

Landlord/Property Manager

Property Owner: _____
The Property owner MUST match the Appraiser's website

Property Name: _____
Apartment name, etc

Check this box only if the rental property is a MOBILE HOME PARK.

Billing Address and Landlord Contact

Property Manager _____

Address _____

Phone: _____ Fax: _____

E-Mail: _____

Tenant (s)

If you are unsure of the tenant's name, please write "Unknown."

Tenant 1 Name: _____

Address _____

Check this box only if the tenant(s) OWNS MOBILE HOME.

Tenant 2 Name: _____

Address _____

Tenant 3 Name: _____

Address _____

Notice Type

3 Day 5 Day 7 Day 15 Day

Other: _____ Posted on ____/____/____

Total Amount listed on Notice \$ _____
(Only the past due undisputed amount of rent should be on the Notice.)

Reasons for Eviction

(Select all that apply)

- Non-payment of rent
- Tenant remained in rental unit after lease ended
- Tenant is using the property for illegal activity
- Other violation of the rental agreement

Rental Agreement

Written Oral Month-to-Month Expired

Rent Due Monthly Weekly

Rent Amount \$ _____

Last Payment Received: ____/____/____

Checklist and Guidelines for Landlords



Notice Requirements

- ✓ Address MUST be correct and complete including apt, unit number, etc.
- ✓ All adult occupants must be listed, do not list occupants under 18 years of age.
- ✓ Amount due is for past due rent only, do not include late fees, past due utilities, or other fees

Required Documents to start eviction

- ✓ Tenant Eviction Worksheet
- ✓ copy of expired Notice
- ✓ copy of Written Lease



Counting Days After Serving Notice

- Do not count the day you serve the notice.
- Do not count Saturdays, Sundays, and legal holidays



Find more forms, answers, and helpful hints at:
chrisfiori.com

Authorized Agent _____

Date: _____

*Have a question or need assistance (813) 333-1660
or visit **chrisfiori.com** for forms, answers to common questions, and helpful hints*

Please fax this EVICTION WORKSHEET to 1-800-934-5068 or E-mail to: myevictions@chrisfiori.com

Phone: 813.333.1660 chrisfiori.com