

**Richwood Village Council Regular Meeting – Agenda 01/13/2025**

**1. Pledge of Allegiance 7:00 pm**

**2. Call to order and Roll Call**

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

**3. Set 2025 meeting dates & 2025 Committees**

Motion to approve dates and committees

Motion VB Second BP Vote: RB Y PM Y VB Y DR Y JH Y BP Y

**4. Vote on Council President**

Nomination (s) Reddy Brown by 1<sup>st</sup> PM 2<sup>nd</sup> BP

Motion to approve 2025 Council President

Vote: RB AB PM Y VB Y DR Y JH Y BP Y

**5. Meeting Minutes from regular meeting 12/23/024**

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB AB DR Y JH Y BP Y

**6. Warrants and electronic payments**

Motion to approve Warrants

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

**7. Introduction of Visitors**

- Carter Harting – Eagle Scout park improvement project

**8. Legislation: to discuss**

- Expiring levy
- Policy on Preservation and Distribution of Zoning Permits and Variances
- Reporting Fraud Policy and the addition of the policy as revised to the Village Employee Handbook
- AT&T Tariff Revision – with example ordinance attached

**9. Mayor's Report:**

**10. Administration Report**    -Street/Utility  
                                          -Police  
                                          -Finance  
                                          -Zoning

**11. Old Business:**

**12. New Business:**

**13. Adjourn** Motion PM Second DR  
Vote: RB PM PM X VB Y DR Y JH Y BP Y Time: 8:57pm

Next Council meeting Monday, January 27th at 7pm

2025 Council meetings

January 13<sup>th</sup> & 27<sup>th</sup>

February 10<sup>th</sup> & 24<sup>th</sup>

March 10<sup>th</sup> & 24<sup>th</sup>

April 14<sup>th</sup> & 28<sup>th</sup>

May 12<sup>th</sup> & 27<sup>th</sup> Tuesday

June 9<sup>th</sup> & 23<sup>rd</sup>

July 14<sup>th</sup> & 28<sup>th</sup>

August 11<sup>th</sup> & 25<sup>th</sup>

September 8<sup>th</sup> & 22<sup>nd</sup>

October 14<sup>th</sup> Tuesday & 27<sup>th</sup>

November 10<sup>th</sup> & 24<sup>th</sup>

December 8<sup>th</sup> & 22<sup>nd</sup>

**January 13, 2025**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Council President, Reddy Brown on January 13, 2025 at 7:00 pm.

President of Council, Reddy Brown called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Jackie Hamilton, Pat Morse, Von Beal and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor, Jim Hill and Zoning Officer Marion Bump, Village Administrator Monte Asher and Police Chief Jim Hill. Mayor Scott Jerew, absent.

Von Beal moved and Brad Plotner seconded the motion to approve the dates set for 2025 meetings and committees; with a few telephone number corrections. The motion passed unanimously.

Pat Morse nominated Reddy Brown for 2025 Council President, Brad Plonter seconded the motion. Votes were closed with no other nominations. Motion passed unanimously with Reddy Brown abstaining.

Pat Morse moved and Donald Ridgeway seconded the motion to approve the regular meeting minutes dated 12/23/2024. Motion passed unanimously with Von Beal abstaining.

Von Beal moved and Pat Morse seconded a motion to approve the warrants. The motion passed unanimously.

Visitors:

- Carol Showalter addressed council on the donation of her late husband, George Showalter's boat. Carol was told that the issue she was having is personal and not a matter of the residence of the Village.
- Cater Hartings; Eagle Scout from Marysville Troop 355, previously of Richwood Troop 440 that is not longer. Hartings is requesting funds not to exceed \$750.00 for new spring toys at the park. Reddy Brown requested that Hartings report back to council with pictures once the project is completed. Pat Morse moved and Jackie Hamilton seconded the motion to approve the Eagle Scout project and donations of funds, motion passed 6-0.

Legislation:

- Von Beal moved and Donald Ridgeway seconded the motion to approve **Resolution 25-01132025** Declaring the necessity for the renewal of an existing 1.2 mill levy for property taxes for the purpose of current operating expenses for the village. Motion passed 6-0.
- Council agrees to participate in Prevent AT&T Tariff Revision.

Mayor's report:

**Street / Utility report:** Administrator, Monte Asher – report attached

- Asher will be researching tap fees.

**Police report:** Police Chief, Jim Hill – report attached

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached

**Old Business:**

- Pat Morse and Donald Ridgeway worked with Sellers to get a list of addresses to Union County Engineer's office and have received the list of Certificate of Occupancy back from Cronk's department. Morse and Ridgeway will be meeting again with Sam Cronk and work with Randy Riffle.
- Brown reported that there is a Public Hearing for the Opera House 30 minutes before the next council meeting on January 27<sup>th</sup> at 6:30.

**New Business:**

- Marion Bump will check with Nick about removing the stumps in front of the businesses along West Blagrove.
- Brown reported the Union County Chamber Tourism Department has awarded the fishing derby with \$1000.00. The group is looking for new ideas. The tournament is always the first Saturday after school is out.
- Reminder to council members that have expiring terms this year, be sure to check the dates of documentation needed.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:57 pm. The motion passed unanimously.

Next meeting is Monday, January 27th, 2025 at 7pm.

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Mayor

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Fiscal Officer

**Payment Listing**

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
15-2025	01/02/2025	01/12/2025	CH	Ohio Water Development Authority	\$10,204.02	O
Purpose: LOAN PAYMENTS PAID ON LINE						
16-2025	01/07/2025	01/12/2025	CH	OHIO PUBLIC WORKS COMMISSION	\$31,745.46	O
Purpose: LOAN PAYMENTS PAID ON LINE						
27572	01/13/2025	01/13/2025	AW	EDGE TECHNOLOGY	\$369.64	O
27573	01/13/2025	01/13/2025	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$600.00	O
Purpose: CAMERA LANDON RD						
27574	01/13/2025	01/13/2025	AW	Richwood Auto & Farm Supply	\$125.30	O
27575	01/13/2025	01/13/2025	AW	Marysville Journal Tribune	\$247.00	O
Purpose: BZA LEGAL NOTICES						
27576	01/13/2025	01/13/2025	AW	KEVIN L BLANKENSHIP	\$95.00	O
27577	01/13/2025	01/13/2025	AW	Brown Supply Co.	\$106.81	O
27578	01/13/2025	01/13/2025	AW	JULIE SPAIN LAW	\$2,180.00	O
27579	01/13/2025	01/13/2025	AW	Roy Tailor Uniform	\$53.81	O
27580	01/13/2025	01/13/2025	AW	CERTIFIED LABS & SERVICE, INC.	\$3,276.30	O
27581	01/13/2025	01/13/2025	AW	Union County Engineer	\$2,213.87	O
Purpose: ROAD SALT						
27582	01/13/2025	01/13/2025	AW	AXON	\$4,996.98	O
Purpose: BODY CAM STORAGE						
27583	01/13/2025	01/13/2025	AW	Tom Ross Automotive	\$339.38	O
Purpose: RPD CRUISER MAINTENANCE						
27584	01/13/2025	01/13/2025	AW	RICHWOOD GAZETTE	\$69.00	O
Purpose: SUBSCRIPTION						
27585	01/13/2025	01/13/2025	AW	Shinn Bros Inc	\$640,174.40	O
Purpose: WIRE PROCEEDS WTP						
27586	01/13/2025	01/13/2025	AW	ACCESS ENGINEERING	\$27,500.00	O
Purpose: WIRE PROCEEDS - WTP						
27587	01/13/2025	01/13/2025	AW	IWORQ	\$3,750.00	O
Purpose: WATER SOFTWARE MANAGEMENT						
27588	01/13/2025	01/13/2025	AW	AG-PRO	\$300.79	O
27589	01/13/2025	01/13/2025	AW	PATH MASTER	\$2,873.00	O
Purpose: WILL BE REIMBURSED WITH S FRANKLIN ST PHASE 3 FINALLY BILLING						
27590	01/13/2025	01/13/2025	AW	Ohio Edison	\$6,710.42	O
27591	01/13/2025	01/13/2025	AW	HERITAGE COOPERATIVE	\$891.54	O
Total Payments:					\$738,822.72	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$738,822.72	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Village of Richwood

Planned Projects for 2025

Date January 13rd 2025

- 1) Sewer Plant Up Grade Bidding 2025
- 2) Uptown parking lot. Access is working with union county for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 waiting funding
- 4) New Water Plant **pipng going inside working inside**

## **Richwood Police Department/Council Report 01/13/2025**

- **Annual 2024 RPD Police Report submitted**
- **Officers completed Annual Taser Training (December)**
- **Officers purchased a LEGO set and officer attended LEGO event at Library (December)**
- **Purchased new 2024 Ford Explorer Cruiser**
- **Officers attended Active Shooter Response Training**

Village of Richwood  
Finance Report: 1/13/2025

- Payroll: biweekly 1/03 **and 1/17**; biweekly and monthly 1/31)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (requested another extension) **almost complete**
- **December Bank Reconciliation – completed, not in packet until I close out 2024; making sure all bills are paid from last month**
- **Fund Status Report**
- **Working on year end, Annual financial report, employee W-2s, etc**

Star Ohio: December interest: \$8,425.99 YTD interest: \$98,483.64 Rate: 4.61%  
Bulk Water: YTD revenue: \$7,193.00