



MONKLAND TENNIS CLUB RULES 2017*

1. GENERAL

1.1 The following rules have been duly approved by the Board of Directors of the Monkland Tennis Club and may be amended by the Board at any time. Such amendments will take effect immediately after they have been posted on the clubhouse notice board.

1.2 Failure by a member to comply with these rules, after due notification, may result in temporary or permanent suspension of membership privileges.

1.3 Monkland Tennis Club cannot be held responsible for any injury sustained by anyone, or for any loss of or damage to property of anyone, while on Club premises, regardless of how such injury, loss or damage occurred.

1.4 Privileges and restrictions applicable to junior, mini junior members and members' children under 9 years old are described separately in "Rules for Junior Members, Mini-Junior Members and Children".

2. DUES AND RESIGNATIONS

2.1 Members wishing to resign from the Club are required to provide written notification of their resignation to the Club **before February 1**, otherwise membership is automatically renewed.

2.2 Annual dues are due and payable in two equal installments, the first on Feb 15 and second on June 1. **Membership fees are not refundable.**

3. HOURS OF OPERATION

3.1 Premises of the Monkland Tennis Club are open only to staff, members and guests, during the following hours of operation:

Clubhouse Hours

7:00 a.m. – 12:00 a.m., Monday to Friday

8:00 a.m. - 9 p.m., Saturdays

8:00 a.m. – 9 p.m., Sundays

***Changes highlighted in yellow.**

Restaurant Hours

12:00 noon – 9 p.m. Monday to Friday Closed from 3pm-4:30pm for prepping
10:00 a.m. - 8 p.m., Saturdays & Sundays

Tennis Courts Hours

Weekends and holidays (opening hours)

8:15 a.m. – 8:45 p.m.

8:15 a.m. - courts 7, 8 and 9

8:30 a.m. - courts 4, 5 and 6

8:45 a.m. - courts 1, 2, and 3

Practice Board – 9:00 a.m. -20:45pm

Tennis Courts Hours

Week days (opening hours):

7:30 a.m. - 10:15 p.m.

7:30 a.m. - courts 7, 8 and 9

7:45 a.m. - courts 4, 5 and 6

8:00 a.m. - courts 1, 2, and 3

Practice Board – 8:00 a.m. -10:15 p.m.

Pool Hours (see pool schedule in section 11)

Every day from 9am -9pm

Weather permitting, the manager or director on duty may reduce the hours due to inclement weather or non-utilization.

3.2 Court lights must be switched off no later than 9pm on Saturday & Sunday and 11 p.m. on Weekdays

3.3 Members are requested to notify the bar attendant, the Manager or the director on duty when a court is no longer in use so that the corresponding lights may be switched off.

3.4 Courts may be closed during normal hours of operation for maintenance or weather damage. Authority to close or re-open courts for play rests with the groundskeeper, the manager, the director on duty or, in the absence of the former, staff on duty at the bar.

3.5 The Board of Directors may extend the hours of operation of the clubhouse for special events. The manager or director on duty may reduce them due to inclement weather or non-utilization.

4. GUESTS

4.1 Members are to register pool & tennis guests in the Guest Book at the bar and pay the applicable guest fees before using the facilities. The member who has not paid the guest fee will be subject to a penalty equal to the amount of the guest fee. (plus, the guest fee). In the event of further infractions, the board of directors may suspend the member's privileges for a period to be determined or, according to the severity and frequency of the infractions; the member may be expelled permanently from the club. N.B. Guests not using the tennis or pool facilities pay no guest fees, and are welcome to eat and drink under the supervision of the member responsible for the guest.

4.2 Members are responsible for the behavior and attire of their guests. After discussion with the member, a director or club employee may refuse access to the courts of any guest who is not dressed per the club regulations.

4.3 Junior and mini-junior members may have guests subject to the same rules that apply to adults.

4.4 An adult member may entertain up to three playing or five social guests at one time. The member may consult the Manager, in advance, for authorization of exceptions to this rule.

4.5 Tennis-playing guests must play with a senior or intermediate playing member.

4.6 An individual guest is permitted a maximum of 3 visits in any membership year whether using the tennis and/or pool facilities.

4.7 Guests using the courts or the pool may be restricted on weekends, holidays or other busy periods, at the discretion of the Manager or the director on duty. Members are advised to inquire before arrival.

5. CONSIDERATION FOR FELLOW MEMBERS

5.1 Members and guests are requested to note and abide by the guidelines for tennis etiquette.

5.2 Members are expected to show consideration for their fellow members and for the facilities of the Club. Members should remove court residue from shoes, clothing and tennis equipment before entering the clubhouse. Members should not sit on upholstered furniture in damp clothing and should avoid placing shoes or heavy objects on tables or furniture.

5.3 Members whose behavior mars the enjoyment of the Club by other members, or whose conduct has a negative effect on the Club's reputation, may have their membership privileges suspended or revoked, in accordance with the Club's bylaws.

A director, the Manager or bar staff may refuse the sale of alcoholic beverages to any person whose conduct is judged improper.

5.4 No bullying will be tolerated; aggressive behavior characterized by the following three minimum criteria: (1) hostile intent, (2) imbalance of power, and (3) repetition over a period of time. Bullying may thus be defined as the activity of repeated, aggressive behavior intended to hurt another individual, physically, mentally or emotionally.

5.5 No swearing on club facilities. Foul language and swearing will not be tolerated on club facilities.

6. DRESS CODE

6.1 Only suitable tennis attire, meeting the requirements stated below will be permitted on court. In case of doubt as to acceptability, garments not made by known tennis clothing manufacturers will be rejected. Casual attire and spandex body-shape garments are not acceptable. Spandex body garments may be worn under shorts.

6.2 White or white with color trim, are recommended for tennis attire. However, any solid color is permitted, with limited contrasting trim or discreet designs.

6.3 A single crest/logo or discreet wording not more than three inches in any direction is permitted on tennis attire. Clothing with any other decal, print or wording is not allowed on court.

6.4 Non-tennis warm-up or sweat suits may be worn only in cold or inclement weather, subject to the above restrictions.

6.5 Men's shirts and Women's tops, with or without collar, worn on court, must be designed for tennis and must be in conformity with Sections 6.2 and 6.3.

6.6 Running shorts are not allowed on court and men's and juniors' tennis shorts must have pockets.

6.7 Tennis shoes must have soft flat soles. Hard or ridged soles or jogging shoes do serious damage to the courts and cannot be permitted.

6.8 Members shall assure that their guests have appropriate tennis attire before registering them for play.

6.9 Shirts or tops must be worn at all times when seated at the tables on the raised patio near the bar.

6.10 Shirts or tops, and shoes, must be worn at all times in the clubhouse.

6.11 Street, casual or tennis attire is allowed in the dining area.

6.12 Swimwear is not permitted in the dining area.

6.13 Members or guests in swimwear may pass through the clubhouse, provided they are wearing shoes or sandals and a top garment (other than a towel) which completely covers their bathing suit.

6.14 Male members and guests shall not change their shirts in the club house, on the raised patio (seating area near the bar) or on the courts.

6.15 The directors or Manager of the Club may request members or guests to change their attire if their clothing is not in conformity with the rules outlined above. Failure to comply with any of the above rules may result in suspension of membership privileges.

7. BAR AND DINING

7.1 The dining area is for the exclusive use of members, their guests and staff. Members and guests are not permitted in the kitchen or the bar.

7.2 Members are permitted to take drinks but not food in the seating areas near the fireplace.

7.3 It is prohibited to bring beverages, liquor or food for consumption on Club premises.

7.4 In accordance with provincial liquor laws, no alcoholic beverage shall be served to a person under the legal drinking age.

7.5 A director, the Manager or bar staff may refuse the sale of alcoholic beverages to any person whose conduct is judged improper.

7.6 Members are requested to assist the Club staff by returning used glasses and coffee cups to the bar and used trays and dishes to the kitchen service area.

7.7 No glassware or bottles may be taken outside the clubhouse.

7.8 Glassware is not permitted on lower level of patio and near pool area.

8. TELEPHONE, TELEVISION AND STEREO

8.1 Since the telephones are provided for the convenience of all members and to aid in efficient operation of the Club, calls should be brief.

8.2 Members expecting telephone calls should inform the bar attendant of their expected whereabouts.

8.3 Long-distance calls from Club telephones are prohibited.

8.4 Operation and adjustment of the television and stereo will be supervised by the bar attendant, the Manager and the director on duty. Selection of stereo or television, or the particular station, should be made according to the choice of the majority of those present.

8.5 Cellular phones are not permitted on the courts.

9. LOCKERS

9.1 Members may be assigned a locker and locker fees will be charged.

9.2 Members are to empty their lockers before the season closing date to insure proper cleaning.

10. TOWELS

10.1 Towels provided to members and guests must not be removed from Club premises.

10.2 Members will be charged a nominal annual fee for towel supply and service.

11. POOL

11.1 No one is permitted to use the pool if there is not a lifeguard on duty.

11.2 Pool hours and rules for junior members and members' children are described in "Rules for Junior Members, Mini-junior Members and Children". Junior members and children are not permitted in the pool without the lifeguard present and children under 9 must, in addition, be accompanied by an adult. The pool schedule is posted on a bulletin board in the clubhouse.

11.3 All pool users must follow the instructions of the lifeguard. The lifeguard's decisions are final.

11.4 All pool users must shower before entering the pool.

11.5 Pool users may be requested to wear bathing caps.

11.6 Tennis and street shoes are not allowed in the pool area.

11.7 Running is prohibited in the pool area.

11.8 Only adults are permitted on "East Beach".

11.9 The pool may be closed during normal hours of operation for maintenance. Authority to close or re-open pool for use rests with the lifeguards, the manager, and director on duty or, in the absence of the former, staff on duty at the bar.

The manager or director on duty may reduce them due to inclement weather or non-utilization. See Pool Schedule on last page of these rules

12. PETS

12.1 No pets are allowed on Club premises with the exception of a service dog or a service dog in training.

12.2 No dogs including service dogs or service dogs in training are permitted on the adjacent fields accessed through the Club.

13. COURT RESERVATIONS & PLAY

13.1 Courts may be reserved for 45-minute playing periods. Every 15 minutes, the playing period changes over on three courts.

13.2 Reservations must be made in person through the board attendant.

13.3 Decisions of the board attendant, Manager or director on duty concerning reservations and booking shall be final.

13.4 If there is no board attendant on duty, members should use the reservation sheet at the bar themselves, observing all court reservation and booking regulations.

The director on duty or the manager may be consulted for assistance.

13.5 The teaching professionals have priority in reserving Court 7, except on Saturdays, Sundays and statutory holidays before 4pm, between 6:30pm and 8:30pm on days of Interclub matches, tournaments and other special activities, and, at the discretion of the Tennis Director, during certain other busy periods. The teaching professionals may give lessons on courts 8 and 9 on the condition that this does not interfere with reservations of senior playing members or times reserved for juniors. The Board of Directors may, at its discretion, extend these hours at the end of the season when, due to a late sunrise, courts are not ready for play as early in the morning.

13.6 At certain times, as described in "Rules for Junior Members, Mini-junior Members and Children" juniors members have priority in reserving Courts 7, 8 and 9 and adult members may not reserve these courts.

13.7 Court 3 is reserved for singles play. This rule is subject to rules 13.15

13.8 During interclub matches or Club tournaments, the board attendant will keep waiting lists of players wishing to use those courts when matches are finished. A list will be kept for singles and for doubles on a "first come, first served" basis.

13.9 Players failing to take possession of the court reserved within 10 minutes forfeit the court reservation. The board attendant will attempt to advance another reservation on that particular court. Failing that, the players already occupying the court may retain it for the remainder of the new time period.

13.10 Players occupying a court which has not been reserved for the next time period may retain that court. Players leaving an adjacent court may not reserve the unbooked court for that period.

13.11 Players may take possession of any empty court up to 30 minutes prior to its next reservation. If the same players have already booked that same court for the next time period, they may play the extra time without penalty to their reservation.

13.12 When empty courts are available, players must take these courts and may not reserve courts already occupied.

13.13 Players playing in tournaments, interclub matches or other organized Club activities may not book a court during the 45 minutes before or after that activity.

13.14 A member may reserve only one court at any time, and may be included in only one court reservation at any time, including lessons, matches and waiting lists.

All players involved in a reservation must be off the courts at the moment of booking the reservation and free to play throughout the reserved court time.

13.15 To reserve a court for singles play, names of both players must be given, one of whom must remain on Club premises throughout the waiting period.

13.16 To reserve a court for doubles play, names of all four players must be given, two of whom must remain on Club premises throughout the waiting period.

13.17 Members who book a doubles reservation and have only two players available at the reserved court time give the impression of deliberate infraction of booking regulations, which may result in suspension of membership privileges.

13.18 Social members are allowed to play tennis up to 8 times per season and must pay the applicable guest fees each time and must register in the guest book. Definition of playing tennis is occupying a tennis court for either round robin or lessons. Social members cannot play in interclub events or tournaments. But may play in the round robins or take lessons.

13.19 Only three (3) balls are permitted on each tennis court at all times. Practicing with more than three (3) balls may be tolerated on courts 7, 8 & 9 subject to the manager on duty. Our members are our first priority and the use of three balls on the tennis court for play is due to the safety hazard for members tripping on balls, as well as the general interruption of play cause by tennis balls running into other courts.

13.20 All members pay for the use of the courts for playing privileges only. We dedicate a number of courts to provide our members with Professional instruction and we have established contracts with these professionals for the use of our tennis facilities during these pre-determined hours. We also have a billing system in place that is transparent and meets revenue tax accounting procedures. If someone is taking an unauthorized lesson with an unauthorized professional on our courts, they are in breach of their membership status as well as putting the Club at risk for transacting unauthorized business on our premises.



RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

14. MEMBERSHIP PRIVILEGES

14.1 Payment of the applicable membership fees for individuals 9 to 17 years old (Junior Members) and 3 to 8 years old who are members of a senior member (Mini- Junior members) entitles them to the court, pool and other privileges outlined below. Children under 9 years of age, including Mini-Junior Members, are welcome on club premises if accompanied by an adult at all times, within the restrictions outlined below.

14.2 A member's child under 9 years of age, who demonstrates exceptional tennis ability and maturity as judged by the senior teaching professional and the Manager, may be granted junior membership privileges for the current season upon payment of the applicable membership fee.

14.3 A junior member of exceptional tennis ability, as recommended by the senior teaching professional, and, approved by the Board of Directors, may be granted the playing and court reservation privileges of a senior member, as well as access to the clubhouse at any time until 10 p.m. for the duration of the current season. The member will continue to be subject to all other regulations governing junior members.

14.4 A junior, aged 16 or 17, subject to approval by the Board of Directors, may obtain an intermediate membership on payment of the intermediate membership fee.

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

15. GENERAL

15.1 Junior members and mini-junior members are subject to all Club rules governing etiquette and behavior.

15.2 No alcoholic beverage will be served to any member or guest under the drinking age, as defined by the applicable laws and regulations: In accordance with provincial liquor laws, no alcoholic beverage shall be served to a person under the legal drinking age.

15.3 No swearing on club facilities. Foul language and swearing will not be tolerated on club facilities.

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

16. GUESTS

16.1 Junior members and mini-junior members may bring guests, subject to the general rules applicable to guests of adult members, adapted as required.

16.2 Guests under 9 years of age must comply with the rules for members' children of the same age, and guests aged 9 to 17 must comply with the rules for junior members.

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

17. CLUBHOUSE PRIVILEGES

17.1 Junior and mini-junior members and members' children are permitted access to Club premises and to the Clubhouse,

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

18 POOL PRIVILEGES

18.1 Juniors, mini-juniors and children are permitted to use the pool only if a lifeguard is on duty and only during the hours indicated in the schedule below.

18.2 Mini-junior members and children under 9 years of age are not permitted in the pool unless directly supervised by an adult.

18.3 Children are not permitted on "East Beach".

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

19 COURT PRIVILEGES

19.1 Children under 18 years of age, who are not junior members or mini junior members have no court privileges but may use the practice board.

19.2 Junior members and mini-junior members have court reservation and playing privileges only during certain hours, as shown in the schedule below. Junior members and mini-junior members must observe the normal court booking rules and the Dress Code except as specified below.

19.3 During periods designated as "priority on 7", only junior members or mini-junior members may book Court 7, but if this court is empty and Courts 1-6 and 8 and 9 are not available, senior members may play on the empty court 7 to the end of the current booking period.

19.4 Paragraph 19.3 applies to junior members, but not mini-junior members, during the periods designated as "priority on 8 and 9".

RULES FOR JUNIOR MEMBERS, MINI-JUNIOR MEMBERS AND CHILDREN

20 DRESS CODE

20.1 The Dress Code applies to junior and mini-junior members. However, juniors and mini-juniors are permitted to wear plain white shorts without pockets, on court and plain T-shirts in line with applicable restrictions on logos.

SCHEDULE OF JUNIOR AND MINI-JUNIOR PRIVILEGES

| CLUB HOUSE | POOL | COURTS Juniors 9- 17 years old | COURTS Mini-Juniors (3-8 years old) |
|---|--|---|---|
| <u>Monday to Friday</u> 9 a.m. – 8:30 p.m. | <u>Monday to Friday</u> 11am- 8 p.m. (except 2:30-3pm & 5:30-6pm no kids due to adult swim) | <u>Monday to Friday</u> 9 a.m. – 5 p.m. Priority courts 8 & 9 | <u>Monday to Friday</u> No Privileges |
| <u>Family night</u> (Wednesdays) 9 a.m. -10 p.m. | <u>Family night</u> (Wednesdays) 10am –9 p.m. (except 2:30-3pm & 5:30-6pm no kids due to adult swim) | Juniors 9- 17 years old <u>Family night</u> (Wednesdays) 9 a.m. – 5 p.m. 6 p.m. – 9 p.m. Priority courts 8 & 9 | Mini-Juniors (3-8 years old) <u>Family night</u> (Wednesdays) No Privileges |
| <u>Saturday</u> 9 a.m. – 8:30 p.m. | <u>Saturday</u> 10pm –8p.m. (2:30-3pm & 5:30- 6pm no kids due to adult swim) | Juniors 9- 17 years old <u>Saturday</u> 9 a.m. – 12:30 p.m. clinic 12:30 p.m. 8:30 pm. Priority on court 7 | Mini-Juniors (3-8 years old) <u>Saturday</u> 9 a.m.- 12:30 p.m. clinic 12:30 p.m. 8:30 pm. Priority on court 7 |

| | | | |
|---|---|--|--|
| | | Juniors 9- 17 years old | Mini-Juniors (3-8 years old) |
| <u>Sunday or holiday</u> 12pm – 8:30 p.m. | <u>Sunday or holiday</u> 10pm –8p.m. (2:30-3pm & 5:30-6pm no kids due to adult swim) | <u>Sunday or holiday</u> 12pm – 8:30 p.m. Priority on court 7 | <u>Sunday or holiday</u> 12pm – 8:30 p.m. Priority on court 7 |

Pool closed from 12:30pm - 1pm daily life guard break

Pool closed from 6:30pm-7pm daily life guard break

* Periods of 30 minutes, reservations on a board located on Court 7, subject to:

- i) The privileges of the teaching professionals from 16.00 Saturday, Sunday and holidays;
- ii) Organized Club activities such as Round Robins, Calcutta and tournaments.

New Pool Hours

Pool closed from 12:30pm - 1pm daily for life guard break

Pool closed from 6pm-6:30pm for life guard break

**Life guard may see fit to close the pool for a 10 min break if they need a break

Monday/Tuesday/Thursday/Friday

9am pool opens

9am - 11am Adult swim or at the life guard's discretion

11am - 12:30pm everyone can swim

12:30 - 1pm Pool closed (due to one life guard on duty they need a lunch/sun break)

1pm - 2:30pm everyone can swim

2:30 - 3pm Adult swim or at the life guard's discretion

3pm-5:30pm everyone can swim

5:30pm - 6pm Adult swim or at the life guard's discretion

6pm- 6:30pm- everyone swims (children must vacate pool at 8pm each night except for Wednesday Night (Family BBQ night) see below

6:30pm-7pm Pool closed (due to one life guard on duty they need a lunch/sun break)

7pm-8pm everyone can swim

8pm-9pm Adult swim or at the life guard's discretion

9pm Pool Closes

Wednesday

9am pool opens

9am-10am Adult swim or at the life guard's discretion

10am - 12:30pm everyone can swim

12:30-1pm Pool closed (due to one life guard on duty they need a lunch/sun break)

1pm-2:30pm everyone can swim

2:30 -3pm Adult swim or at the life guard's discretion

3pm-5:30pm everyone can swim

5:30pm - 6pm Adult swim or at the life guard's discretion

6pm- 6:30pm- everyone swims

6:30-7pm Pool closed (due to one life guard on duty they need a lunch/sun break)

6:30pm-9pm everyone swims (children must vacate pool at 8pm each night except for Wednesday Night where they can stay until closing 9pm (Family BBQ night)

9pm Pool Closes

Saturday/Sunday

9am - 10am Adult swim or at the life guard's discretion

10am - 12:30pm everyone can swim

12:30 - 1pm Pool closed (due to one life guard on duty they need a lunch/sun break)

1pm - 2:30pm everyone can swim

2:30 - 3pm Adult swim or at the life guard's discretion

3pm-5:30pm everyone can swim

5:30pm - 6pm Adult swim or at the life guard's discretion

6pm- 6:30pm- everyone can swim

6:30-7pm Pool closed (due to one life guard on duty they need a lunch/sun break)

7pm-8pm everyone swims (children must vacate pool at 8pm each night except for Wednesday Night (Family BBQ night)

8pm-9pm Adult swim or at the life guard's discretion

9pm Pool Closes