

# KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

## Executive Committee

### September 13, 2016 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

**MEMBERS:** Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Member, Cheryl Burrows, Secretary/Treasurer (EMS Coordinator)

#### ACTION ITEMS:

- **Treasurer's Report / Vouchers:** Coordinator

##### Account Balances:

- Savings = \$ 3,089.50
- Checking 2016 = \$ 51,262.85
- Total Balance = \$ 54,352.35**

##### Program Balances:

- 2016 Office = \$ 41,909.82
- FY15 Training = \$ 12,442.53
- Total Balance = \$ 54,352.35**

The Executive Committee reviewed payroll & benefits for August and vouchers in the amount of \$ 18,018.73 (check #5233-5246). Vouchers were approved. All account activities were available for review. Checks were accidentally printed out of sequence and listed incorrectly on original financial report. Corrections were noted and initialed on original financial report and corrected in Quicken.

- **Other –**

- 8/5/16 – SCR Training Grant Agreement signed based on approved FY17 Training Workplan and expected funding (same as FY16).
- 8/11/16 – Executive Committee approved Financial Pacific truck payment for prorated rental and administrative fee. Total = \$1,178.09 (funds available) Total 1<sup>st</sup> year payment \$10,435.80 (includes administrative fees).
- Executive Committee approved payment of NAEMSE Instructor course for future SEI Candidate Josh DeHerrera. However, it is understood that Cheryl will inquire with SCR EMS Council for available funds. This meets prerequisite training for SEI Candidates. Course cost is \$395 and will be held Oct 7-9 in Yakima. Funding request was not presented to EMS Council due to short turn-around time.

#### Approved by:

#### Prepared by:

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Lee Hadden, Chairman  
Joshua DeHerrera, Vice Chair  
Ray Risdon, Council Appointed Member

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Cheryl Burrows  
EMS Coordinator  
Secretary/Treasurer

Date: \_\_\_\_\_