

**GWSSA OPERATING COMMITTEE MEETING  
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH  
April 2, 2020 - 4:00 p.m.**

The meeting was called to order by President Dan Pyatt at 4:02 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present via telephone were: Gary Wilson, Dale Weiss, Rick Thompson, Mike Duncan, and Preston Paxman. Those present established a quorum. Rex Tanner, Brian Backus, Jerry McNeely, Gabriel Woytek, Mike Holyoak and Ken Helfenbein were absent.

Others present in office were: Dana Van Horn, Ben Musselman, Kristi Taylor and via telephone, Devan Shields and Maggie Hamilton.

**Minutes of meeting 3-5-2020** Motion to approve the minutes of 3-5-2020 as presented by Dale Weiss. Second by Preston Paxman. MOTION CARRIED 6-0.

**Citizens to be heard** None.

**Check approval** a motion to approve the payment of bills in the amount of \$280,239.10 by Dale Weiss. Second by Rick Thompson. MOTION CARRIED 6-0.

**Financial Statement** no financial statement was presented.

**Discussion and possible action regarding COVID-19 readiness and actions** Dana discussed measures already being taken in the office and field. Possible help from UTURN in an emergency. Meetings will be held online/electronically. The office doors have been closed from the public for 2 weeks now. Operators are limiting their time with each other, only having one person in a vehicle at a time and limiting their time at the office/shop. Disinfection of surfaces has been a top priority as well as using PPE. One of the biggest concerns is what if one employee gets infected, will everyone be quarantined? Dana and Ben have suggested staggering shifts with the operations crew. It will ensure employees are keeping distance from others, but making sure employees feel safe.

**Approval of updated contract with Sunrise Engineering for general engineering services** Dana explained the contract with Sunrise Engineering has not been updated since 2007 for general services such as will serves and on-call services. Dale Weiss made a motion to approve of updated contract with Sunrise Engineering for general engineering services. Second by Preston Paxman. MOTION CARRIED 6-0.

**Water Project updates** Devan said that Harrisons has made good progress in the last couple of weeks, thankfully not being affected much by the COVID shut down but running a little behind schedule. Devan has followed up with suppliers, they have been getting payments from Harrisons. The bond company is currently getting bids to finish up phase I. The agency is currently waiting for prices from LeGrand Johnson for the road work and then will send it to the bond agency for approval.

**Lake/Snow report** the lake is at 1994 AF, SWE is 109% of average and Precipitation is 86% of average. Soil moisture is at 25%. Snow level on the mountain is good. Ken's Lake is maintaining its level.

**Committee report** Nothing that hasn't already been discussed.

**Items from staff** We have received a new truck on lease rather than purchase. The CIB meeting is on schedule in May for the sewer project. Ben has been doing a great job, giving direction and working with staff, working on selling surplus vehicles.

**Items from board members** Dale would like to investigate a fund of some sort to help customers that cannot pay their bill due to COVID-19, more investigation needs to be done. Mike has discussed money might be coming from the federal government to the agency to help with customers' bills. Dana is keeping track of any

losses due to the virus situation in the event that there is government money to help. The agency will not shut off water to delinquent accounts for the next couple of months. We will reassess when town returns to normal.

**Closed session if necessary** none.

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned a 4:40 p.m.

ATTEST:

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Dan Pyatt, Chairman

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Dana Van Horn, Secretary/Treasurer