

**City of Clark Council Meeting
January 4, 2021**

Call to order: The Clark City Council met in session on January 4, 2021 at 7pm in the City Hall Community Room.

Council Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, and Brandon Kottke.

Mayor Kline called the meeting to order at 7pm.

Motion # 001-2021

Adopt Agenda

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Mayor Kline was contacted by Robin Arne to display her artwork in City Hall. Kline and Wellnitz decided to allow members of the public to display artwork for six months in the hallway of City Hall.

Mayor & Department Updates

Wellnitz discussed the positive response to a City of Clark Facebook post reminding the public that they can help out families in need by paying late utility bills. Golf course manager Tammy Rusher emailed Dohmann, Wellnitz, and Kline an inventory spreadsheet that was printed out for the council members to look over. Kline informed the council that the Tesch's moved the shed that was on the city's right of way.

Motion # 002-2021

Water Tower Paint Project

Motion by Larson and seconded by Dalton to hire Maguire Iron to paint the water tower. All members voting yes. Motion carried.

Motion # 003-2021

Annual Approvals

Motion by Dohmann and seconded by Larson to approve the 2021 Operations Manual which lists Dacotah Bank as depositor, Clark County Courier as the official newspaper, and approves the Fire Department for perpetual care work comp coverage. All members voting yes. Motion carried.

Election Date and Council Vacancies

Election date was set for April 13, 2021. Council members up for election are Schlagel, Dohmann, Hagstrom, Larson, and Zemlicka.

Schlagel Resignation

The council received a resignation letter from Schlagel and approved his resignation.

Motion # 004-2021

Ward I Replacement

Motion by Dohmann and seconded by Zemlicka to appoint Brandon Kottke as the new council member in Ward I. Schlagel abstained. All other members voting yes. Motion carried.

Motion # 005-2021

Approve Minutes

Motion by Larson and seconded by Zemlicka to approve the December meeting minutes. All members voting yes. Motion carried.

Motion # 006-2021

Approve Financial Statements

Motion by Hagstrom and seconded by Dalton to approve the December financial statements. All members voting yes. Motion carried.

Motion # 007-2021

Approve Claims

Motion by Hagstrom and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

28673	Clark Fire Department	jaws of life	\$	7,500.00
28674	Cook's Wastepaper & Recy.	Dec garbage	\$	7,125.20
28675	Dakota Pump Inc.	Maintenance at WTP	\$	3,401.28
28676	Clark Chamber of Commerce	chamber bucks	\$	650.00
28677	SD Supplemental Ret.	processing for vac pay	\$	45.00
28678	Clark Comm. Oil Comp.	propane	\$	410.81
28679	Moeller Sheet Metal	furnace check	\$	139.90
28685	Northwestern Energy	utilities	\$	471.13
28681	Norlan Froke	CPR Training	\$	70.00
28682	Temple Displays	christmas décor	\$	4,325.79
28683	Black Hills Ammunition	ammo	\$	599.00
28684	Clark Building Center	supplies	\$	47.98
28686	SD Retirement Systems	Retirement	\$	3,667.08
28687	Child Support Payment Center	Child Support	\$	352.62
28688	Guardian Fleet Safety	Squad equipment	\$	6,000.00
28689	Dell Marketing	computer	\$	2,347.02
2312	EFTPS	Council Payroll Taxes	\$	567.32
2313	City of Clark	utilities	\$	466.20
2314	EFTPS	Payroll Taxes	\$	3,839.86
2316	A&B Business Solutions	copier maintenance	\$	129.83
2321	Wellmark BCBS	health insurance	\$	5,183.34
2324	SD Dept of Revenue	Nov Sales Tax	\$	61.58
2325	SD Dept of Revenue	Nov GC Sales Tax	\$	65.55
2326	EFTPS	Payroll Taxes	\$	1,332.80

12/10/2020				
Payroll	Council	Payroll	\$	3,708.00
12/15/2020	Mayor	payroll	\$	321.58
Payroll	Finance Office	payroll	\$	4,204.37
	Govt Bldg	payroll	\$	66.39
	Police	payroll	\$	4,307.29
	Streets	payroll	\$	3,742.65
	Sewer	payroll	\$	1,448.52
	Water	payroll	\$	1,448.77
	Clubhouse	payroll	\$	41.90
	Library	payroll	\$	478.28
	Overtime included in the above: E. Brush \$26.81; T. Silkman \$31.50; A. Wellnitz \$30.00			
12/14/2020	SD Supp. Retirement System	payroll	\$	3,655.08
12/28/2020	Mayor	payroll	\$	221.58
Payroll	Finance Office	payroll	\$	2,050.17
	Govt Bldg	payroll	\$	105.61
	Police	payroll	\$	3,895.46
	Streets	payroll	\$	3,866.63
	Sanitation	payroll	\$	233.94
	Sewer	payroll	\$	1,448.53
	Water	payroll	\$	1,448.76
	Clubhouse	payroll	\$	54.47
	Library	payroll	\$	434.80
	Overtime included in the above: E. Brush \$26.81; T. Silkman \$31.50			
12/31/2020	Finance Office	Payout & Bonus	\$	927.58
Vacation	Police	Payout & Bonus	\$	2,012.02
Payout &	Streets	Payout & Bonus	\$	1,445.62
Hazard	Sewer	Payout & Bonus	\$	1,081.11
Bonus	Water	Payout & Bonus	\$	1,081.29

To:	For:	Amount:
Clark Chamber of Commerce	2021 Membership Fee	\$ 3,000.00
SDML Work Comp Fund	Insurance	\$ 11,205.00
Creative Printing	building permit supplies	\$ 131.93
SD Municipal League	membership dues	\$ 1,285.85
SD Assoc. of Code Enforcement	membership dues	\$ 40.00

SD Police Chief's Assoc.	membership dues	\$	96.59
SD Human Resource Assoc.	membership dues	\$	25.00
SD Municipal Street Maint Assoc	membership dues	\$	35.00
SD Government Finance OFC Assc	membership dues	\$	70.00
USGA	membership dues	\$	150.00
Sturdevants	supplies	\$	579.37
Star Laundry	rags and rugs	\$	174.43
Amazon Capital Services	books	\$	168.86
SD DENR	certification fees	\$	24.00
SD DENR	discharge fee	\$	50.00
Pitney Bowes	Meter rental	\$	162.00
Quill	supplies	\$	261.63
Heiman, Inc.	fire extinguisher maintenance	\$	408.50
Delta Dental	Insurance	\$	1,132.05
Principle Financial Group	insurance	\$	49.04
Vision Service Plan	insurance	\$	354.51
SD Rural Development	sewer loan #2	\$	1,307.00
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan #1	\$	787.00
Clark Co. Historical Society	subsity	\$	577.00
SD Dept of Health	water specimen	\$	30.00
Cardmember Services	credit card bill	\$	196.16
Northwestern Energy	utilities	\$	6,211.41
AT&T Mobility	utilities	\$	157.86
US Bank Corporate Trust	SRF Loan 1	\$	6,940.29
Mid-States Organized Crime	membership fees	\$	100.00
212 Truck & Trailer	parts	\$	70.25
WW Tire Service	repair	\$	50.00
ESEIND	panic buttons	\$	306.00
Butler Machinery Company	inspection	\$	645.00
Clark County Courier	advertising	\$	616.90
Mack's Standard	parts	\$	443.50
U Drive Technology	text tool	\$	50.00
Westside Implement	parts	\$	30.40
ITC	utilities	\$	630.08
Tritech Software Systems	Zuercher annual maint	\$	2,346.82
FuturePOS	cc fees	\$	55.67
Dacotah Bank	service charge	\$	33.15

Motion # 009-2021

Adjourn

Motion by Dohmann and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:31pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting February 1st, 2021

Call to order: The Clark City Council met in session on February 1st, 2021 at 7:00pm in the City Hall Community Room.

Council Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, and Andrew Zemlicka. Absent was Brandon Kottke.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Darin Altfillisch, Officers Nate Nickeson and Jeremy Wellnitz, Nickeson Family, Chris Bokinske, Dala Albright, Craig Spieker, Randy Angermeier, John Birnell, and Gavin Wigg.

Mayor Kline called the meeting to order at 7:00pm.

Motion # 010-2021

Adopt Agenda

Motion by Zemlicka and seconded by Larson to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

Department Updates

Police Chief Jeremy Wellnitz presented Officer Nate Nickeson with the Lifesaving Award for his response to a medical emergency on July 24th, 2020. Darin Altfillisch discussed the option of utilizing the asphalt plant that will be set up south of town and asked for input regarding the street department's budget. Altfillisch also provided the council with Forest Excavating's updated estimate for the South Smith water project. The council discussed funding for this project and decided to revisit the issue next month after talking with First District. Altfillisch advised the council that the skating rink will remain closed this winter due to the warm weather. He also inquired about enforcing an ordinance that would prevent citizens from pushing snow into the streets after plowing and he discussed the possibility of changing rates and hours at the city dump.

Motion # 011-2021

Dakota Style Field Addition

Motion by Hagstrom and seconded by Dohmann to donate \$6000 to the Rotary Club to help construct an addition to the Dakota Style Field at Dickinson Park. All members voting yes.
Motion carried.

Motion # 012-2021

Approve Minutes

Motion by Dohmann and seconded by Dalton to approve the January 4th meeting minutes. All members voting yes. Motion carried.

Motion # 013-2021**Approve Financial Statements**

Motion by Larson and seconded by Hagstrom to approve the January financial statements. All members voting yes. Motion carried.

Motion # 014-2020**Approve Claims**

Motion by Zemlicka and seconded by Larson to the following claims. All members voting yes. Motion carried.

To	For	Amount
SD Dept of Revenue	Dec Sales Tax	\$ 28.80
SD Dept of Revenue	Dec GC Sales Tax	\$ 58.48
Oscars Machine Shop	supplies	\$ 1,202.09
JB's Auto Repair	battery	\$ 206.00
Tony's Collision Center	alignment	\$ 70.00
Overdrive	SD Digital Cons mbship	\$ 600.00
Dekker Hardware	supplies	\$ 342.20
Clark Community Oil Co	gas	\$ 1,215.08
City of Clark	utilities	\$ 231.25
City of Clark	Alyssa Nelson Water Deposit	\$ 71.76
Alyssa Nelson	water deposit	\$ 28.24
Midwest Alarm Company	fire protection	\$ 270.99
EFTPS	Payroll Taxes	\$ 3,303.30
Cook's Wastepaper	dumpsters	\$ 115.57
Cook's Wastepaper	Jan Garbage	\$ 7,104.57
Wellmark BCBS	insurance	\$ 5,183.34
Northwestern Energy	utilities	\$ 352.89
A & B Business Solutions	copier	\$ 82.39
Dacotah Insurance	notary fees	\$ 50.00
Secretary of State Office	notary fees	\$ 30.00
South Dakota 811	fees	\$ 28.35
Cardmember Services	Jan bill	\$ 343.13
FuturePOS	service fees	\$ 240.30
Mayor	payroll	\$ 271.58
Finance Office	payroll	\$ 2,115.88
Govt Bldg	payroll	\$ 54.84
Police	payroll	\$ 3,934.04
Streets	payroll	\$ 3,958.05
Sewer	payroll	\$ 1,482.55
Water	payroll	\$ 1,482.80
Clubhouse	payroll	\$ 253.68

Library	payroll	\$	475.96
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Overtime included in the above: T. Silkman \$31.50; A. Wellnitz \$7.50

Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,115.51
Govt Bldg	payroll	\$	82.55
Police	payroll	\$	4,402.88
Streets	payroll	\$	3,824.15
Sewer	payroll	\$	1,476.33
Water	payroll	\$	1,476.59
Clubhouse	payroll	\$	26.25
Library	payroll	\$	440.40

Overtime included in the above: D. Altfillisch 46.35; E. Brush 41.63 & DT 37.00

Colonial Research Chem Corp	20 Gallon Drum	\$	694.71
A-I Computer Solutions	printer and setup	\$	1,706.49
Clark Rural Water System	materials	\$	14,113.40
Star Laundry	rags and rugs	\$	62.00
Helms and Associates	storm sewer study	\$	11,875.00
212 Truck & Trailer Repairs	fuel treatment	\$	492.62
Forest Excavating	supplies and services	\$	2,218.50
Creative Printing	supplies	\$	918.04
Principal Financial Group	insurance	\$	42.91
Amazon Capital Services	books	\$	132.95
Quill	supplies	\$	293.51
Vision Service Plan	insurance	\$	354.51
Delta Dental	insurance	\$	1,132.05
Sign Pro	decals	\$	135.00
SPS Works	dog tag links	\$	10.00
Elan City Inc	repairs	\$	695.00
J & J Heating	repairs	\$	466.15
First District Association	2021 Dues	\$	1,477.12
SD Rural Development	sewer loan #1	\$	787.00
SD Rural Development	sewer loan #2	\$	1,307.00
SD Rural Development	water loan	\$	908.00
Clark Co Historical Society	subsity	\$	577.00
US Bank Corporate Trust	SRF Loan	\$	25,016.47
Northwestern Energy	utilities	\$	6,510.02
AT&T	utilities	\$	126.08
SD Dept of Health	specimen	\$	30.00
Moeller Sheet Metal	furnace work	\$	269.85
Clark Co Courier	advertising	\$	108.02

Mack's Standard	gas	\$	186.50
Sturdevants	supplies	\$	239.33
WW Tire Service	tires	\$	3,046.80
ITC	utilities	\$	643.29
Dekker Hardware	supplies	\$	242.73
Dacotah Bank	service charge	\$	20.19

Motion # 015-2021

Government Building Improvements

Wellnitz advised the council that the cost to replace the doors in the Ulliot building was increasing significantly and asked the council to consider replacing two or more doors a year. Motion by Larson to replace all the doors in the Ulliot building. Motion failed due to no second. Wellnitz will get a quote to replace all the door and revisit the matter next month.

Motion # 016-2021

Executive Session

Motion by Hagstrom and seconded by Dohmann to enter executive session per SDCL 1-25-2-3. All members voting yes. Motion carried.

Motion # 017-2021

Adjourn

Motion by Hagstrom and seconded by Dohmann to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:02pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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**City of Clark Council Meeting
March 1st, 2021**

Call to order: The Clark City Council met in session on March 1st at 7 pm in the City Hall Council Room.

Council Members Present: Derrick Dohmann, Shane Hagstrom, Brandon Kottke, and Andrew Zemlicka.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, and Golf Course Manager Tammy Rusher.

Mayor Kline called the meeting to order at 7 pm.

Motion # 018-2021

Adopt Agenda As Amended

Motion by Zemlicka and seconded by Dohmann to adopt the agenda as amended. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

Brandon Kottke stood with Mayor Kline to take his oath of office as the newly appointed City Council member in Ward I.

Mayor & Department Updates

Mayor Kline spoke for Darin Altfillisch and informed the council that we will be pushing the South Smith Street water project off until next year to allow the city time to budget. A quote for a new clubhouse computer from A-I Computers was provided by Wellnitz. Wellnitz also provided an election update. Petitions were filed in Wards II and III. In Ward II, Shane Hagstrom and Derrick Dohmann filed a petition. In Ward III, Melissa Nesheim and Don Tesch will be running for a 2 year term; Andrew Zemlicka and Amy Woodland will be running for a 3 year term. A public forum for the election was also discussed as were possible sponsors and moderators.

Motion # 019-2021

Approve Minutes

Motion by Dohmann and seconded by Hagstrom to approve the February meeting minutes. All members voting yes. Motion carried.

Motion # 020-2021

Approve Financial Statements

Motion by Zemlicka and seconded by Kottke to approve the February financial statements. All members voting yes. Motion carried.

Motion # 021-2021**Approve Claims**

Motion by Hagstrom and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

FEBRUARY 2021 CLAIMS

#	To	For	Amount
28772	Clark Rotary	Donation	\$ 6,000.00
28766	Westside Implement	supplies	\$ 322.76
28765	Agwrx Cooperative	bulk oil	\$ 702.90
28767	Clark Community Oil	gas	\$ 766.45
28768	SD Golf Association	handicap dues	\$ 616.00
28769	Clark Rural Water System	materials	\$ 11,939.00
28770	Cook's Wastepaper	utilities	\$ 115.57
28771	Oscar's Machine Shop	supplies	\$ 32.42
2343	SD Dept of Revenue	sales tax	\$ 3.84
2344	SD Dept of Revenue	sales tax	\$ 28.66
2345	City of Clark	utilities	\$ 213.10
2346	EFTPS	Payroll Taxes	\$ 3,362.85
28773	South Dakota Sheriff's Assc	conference	\$ 115.00
28774	Absolute Exhibits	supplies	\$ 210.00
28779	Northwestern Energy	utilities	\$ 566.67
28775	Ken's Food Fair	supplies	\$ 59.10
28776	Cook's Wastepaper	Feb garbage	\$ 7,098.25
2348	A & B Business	copier	\$ 82.39
2352	EFTPS	Payroll Taxes	\$ 3,100.84
28777	Child Support Payment Center	child support	\$ 352.62
28778	SD Retirement Systems	retirement	\$ 3,443.44
28780	Greg Overby	repairs	\$ 223.65
2353	FuturePOS	fees	\$ 51.37
2354	Dacotah Bank	service fee	\$ 40.83
2/9/2021	Mayor	payroll	\$ 271.58
Payroll	Finance Office	payroll	\$ 2,192.52
	Govt Bldg	payroll	\$ 232.37
	Police	payroll	\$ 3,784.04
	Streets	payroll	\$ 4,135.54
	Sewer	payroll	\$ 1,619.95
	Water	payroll	\$ 1,620.22
	Clubhouse	payroll	\$ 51.33
	Library	payroll	\$ 440.40
	Overtime included in the above: D. Altfillisch \$347.63; E. Brush \$55.50; T. Silkman \$157.50		

2/23/2021	Mayor	payroll	\$	221.58
Payroll	Finance Office	payroll	\$	1,845.50
	Govt Bldg	payroll	\$	67.27
	Police	payroll	\$	3,734.04
	Streets	payroll	\$	3,755.74
	Sewer	payroll	\$	1,458.55
	Water	payroll	\$	1,458.81
	Clubhouse	payroll	\$	106.94
	Library	payroll	\$	440.40
	Holiday included in the above: T. Silkman \$42.00			

MARCH 2021 CLAIMS

To:	For:	Amount:
U Drive Technology	text tool	\$ 100.16
Star Laundry	rags and rugs	\$ 228.20
Ecolab Pest Elimination Serv	rodent program	\$ 94.76
Amazon Capital Services	books	\$ 115.84
Pitney Bowes- Postage	postage	\$ 1,020.99
A-I Computer Solutions	service	\$ 329.99
Quill	supplies	\$ 405.45
Principal Financial Group	insurance	\$ 42.91
RD Rural Development	loans	\$ 908.00
RD Rural Development	loans	\$ 1,307.00
RD Rural Development	loans	\$ 787.00
Clark Co Historical Society	subsity	\$ 577.00
Vision Service Plan	insurance	\$ 354.51
Cardmember Service	services and supplies	\$ 522.77
212 Truck and Trailer	repairs	\$ 247.00
SD Dept of Health	specimen	\$ 30.00
Delta Dental	insurance	\$ 1,132.05
Northwestern Energy	utilities	\$ 6,096.24
Jackie Luttrell	insurance	\$ 4,252.39
Woodring Plumbing	water filter	\$ 238.78
Clark County Courier	advertising	\$ 115.27
Dekker Hardware	supplies	\$ 618.14
Mack's Standard	gas	\$ 125.00
ITC Telephone	utilities	\$ 633.27
ATT	utilities	\$ 126.08

Motion # 022-2021**Summer Recreations Fees and Help**

Motion by Dohmann and seconded by Hagstrom to approve the new golf course rates as follows:
Membership fees: Single - \$250, Couple - \$450, Family - \$500
Non-Member cart fees: Electric - \$200, Gas - \$150. All other golf course rates will remain the same. The pool rates and employees were reviewed and ok-ed. All members voting yes. Motion carried.

Motion # 023-2021**Dump Fees**

Motion by Dohmann and seconded by Zemlicka to approve the 2021 dump fees. All members voting yes. Motion carried.

Motion # 024-2021**Resolution #855**

Motion by Zemlicka and seconded by Kottke to approve Resolution 855 Schedule of Rates. All members voting yes. Motion carried.

RESOLUTION # 855

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Hall Offices:

Black and White photocopies	\$0.25/page
Color photocopies	\$1.00/page
Faxes	\$2.00/page, incoming and outgoing
Scan to email	\$5.00
NSF charges	maximum allowed by SDCL 57A-3-421

Maintenance:

Loader with operator	\$110/hour
Motor grader/blade with operator	\$110/hour
Semi	\$110/hour
Dump truck with operator	\$80/hour
Skid loader with operator	\$85/hour
Operator only	\$50/hour
Mowing, rider	\$60/hour
Mowing, tractor & rotary	\$85/hour
Black dirt	\$45/yard
Fill dirt	\$20/yard
Gravel	\$5.50/yard
After hours dump fee	\$50.00

Zoning:

Building Permit – fence, deck or storage shed	\$10
Building Permit – garage or small addition	\$25
Building Permit – house or commercial building	\$50

Variance, Conditional Use or Rezoning application.....\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 1st day of March, 2021.

Kerry Kline, Mayor

ATTEST:

Alaina Wellnitz, Finance Officer

Motion # 025-2021

Special Event Liquor License

Motion by Dohmann and seconded by Zemlicka to approve a special event liquor license for the Pro Pheasant Banquet at the Clark American Legion on March 26th, 2021. All members voting yes. Motion carried.

Motion # 026-2021

Park Improvement

Motion by Hagstrom and seconded by Kottke to approve paying for the \$6000 donation to the Rotary Club for improvements at Dickinson Park out of the Park Improvement Fund. All members voting yes. Motion carried.

Motion # 027-2021

Government Building Improvements

Motion by Dohmann and seconded by Zemlicka to authorize a Government Building funds transfer to pay for three new doors in the Ulliyot Building. All members voting yes. Motion carried.

Motion # 028-2021

Transient Merchant Permit

Motion by Kottke and seconded by Hagstrom to approve the transient merchant permit for Midwest Distributing Inc. All members voting yes. Motion carried.

March and April Meeting Dates

The City Council will meet on March 15th at 7pm for the annual Board of Equalization Meeting. The date of the April meeting will be April 5th.

Motion # 029-2021

Adjourn

Motion by Hagstrom and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:07pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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City of Clark Local Board of Equalization Meeting
March 15th, 2021

Call to order: The Clark City Council and School Board President Bob Steffen met in session on March 15th, 2021 at 7pm in the City Hall Council Room as the Board of Equalization.

Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Brandon Kottke, Andrew Zemlicka and School Board President Bob Steffens.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, and City Attorney Chad Fjelland.

Mayor Kline called the meeting to order at 7pm.

Motion by Hagstrom and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

The Board of Equalization reviewed the assessment role. No appeals were filed. Motion by Bob Steffens and seconded by Andrew Zemlicka to approve the assessment. All members voting yes. Motion carried.

Motion by Steffens and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:04pm.

Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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City of Clark Council Meeting
March 15th, 2021

Call to order: The Clark City Council met in session on March 15th, 2021 at 7pm in the City Hall Council Room.

Council Members Present: Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Brandon Kottke and Andrew Zemlicka.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, Barb Pollock, Tara Thomas, and City Attorney Chad Fjelland.

Mayor Kline called the meeting to order at 7:05pm.

Motion # 030-2021

Adopt Agenda

Motion by Dohmann and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

No public input.

Dog Park

Mayor Kline proposed the idea of turning the skating rink into a dog park and asked for input from the council. A fence could be installed around the skating rink property and, at some point, the warming house could be turned into a dog wash station. The council suggested getting input from the public via Facebook. Kline will bring an estimate to the next council meeting.

Library Board

Barb Pollock and Tara Thomas presented the council with options for a new computer system as well as a request for a new computer for Librarian Tara Thomas. The current library system is outdated and a new system is being requested starting in 2022. Pollock presented three quotes for a new library systems. The council will review these quotes over the next two weeks and the matter will be reviewed at the April meeting.

Motion # 031-2021

Approve Minutes

Motion by Larson and seconded by Dohmann to approve the March 1st meeting minutes. All members voting yes. Motion carried.

Motion # 032-2021

Approve Claims

Motion by Zemlicka and seconded by Hagstrom to approve the following March claims. All members voting yes. Motion carried.

MARCH 2021 CLAIMS

#	To	For	Amount
28799	Sturdevant's Auto Parts	supplies	\$ 150.48
28808	Star Laundry	rags and rugs	\$ 83.67
28800	Clark Community Oil	gas	\$ 414.51
2356	City of Clark	utilities	\$ 159.70
2357	Wellmark BCBS	insurance	\$ 5,183.34
2358	EFTPS	Payroll Taxes	\$ 3,365.06
28802	Quill	supplies	\$ 76.99
28803	Cooks Wastepaper & Rec	dumpsters	\$ 115.57
2359	SD Dept of Revenue	Feb sales tax	\$ 8.65
2360	SD Dept of Revenus	Feb golf course sales tax	\$ 15.97
28804	Cooks Wastepaper & Rec	March garbage	\$ 7,083.94
28805	Clark Rural Water	materials	\$ 10,272.20
28807	Quill	supplies	\$ 66.99
28806	Northwestern Energy	utilities	\$ 401.78

Motion # 033-2021

Adjourn

Motion by Dalton and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:34pm.

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Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
(seal)

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City of Clark Council Meeting
April 5th, 2021

Call to order: The Clark City Council met in session on April 5th, 2021 at 7:00 pm in the City Hall Community Room.

Council Members Present: Nick Dalton, Derrick Dohmann (via phone), Shane Hagstrom, Dennis Larson, Brandon Kottke, and Andrew Zemlicka.

Others Present: Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Chris Bokinskie, Kyle Gaikowski, Tammy Rusher, Michael Cook, Darin Altfillisch, and Police Chief Jeremy Wellnitz.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 034-2021

Adopt Agenda

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Ted Bethke asked the council for an extension on his abatement notice. Bethke was given until April 21st to clean up his property.

Mayor & Department Updates

Alaina Wellnitz advised the council that the Med Van service will be starting back up on April 12th with limited capacity to members of the public and with the stipulation that drivers and passengers wear a mask and follow CDC guidelines. Darin Altfillisch updated the council on the dump and prohibited items. Dump grounds will open on April 7th. Altfillisch also advised the council that the asphalt plant will not be going up south of town so street projects are currently on hold.

Motion # 035-2021

Dump Fees

Motion by Dalton and seconded by Larson to change to the fee for dumping leaves and grass from \$5 a load to \$2 at the city dump. All members voting yes. Motion carried.

Motion # 036-2021

Dickinson Park

Motion by Hagstrom and seconded by Kottke to have the City remove the horseshoe pits at Dickinson Park. All members voting yes. Motion carried.

Motion # 037-2021

Solid Waste Collection Bids

Motion by Hagstrom and seconded by Zemlicka to approve the bid from Cook's Wastepaper and Recycling. All members voting yes. Motion carried. Mike Cook from Cook's introduced himself to the council and went over fees and services provided by their company.

Water & Sewer Collection Bids

A. Wellnitz informed the council that no bids were received for backhoe operator. Fjelland advised Wellnitz that she could contact Forest Excavating to work out a contract or advertise for bids again.

Motion # 038-2021

Code Enforcement

Motion by Dohmann and seconded by Larson to hire Joel Johnson with Code Enforcement Specialists and pay the \$1500 retainer for their services. All members voting yes. Motion carried.

Motion #039-2021

Legion Baseball Donation

Motion by Hagstrom and seconded by Dalton to donate \$4000 to the Clark Area Baseball & Softball Club. All members voting yes. Motion carried.

Youth Baseball Field Improvements

Kyle Gaikowski spoke to the council about different proposed improvements to the Youth Baseball/Softball field. Gaikowski provided a list and an estimate and asked the council to consider making a donation to help with expenses. Wellnitz will go through the budget and the matter will be discussed at the May meeting.

Library Updates

Wellnitz spoke on behalf of the library regarding their requested system update and new computer. Wellnitz and Librarian Tara Thomas will be applying for a grant that could pay for the Atrium System proposed at the last meeting. The main computer was looked at by A-I Computer Solutions in Watertown and they suggested an upgrade to Windows 10 before purchasing a new computer.

Golf Course

Clubhouse Manager Tammy Rusher provided the council with a list of golf course events as well as a current list of 2021 golf course memberships. The outside bathrooms need to have the water turned on. Rusher has an individual lined up for youth golf lessons. Rusher advised that bar staff will not be allowing any long term bar tabs therefore bills must be paid at the end of the night. The golf course camera system was discussed. A Wellnitz discussed ages for groundskeepers and it was decided 16 and 17 year olds could be hired as long as they stayed off the streets with lawn mowers.

Dog Park

Mayor Kline revisited the proposal of having a dog park at the ice rink. Rod Gruenwald and members of the council spoke against the idea of having it at the ice rink. Suggestions for other spots were brought up and ultimately the proposal of having a dog park at the ice rink was postponed indefinitely.

Motion # 040-2021

Swimming Instructor Pay

Motion by Zemlicka and seconded by Kottke to increase the pay for swimming instructors at the Clark Pool by 25 cents an hour. All members voting yes. Motion carried.

Motion # 041-2021**Approve Meeting Minutes**

Motion by Larson and seconded by Dalton to approve the March 15th meeting minutes. All members voting yes. Motion carried.

Motion # 042-2021**Approve Financial Statements**

Motion by Hagstrom and seconded by Kottke to approve the March financial statements. All members voting yes. Motion carried.

Motion # 043-2021**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

MARCH 2021 CLAIMS

#	To	For	Amount
28812	Northwestern Energy	Utilities	\$ 6,601.01
28809	Dell Marketing LP	computer exchange balance	\$ 16.78
2362	A & B Business Solutions	copier	\$ 82.39
2366	EFTPS	Payroll Taxes	\$ 3,522.84
28810	Child Support Payment Center	child support	\$ 352.62
28811	SD Retirement Systems	retirement	\$ 3,467.40
28813	Backroads Floral and Nursery	gift	\$ 73.47
2369	EFTPS	Payroll Taxes	\$ 3,514.63
3/23/2021	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,115.50
	Govt Bldg	payroll	\$ 39.75
	Police	payroll	\$ 4,394.29
	Streets	payroll	\$ 4,019.42
	Sewer	payroll	\$ 1,583.07
	Water	payroll	\$ 1,583.31
	Clubhouse	payroll	\$ 466.83
	Library	payroll	\$ 470.68
	Overtime included in the above: D. Altfillisch \$324.45; T. Silkman \$126.00; E. Brush \$83.25		
4/5/2021	Mayor	payroll	\$ 271.58
Payroll	Finance Office	payroll	\$ 2,192.50
	Govt Bldg	payroll	\$ 76.44
	Police	payroll	\$ 3,784.04
	Streets	payroll	\$ 3,882.05
	Sewer	payroll	\$ 1,507.31
	Water	payroll	\$ 1,507.57

Clubhouse	payroll	\$ 1,512.05
Library	payroll	\$ 478.20

Overtime included in the above: D. Altfillisch \$23.18, Holiday DT \$61.80;
E. Brush \$27.75

APRIL 2021 CLAIMS

To:	For:	Amount:
Forest Excavating	N Smith St	\$ 459.18
Amazon Capital Services	books	\$ 945.43
A-I Computer Solutions	Carbonite Pro Basic	\$ 319.99
Pitney Bowes	Utilities	\$ 162.00
Moeller Sheet Metal	bathroom fans	\$ 1,387.75
Principal Financial Group	insurance	\$ 42.91
Vision Service Plan	insurance	\$ 282.42
Delta Dental	insurance	\$ 798.15
SD Dept of Health	specimen	\$ 30.00
Share Corporation	chemicals	\$ 5,180.14
Cardmember Services	services and supplies	\$ 42.53
Zimco Supply Co.	chemicals	\$ 5,737.00
McLeods Printing	election supplies	\$ 60.03
Star Laundry	rugs	\$ 148.17
SD Rural Development	RD sewer loan	\$ 787.00
SD Rural Development	RD sewer #2	\$ 1,307.00
SD Rural Development	RD water loan	\$ 908.00
Clark Co Historical Society	subsidy	\$ 577.00
Quill	supplies	\$ 460.94
Banyon Data Systems	services	\$ 1,985.00
US Bank Corporate Trust	SRF loan	\$ 6,940.29
USA Blue Book	supplies	\$ 806.18
TrueNorth Steel	part	\$ 138.00
AT&T Mobility	cell phone	\$ 126.08
SD DENR	Loan 2012-206	\$ 1,253.67
Dekker Hardware	supplies	\$ 558.46
U Drive Technology	text tool	\$ 50.20
US Foods Inc	supplies	\$ 1,296.31
WW Tire Service	tire disposal	\$ 50.00
Westside Implement	pool part	\$ 155.75
ITC	utilities	\$ 638.15
Clark Co Courier	advertising	\$ 295.64
Oscar's Machine Shop	supplies	\$ 138.66
Ken's Food Fair	supplies	\$ 80.71
Clark Building Center	supplies	\$ 7.20

Agwrx Cooperative	fuel	\$	667.26
Sturdevant's Auto Parts	supplies	\$	613.48
Creative Printing	booklets and postage	\$	539.82
Todd Walker	groundskeeping	\$	<u>1,038.00</u>

Motion # 044-2021

Executive Session

Motion by Hagstrom and seconded by Zemlicka to enter executive session per SDCL 1-25-2-3 with regards to item 5B on the agenda. All members voting yes. Motion carried.

Executive session started at 8:30pm and declared out at 8:37pm.

Motion # 045-2021

Adjourn

Motion by Larson and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:37pm.

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Mayor Kerry Kline

Attest: Finance Officer Alaina Wellnitz
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