposed of in accordance with applicable Federal and State law.

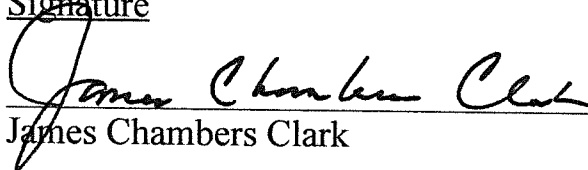
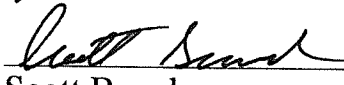
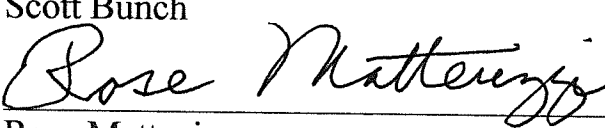
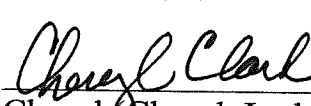
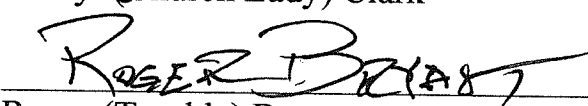
**Article IX
Parliamentary Authority**

Anything not covered under these bylaws shall be decided according to Robert's Rules of Order

**Article X
Ratification and Amendments**

These bylaws shall be deemed adopted and may be amended by a majority vote of membership present at the time of the vote.

We hereby certify that these bylaws were ratified and adopted by a vote of the membership on the 28th day of March 2019.

<u>Officer</u>	<u>Signature</u>
President	 James Chambers Clark
Vice President	 Scott Bunch
Secretary	 Rose Mattuzi
Treasurer	 Cheryl (Church Lady) Clark
Sergeant at Arms	 Roger (Trouble) Bryant
Immediate Past President	 Bob Dresser