

**SELF-EMPLOYED BUSINESS WORKSHEET**  
**(FOR SOLE PROPRIETORS, SINGLE LLC MEMBERS, PARTNETSHIPS, AND CORPORATIONS)**  
**Tax Year**

\_\_\_\_\_

**OWNED/OPERATED BY:**

Taxpayer#1 \_\_\_\_\_ Taxpayer#2 \_\_\_\_\_

**NAME OF BUSINESS:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**EIN NO.** \_\_\_\_\_

**ADDRESS OF BUSINESS:** \_\_\_\_\_

**GROSS RECEIPTS/INCOME RECEIVED:** \_\_\_\_\_

- A. Advertising Expense Amount \_\_\_\_\_
- B. Vehicle/Equipment Monthly Lease Amount \_\_\_\_\_
- C. Monthly Rent Paid \_\_\_\_\_
- D. Vehicle Expense:  
    Business Miles \_\_\_\_\_ Fuel \_\_\_\_\_ Insurance \_\_\_\_\_ Maintenance \_\_\_\_\_
- E. Legal Expenses Paid: \_\_\_\_\_
- F. Home Repairs and Maintenance: \_\_\_\_\_
- G. Building Repair and Maintenance Expense \_\_\_\_\_
- H. Business Supplies \_\_\_\_\_
- I. Taxes/License/Permits Paid: \_\_\_\_\_
- J. Travel Expense Paid:  
    Airline \_\_\_\_\_ Hotel \_\_\_\_\_ Car Rental \_\_\_\_\_
- K. Meals/Entertainment Expense: \_\_\_\_\_
- L. Contract Labor: \_\_\_\_\_ Wages \_\_\_\_\_
- M. Business Cell Phone: \_\_\_\_\_
- N. Mortgage Interest paid: \_\_\_\_\_
- O. Property Taxes Paid: \_\_\_\_\_
- P. Utilities Paid: Gas \_\_\_\_\_ Lights \_\_\_\_\_ Trash \_\_\_\_\_  
    Water \_\_\_\_\_ Gardner \_\_\_\_\_ Internet \_\_\_\_\_

**HOME OFFICE EXPENSES:**

How many bedrooms are in your house: \_\_\_\_\_  
How many rooms are used EXCLUSIVELY for business: \_\_\_\_\_  
How much is your MORTGAGE INTEREST for the year? \_\_\_\_\_  
How much is your PROPERTY TAXES for the year? \_\_\_\_\_

**THE ABOVE INFORMATION IS TRUE AND CORRECT..**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_